

**Township of Mantua
Workshop Meeting Agenda
February 10, 2025
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2025. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 4, 2025. Notice was also filed with the Township Clerk.

Roll Call: Committeewoman Lukens, Committeeman Steen, Committeeman Snyder, Deputy Mayor Legge, Mayor Zimmerman, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Stuart Platt, Solicitor, Chief Darren White

Approval of Minutes: December 16, 2024

Approval of Minutes: January 6, 2025

Approval of Special Meeting: January 15, 2025

Approval of Special Meeting: January 28, 2025

Motion _____ **Second** _____

Roll Call Vote: _____ **Mr. Steen**
_____ **Mrs. Snyder**
_____ **Mrs. Lukens**
_____ **Deputy Mayor Legge**
_____ **Mayor Zimmerman**

Proclamation: Recognizing February as Heart Month

Proclamation: Recognizing Shawn Layton for his service to the Township of Mantua

Engineering Report: Jon Bryson, Township Engineer

Department of Public Works Report: Glenn deMers, Superintendent of Public Works

Police Department Report: Chief Darren White

Pursuant to Resolution R-32-2025, there is a time limit of five (5) minutes per person

Public Participation: Motion to Open _____ Second _____

Motion to Close _____ Second _____

ORDINANCE O-1 -2025:

First Reading

AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING, SUPPLEMENTING, AND REVISING CHAPTER 338, ARTICLE II OF THE CODE OF THE TOWNSHIP OF MANTUA, ENTITLED "GARBAGE COLLECTION"

Statement:

This Ordinance will amend the existing regulations for garbage collection to allow for the purchase of (1) additional trash, recycling and vegetative waste cart.

Motion _____ Second _____

Resolution No. 46-2025 – 55-2025 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Township Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the agenda.

Motion to authorize Consent Agenda _____ Second _____

All In Favor: _____

RESOLUTION R-46-2025:

A RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING AN AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND ELECTRONIC RECYCLERS INTERNATIONAL, INC (ERI) FOR ELECTRONIC WASTE DISPOSAL

Statement:

This Resolution will authorize the Township to contract with ERI for electronic waste disposal. There are no charges for the collection of these E- Waste.

RESOLUTION R-47-2025:

A RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE COUNTY OF GLOUCESTER FOR THE USE OF THE MANTUA TOWNSHIP COMMUNITY CENTER FOR IT'S NUTRITION SITE

Statement:

The Township wishes to renew the lease agreement with Gloucester County for the Gloucester County Nutritional Site located at 111 Mercer Street.

RESOLUTION R-48-2025:

RESOLUTION APPOINTING SHANNA MCCANN, ESQUIRE AS THE MUNICIPAL COURT PROSECUTOR FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2025

Statement:

The Resolution will appoint Shanna McCann as the Municipal Prosecutor for the Mantua Regional Court.

RESOLUTION R-49-2025:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA CANCELING TAXES FOR THE PROPERTY LOCATED AT BLOCK 261, LOT 7

Statement:

The Resolution will cancel the taxes in the amount of \$16,520.79 for the property known as the Lipari landfill as result in the decreased land value as recommended by the Gloucester County Assessor.

RESOLUTION R-50-2025:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO MAKE CERTAIN BUDGET TRANSFERS BETWEEN APPROPRIATION RESERVES PURSUANT TO N.J.S.A. 40A:4-58

Statement:

This Resolution is pursuant to State law that allows for the transfer of appropriated funds in the municipal budget which are unused to be transferred to other line items.

RESOLUTION R-51-2025:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE HIRING OF JOSHUA CUMMINGS TO THE RANK OF PATROL OFFICER WITH THE MANTUA TOWNSHIP POLICE DEPARTMENT

Statement:

This Resolution will approve the hiring of Josh Cummings to the rank of Patrol officer with the Mantua Township Police Department.

RESOLUTION R-52-2025:

RESOLUTION APPOINTING BRENDEN HIATT AS A SPECIAL LAW ENFORCEMENT OFFICER CLASS II WITHIN THE MANTUA TOWNSHIP POLICE DEPARTMENT

Statement:

This Resolution will appoint a SLEO II officer to the Mantua Township Police Department.

RESOLUTION R-53-2025:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AWARDING A CONTRACT TO O2 DIGITAL CREATIVE AGENCY FOR THE TOWNSHIP'S WEBSITE REDESIGN PROJECT

Statement:

This Resolution will approve a contract with O2 Digital Creative Agency for the website redesign project.

RESOLUTION R- 54-2025: RESOLUTION APPOINTING ADDITIONAL ALTERNATE MUNICIPAL PROSECUTORS FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2025

Statement:

This Resolution will appoint alternate municipal prosecutors for the Mantua Regional Court.

