

**Township of Mantua
Workshop Meeting Agenda
September 20, 2021
Mantua Township Municipal Building
6:00 P.M.**



Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law:

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2021. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 5, 2021. Notice was also filed with the Township Clerk.

Roll Call:

Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Jeff Daniels, Solicitor, Jon Bryson Engineer, Glenn deMers, Superintendent of Public Works, Chief Daren White

Approval of Minutes:

August 16, 2021

Motion _____ **Second** _____

Proclamation:

Recognizing September as Prostate Cancer Awareness Month

Presentation:

Retail Market & Grocery Store Analysis/Feasibility Study
Presented by The Riddle Company and Econsult Solutions

Engineering Report:

Jon Bryson, Township Engineer

**Department of
Public Works Report:**

Glenn deMers, Superintendent of Public Works

Police Department Report:

Chief Darren White

Pursuant to Resolution R-32-2021, there is a time limit of five (5) minutes per person.

Public Participation:

Motion to Open _____ **Second** _____

Motion to Close _____ **Second** _____

ORDINANCE O-12-2021:

ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA, CHAPTER 230, ARTICLE VI, ENTITLED "GENERAL REGULATIONS" AND CHAPTER 230, ARTICLE V, SECTION 39.1, ENTITLED "ARCHITECTURAL DESIGN STANDARDS"

Statement:

This Ordinance will amend section 230 of the Township Code to permit the use of aluminum/corrugated metal siding provided it matches the color of the primary residential structure. It also adds an exception to the butler-type building prohibition for detached private garages.

Motion to open to Public:

Motion _____ Second _____

Motion to Close to Public:

Motion _____ Second _____

Motion to Adopt:

Motion _____ Second _____

RESOLUTION R-115-2021:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE LOSAP PAYMENT FOR 2020

Statement:

This Resolution approves the amount to be paid to each member who meets the eligibility requirements established under the Length of Service Awards Program.

Motion _____ Second _____

RESOLUTION R-116-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE PURCHASE OF TWO (2) POLICE INTERCEPTOR UTILITY VEHICLES FOR THE MANTUA TOWNSHIP POLICE DEPARTMENT UNDER STATE CONTRACT NO. 20-FLEET-01189 IN THE AMOUNT OF \$63,982.00, FROM WINNER FORD

Statement:

This Resolution will authorize the Police Department to purchase three new vehicles to be added to their fleet. The funding for this purchase has been secured under the 2021 Capital budget.

Motion _____ Second _____

RESOLUTION R-117-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA SUPPORTING A REGIONAL MUNICIPAL COURT STUDY IN GLOUCESTER COUNTY

Statement:

This Resolution will support the efforts of a regional municipal court study to be conducted in Gloucester County.

Motion _____ **Second** _____

RESOLUTION R-118-2021:

RESOLUTION AWARDING A CONTRACT IN THE TOTAL AMOUNT OF \$412,318.79 TO LANDBERG CONSTRUCTION, LLC FOR THE PROJECT KNOWN AS 2021 LOCAL ROAD PROGRAM

Statement:

This Resolution will award a contract to Landberg Construction, LLC in the amount of \$412,318.79 for the 2021 Road Program which consists of the resurfacing of Schaub Road, Warwick Court, Briarwood Lane, Ravenswood Way.

Motion _____ **Second** _____

RESOLUTION R-119-2021:

A RESOLUTION AWARDING A BID IN THE TOTAL AMOUNT OF \$225,742.90 TO PAVING PLUS FOR THE PROJECT KNOWN AS PARKING IMPROVEMENT AT CHESTNUT BRANCH PARK

Statement:

This Resolution will award a contract to Paving Plus in the amount of \$225,742.90 for the Paving of the Chestnut Branch Parking Lot.

