

**Township of Mantua  
Workshop Meeting Agenda  
March 21, 2022  
Mantua Township Municipal Building  
6:00 P.M.**

**Call to order:**

**Pledge to the flag:**

**Observance of a Moment of Silence:**

**Sunshine Law:** As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2022. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 4, 2022. Notice was also filed with the Township Clerk.

**Roll Call:** Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Jeff Daniels, Solicitor, Erika Covely Engineer, Glenn deMers, Superintendent of Public Works, Chief Daren White

**Approval of Minutes:** February 14, 2022

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Presentation:** Joe Henry, Hardenberg Insurance - Safety on the Agenda

**Engineering Report:** Jon Bryson, Township Engineer

**Department of Public Works Report:** Glenn deMers, Superintendent of Public Works

**Police Department Report:** Chief Darren White

**Pursuant to Resolution R-32-2022, there is a time limit of five (5) minutes per person**

**Public Participation:** **Motion to Open** \_\_\_\_\_ **Second** \_\_\_\_\_

**Motion to Close** \_\_\_\_\_ **Second** \_\_\_\_\_

**ORDINANCE O1-2022:  
First Reading** ORDINANCE AMENDING CHAPTER 230 OF THE TOWNSHIP CODE ENTITLED "LAND DEVELOPMENT" AND SECTION 230-70 ENTITLED "FAIR SHARE AFFIRMATIVE MARKETING" TO ADD 230-70.C "ADMINISTRATIVE AGENT FEES"

**Statement:**

This Ordinance will authorize The Township Committee to amend the section of the Township Code to include a fee to be charged by the Administrative Agent to the program seller or owner for which the services of the Administrative Agent are required.

**Motion to adopt** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-63-2022:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE HIRING OF TYLER CIACCIO TO THE RANK OF PATROL OFFICER WITH THE MANTUA TOWNSHIP POLICE DEPARTMENT

**Statement:**

This Resolution will approve the hiring of Tyler Ciaccio to the rank of patrol officer with the Mantua Township Police Department.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Swearing In Ceremony:**

Patrol Officer Tyler Ciaccio

RESOLUTION R-64-2022:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE EXTENSION OF THE TERM FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT CONTRACT FOR THE RECONSTRUCTION OF BATHROOM FACILITIES AT CHESTNUT BRANCH PARK

**Statement:**

This Resolution will extend the contract for the Community Development Block Grant for the reconstruction of bathroom facilities at Chestnut Branch Park.

Motion to adopt \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R-65-2022:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX REFUNDS

**Statement:**

This Resolution will approve various tax refunds in the Township of Mantua.

Motion \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R- 66-2022:

A RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING OFFICIAL TOWING COMPANIES FOR THE YEAR 2022 IN ACCORDANCE WITH CHAPTER 375, SECTION 8 OF THE CODE OF THE TOWNSHIP OF MANTUA

**Statement:**

This Resolution will authorize a release of retainage to the project known as the 2021 Mantua Township Local Road Program increasing the amount of the contract by \$8,504.55.

Motion \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R-67-2022:

A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A SOLAR PERMIT FEE (PERMIT # P2100680) BE REFUNDED FOR THE PROPERTY KNOWN AS 910 GRAY FOX CIRCLE, SEWELL, NJ 08080 IN THE AMOUNT OF \$428.00

**Statement:**

This Resolution will refund a solar permit fee in the amount of \$428.00.

Motion \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R-68-2022:

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO JOBS4BLUE/VCS FOR SERVICES FOR OFF-DUTY EMPLOYMENT OF POLICE OFFICERS FOR POLICE RELATED ACTIVITIES

**Statement:**

This Resolution will authorize a contract with Jobs4Blue for services for off duty employment for police related activities.

Motion \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R-69-2022:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING AN AMENDMENT TO THE 2019-2022 CONTRACT BETWEEN THE TOWNSHIP OF MANTUA AND TEAMSTERS' LOCAL UNION 676

**Statement:**

This Resolution will amend the labor contract with the public works union to add a new title and job classification for a supervisor/lead mechanic in the Mantua Township Public Works.

Motion \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R-70-2022:

RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE TOWNSHIP OF MANTUA AND THE INDIVIDUAL MANTUA TOWNSHIP POLICE LIEUTENANT

**Statement:**

This Resolution will approve the Memorandum of Understanding between the Township of Mantua and Police Lt. Shawn Butler.

Motion \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R 71-2022:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING AN EMERGENCY TEMPORARY BUDGET IN ACCORDANCE WITH N.J.S.A. 40A:4-20

**Statement:**

The Township Committee adopted a Temporary Budget for the first three months of the year per state law. As the 2022 Mantua Township Municipal Budget has not yet been adopted a Temporary Emergency Budget is needed.

Motion \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R72-2022:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE REFUND OF REMAINING PROFESSIONAL ESCROW FUNDS

**Statement:**

This Resolution will authorize a refund for remaining escrow funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R-73-2022:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, AUTHORIZING THE MANTUA TOWNSHIP JOINT LAND USE BOARD TO INITIATE A PRELIMINARY INVESTIGATION REGARDING WHETHER BLOCK 261.01, LOTS 14, 15, 15.01, 15.02, 15.03, 16, 16.03 AND 16.04, OR ANY PART THEREOF, IS AN AREA IN NEED OF REDEVELOPMENT AS DEFINED IN N.J.S.A. 40A:12-6 WITHOUT THE POWER OF EMINENT DOMAIN

**Statement:**

The Resolution will direct the Mantua Township Land Use Board to conduct a preliminary investigation to determine whether Block 261.01, Lots 14, 15, 15.01, 15.02, 15.03, 16, 16.03 and 16.04, is an area in need of redevelopment according to the criterion set forth in the statute. These parcels are located in the Richwood Area located on Lambs Rd and Rt.322.

RESOLUTION R-74-2022:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, AUTHORIZING THE MANTUA TOWNSHIP JOINT LAND USE BOARD TO INITIATE A PRELIMINARY INVESTIGATION REGARDING WHETHER BLOCK 273, LOT 25 IS AN AREA IN NEED OF REDEVELOPMENT AS DEFINED IN N.J.S.A. 40A:12-6 WITHOUT THE POWER OF EMINENT DOMAIN

**Statement:**

The Resolution will direct the Mantua Township Land Use Board to conduct a preliminary investigation to determine whether Block 273, Lot 25 is an area in need of redevelopment according to the criterion set forth in the statute. This parcel is located on Rt.45 and Jefferson Road.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: Motion \_\_\_\_\_ Second \_\_\_\_\_

Adjourn: Motion \_\_\_\_\_ Second \_\_\_\_\_

Announcements:

**BILL LIST APPROVAL**  
**March 21, 2022**  
**(Three signatures are required)**

\_\_\_\_\_  
**Mayor Pete Scirrotto**

\_\_\_\_\_  
**Deputy Mayor Robert Zimmerman**

\_\_\_\_\_  
**Committeeman Layton**

\_\_\_\_\_  
**Committeeman John Legge**

\_\_\_\_\_  
**Committeewoman Lukens**

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

\_\_\_\_\_  
**Jennica Bileci, Township Clerk**