

Township of Mantua  
Committee Meeting  
August 11, 2025  
Mantua Township Municipal Building  
6:00 P.M.

On the above date the Township Committee of the Township of Mantua held a Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Zimmerman called the meeting to order. The time was 6:00 p.m. Mayor Zimmerman asked everyone to rise for a Flag Salute and remain standing to observe a moment of silence. Mayor Zimmerman delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

**Roll Call:** Mr. Steen, Mr. Snyder, Mrs. Lukens, Deputy Mayor Legge, Mayor Zimmerman, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Clerk, Mr. Platt, Solicitor, Mr. Glenn deMers, Public Works Superintendent, Mr. Jon Bryson Engineer, Chief Darren White.

**Approval of Minutes:**

Motion to approve July 14, 2025, Minutes: Deputy Mayor Legge, 2<sup>nd</sup> Committeewoman Lukens  
All were in Favor.

**Engineering Report:**

Mr. Bryson noted there was a pre-con meeting to discuss the NJDOT McCarthy Ave project. The contractor has submitted all the necessary documents and is anticipating a start date right after Labor Day. Mr. Bryson also noted that the Chestnut Branch Park project for the new pickle ball courts can go out for bid. Jon mentioned that they have contacted a state contracted contractor who also has given an estimate. He will be reviewing these to see what can be cut to meet the budget amounts.

**Department of Public Works Report:**

Mr. deMers noted that there will be sweeping throughout the township for a second and final time this year, beginning on August 18, 2025 and will continue through August 29, 2025.

He reminded everyone that the Public Works Convenience Center drop off has a remaining three weeks until Labor Day, at which time we will return to the 4<sup>th</sup> Saturday of each month.

**Police Department Report:**

The Chief reminded everyone to lock their doors on both their vehicles as well as their homes. In addition, he mentioned that retail theft continues to be an issue all over the county. Darren noted that the department has lost one of their class I officers.

Mayor Zimmerman noted that Mr. Farmer was in earlier and wanted to see what can be done regarding abandoned and unregistered vehicles in town as there seems to be more of them. Mayor Zimmerman noted that this used to be handled by the police department in conjunction with code enforcement and he would like to see an effort to address these issues.

**Public Participation:**

No one wished to speak

Mayor Zimmerman announced that pursuant to Resolution R-32-2025, there is a time limit of five (5) minutes per person

Mayor Zimmerman asked for a motion to open to the public, a motion was made by Committeewoman Lukens, 2<sup>nd</sup> Deputy Mayor Legge. All were in Favor.

The mayor asked for a motion to close the public participation, a motion was made by Committeewoman Lukens Deputy Mayor Legge, 2<sup>nd</sup> by Committeewoman Lukens. All were in Favor.

Motion to approve: Deputy Mayor Legge, 2<sup>nd</sup> Committeeman Snyder  
Roll Call: 5 yes votes

ORDINANCE 4-2025: BOND ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT IN AND FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$1,876,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$1,559,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Mayor Zimmerman read the Ordinance.

Motion to open to the public: Deputy Mayor Legge, 2<sup>nd</sup> Committeewoman Lukens

Motion to close to the public: Deputy Mayor Legge, 2<sup>nd</sup> Committeewoman Lukens

Motion to approve Ordinance 4-2025: Deputy Mayor Legge, 2<sup>nd</sup> Committeewoman Lukens

Roll Call: 5 yes votes

ORDINANCE 5-2025: AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING, SUPPLEMENTING, AND REVISING CHAPTER 296, ARTICLE I OF THE CODE OF THE TOWNSHIP OF MANTUA ENTITLED "HAWKERS, PEDDLERS AND SOLICITORS"

Mayor Zimmerman noted that this revised ordinance will allow the police department the tools to suspend /revoke any license that is issued as well as site the business for soliciting without a permit.

Motion to Introduce: Deputy Mayor Legge, 2<sup>nd</sup> Committeewoman Lukens

ORDINANCE 6-2025: ORDINANCE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY, AUTHORIZING AND APPROVING A PAYMENT IN LIEU OF TAXES BETWEEN THE TOWNSHIP OF MANTUA AND THE INGERMAN DEVELOPMENT COMPANY, LLC FOR PROPERTY KNOWN AS 396 JACKSON ROAD PURSUANT TO THE FAIR HOUSING ACT (N.J.S.A. 52:27D-301 et seq.)

Motion to Introduce: Deputy Mayor Legge, 2<sup>nd</sup> Committeewoman Lukens

Motion to authorize consent agenda: Deputy Mayor Legge, 2<sup>nd</sup> Committeewoman Lukens

*Resolution No. 99-2025 –103 -2025 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Township Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the agenda.*

RESOLUTION R-99- 2025: A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A PAVILLION RENTAL PERMIT FEE BE REFUNDED FOR THE RENTAL OF THE PAVILLION TO BETSY COTE IN THE AMOUNT OF \$60.00

RESOLUTION R-100-2025: A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE EXTENDING THE TAX DUE DATE FOR THE THIRD QUARTER 2025 PROPERTY TAXES

RESOLUTION R-101-2025: RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING AN AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND VILLAGES OF BERKLEY

RESOLUTION R-102-2025: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE REFUND OF REMAINING PROFESSIONAL ESCROW FUNDS

RESOLUTION R-103-2025: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING KATIE SNYDER AS MANTUA TOWNSHIP DEPUTY COURT ADMINISTRATOR FOR THE TOWNSHIP OF MANTUA

Motion to adopt Resolutions R-99-2025 through R-103-2025  
Deputy Mayor Legge, 2<sup>nd</sup> Committeewoman Lukens. Roll Call: 5 Votes

Mayor Zimmerman asked for a motion to authorize the consented agenda, a motion was made by Committeewoman Lukens, 2<sup>nd</sup> by Deputy Mayor Legge. All were in favor.

**Remarks from Township Committee**

Committeeman Steen noted that he is in full favor of the new revised ordinance for solicitation. He too has been the recipient of a solicitor knocking on his door close to 9 pm.

Committeeman Snyder mentioned that he presented a proclamation this pas weekend to an Eagle Scout Alexander Atkinson at the VFW. It was a very nice event.

Committeewoman Lukens thanked the public works department for all their hard work during this past bulk week.

Deputy Mayor Legge mentioned he too attended an eagle scout award ceremony and presented the first two female scouts with a proclamation. It was a great event, and he was very glad to see the first too females earn this.

**Remarks from the Township Administrator:**

Administrator Bileci noted that with he adoption of Ordinance 4 this evening, the townships will be proceeding with projects and purchases. She will be advising the department heads what equipment/purchases through capital they have been approved for so that they can move forward.

**Approval of Bill List:**

Motion to approve: Committeewoman Lukens, 2<sup>nd</sup> Deputy Mayor Legge. All were in favor.

Committeewoman Lukens made a motion to adjourn the meeting, 2<sup>nd</sup> by Deputy Mayor Legge.  
All were in Favor.

Respectfully submitted,



Pamela LeVine, Township Deputy Clerk