ROBERT T. ZIMMERMAN
MAYOR

EILEEN LUKENS
DEPUTY MAYOR

TOWNSHIP OF MANTUA

Gloucester County, New Jersey

401 Main Street • Mantua, NJ 08051
(856) 468-1500

JOHN LEGGE
TOWNSHIP COMMITTEE

JASON SNYDER
TOWNSHIP COMMITTEE

JACK J. STEEN, JR.
TOWNSHIP COMMITTEE

MANTUA TOWNSHIP ZONING PERMIT PROCESS

Disclaimer: The zoning application form must be filled out **completely** for processing.

1. Please be specific with the proposed work (i.e. build a 10x12 shed with electric, in-ground pool, etc.).

2. Along with the application, you will need two copies of your property survey showing the improvements requested and grading compliance form. (If proposing a new dwelling, two sealed surveys are required). If your property is subject to Homeowner's Association Approval, please include a copy with your zoning application.

- **Survey Information:**
  - For fence installation, please highlight or draw the proposed location on the survey.
  - For additions, pools, sheds, etc. please show the proposed improvements with setback measurements to all property lines and structures on your survey.

3. Once you have completed the application (along with the survey), you may submit the forms and fee by leaving the application/fee in the mailbox hanging on the wall in the construction office lobby.

4. The Zoning Officer will review your permit, and Zoning Department staff will notify the listed applicant when the Zoning Permit is ready.

FEES: Payment is due at the time that a Zoning Permit is submitted. Checks or money orders, made payable to the 'Township of Mantua', are preferred; however, cash is also accepted.

***Zoning Application Fee*: $15.00**

***Solar Application Fee*: $100.00**

***Wireless Antenna Modification*: $500.00**

For additional questions or concerns, please contact the Zoning Officer, Kevin Howarth, at (856)148-1500 ext. 130 or khowarth@mantuatownship.com.

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ZONING PERMIT APPLICATION

Date of Application: _____ Block: _____ Lot: _____

Owner: _____

Site Address: _____

Telephone Number: (____) _____-_____ Email: _____

Existing Use (i.e. Residential, Commercial): _____

Proposed improvements/work to be performed (**Be Specific**): _____

_____

For Additions, please provide the use of the new addition: _____

Structure (addition/garage/shed/sign): Height: _____ Size: _____

For Zoning Use Only

Zoning District: _____ **Permit Number:** _____

The proposed work is a:

- ☐ Use permitted by Ordinance
- ☐ Use permitted by Variance- approved on _____. Subject to any special condition attached to the grant thereof.
- ☐ Valid non-conforming use as establish by the finding of the Zoning Board of Adjustment or (___) by the undersigned Zoning Officer on the basis of evidence supplied by the applicant specified on the reverse. Also specified on the reverse is a detailed statement of the non-conforming use.
- ☐ There is a non-conforming structure on the premises by reason of insufficient:
  - ☐ Set Back ☐ Side Yard ☐ Front Yard ☐ Other: _____

Approved: _____ **Denied:** _____ _____

Date *Date* *Signature of Zoning Officer*

NOTE: THIS PERMIT EXPIRES A YEAR FROM THE APPROVAL DATE

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Department of Land Use and Code Enforcement

Zoning & Grading Consent, Compliance, & Certification Form

Please Fill Out and Sign

I, _____, PROPERTY OWNER, CERTIFY THAT any yard areas surrounding the location of the following identified improvement(s) will not be significantly regarded, altered, changed, or modified in any way other than those minimum changes necessary to establish reasonable grades to accomplish the proposed improvement.

The undersigned property owner further certifies all soil or other materials that may be displaced as a result of the proposed improvement(s) will not be deposited on the property in such a manner to significantly alter the natural existing grades of the property.

The undersigned property owner agrees to correct any and all drainage problems to adjacent property owners that may arise as a result of the proposed improvement(s) and/or noncompliance of this certification as required by 230-38 grading.

Check all the apply:	
Residential Addition	**Other (Explain):**
Residential Swimming Pool/Cabana	_____
Residential Garage	_____
Residential Tool Shed	_____

_____
(Signature of Applicant)

Sworn to and subscribed before me
On this _____day of_____, 20____

_____
Notary Public