

Township of Mantua  
Committee Meeting  
January 2, 2023 - Reorganization  
Mantua Township Municipal Building  
2:00 P.M.

On the above date at 2:00 p.m. the 2023 Reorganization Meeting was held in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Township Deputy Clerk Pamela LeVine welcomed everyone and wished all a Happy New Year.

Mrs. LeVine called the meeting to order and asked for everyone to rise for the flag salute and remain standing for the Invocation offered by Deacon Peter Traum, Church of the Incarnation.

Mrs. LeVine then read the Statement of the Presiding Officer: "Notice of this Reorganization Meeting was given in compliance with the New Jersey Open Public Meetings Act, more than 48 hours in advance by providing a Notice of Reorganization Meeting to the South Jersey Times and Courier-Post newspapers, for publication in their public meeting notice columns. Notice was also posted more than 48 hours in advance on the bulletin board in the Mantua Township Municipal Building."

On November 8, 2022, the General Election was held, and the certified results found the victors to be Mr. Pete Scirrotto and Mrs. Eileen Lukens who will both serve a three-year term on the Township Committee commencing today upon being sworn in.

Mr. Pete Scirrotto was sworn in by the former State Senator Stephen Sweeney.

Mrs. Eileen Lukens was sworn in by Mrs. Linda Gallela, Esq.

At this time Mrs. LeVine opened the nominations for Mayor of the Township of Mantua for 2023. All were in favor. Committeeman Layton made a motion to nominate Robert Zimmerman for Mayor of the Township of Mantua for 2023, seconded by Committeewoman Lukens. Mrs. LeVine asked if there were any other nominations. As there were no other nominations, Mrs. LeVine asked for A motion to close the nominations. Committeeman Layton made a motion to close the nominations, seconded by Committeewoman Lukens. All were in favor.

Mrs. LeVine stated a nomination has been made and second for Robert Zimmerman for Mayor of the Township of Mantua for the year 2023. Mrs. LeVine presented to the Township Committee Resolution R-1-2023, appointing Robert Zimmerman as Mayor of the Township of Mantua for the year 2023. Committeeman Layton made a motion to approve Resolution R-1-2023, seconded by Committeewoman Lukens. All were in favor.

Mrs. LeVine announced the motion was adopted. The Oath of Office for Mayor Zimmerman was administered by Ms. Ashley Zimmerman, Esq.

Mayor Zimmerman opened the nominations for Deputy Mayor of the Township of Mantua for 2023. The motion was made by Committeeman Layton, seconded by Committeewoman Lukens. All were in favor. Committeeman Layton nominated Pete Scirrotto for Deputy Mayor, seconded by Committeewoman Lukens. All were in favor.

As no other nominations were brought forth, Mayor Zimmerman asked for a motion to close the nominations, which was made by Committeeman Layton, seconded by Committeewoman Lukens. All were in favor.

Mayor Zimmerman presented to the Township Committee Resolution R-2-2023, appointing Pete Scirrotto as Deputy Mayor. Committeeman Layton made a motion to approve Resolution R-2-2023, seconded by Committeewoman Lukens. All were in favor.

Deputy Mayor Scirrotto was administered the Oath of Office by Commissioner Jim Jefferson.

Mayor Zimmerman read Resolution R-3-2023 appointing Stuart Platt as the solicitor for the Township of Mantua. Deputy Mayor Scirrotto made a motion, it was seconded by Committeewoman Lukens, all were in favor.

MAYOR ZIMMERMAN NOTED THAT RESOLUTIONS R-4-2023 THROUGH R-37-2023 WILL BE VOTED ON IN ONE MOTION

Deputy Mayor Scirrotto made a motion, it was second by Committeeman Layton, All were in favor.