Motion _____ **Second** _____

RESOLUTION R-120-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REFUNDING CERTAIN OVERPAYMENT FOR PROPERTY TAXES FOR BLOCK 239, LOT 17 609 CORNWALL RD, THE AMOUNT OF \$24.78

Statement:

This Resolution will refund a tax overpayment in the amount of \$24.78 for the property known as Block 239, Lot 17, 609 Cornwall Road

Motion _____ **Second** _____

RESOLUTION R-121-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA CANCELLING TAXES FOR A TOTAL DISABLELED VETERAN JAMES JAMISON, 77 TIMBERCREST DRIVE, SEWELL, BLOCK 198.02, LOT 18 FOR THE THIRD AND FOURTH QUARTERS OF 2021, AND THE FIRST AND SECOND QUARTERS OF 2022 AND REFUNDING AN OVERPAYMNET IN THE AMOUNT OF \$507.68

Statement:

This Resolution will cancel taxes for a totally disabled veteran for the third and fourth quarters, 2021 as well as the first and second quarters, 2022 and refund an overpayment in the amount of 507.68.

Motion _____ **Second** _____

RESOLUTION R-122-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REFUNDING AN OVER PAYMENT FOR PROPERTY TAXES FOR BLOCK 184, LOT 2.01, 110 E. ESSEX, IN THE AMOUNT OF \$2,315.02

Statement:

This Resolution will refund a tax overpayment in the amount of \$2,315.02 for the property known as Block 184, Lot 2.01, 110 East Essex Ave, Sewell.

Motion _____ **Second** _____

RESOLUTION R-123-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA CANCELLING TAXES FOR A TOTALLY DISABLED VETERAN FOR THE PROPERTY KNOWN AS BLOCK 158.04 LOT 22, 49 DEERFIELD CIRCLE, MANTUA, FOR THIRD AND FOURTH QUARTERS, 2021 IN THE AMOUNT OF \$3,643.35 AND FIRST AND SECOND QUARTER 2022 IN THE AMOUNT OF \$3,933.13

Statement:

This Resolution will cancel taxes for a totally disabled veteran for the property known as Block 158.04, Lot 22, 49 Deerfield Circle, Mantua.

Motion _____ **Second** _____

RESOLUTION R-124-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR 2020 DRIVE SOBER OR GET PULLED OVER GRANT AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize the Township to insert the 2020 Drive Sober or Get Pulled Over Grant into the 2021 budget in the amount of \$4,800.00.

Motion _____ **Second** _____

RESOLUTION R-125-2021:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE PURCHASE OF (1) INTERNATIONAL CHASSIS WITH BRUSH HAWG GRAPPLE LOADER AND 27 YARD DUMP BODY FROM H.A. DEHART & SON UTILIZING A NATIONAL COOPERATIVE PURCHASING AGREEMENT WITH SOURCEWELL

Statement

This Resolution will authorize the purchase of a new brush crane for the Public Works Department through a national cooperative pricing agreement.

Motion _____ **Second** _____

RESOLUTION R-126-2021:

RESOLUTION OF THE TOWNSHIP OF MANTUA AWARDING A CONTRACT TO PROVIDE HEATING SERVICE INSTALLATION AND UPGRADES AT THE NEW PUBLIC WORKS GARAGE

Statement:

This Resolution will award a contract to deMers Mechanical for heating service installation and upgrades at the public works garage.

Motion _____ **Second** _____

RESOLUTION R-127-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AWARDING A CONTRACT IN THE AMOUNT OF \$28,500 TO AIR REPAIR FOR SUPPLYING AIR LINES, DRYER, COMPRESSOR AT THE NEW PUBLIC WORKS GARAGE

Statement:

This Resolution will award a contract to Air Repair for air supply, compressor, dryer lines at the public works garage in the amount of \$28,500.00.

Motion _____ **Second** _____

RESOLUTION R-128-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING BILL REBEL AS THE MANTUA TOWNSHIP PLUMBING INSPECTOR

Statement

Township desires to appoint Bill Rebel to the position of Plumbing Inspector in the Construction Office due to a vacancy in the position.

Motion _____ **Second** _____

RESOLUTION R-129-2021:

RESOLUTION APPOINTING AN ALTERNATE ZONING OFFICER FOR THE TOWNSHIP OF MANTUA

Statement:

This Resolution will appoint Mike Riggs as an Alternate Zoning Officer for the Township of Mantua.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: Motion _____ Second _____

Adjourn: Motion _____ Second _____

Announcements:

BILL LIST APPROVAL
September 20, 2021
(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Layton

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk