



TOWNSHIP OF MANTUA

Gloucester County, New Jersey

ROBERT T. ZIMMERMAN
MAYOR

EILEEN LUKENS
TOWNSHIP COMMITTEE

PETE SCIRROTTO
DEPUTY MAYOR

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JOHN LEGGE
TOWNSHIP COMMITTEE

SHAWN LAYTON
TOWNSHIP COMMITTEE

UNIFORM CONSTRUCTION CODE OFFICE

(856)468-9050 (856)468-1500 X 126 & 127

A **HOUSING CERTIFICATE** is required for all human habitation of all existing dwelling units in the Township of Mantua before a change in occupancy of any such unit is affected.

Applications for a **HOUSING CERTIFICATE** for change of occupancy shall be made to the Construction Office, on a form provided by the Construction Official. Such application to the Construction Office shall be accompanied by a fee of ninety (90.00) dollars and can be made in person, dropped off in our convenient drop box outside of the Construction Office or mailed. If the application is mailed, it is the responsibility of the applicant to follow up with a phone call to schedule the inspection. The 90.00 fee includes one free re-inspection if needed. Subsequent inspections are an additional thirty (30.00). If there are any violations and a re-inspection is necessary it is the responsibility of the applicant to call for a date for same.

In addition to the requirements for a **HOUSING CERTIFICATE**, (see Township Ordinance 95, Housing Standards), it shall also be required that each dwelling unit have installed therein, a minimum of (1) approved UL listed and labeled 10 YR smoke detector per floor as well as (1) carbon monoxide detector per floor and must be installed within ten (10) feet of bedroom doors. A fire extinguisher is required to be installed (mounted) in the kitchen.

Any questions concerning **HOUSING CERTIFICATES** should be directed to the Construction Office at the above listed numbers.

A handwritten signature in cursive script, appearing to read "James T. Gallagher".

JAMES T. GALLAGHER
Construction Code Official, Mantua Township

NOTE: A HOUSING CERTIFICATE IS NOT REQUIRED FOR REFINANCING.

A CERTIFICATE OF OCCUPANCY IS NOT REQUIRED FOR A COMMERCIAL PROPERTY EXCEPT AS PART OF ALTERATIONS OR A CHANGE OF USE