

**Township of Mantua  
Workshop Meeting Agenda  
November 15, 2021  
Mantua Township Municipal Building  
6:00 P.M.**

**Call to order:**

**Pledge to the flag:**

**Observance of a Moment of Silence:**

**Sunshine Law:** As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2021. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 5, 2021. Notice was also filed with the Township Clerk.

**Roll Call:** Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Jeff Daniels, Solicitor, Glenn deMers, Superintendent of Public Works, Jon Bryson, Engineer, Chief Daren White

**Approval of Minutes:** October 18, 2021  
**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Approval of Minutes:** October 18, 2021 – Closed Session  
**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Approval of Minutes:** November 8, 2021  
**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Engineering Report:** Jon Bryson, Township Engineer

**Department of Public Works Report:** Glenn deMers, Superintendent of Public Works

**Police Department Report:** Chief Darren White

**Pursuant to Resolution R-32-2021, there is a time limit of five (5) minutes per person.**

**Public Participation:** **Motion to Open** \_\_\_\_\_ **Second** \_\_\_\_\_  
**Motion to Close** \_\_\_\_\_ **Second** \_\_\_\_\_

**Presentation:**

Edelman Fossil Park Museum

ORDINANCE 0-18-2021

**Adoption**

AN ORDINANCE TO REPEAL ORDINANCE O-2-2015 OF THE TOWNSHIP OF MANTUA, ABOLISHING THE JOINT MUNICIPAL COURT FOR THE TOWNSHIP OF MANTUA, THE BOROUGH OF PITMAN, THE BOROUGH OF WOODBURY HEIGHTS AND THE BOROUGH OF WOODBURY, AND ESTABLISHING A JOINT MUNICIPAL COURT FOR THE TOWNSHIP OF MANTUA, THE BOROUGH OF PITMAN, THE BOROUGH OF WOODBURY HEIGHTS, THE BOROUGH OF WENONAH, THE TOWNSHIP OF WEST DEPTFORD AND THE BOROUGH OF NATIONAL PARK

**Statement:**

This Ordinance amend the current Mantua Joint Municipal Court and authorize the participation of the Township of West Deptford and Borough of National Park into the Joint Court.

**Motion to open to Public:**

Motion\_\_\_\_\_ Second\_\_\_\_\_

**Motion to Close to Public:**

Motion\_\_\_\_\_ Second\_\_\_\_\_

**Motion to Adopt:**

Motion\_\_\_\_\_ Second\_\_\_\_\_

ORDINANCE 19-2021:

**First Reading**

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, TO REPEAL CHAPTER 230, SECTIONS 12 THROUGH 18, 26, 39.1 & 46 ENTITLED "LAND DEVELOPMENT" OF THE CODE OF THE TOWNSHIP OF MANTUA; TO ADOPT A NEW CHAPTER 230, SECTIONS 12 THROUGH 18, 26, 39.1 & 46; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

**Statement:**

This Ordinance will repeal and replace sections of the Township's Land Development Ordinance to establish new provisions regarding accessory structures.

Motion\_\_\_\_\_ Second\_\_\_\_\_

ORDINANCE 20-2021

**First Reading**

AN ORDINANCE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, AND STATE OF NEW JERSEY REPEALING CHAPTER 230 "LAND USE DEVELOPMENT", CHAPTER 344 "STORMWATER CONTROL" OF THE CODE OF THE TOWNSHIP OF MANTUA AND REPLACING IT WITH A NEW CHAPTER 344 IN ACCORDANCE WITH REVISED NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION REGULATIONS

**Statement:**

This Ordinance will repeal and replace sections of the Township’s Land Use Development code to include a new chapter for stormwater control in accordance with the New Jersey DEP regulations.

Motion\_\_\_\_\_ Second\_\_\_\_\_

ORDINANCE 21-2021:  
**First Reading**

AN ORDINANCE TO AMEND THE “CODE OF THE TOWNSHIP OF MANTUA”, CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2021

**Statement:**

This Ordinance will amend the salary Ordinance for various positions within the Township of Mantua.

Motion\_\_\_\_\_ Second\_\_\_\_\_

RESOLUTION R-151-2021:

RESOLUTION APPOINTING CANDICE PENNEWELL AS ACTING CHIEF FINANCIAL OFFICER AND DIRECTOR OF FINANCE FOR THE TOWNSHIP OF MANTUA

**Statement:**

This Resolution will appoint Candice Pennewell as the Acting Chief Financial Officer and Director of Finance for the Township of Mantua.

Motion\_\_\_\_\_ Second\_\_\_\_\_

RESOLUTION R-152-2021:

A RESOLUTION APPROVING THE RELEASE OF A STREET OPENING BOND FOR 635 BISMARCK AVE, MANTUA, NJ IN THE AMOUNT OF \$400.00

**Statement:**

This Resolution will release the Street Opening Bond for the project known as 635 Bismarck Ave., Mantua.