16. RESOLUTION R-4-2023: RESOLUTION DESIGNATING BRYSON & YATES AS THE ENGINEER FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY FOR 2023

17. RESOLUTION R-5-2023: RESOLUTION APPOINTING BOWMAN & COMPANY AS THE AUDITOR FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2023

18. RESOLUTION R-6-2023: RESOLUTION APPOINTING BRIAN TURNER, ESQUIRE OF MALAMUT & ASSOCIATES, LLC AS THE MUNICIPAL COURT PROSECUTOR FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2023

19. RESOLUTION R-7-2023: RESOLUTION APPOINTING LAWRENCE HUBERT, ESQUIRE AS PUBLIC DEFENDER FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2023

20. RESOLUTION R-8-2023: RESOLUTION APPOINTING BROWN & CONNERY AS LABOR ATTORNEY FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2023

21. RESOLUTION R-9-2023: RESOLUTION APPOINTING PARKER MCCAY AS BOND COUNSEL FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2023

22. RESOLUTION R-10-2023: RESOLUTION APPOINTING HARDENBERG INSURANCE AS THE RISK MANAGEMENT CONSULTANT FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2023
22. RESOLUTION R-11-2023: RESOLUTION ESTABLISHING A SCHEDULE OF REGULAR MEETING DATES FOR THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA FOR THE YEAR 2023
23. RESOLUTION R-12-2023: RESOLUTION ESTABLISHING RATE OF PREPAYMENT FOR MEETING NOTICES
24. RESOLUTION R-13-2023: RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER OF THE TOWNSHIP OF MANTUA FOR THE YEAR 2023
25. RESOLUTION R-14-2023: RESOLUTION ESTABLISHING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND OTHER CHARGES FOR THE YEAR 2023
26. RESOLUTION R-15-2023: RESOLUTION NAMING THE OFFICIAL DEPOSITORIES FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
27. RESOLUTION R-16-2023: RESOLUTION MAINTAINING PARTICIPATION IN GLOUCESTER/SALEM/CUMBERLAND COUNTY MUNICIPAL JOINT INSURANCE FUND
28. RESOLUTION R-17-2023: RESOLUTION CONTINUING MEMBERSHIP IN THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND WITH THE GLOUCESTER/SALEM/CUMBERLAND COUNTY MUNICIPAL JOINT INSURANCE FUND
29. RESOLUTION R-18-2023: RESOLUTION AUTHORIZING INSURANCE COVERAGE FOR THE MANTUA TOWNSHIP FIRE DISTRICT NO. 1 IN THE TOWNSHIP
30. RESOLUTION R-19-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING SURPLUS UTILIZATION POLICY RESPECTING THE ACCOUNTING PRACTICES OF THE TOWNSHIP OF MANTUA
31. RESOLUTION R-20-2023: RESOLUTION APPOINTING JENNICA BILECI AS THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2023
32. RESOLUTION R-21-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING A FUND COMMISSIONER FOR THE TRI-COUNTY JOINT INSURANCE FUND

33. RESOLUTION R-22-2023: RESOLUTION APPOINTING PARKER MCCAY AS THE AFFORDABLE HOUSING SPECIAL COUNSEL FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2023
34. RESOLUTION R-23-2023: RESOLUTION APPOINTING COLLIERS ENGINEERING & DESIGN AS TOWNSHIP PLANNER FOR THE YEAR 2023
35. RESOLUTION R-24-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING DAN HAUSS AS A REGULAR MEMBER ON THE MANTUA TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
36. RESOLUTION R-25-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING ALTERNATE MEMBERS ON THE MANTUA TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
37. RESOLUTION R-26-2023: RESOLUTION MAKING APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY FOR 2023
38. RESOLUTION R-27-2023: RESOLUTION MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATIVE POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF MANTUA FOR 2023
39. RESOLUTION R-28-2023: RESOLUTION OF THE TOWNSHIP OF MANTUA CONFIRMING MAYORAL APPOINTMENTS FOR THE YEAR 2023
40. RESOLUTION R-29-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING THE 2023 TEMPORARY BUDGET
41. RESOLUTION R-30-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING "ROBERT'S RULES OF ORDER"
42. RESOLUTION R-31-2023: RESOLUTION APPOINTING ANCERO TO PERFORM IT SERVICES FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2023
43. RESOLUTION R-32-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO PROVIDE RULES AND REGULATIONS FOR PUBLIC PARTICIPATION AT TOWNSHIP COMMITTEE MEETINGS
44. RESOLUTION R-33-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING A CASH MANAGEMENT PLAN
45. RESOLUTION R-34-2023: RESOLUTION APPOINTING ACACIA FINANCIAL GROUP AS THE FINANCIAL ADVISOR FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2023

