

Township of Mantua  
Committee Meeting  
November 13, 2023  
Mantua Township Municipal Building  
6:00 P.M.

On the above date the Township Committee of the Township of Mantua held a Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Zimmerman called the meeting to order. The time was 6:00 p.m. Mayor Zimmerman asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence. Mayor Zimmerman delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Roll Call: Pamela LeVine, Township Deputy Clerk, Committeeman Layton, Committeeman Legge, Committeewoman Lukens, Mayor Zimmerman, Deputy Mayor Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Chris Newman, Solicitor, Mr. deMers, Public Works Superintendent, Erika Covely, Engineer, Chief White

**Approval of Minutes:**

Approval of the October, 2023, minutes.

Motion to approve: Deputy Mayor Scirrotto, 2<sup>nd</sup> Committeewoman Lukens,

Roll Call Vote: 5 yes votes.

A Proclamation Recognizing October as Breast Cancer Awareness Month was read by Committeeman Legge and presented to resident Josie Ladd.

**Engineering Report:**

Mrs. Covely noted that the police holding cell project is going out for bid and will be opened on November 2, 2023. She noted that the West Mercer Ave project is ready to go out for bid and will schedule that with the Administrator. Ericka noted that the DOT has issued some comments regarding S. McCarthy, and this project will be resubmitted once the change/shave been made.

**Department of Public Works Report:**

Glenn discussed that on September 30<sup>th</sup> Mantua Little League had their first annual Fall Festival and that public works provided them with three trucks for the kids. Glenn also reminded everyone that leaf season will begin on October 30<sup>th</sup>, green carts will stop being picked up on the 27<sup>th</sup>. Committeeman Legge asked if the public works department would please make themselves available to set up the Veterans Day ceremony at the municipal building. Mayor Zimmerman thanked the department for their interaction with the kids as well as their community involvement.

**Police Department Report:**

Chief White noted that the Veteran's BBQ at Total Turf went relatively well considering it was a Sunday when the Eagles were playing. He also noted that Coffee with a Cop at Target was a success. We also had a representative from the NJSP Mounted Unit with his

partner, Phantom a horse, who is always a great way to break the ice. The Chief also noted that due to the recent events in Israel, we are keeping an extra eye on our houses of worship. He asked the residents if they see anything that they are not comfortable with, please contact the department right away.

Pursuant to Resolution R-32-2023, there is a time limit of five (5) minutes per person. Mayor Zimmerman discussed the new rules of the public session.

**Public Participation:**

Deputy Mayor Scirrotto made a motion to open; it was 2<sup>nd</sup> by Committeeman Legge. All were in Favor.

Charles Huges – 31 N. Child St. Woodbury - Mr. Huges provided the committee with flyers noting there is a meeting regarding the GCL on October 25, 2023, at 7 pm at the Mantua Fire Hall.

Josei Ladd – Carriage Hill – Ms. Ladd thanked the committee for splitting their time over various items that are handled through the township as well as the transparency with the GCL. Mayor Zimmerman mentioned that he had heard back from the DRPA regarding the GCL and that a meeting would likely take place in 2024 once the design level is at 10-30% complete.

Courtney Bracken – 161 Sussex Ave – Ms. Bracken addressed the committee regarding matters of her residency within the township. She requested that should anyone have any questions/concerns, they reach out to her directly.

Anna Janda - 506 Lestershire – Ms. Janda noted that there are several residents that have been threatened about putting political signs on their lawns. Regardless of affiliations. Ms. Janda noted that she would like to see diversity within the township.

Mayor Zimmerman noted that he doesn't want the meetings to be politicized and that this meeting is not the time nor the place for this to occur. He noted that this is a to discuss topics relative to township business.

Deputy Mayor Scirrotto made a motion to close it was 2<sup>nd</sup> by Committeeman Legge. All were in Favor.

ORDINANCE 0-15-2023: AN ORDINANCE APPROPRIATING THE SUM OF \$40,000.00 TO BE USED FOR THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT WITHIN THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

Deputy Mayor Scirrotto made a motion to open to the public it was 2<sup>nd</sup> by Committeeman Legge. All were in Favor.

Deputy Mayor Scirrotto made a motion to close it was 2<sup>nd</sup> by Committeeman Legge. All were in Favor.

Deputy Mayor Scirrotto made a motion to adopt it was 2<sup>nd</sup> by Committeeman Legge. All were in Favor.

RESOLUTION R-159-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE PROMOTION OF ADAM HASSELMAN TO THE RANK OF CORPORAL WITH THE MANTUA TOWNSHIP POLICE DEPARTMENT

Deputy Mayor Scirrotto made a motion to adopt it was 2<sup>nd</sup> by Committeeman Legge. All were in Favor.

Mayor Zimmerman swore in Corporal Hasselman.

Deputy Mayor Scirrotto made a motion to authorize a consented agenda, it was 2<sup>nd</sup> by Committeeman Legge. Committeeman Layton abstained from Resolution R-165-2023, All were in Favor.

RESOLUTION R-160-2023: A RESOLUTION OF THE TOWNSHIP OF MANTUA ENFORCING A HALLOWEEN CURFEW IN THE TOWNSHIP OF MANTUA COMMENCING OCTOBER 30, 2023, UNTIL OCTOBER 31, 2023, AND SETTING TIMES FOR TRICK-OR-TREATING FOR OCTOBER 31, 2023

RESOLUTION R-161-2023: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE PUBLIC SALE OF CERTAIN TOWNSHIP OWNED PROPERTIES PURSUANT TO N.J.S.A. 40A:12-13(a)

RESOLUTION R-162-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING PAULA BROWN AS MANTUA TOWNSHIP DEPUTY COURT ADMINISTRATOR FOR THE TOWNSHIP OF MANTUA

RESOLUTION R-163-2023: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO MAKE CERTAIN BUDGET TRANSFERS BETWEEN APPROPRIATION RESERVES PURSUANT TO N.J.S.A. 40A:4-58

RESOLUTION R-164-2023: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING VARIOUS TAX REFUNDS

RESOLUTION R-165-2023: RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING THE TRANSFER OF THE EXISTING MUNICIPAL LOSAP PROGRAM TO THE MANTUA TOWNSHIP FIRE DISTRICT – Committeeman Layton Abstained

RESOLUTION R-166-2023: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE MANTUA HARRISON MUNICIPAL ALLIANCE GRANT

RESOLUTION R-167-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR THE DRIVE SOBER GET PULLED OVER 2023 GRANT AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

RESOLUTION R-168-2023: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR THE BULLETPROOF VEST PROGRAM AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

RESOLUTION R-169-2023: RESOLUTION APPROVING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE STATE OF NEW JERSEY FOR THE CLEAN COMMUNITIES PROGRAM IN THE AMOUNT OF \$37,297.65.

RESOLUTION R-170-2023: RESOLUTION APPROVING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE STATE OF NEW JERSEY FOR STORMWATER ASSISTANCE GRANT IN THE AMOUNT OF \$15,000.00.

RESOLUTION R-171-2023: RESOLUTION AWARDING A CONTRACT TO WINZINGER INC FOR DEBRIS REMOVAL SERVICES UNDER NON-FAIR AND OPEN PROCESS

RESOLUTION R-172-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE PURCHASE OF DIESEL LAWNMOWER FOR THE PARK DEPARTMENT THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NJ (ESCNJ) COOPERATIVE CONTRACTS # ESCNJ 22/23-12.

RESOLUTION R- 173-2023: RESOLUTION APPROVING AN AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND SCHAFFER PYROTECHNICS FOR A FIREWORKS DISPLAY TO OCCUR ON NOVEMBER 30,2023 AT THE MANTUA TOWNSHIP WINTER FESTIVAL HOLIDAY EVENT

RESOLUTION R -174-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE RENEWAL IN THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND

RESOLUTION R-175-2023: RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE BOROUGH OF GLASSBORO FOR CHIEF FINANCE OFFICER AND QUALIFIED PURCHASING AGENT SERVICES

Deputy Mayor Scirrotto made a motion to adopt Resolutions R-159-2023 through Resolutions R-175-2023, it was 2<sup>nd</sup> by Committeeman Legge. Committeeman Layton Abstained from Resolution R-165-2023. All were in favor.

**Remarks from Township Committee:**

Committeeman Layton noted there has been some maintenance at the Historical building and appreciated everyone's help in getting this completed.

Committeeman Legge noted that the Veterans' Commission meeting has been changed to Thursday instead of Tuesday as well as the Veterans' Day Ceremony will be held at the municipal building on November 11, 2023, at 11:00 am.

Mayor Zimmerman noted that there is a senior dinner on October 24, 2023, and that since the community center has been completed, we are bringing back the senior dinners for 2024 with 6 dinners at the community center and 3 out of town. The mayor also noted that election day is coming up and he encourages everyone to get out and vote. Mayor Zimmerman also noted that there is a ceremony for the opening of the Disc Golf Course at Chestnut Branch Park, and he is glad that the 50 acres at the back of the park will now be getting used. He also noted that the Fall Newsletter will be hitting this month and that they are working on the 4<sup>th</sup> Newsletter to come out sometime in December. The Mayor noted that Halloween trick or treat hours will be 3-8 pm and that curfew is also at 8 pm per the resolution that was passed at this evenings meeting. The curfew will also apply to October 30, 2023.

Deputy Mayor Scirrotto made a motion to approve the bill list; it was 2<sup>nd</sup> by Committeeman Legge. All were in favor.

Deputy Mayor Scirrotto made a motion to adjourn; it was 2<sup>nd</sup> by Committeeman Legge. All were in Favor.

Respectfully submitted,

Pamela LeVine  
Township Deputy Clerk