Motion\_\_\_\_\_ Second\_\_\_\_\_

RESOLUTION R-153-2021:

A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A HOUSING INSPECTION FEE BE REFUNDED FOR THE PROPERTY KNOWN AS 367 MONTGOMERY AVE IN THE AMOUNT OF \$60.00

**Statement:**

This Resolution will refund a housing inspection fee in the amount of \$60.00 for the property located at 367 Montgomery Avenue.

Motion\_\_\_\_\_ Second\_\_\_\_\_

RESOLUTION R-154-2021: RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A PERMIT FEE TO BE REFUNDED FOR THE PROPERTY KNOWN AS 139 ASH AVENUE IN THE AMOUNT OF \$24.00

**Statement:**

This Resolution will refund a construction permit fee in the amount of \$24.00.

**Motion**\_\_\_\_\_ **Second**\_\_\_\_\_

RESOLUTION R-155-2021: A RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING A STATE CONTRACT NO. 17-FLEET-00776 FOR SOLAR SPEED SIGNS IN THE AMOUNT OF \$14,505.85

**Statement:**

This Resolution will approve the purchase of a new radar/message trailer for the Police Department in the amount of \$14,505.85.

Motion\_\_\_\_\_ Second\_\_\_\_\_

RESOLUTION R-156-2021: A RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING TAX REFUNDS

**Statement:**

This Resolution will approve various tax refunds in the Township of Mantua.

Motion\_\_\_\_\_ Second\_\_\_\_\_

RESOLUTION R-157-2021: RESOLUTION OF THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REFERRING ORDINANCE #O-19-2021 TO THE LAND USE BOARD FOR REVIEW AND RECOMMENDATION PURSUANT TO N.J.S.A. 40:55D-26, N.J.S.A. 40:55D-62 AND N.J.S.A. 40:55D-64

**Statement:**

This Resolution will refer Ordinance 19-2021 to the Township of Mantua Land Use Board for formal review, report, and recommendation as required by the Municipal Land Use Law.

Motion\_\_\_\_\_ Second\_\_\_\_\_

RESOLUTION R-158-2021: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO MAKE CERTAIN BUDGET TRANSFERS BETWEEN APPROPRIATION RESERVES PURSUANT TO N.J.S.A. 40A:4-58

**Statement:**

This Resolution is pursuant to State law that allows for the transfer of appropriated funds in the municipal budget which are unused to be transferred to other line items.

Motion\_\_\_\_\_ Second\_\_\_\_\_

RESOLUTION R-159-2021:

RESOLUTION OF THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA ,THE BOROUGH OF PITMAN, THE BOROUGH OF WOODBURY HEIGHTS, BOROUGH OF WENONAH, TOWNSHIP OF WEST DEPTFORD AND BOROUGH OF NATIONAL PARK TO ESTABLISH THE MANTUA JOINT MUNICIPAL COURT

**Statement:**

This Resolution will authorize the Township of West Deptford and Borough of National Park to join the Mantua joint Court through a shared service agreement.

Motion\_\_\_\_\_ Second\_\_\_\_\_

RESOLUTION R-160-2021:

RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING A STATE CONTRACT WITH HERITAGE FLOORING, LLC FOR THE INSTALLATION OF CARPET IN THE POLICE ADMINISTRATION BUILDING

**Statement:**

This Resolution will approve a state contract with Heritage Flooring LLC for the installation of carpet in the Police Administration Building. This project is funded within the 2021 capital program.

Motion\_\_\_\_\_ Second\_\_\_\_\_

RESOLUTION R-161-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ACCEPTING THE 2020 MUNICIPAL AUDIT REPORT AND AUTHORIZING THE SIGNING OF THE GROUP AFFIDAVIT FORM

**Statement:**

The Township Committee of the Township of Mantua desires to accept the audit of 2020 for the municipality and also have signed the Group Affidavit form. The Township did not receive any audit findings for 2020.

**Motion \_\_\_\_\_ Second\_\_\_\_\_**

**Remarks from the Township Committee:**

**Remarks from the Township Solicitor:**

**Remarks from the Township Administrator:**

**Approval of the Bill List:**    **Motion** \_\_\_\_\_    **Second** \_\_\_\_\_

**Adjourn:**    **Motion** \_\_\_\_\_    **Second** \_\_\_\_\_

**Announcements:**

**BILL LIST APPROVAL**  
**November 15, 2021**  
**(Three signatures are required)**

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**Mayor Pete Scirrotto**

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**Deputy Mayor Robert Zimmerman**

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**Committeeman Layton**

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**Committeeman John Legge**

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**Committeewoman Lukens**

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

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**Jennica Bileci, Township Clerk**