

**Township of Mantua
Township Committee Meeting Agenda
November 18, 2024
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law:

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2024. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 4, 2024. Notice was also filed with the Township Clerk.

RESOLUTION R-125-2024:

**RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA APPOINTING PETE SCIRROTTO
AS THE MAYOR FOR THE TOWNSHIP OF MANTUA**

Motion _____ Second _____

Roll Call:

Mr. Layton, Mr. Legge, Mrs. Lukens, Mr. Zimmerman, Mayor Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Stuart Platt, Solicitor, Mr. Glenn deMers, Public Works Superintendent, Mr. Jon Bryson, Engineer, Chief Darren White

RESOLUTION R-126-2024:

**RESOLUTION NAMING THE COMMITTEE MEETING ROOM IN
THE MANTUA TOWNSHIP MUNICIPAL BUILDING AS THE PETER
SCIRROTTO COMMITTEE CHAMBERS**

Motion _____ Second _____

Proclamation:

**Proclamation Honoring Peter Scirrotto for his 33 years of Heartfelt
Service as an elected official with the Township of Mantua**

Presentation of Wall of Mayors:

Approval of Minutes: October 7, 2024

Motion _____ Second _____

**Roll Call Vote: _____ Mr. Layton
_____ Mrs. Lukens**

___ Mr. Legge
___ Mr. Zimmerman
___ Mayor Scirrotto

Engineering Report: Jon Bryson, Township Engineer

Department of Public Works Report: Glenn deMers, Superintendent of Public Works

Police Department Report: Chief Darren White

Pursuant to Resolution R-32-2024, there is a time limit of five (5) minutes per person

Public Participation: **Motion to Open** _____ **Second** _____

Motion to Close _____ **Second** _____

**ORDINANCE O-8 -2024:
Adoption** AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 131-A “STORMWATER CONTROL AND MANAGEMENT” OF THE CODE OF THE TOWNSHIP OF MANTUA

Statement:

This Ordinance will amend the existing regulations on stormwater management as required by NJDEP.

Motion to open to Public: Motion _____ Second _____

Motion to Close to Public: Motion _____ Second _____

Motion to Adopt: Motion _____ Second _____

Roll Call:

**ORDINANCE O-10-2024:
Adoption** AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AMENDING SECTION 143-29.5 TRAFFIC DIRECTOR OF THE TOWNSHIP CODE

Statement:

This Ordinance will add provisions to the traffic code specifically regarding traffic directors to increase safety for residents of the Township.

Motion to open to Public: Motion _____ Second _____

Motion to Close to Public: Motion _____ Second _____

Motion to Adopt: Motion _____ Second _____

Roll Call:

**ORDINANCE O-11-2024:
Adoption** AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 69 “POLICE DEPARTMENT”

OF THE CODE OF THE TOWNSHIP OF MANTUA

Statement:

This Ordinance will amend the rates of payment for off-duty police assignments for private contractors and private entities.

Motion to open to Public: Motion_____ Second_____

Motion to Close to Public: Motion_____ Second_____

Motion to Adopt: Motion_____ Second_____

Roll Call:

ORDINANCE 0-12-2024:
Adoption

AN ORDINANCE OF THE TOWNSHIP OF MANTUA
AMENDING, SUPPLEMENTING, AND REVISING CHAPTER 350 OF
THE CODE OF THE TOWNSHIP OF MANTUA, ENTITLED
“STREETS AND SIDEWALKS”

Statement:

This Ordinance would amend the street opening permit process and require more stringent restoration measures for road openings.

Motion to open to Public: Motion_____ Second_____

Motion to Close to Public: Motion_____ Second_____

Motion to Adopt: Motion_____ Second_____

Roll Call:

ORDINANCE 0-13-2024:
Adoption

AN ORDINANCE OF THE TOWNSHIP OF MANTUA
AMENDING, SUPPLEMENTING, AND REVISING CHAPTER 7,
ARTICLE VI OF THE CODE OF THE TOWNSHIP OF MANTUA,
ENTITLED “HISTORICAL COMMISSION”

Statement:

This Ordinance would amend the composition of the board to allow for non-residents to be members of the Historical Commission.