46. RESOLUTION R-35-2023: RESOLUTION APPOINTING HARDENBERG INSURANCE GROUP AS THE HEALTH INSURANCE BROKER FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2023

47. RESOLUTION R-36-2023: RESOLUTION OF THE TOWNSHIP COMMITTEE APPROVING A SHARED SERVICE WITH THE MANTUA TOWNSHIP FIRE DISTRICT FOR THE ADMINISTRATION OF PENSION PAYMENTS

48. RESOLUTION R-37-2023: RESOLUTION APPOINTING CLASS I, CLASS II, AND CLASS III OFFICERS FOR A ONE YEAR TERM EFFECTIVE JANUARY 1, 2023

**Introduction of Dignitaries:** Steve Sweeney, Heather Simmons, Jim Jefferson, Lymon Barnes, Denise DiCarlo, Joseph Chila, Chad Bruner, Frank DiMarco, Jessica Doheeny from Wenonah

**Remarks**

Committeeman Layton congratulated both Pete and Eileen as well as Bob on their appointments. Mr. Layton noted that Pete is the heart and soul of this town and he is glad that he will be the Deputy Mayor.

Committeewoman Lukens also congratulated everyone. She noted that this is an exciting new year and can't wait to see what 2023 has to offer.

Deputy Mayor Scirrotto congratulated everyone on the new appointments. Pete also read an article from Ann Landers that used to post in the paper every new year. In addition, he thanked his wife Marge of 50 years as well as his two children as well as his grandchildren for all their support.

Mayor Zimmerman thanked Deputy Mayor Scirrotto for his 10 years of being Mayor and his 30 years on committee. Mayor Zimmerman noted that this transition was a discussion that began over a year ago, with Pete by his side. Mayor Zimmerman congratulated both Pete and Eileen on their victory and thanked the voters for their vote of confidence in everyone here. Mayor Zimmerman thanked his wife Diane and both his daughters Brittany and Ashley for all their love and sacrifice. Mayor Zimmerman noted that there are no promises to made just try to do the things in the right way event though there may be tough decisions that have to be made. He noted that there will be new opportunities in the future with additional shared services as we did with the regional courts, school security and many other areas. Mayor Zimmerman noted that we are a committee that believes in transparency. We have been more diligent in putting things out on social media. He noted that he wanted to thank everyone who works at the township for all their hard work and wished everyone a happy and prosperous new year.

**Public Portion**

Motion to Open Deputy Mayor Scirrotto and it was second by Committeeman Layton, all were in favor.

Mayor Zimmerman noted that this is a ceremonial meeting and he asked that everyone keep the comments regarding the agenda as noted in Resolution R-32-2023 that was approved today. He also reiterated that we will be following the decorum set forth in

Resolution 32-2023. The Mayor stated that we may limit the public portion to 30 minutes and asked that those in the audience be respectful to anyone wishing to speak at the public portion.

Charles Hughes – Mr. Hughes wanted to let everyone know that on December 22, 2022, Wenonah passed Resolution 22-97 in opposition of the GCL rail line. Mr. Hughes went on to read the resolution and thought that the committee would like to know that our neighboring town had passed this resolution.

Mr. Daylin – He stated that he is a representative from Donald Norcross office. He apologized for Mr. Norcross not being able to attend today's reorganization. And wanted to welcome everyone to the first congressional district.

Motion to Close Deputy Mayor Scirrotto and it was second by Committeeman Layton, all were in favor

**Benediction**

Deacon Peter Traum, Church of the Incarnation

**Motion to Close:**

Deputy Mayor Scirrotto made a motion; it was 2<sup>nd</sup> by Committeeman Layton. All were in favor.

Respectfully submitted,



Pamela LeVine, Township Deputy Clerk