Motion to adopt Resolutions R-46-2025 through R-55-2025 _____ Second _____

Roll Call Vote: _____ Mr. Steen
_____ Mr. Snyder
_____ Mrs. Lukens
_____ Deputy Mayor Legge
_____ Mayor Zimmerman

Remarks from Township Committee:

Remarks from the Township Administrator:

Approval of the Bill List: Motion _____ Second _____

Roll Call Vote: _____ Mr. Steen
_____ Mr. Snyder
_____ Mrs. Lukens
_____ Deputy Mayor Legge
_____ Mayor Zimmerman

Adjourn: Motion _____ Second _____

Announcements:

BILL LIST APPROVAL
February 10, 2025
(Three signatures are required)

Mayor Robert Zimmerman

Deputy Mayor John Legge

Committeewoman Lukens

Committeeman John Steen

Committeeman Snyder

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk

RESOLUTION R 32-2025

**MANTUA TOWNSHIP
GLOUCESTER COUNTY**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
TO PROVIDE RULES AND REGULATIONS FOR PUBLIC
PARTICIPATION AT TOWNSHIP COMMITTEE MEETINGS**

WHEREAS, under the New Jersey Open Public Meetings Act (Act), N.J.S.A. 10:4-6 *et seq.*, all public meetings are open to the public.

WHEREAS, pursuant to the Act (N.J.S.A. 10:4-12(a)), Township Committee is required to set aside a portion of each public meeting for public comment on issues which may be of concern to the public, the length of which portion to be determined by Township Committee.

WHEREAS, the Township Committee has historically allowed members of the public to address the Committee in order to permit and encourage public participation at such meetings.

WHEREAS, the Township Committee of the Township of Mantua wishes to ensure that all of its citizens have the opportunity to attend Township Committee meetings and offer comment;

WHEREAS, the Committee has determined that the enactment of rules and regulations for the conduct of such meetings and public participation would help clarify the process and encourage the public to participate in Township business.

WHEREAS, the Township Committee of the Township of Mantua highly values the input of its citizens in making important decisions which affect the residents of our community;

NOW, THEREFORE, BE RESOLVED, by the Township Committee of the Township of Mantua, in the County of Gloucester and State of New Jersey, that the following rules shall be applied to all public comment portions of the meeting:

(1) The public is invited to attend and observe all public meetings of the Township Committee. People shall be heard at any public meeting as provided herein.

(2) At any public meeting for which a member of the public has properly requested to address the Committee, such person may address the Committee as to the purpose set forth in the request to speak. After acknowledgment from the mayor, each person to address Committee must state his or her name and residence or business address. Members of the public are limited to a five-minute time limit to address the Committee. The time limit does not apply (1) to persons invited by the Committee to address the respective governing body, or (2) to the extent said person is responding to a question posed by Committee member. The mayor may restrict or limit the time allotted to a person whose remarks are repetitive or not germane to the matter under consideration by Committee. At meetings with unusually large attendance, the mayor may impose such additional rules or time limitations as are deemed appropriate from time to time based on business before the Committee and the number of persons wishing to speak.

(3) Members of the public are not permitted to ask questions of, or debate with, Committee unless permitted to do so by the Mayor. All remarks shall be addressed to the Committee as a body and not to any member thereof.

(4) No member of the public, or any other person in attendance at a meeting of the Committee, shall engage in any personally offensive or abusive remarks or conduct. No person shall behave in any manner that is unruly, disruptive, or may endanger the health, safety, or welfare of said person or other members of the public or otherwise act in a manner not in compliance with these rules. Any person violating the rules herein is subject to removal from the meeting if he or she refuses to comply after being advised to do so.

(5) Other Rules of Conduct and Decorum for public participation during Committee Meetings for addressing the Mayor and Committee during public hearings on ordinances or resolutions which require public hearings or during the public portion of the Committee Meetings are as follows:

a. All members attending Township Committee Meetings must treat each other; the Mayor and Committee Members; and Township Employees with respect.

b. Shouting out from the audience without being recognized to speak is strictly prohibited.

c. No person shall, at any time, engage in any personally offensive or abusive remarks or behavior to the Mayor, Committee, Township Employees or any other member of the public.

d. No person shall engage in any express or implied speech that involves any other person's race, color, religion, gender, disability, sexual orientation, gender identity or expression, national origin or ethnicity.

e. The Mayor may restrict, limit or prohibit any speech, remarks or questions that are repetitive or not germane to any matter not within the jurisdiction of the Township Committee. The mayor may, at his/her discretion, limit the public portion segment at a particular Committee meeting to thirty (30) minutes.

f. People making public comments may not yield their time to another speaker and each individual is limited to speaking once during a particular public comment period for a period of time not to exceed five (5) minutes.

g. The Chief of Police or such other members of the Police Department as he/she may designate shall be designated as the Sergeant-at-Arms of the Township Committee Meetings. The Sergeant-at-Arms shall carry out all orders and instructions given by the mayor for the purpose of maintaining order and decorum at the Township Committee Meetings and enforcing these rules.

h. The Township Solicitor shall be the Parliamentarian.

i. Meetings shall be conducted in accordance with these Rules and Roberts Rules of Order for items not covered in these regulations.

j. Members of the public who make comments that are germane to an ordinance or resolution that is under consideration or during the public portion of the Committee Meeting for matters which are within the jurisdiction of the Township Committee shall be allowed to do so in an uninterrupted manner unless the member is not adhering to these Rules of Conduct and Decorum.

k. The mayor and Committee reserve the right to answer questions and respond to comments. Again, members of the public are not permitted to ask questions of, or debate with, the Committee unless permitted to do so by the mayor.

l. Again, all remarks shall be addressed to the Committee as a body and not to any member thereof.

THIS RESOLUTION IS DULY ADOPTED at the Regular Meeting of the Township Committee of the Township of Mantua held on the 6th day of January, 2025.