Motion to open to Public: Motion_____ Second_____

Motion to Close to Public: Motion_____ Second_____

Motion to Adopt: Motion_____ Second_____

Roll Call:

ORDINANCE O-14 -2024:
First Reading

AN ORDINANCE OF THE TOWNSHIP OF MANTUA
AMENDING CHAPTER 143 “VEHICLES AND TRAFFIC”

ARTICLE XIII, SCHEDULES, §143-33 SCHEDULE II: PARKING PROHIBITED ON JEFFERSON ROAD, COUNTY ROUTE 624 OF THE CODE OF THE TOWNSHIP OF MANTUA

Statement:

This Ordinance will prohibit parking on Jefferson Road, County Road 624

Motion _____ **Second** _____

ORDINANCE O-15 -2024:
First Reading

AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 143 “RENTAL REGISTRATION

Statement:

This Ordinance will enact registration requirements for short and long-term rentals and will also prohibit the lease or rental of amenities within a dwelling.

Motion _____ **Second** _____

ORDINANCE O-16-2024:
First Reading

AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING, SUPPLEMENTING AND REVISING CHAPTER 230 OF THE CODE OF THE TOWNSHIP OF MANTUA, ENTITLED “LAND DEVELOPMENT”

Statement:

This Ordinance will amend land use board application fees as well as replaces Planning Board with Land Use Board.

Motion _____ **Second** _____

ORDINANCE O-17-2024:
First Reading

AN ORDINANCE OF THE TOWNSHIP OF MANTUA ESTABLISHING CHAPTER 217, ARTICLE III OF THE CODE OF THE TOWNSHIP OF MANTUA, ENTITLED “LEAD-BASED PAINT”

Statement:

This Ordinance will amend the Township Code to require landlords within the Township to comply with the lead-based hazard requirements of the Legislation.

Motion _____ **Second** _____

Resolution No. 127-2024 through No 146 - 2024 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Township Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the agenda.

Motion to authorize Consent Agenda _____ Second _____

All In Favor: _____

RESOLUTION R-127-2024: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA CANCELLING TAXES FOR TOTALLY DISABLED VETERANS

Statement:

This Resolution will cancel taxes for totally disabled veterans.

RESOLUTION R-128-2024: A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A REFUND FOR CONSTRUCTION PERMIT FEE IN THE AMOUNT OF \$60.00

Statement:

This Resolution will refund a water heater replacement permit fee in the amount of \$60.00.

RESOLUTION R-129-2024: A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A HOUSING INSPECTION FEE IN THE AMOUNT OF \$90.00

Statement:

This Resolution will refund a housing inspection fee in the amount of \$90.00.

RESOLUTION R-130-2024: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING AND APPROVING A SETTLEMENT AGREEMENT WITH THE COUNTY OF CAMDEN

Statement:

The Township Committee hereby desires to settle a claim with the County of Camden.

RESOLUTION R-131-2024: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE MANTUA TOWNSHIP PUBLIC WORKS DEPARTMENT TO PURCHASE TWO 2009 PETERBILT TRASH TRUCKS FROM FRANKLIN TOWNSHIP IN THE TOTAL AMOUNT OF \$15,000.00

Statement:

This Resolution will allow these trash trucks to be added to the fleet to be utilized when other trucks are out of service to provide continuous trash collections services.

RESOLUTION R-132-2024: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO AUTHORIZE A CONTRACT

BETWEEN TOTAL TURF EXPERIENCE FOUNDATION AND THE TOWNSHIP OF MANTUA TO PROVIDE THANKSGIVING MEALS TO THE COMMUNITY

Statement:

This Resolution will authorize the Township to partner with Total Experience Foundation to provide Thanksgiving meals to the community.

RESOLUTION R-133-2023:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING CHANGE ORDER NO. 1 FOR THE PROJECT KNOWN AS FY 2022 NJDOT MUNICIPAL AID PROGRAM RECONSTRUCTION OF BERGEN AVENUE

Statement:

This Resolution will approve Change Order No. 1 which decreases the contract for the project known as Reconstruction of Bergen Avenue in the amount of \$24,612.62.

RESOLUTION R-134 -2024:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE REFUND OF REMAINING PROFESSIONAL ESCROW FUNDS

Statement:

This Resolution will refund various professional escrow balances as recommended by the land use coordinator.

RESOLUTION R-135-2024:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA THE ACCEPTANCE OF A SAFE AND SECURE COMMUNITIES GRANT PROGRAM ADMINISTERED BY THE STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY, SUBAWARD NO. 25-0810, SUBAWARD PERIOD 4/15/25 - 4/14/26, IN THE AMOUNT OF \$45,150.00

Statement:

This Resolution will authorize the Township to accept a Safe and Secure grant in the amount of \$45,150.00 to offset police salaries.

RESOLUTION R-136-2024:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE HIRING OF PATRICIA COX AS A CUSTODIAN IN THE MANTUA TOWNSHIP PUBLIC WORKS

Statement:

This Resolution will authorize the hiring of Patricia Cox as a custodian in the Mantua Township Public Works Department.

