

Township of Mantua  
Committee Meeting  
January 4, 2024 - Reorganization  
Mantua Township Municipal Building  
2:00 P.M.

On the above date at 5:00 p.m. the 2024 Reorganization Meeting was held in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Township Deputy Clerk Pamela LeVine welcomed everyone and wished all a Happy New Year.

Mrs. LeVine called the meeting to order and asked for everyone to rise for the flag salute and remain standing for the Invocation offered by Deacon Peter Traum, Church of the Incarnation.

Mrs. LeVine then read the Statement of the Presiding Officer: "Notice of this Reorganization Meeting was given in compliance with the New Jersey Open Public Meetings Act, more than 48 hours in advance by providing a Notice of Reorganization Meeting to the South Jersey Times and Courier-Post newspapers, for publication in their public meeting notice columns. Notice was also posted more than 48 hours in advance on the bulletin board in the Mantua Township Municipal Building."

On November 8, 2023, the General Election was held, and the certified results found the victor to be Mr. John Legge who will serve a three-year term on the Township Committee commencing today upon being sworn in.

Mr. John Legge was sworn in by Committeeman Pete Scirrotto.

At this time Mrs. LeVine opened the nominations for Mayor of the Township of Mantua for 2024. All were in favor. Committeeman Scirrotto made a motion to nominate Robert Zimmerman for Mayor of the Township of Mantua for 2024, seconded by Committeeman Legge. Mrs. LeVine asked if there were any other nominations. As there were no other nominations, Mrs. LeVine asked for a motion to close the nominations. Committeeman Scirrotto made a motion to close the nominations, seconded by Committeeman Legge. All were in favor.

Mrs. LeVine stated a nomination has been made and second for Robert Zimmerman for Mayor of the Township of Mantua for the year 2024. Mrs. LeVine presented to the Township Committee Resolution R-1-2024, appointing Robert Zimmerman as Mayor of the Township of Mantua for the year 2024. Committeeman Scirrotto made a motion to approve Resolution R-1-2024, seconded by Committeewoman Legge. All were in favor.

Mrs. LeVine announced the motion was adopted. The Oath of Office for Mayor Zimmerman was administered by Ms. Ashley Zimmerman, Esq.

Mayor Zimmerman opened the nominations for Deputy Mayor of the Township of Mantua for 2024. The motion was made by Committeewoman Legge, seconded by Committeewoman Lukens. All were in favor. Committeeman Legge nominated Pete Scirrotto for Deputy Mayor, seconded by Committeewoman Lukens. All were in favor.

As no other nominations were brought forth, Mayor Zimmerman asked for a motion to close the nominations, which was made by Committeeman Legge, seconded by Committeewoman Lukens. All were in favor.

Mayor Zimmerman presented to the Township Committee Resolution R-2-2024, appointing Pete Scirrotto as Deputy Mayor. Committeeman Legge made a motion to approve Resolution R-2-2024, seconded by Committeewoman Lukens. All were in favor.

Deputy Mayor Scirrotto was administered the Oath of Office by Former Senate President Stephen Sweeney.

Mayor Zimmerman read Resolution R-3-2024 appointing Stuart Platt as the solicitor for the Township of Mantua. Deputy Mayor Scirrotto made a motion, it was seconded by Committeeman Legge, all were in favor.

MAYOR ZIMMERMAN NOTED THAT RESOLUTIONS R-4-2024 THROUGH R-40-2024 WILL BE VOTED ON IN ONE MOTION

Deputy Mayor Scirrotto made a motion, it was second by Committeeman Legge, All were in favor.

RESOLUTION R-4-2023: RESOLUTION DESIGNATING BRYSON & YATES AS THE ENGINEER FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY FOR 2023

RESOLUTION R-5-2023: RESOLUTION APPOINTING BOWMAN & COMPANY AS THE AUDITOR FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2023

**18. RESOLUTION R-6-2024:** RESOLUTION APPOINTING A MUNICIPAL COURT PROSECUTOR FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2024

**19. RESOLUTION R-7-2024:** RESOLUTION APPOINTING TRIAD ASSOCIATES AS AFFORDABLE HOUSING ADMINISTRATIVE AGENT FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2024

**20. RESOLUTION R-8-2024:** RESOLUTION APPOINTING BROWN & CONNERY AS LABOR ATTORNEY FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2024

