

**Township of Mantua  
Workshop Meeting Agenda  
December 19, 2022  
Mantua Township Municipal Building  
4:30 P.M.**

**Call to order:**

**Pledge to the flag:**

**Observance of a Moment of Silence:**

**Sunshine Law:**

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2022. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 4, 2022. Notice was also filed with the Township Clerk.

**Roll Call:**

Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Erika Covely Engineer, Glenn deMers, Superintendent of Public Works, Chief Daren White

**Approval of Minutes:**

November 21, 2022

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Engineering Report:**

Erika Covely, Township Engineer

**Department of  
Public Works Report:**

Glenn deMers, Superintendent of Public Works

**Police Department Report:**

Chief Darren White

**Pursuant to Resolution R-32-2022, there is a time limit of five (5) minutes per person**

**Public Participation:**

**Motion to Open** \_\_\_\_\_ **Second** \_\_\_\_\_

**Motion to Close** \_\_\_\_\_ **Second** \_\_\_\_\_

ORDINANCE 11-2022:  
Adoption

AN ORDINANCE AMENDING CHAPTER 182 THE  
TOWNSHIP CODE OF THE UNIFORM FIRE CODE

**Statement:**

This Ordinance will amend the fees for fire inspections in the  
Township of Mantua.

**Motion to open to Public:**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Motion to Close to Public:**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Motion to Adopt:**

Motion \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R-190-2022

RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANTUA AWARDDING A BID IN  
THE TOTAL AMOUNT OF \$63,700.00 FOR THE  
PROJECT KNOWN AS PHASE II BATHROOM  
UPGRADES AT CHESTNUT BRANCH PARK

**Statement:**

This Resolution will authorize the Township to award a  
contract to Marino General Construction in the amount of  
\$63,770.00 for phase 2 of the ADA bathroom project at  
Chestnut Branch Park.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-191-2022:

RESOLUTION OF THE TOWNSHIP OF MANTUA  
AWARDDING A BID IN THE TOTAL AMOUNT OF  
\$69,860.80 TO GERALD A. BARRETT, LLC FOR THE  
PROJECT KNOWN AS MONTGOMERY AVENUE  
STORM SEWER REPAIRS

**Statement:**

This Resolution will authorize the Township to award a  
contract to Gerald A. Barrett, LLC in the amount of  
\$69,860.80 for project known as Montgomery Avenue storm  
sewer repairs.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-192-2022:

RESOLUTION OF THE TOWNSHIP OF MANTUA  
AWARDDING A BID IN THE TOTAL AMOUNT OF  
\$23,890.00 TO MARINO GENERAL CONSTRUCTION  
FOR THE PROJECT KNOWN AS THE HOLDING CELL  
REPLACEMENT PROJECT IN THE MANTUA  
TOWNSHIP POLICE STATION

**Statement:**

This Resolution will authorize the Township to award a contract to Marino General Construction in the amount of \$23,890.00 for the Police Department Holding Cell Project.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-193-2022:

A RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE COUNTY OF GLOUCESTER FOR THE USE OF THE MANTUA TOWNSHIP COMMUNITY CENTER FOR IT'S NUTRITION SITE

**Statement:**

The Township wishes to renew the lease agreement with Gloucester County for the Gloucester County Nutritional Site located at 111 Mercer Street.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-194-2022:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO CANCEL OLD OUTSTANDING CHECKS

**Statement:**

This Resolution will authorize the Township to cancel old outstanding checks.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-195-2022:

A RESOLUTION AUTHORIZING THE CANCELLATION OF 2022 TAXES WHICH ARE \$10.00 AND BELOW AND TRANSFERRING ALL OVERPAYMENTS TO 2023

**Statement:**

This Resolution will cancel any balances under \$10.00 dollars for 2022 taxes and transfer any overpayments to 2023.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-196-2022:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO MAKE CERTAIN BUDGET TRANSFERS BETWEEN APPROPRIATION RESERVES PURSUANT TO N.J.S.A. 40A:4-58

**Statement:**

This Resolution is pursuant to State law that allows for the transfer of appropriated funds in the municipal budget which are unused to be transferred to other line items.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-197-2022: RESOLUTION APPROVING AN EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40:4-48

**Statement:**

This Resolution will authorize the Township to approve an emergency appropriation for health insurance costs in the 2022 budget.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-198-2022: RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE TOWNSHIP OF MANTUA AND THE INDIVIDUAL MANTUA TOWNSHIP POLICE LIEUTENANT

**Statement:**

This Resolution will approve the MOU between the Township of Mantua and Lt. Drew Hayes.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-199-2022: RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$163,230.00 FILED BY ARAWAK PAVING CO., INC FOR THE PROJECT KNOWN AS THE 2022 LOCAL ROAD PROGRAM AND ACCEPTING A MAINTENANCE BOND IN THE AMOUNT OF \$83,083.51 TO BE HELD BY THE TOWNSHIP OF MANTUA FOR A PERIOD OF TWO YEARS

**Statement:**

This Resolution will approve releasing the performance for the 2022 Local Road Program to Arawak Paving Company and accepting a maintenance bond for a period of two years.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-200-2022: RESOLUTION OF THE TOWNSHIP OF MANTUA AWARDED A BID IN THE TOTAL AMOUNT OF \$124,600.00 TO MARINO GENERAL CONSTRUCTION FOR THE PROJECT KNOWN AS THE REPLACEMENT OF SENIOR CENTER ROOF

**Statement:**

This Resolution will authorize the Township to award a contract to Marino General Construction in the amount of \$124,600.00 for the senior center roof replacement project.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-201-2022:

A RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE PURCHASE OF RADAR UNITS FOR POLICE INTERCEPTOR UTILITY VEHICLES FOR THE MANTUA TOWNSHIP POLICE DEPARTMENT UNDER STATE CONTRACT NO. 17-FLEET-00726 IN THE AMOUNT OF \$8,998.00, FROM STALKER RADAR

**Statement:**

This Resolution will authorize the purchase of radar units for police interceptor utility vehicles for the police department under state contract in the amount of \$8,998.00.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION 202-2022:

RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE PURCHASE OF (6) BROTHER PRINTERS TO BE USED FOR THE E- TICKETING SYSTEM FOR THE MANTUA TOWNSHIP POLICE DEPARTMENT UNDER STATE CONTRACT NO. 17-FLEET-00744 IN THE TOTAL AMOUNT OF \$8,726.00 FROM ISLAND TECH SERVICES

**Statement:**

This Resolution will approve the purchase of (6) Brother Printers for the police department for the E- ticketing system in the amount of \$8,726.00 under state contract.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Remarks from the Township Solicitor:**

**Remarks from the Township Administrator:**

**Approval of the Bill List:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Adjourn:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Announcements:**

**BILL LIST APPROVAL**  
**December 19, 2022**  
**(Three signatures are required)**

\_\_\_\_\_  
**Mayor Pete Scirrotto**

\_\_\_\_\_  
**Deputy Mayor Robert Zimmerman**

\_\_\_\_\_  
**Committeeman Layton**

\_\_\_\_\_  
**Committeeman John Legge**

\_\_\_\_\_  
**Committeewoman Lukens**

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

\_\_\_\_\_  
**Jennica Bileci, Township Clerk**