RESOLUTION R-137-2024: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO MAKE CERTAIN BUDGET TRANSFERS BETWEEN APPROPRIATION RESERVES PURSUANT TO N.J.S.A. 40A:4-58

Statement:

This Resolution will transfer appropriations in budget accounts.

RESOLUTION R-138-2024: RESOLUTION AUTHORIZING A CONTRACT WITH LISK LANDSCAPING FOR HOLIDAY LIGHTS UNDER NON-FAIR AND OPEN PROCESS

Statement:

This Resolution will authorize a contract with Lisk Landscaping to install holiday lights at Chestnut Branch Park and Mc Carson Park.

RESOLUTION R-139-2024: RESOLUTION APPROVING AN AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND SCHAEFFER PYROTECHNICS FOR A FIREWORKS DISPLAY TO OCCUR ON DECEMBER 5, 2024 AT THE MANTUA TOWNSHIP WINTER FESTIVAL EVENT

Statement:

This Resolution will authorize a contract with Schaeffer Pyrotechnics to perform the fireworks show at the Winter Festival on December 5, 2024.

RESOLUTION R-140-2024: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA CONFIRMING THE SALARIES OF THE BOARD OF COMMISSIONERS OF THE MANTUA TOWNSHIP FIRE DISTRICT 1

Statement:

This Resolution will confirm the salaries of the Board of Fire Commissioners which is a requirement under N.J.S.A. 40A:14-88.

RESOLUTION R-141-2024: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AWARDED A BID IN THE TOTAL AMOUNT OF \$214,956.00 TO THINK PAVERS HARDSCAPING, LLC FOR THE PROJECT KNOWN AS RECONSTRUCTION OF WEST MONMOUTH AVENUE

Statement:

This Resolution will authorize the Township to award a contract to Think Pavers Hardscaping, LLC in the amount of \$214,956.00 for the reconstruction of West Monmouth Avenue.

RESOLUTION R-142-2024: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING AN AMENDMENT TO THE

2023-2026 CONTRACT BETWEEN THE TOWNSHIP OF MANTUA AND TEAMSTERS' LOCAL UNION 676

Statement:

This Resolution will amend the current contract and add a new article to explain the Teamsters 676 Annuity Fund

RESOLUTION R-143-2024:

RESOLUTION OF THE TOWNSHIP OF MANTUA AWARDING A CONTRACT TO PROVIDE ENTERTAINMENT FOR THE 2023 HOLIDAY CELEBRATION AT CHESTNUT BRANCH PARK

Statement:

This Resolution will authorize a contract with Wizards Festival of Fun, Inc to provide the rides for the Winter Festival.

RESOLUTION R-144-20244:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR THE DRIVE SOBER GET PULLED OVER 2024 GRANT AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize a grant in the amount of \$4,200.00 to be inserted into the 2024 budget.

RESOLUTION R-145-2024:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR THE 2024 PATRICK LEAHY BULLETPROOF VEST PROGRAM AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize a grant in the amount of \$5,533.22 to be inserted into the 2024 budget.

RESOLUTION 146-2024:

RESOLUTION APPROVING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE STATE OF NEW JERSEY FOR NATIONAL OPIOID SETTLEMENT FUND IN THE AMOUNT OF \$18,135.71

Statement:

This Resolution will authorize a grant in the amount of \$18,135.71 to be inserted into the 2024 budget.

Motion to adopt Resolutions R-126-2024 through R-146-2024 _____ Second _____

Roll Call Vote: _____ Mr. Layton
_____ Mrs. Lukens
_____ Mr. Legge
_____ Mr. Zimmerman

____ Mayor Scirrotto

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Roll Call Vote: ____ **Mr. Layton**
____ **Mrs. Lukens**
____ **Mr. Legge**
____ **Mr. Zimmerman**
____ **Mayor Scirrotto**

Adjourn: **Motion** _____ **Second** _____

Announcements:

BILL LIST APPROVAL
November 18, 2024
(Three signatures are required)

Mayor Pete Scirrotto

Committeeman Zimmerman

Committeeman Layton

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk

RESOLUTION R 32-2024

**MANTUA TOWNSHIP
GLOUCESTER COUNTY**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
TO PROVIDE RULES AND REGULATIONS FOR PUBLIC
PARTICIPATION AT TOWNSHIP COMMITTEE MEETINGS**

WHEREAS, under the New Jersey Open Public Meetings Act (Act), N.J.S.A. 10:4-6 *et seq.*, all public meetings are open to the public.

WHEREAS, pursuant to the Act (N.J.S.A. 10:4-12(a)), Township Committee is required to set aside a portion of each public meeting for public comment on issues which may be of concern to the public, the length of which portion to be determined by Township Committee.

WHEREAS, the Township Committee has historically allowed members of the public to address the Committee in order to permit and encourage public participation at such meetings.

WHEREAS, the Township Committee of the Township of Mantua wishes to ensure that all of its citizens have the opportunity to attend Township Committee meetings and offer comment;

WHEREAS, the Committee has determined that the enactment of rules and regulations for the conduct of such meetings and public participation would help clarify the process and encourage the public to participate in Township business;

WHEREAS, the Township Committee of the Township of Mantua highly values the input of its citizens in making important decisions which affect the residents of our community;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mantua, in the County of Gloucester and State of New Jersey that the following rules shall be applied to all public comment portions of the meeting:

(1) The public is invited to attend and observe all public meetings of the Township Committee. Persons shall be heard at any public meeting as provided herein.

(2) At any public meeting for which a member of the public has properly requested to address the Committee, such person may address the Committee as to the purpose set forth in the request to speak. After acknowledgment from the mayor, each person to address the Committee must state his or her name and residence or business address. Members of the public are limited to a five-minute time limit to address the Committee. The time limit does not apply (1) to persons invited by the Committee to address the respective governing body, or (2) to the extent said person is responding to a question posed by Committee member. The mayor may restrict or limit the time allotted to a person whose remarks are repetitive or not germane to the matter under consideration by the Committee. At meetings with an unusually large attendance, the mayor may impose such additional rules or time limitations as are deemed appropriate from time to time based on business before the Committee and the number of people wishing to speak.

(3) Members of the public are not permitted to ask questions of, or debate with, the Committee unless permitted to do so by the mayor. All remarks shall be addressed to the Committee as a body and not to any member thereof.

(4) No member of the public, or any other person in attendance at a meeting of Committee, shall engage in any personally offensive or abusive remarks or conduct. No person shall behave in any manner that is unruly, disruptive, or may endanger the health, safety, or welfare of said person or other members of the public, or otherwise act in a manner not in compliance with these rules. Any person violating the rules herein is subject to removal from the meeting if he or she refuses to comply after being advised to do so.

(5) Other Rules of Conduct and Decorum for public participation during Committee Meetings for addressing the Mayor and Committee during public hearings on ordinances or resolutions which require public hearings or during the public portion of the Committee Meetings are as follows:

a. All members attending Township Committee Meetings must treat each other; the Mayor and Committee Members; and Township Employees with respect.

b. Shouting out from the audience without being recognized to speak is strictly prohibited.

c. No person shall, at any time, engage in any personally offensive or abusive remarks or behavior to the Mayor, Committee, Township Employees or any other member of the public.

d. No person shall engage in any express or implied speech that involves any other person's race, color, religion, gender, disability, sexual orientation, gender identity or expression, national origin or ethnicity.

e. The mayor may restrict, limit or prohibit any speech, remarks or questions that are repetitive or not germane to any matter not within the jurisdiction of the Township Committee. The mayor may, at his/her discretion, limit the public portion segment at a particular Committee meeting to thirty (30) minutes.

f. Persons making public comments may not yield their time to another speaker and each individual is limited to speaking once during a particular public comment period for a period of time not to exceed five (5) minutes.

g. The Chief of Police or such other member of the Police Department as he/she may designate, shall be designated as the Sergeant-at-Arms of the Township Committee Meetings. The Sergeant-at-Arms shall carry out all orders and instructions given by the mayor for the purpose of maintaining order and decorum at the Township Committee Meetings and enforcing these rules.

h. The Township Solicitor shall be the Parliamentarian.

i. Meetings shall be conducted in accordance with these Rules and Roberts Rules of Order for items not covered in these regulations.

j. Members of the public who make comments that are germane to an ordinance or resolution that is under consideration or during the general public portion of the Committee Meeting for matters which are within the jurisdiction of the Township Committee shall be allowed to do so in an uninterrupted manner unless the member is not adhering to these Rules of Conduct and Decorum.

k. The mayor and Committee reserve the right to answer questions and respond to comments. Again, members of the public are not permitted to ask questions of, or debate with, the Committee unless permitted to do so by the Mayor.

l. Again, all remarks shall be addressed to the Committee as a body and not to any member thereof.

THIS RESOLUTION IS DULY ADOPTED at the Regular Meeting of the Township Committee of the Township of Mantua held on this the 4th day of January 2024.