**21. RESOLUTION R-9-2024:** RESOLUTION APPOINTING PARKER MCCAY AS BOND COUNSEL FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2024

22. **RESOLUTION R-10-2024:** RESOLUTION APPOINTING HARDENBERG INSURANCE AS THE RISK MANAGEMENT CONSULTANT FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2024
23. **RESOLUTION R-11-2024:** RESOLUTION ESTABLISHING A SCHEDULE OF REGULAR MEETING DATES FOR THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA FOR THE YEAR 2024
24. **RESOLUTION R-12-2024:** RESOLUTION ESTABLISHING RATE OF PREPAYMENT FOR MEETING NOTICES
25. **RESOLUTION R-13-2024:** RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER OF THE TOWNSHIP OF MANTUA FOR THE YEAR 2024
26. **RESOLUTION R-14-2024:** RESOLUTION ESTABLISHING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND OTHER CHARGES FOR THE YEAR 2024
27. **RESOLUTION R-15-2024:** RESOLUTION NAMING THE OFFICIAL DEPOSITORIES FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
28. **RESOLUTION R-16-2024:** RESOLUTION MAINTAINING PARTICIPATION IN GLOUCESTER/SALEM/CUMBERLAND COUNTY MUNICIPAL JOINT INSURANCE FUND
29. **RESOLUTION R-17-2024:** RESOLUTION CONTINUING MEMBERSHIP IN THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND WITH THE GLOUCESTER/SALEM/CUMBERLAND COUNTY MUNICIPAL JOINT INSURANCE FUND
30. **RESOLUTION R-18-2024:** RESOLUTION AUTHORIZING INSURANCE COVERAGE FOR THE MANTUA TOWNSHIP FIRE DISTRICT NO. 1 IN THE TOWNSHIP
31. **RESOLUTION R-19-2024:** RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING SURPLUS UTILIZATION POLICY RESPECTING THE ACCOUNTING PRACTICES OF THE TOWNSHIP OF MANTUA
32. **RESOLUTION R-20-2024:** RESOLUTION APPOINTING JENNICA BILECI AS THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2024
33. **RESOLUTION R-21-2024:** RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING A FUND COMMISSIONER FOR THE TRI-COUNTY JOINT INSURANCE FUND
34. **RESOLUTION R-22-2024:** RESOLUTION APPOINTING PARKER MCCAY AS THE AFFORDABLE HOUSING SPECIAL COUNSEL FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2024

35. **RESOLUTION R-23-2024:** RESOLUTION APPOINTING COLLIERS ENGINEERING & DESIGN AS TOWNSHIP PLANNER FOR THE YEAR 2024
36. **RESOLUTION R-24-2024:** RESOLUTION OF THE TOWNSHIP OF THE TOWNSHIP OF MANTUA APPOINTING MEMBERS ON THE MANTUA TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
37. **RESOLUTION R-25-2024:** RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING ALTERNATE MEMBER ON THE MANTUA TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
38. **RESOLUTION R-26-2024:** RESOLUTION MAKING APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY FOR 2024
39. **RESOLUTION R-27-2024:** RESOLUTION MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATIVE POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF MANTUA FOR 2024
40. **RESOLUTION R-28-2024:** RESOLUTION OF THE TOWNSHIP OF MANTUA CONFIRMING MAYORAL APPOINTMENTS FOR THE YEAR 2024
41. **RESOLUTION R-29-2024:** RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING THE 2024 TEMPORARY BUDGET
42. **RESOLUTION R-30-2024:** RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING "ROBERT'S RULES OF ORDER"
43. **RESOLUTION R-31-2024:** RESOLUTION APPOINTING ANCERO TO PERFORM IT SERVICES FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2024
44. **RESOLUTION R-32-2024:** RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO PROVIDE RULES AND REGULATIONS FOR PUBLIC PARTICIPATION AT TOWNSHIP COMMITTEE MEETINGS
45. **RESOLUTION R-33-2024:** RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING A CASH MANAGEMENT PLAN
46. **RESOLUTION R-34-2024:** RESOLUTION APPOINTING ACACIA FINANCIAL GROUP AS THE FINANCIAL ADVISOR FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2024
47. **RESOLUTION R-35-2024:** RESOLUTION APPOINTING HARDENBERG INSURANCE GROUP AS THE HEALTH INSURANCE BROKER FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2024

**48. RESOLUTION R-36-2024:** RESOLUTION APPOINTING CLASS I, CLASS II, AND CLASS III OFFICERS FOR A ONE YEAR TERM EFFECTIVE JANUARY 1, 2024

**49. RESOLUTION R-37-2024:** RESOLUTION AUTHORIZING THE TOWNSHIP OF MANTUA THROUGH THE MANTUA POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE MANTUA POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT FROM 1/1/2024 THROUGH 12/31/2024.

**50. RESOLUTION R-38-2024:** RESOLUTION APPOINTING PARKER MCCAY AS THE REDEVELOPMENT COUNSEL FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2024

**51. RESOLUTION R-39-2024:** RESOLUTION APPOINTING GARY MAREK ESQUIRE AS SPECIAL OPRA COUNSEL FOR THE TOWNSHIP OF MANTUA

**52. RESOLUTION R-40-2024:** RESOLUTION OF THE TOWNSHIP COMMITTEE APPROVING A SHARED SERVICE WITH THE MANTUA TOWNSHIP FIRE DISTRICT FOR THE ADMINISTRATION OF PENSION PAYMENTS

**Introduction of Dignitaries:** Former Senate President Stephen Sweeney, Commissioner Jim Jefferson, Commissioner Matt Wang, Senator John Burzichelli, Lymon Barnes, Surrogate Joseph Chila, Commissioner Director Frank DiMarco, Dave Bailey

**Remarks**

Committeeman Layton congratulated Committeeman Legge and thanked everyone for coming.

Committeewoman Lukens also congratulated everyone. She noted that this is an exciting new year and can't wait to see what 2024 has to offer.

Committeeman Legge thanked various people for their support during this election as well as the members of this committee. He also thanked his family for all the long hours that he has put in for the township.

Deputy Mayor Scirrotto congratulated everyone on their new appointments and welcomed John back to the committee. The Deputy Mayor thanked his family as well and noted that he loves this town.

Mayor Zimmerman thanked everyone for appointing him the mayor for the second year. One of his goals is to enhance communication and transparency. He asked for everyone to follow us on our website and other platforms. The Mayor went onto note that there are several things that are forthcoming this year; senior dinners are being brought back into the renovated community center, making the Chestnut Branch Park dog friendly, the new disc golf, National Night Out as well as the Schreiber School of Veterinarian on the Rowan campus which is in part in Mantua Township and the Edelman Fossil Park opening to name just a few. The mayor thanked all the employees of the Township on a

phenomenal job. In closing he thanked his wife and both of his children for being so supportive and helpful in his endeavor to be mayor.

**Public Portion**

Motion to Open Deputy Mayor Scirrotto and it was second by Committeeman Legge, all were in favor.

Mayor Zimmerman noted that this is a ceremonial meeting and he asked that everyone keep the comments regarding the agenda as noted in Resolution R-32-2024 that was approved today. He also reiterated that we will be following the decorum set forth in Resolution 32-2024. The mayor stated that we may limit the public portion to 30 minutes and asked that those in the audience be respectful to anyone wishing to speak at the public portion.

Charles Hughes – 31 N. Child Street, Woodbury – Mr. Hughes had questions regarding quiet zones, insurance and other costs related to the GCL at which time Mayor Zimmerman noted that they would not be answering any questions and that Mr. Hughes should reach out to the administrator who would be happy to further discuss these matter.

Tony Alovario – 522 Delaware St – Mr. Alavario congratulated everyone on the committee and noted that his group of people would be going to Westville and Woodbury to get those towns to do a resolution as well against the GCL.

Chris Powell – Hardenberg Insurance Company – Mr. Powell noted that he represents the Risk Management portion of the Joint Insurance Fund, and that the township does not have any exposure to the GCL.

Motion to Close the Public Portion - Deputy Mayor Scirrotto made a motion, it was second by Committeeman Legge, all were in favor.

**Benediction**

Deacon Peter Traum, Church of the Incarnation

**Motion to Close:**

Deputy Mayor Scirrotto made a motion; it was 2<sup>nd</sup> by Committeeman Legge. All were in favor.

Respectfully submitted,



Pamela LeVine, Township Deputy Clerk