

**Township of Mantua**  
**Minutes**  
**Meeting September 17, 2018**  
**Mantua Township Municipal Building**  
**6:00 P.M.**

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mayor Scirrotto called on Township Deputy Clerk Pamela LeVine to call roll. Present were Committeeman Layton, Committeeman Legge, and Committeewoman Lukens - Absent, Deputy Mayor Robert Zimmerman, Mayor Pete Scirrotto, Mrs. Jennica Bileci, Township Administrator, James Pierson, Esq., and Chief Darren White

Approval of Minutes: August 20, 2018 - Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge

**Engineer Report:**

Mr. Bryson discussed the Tyler's Mill Road Phase 2 project that the paving was complete, He also noted that they should be making the final touches by the end of the week. Mr. Bryson also discussed the Tyler's Mill Road Phase 3 project that went out for bid and was awarded to Paving Plus. The Chestnut Branch Park Lighting project has restarted as the light fixtures have come in. Jon discussed the 2018 Local Road Program that a start date should be by the end of the week.

**Department of Public Works Report:**

Mr. Alexander discussed that the public works department had several issues with trash trucks this month. Mr. Alexander made mention that it was our two newest trucks have both been back to GranTurk for warranty related failures. Steve also discussed that the department was behind in picking up the green vegetative waste carts due to these issues. Mayor Scirrotto inquired as to when the last day the green carts will be picked up, Mr. Alexander advised the end of October. Mr. Alexander noted that the tree stumps/root balls uprooted on the path around the place of reflection so that it looks much better. Deputy Mayor Zimmerman asked Mr. Alexander to see to it that the larger stumps be cut down as this could potentially become a hazard with children wanting to climb on them. Mr. Alexander discussed that he had gone to a county meeting regarding recycling and that he will be working on a video to educate the residents on what is allowed to be recycled. Steve made note that in the coming months he will be working on making suggestions to change our existing solid waste ordinances. Steve also advised the new GPS system for the trucks has been installed in two of the trucks. They will be installing them in all the vehicles and will begin using them once they are all in the Pinpoint system. Mr. Alexander made mention that the they will no longer be fulfilling additional trash/recycling and vegetative waste carts as the stock we currently have is low and with new homes being built we need to ensure that we have trash carts for these residents.

Pam will be compiling a list of who has requested additional carts and we will fulfill them once we replenish our stock. Committeeman Legge inquired about extending the yard waste for grass and leaves season as discussed last year as the fall months tend to be warmer and the residents are raking leaves and cutting grass longer into the season. Mr. Alexander advised that it would be considered. Deputy Mayor Zimmerman asked that there be a resolution to the tennis courts prior to the winter months. He asked that the department use their down time to look at what can be done, including but not limited to going to Total Turf to view their pickle ball courts and see if this is something that we might be able to get done at the park using this area.

**Police Department Report:**

Community service was still scarce, but we did have some workers. They cleaned Route 45, Tyler Mill Road, the public portions of the police department, and the Sewell Fire Department. Mayor Scirrotto asked that if they could work on Breakneck Rd would be most helpful. The radar speed signs have been out at the 500 block of Main St. due to complaints. Chief White noted that since the last workshop meeting he has been in contact with Vince Voltaggio regarding the Main Street complaints that were brought up about the rate of speed. It was noted that one of the speed limit signs was changed to reflect the correct speed. The County has their large display boards in the area, and plans on conducting a speed study in the near future. I believe he has also relayed some information to the residents via email explaining how speed studies are conducted and how speed limits are determined. Chief White shared that the "Protect and Soft Serve" event at Mi Familia took place on August 30<sup>th</sup> and it was a big success. We were able to interact with the largest amount of residents to date. In addition, there is going to be a National Coffee with a Cop day coming up on October 3<sup>rd</sup>. It will be at one of our Wawa's that are in town.

Chief White discussed that the department has received the final demo body camera from Pro Vision. It will be evaluated over the next couple weeks and should have a decision at that time. Darren noted that the roof repair is holding firm and did not leak with the recent really heavy rains. The door controllers and surveillance cameras will be installed shortly as B-Safe was the only one to provide a quote for both of these items. Chief White noted that Lt. Ferry has sold the old Jaguar, a Crown Victoria, the Dodge Magnum, an old fingerprint machine on govdeals.com.

Darren noted that per the Mayors request there has been Officers out at the schools in town since the kids started back. They were instructed to be out of their cars and interacting with the kids. In addition, with the new school year, Chief White noted that they now have police cars at all of the schools as requested. Getting the Wenonah cars allowed the department to have enough street worthy cars to get this accomplished.

In addition, the department began advertising for a class 2 officer. The original plan was to maintain two, but we currently have none. Other than assisting with patrol duties, they work court and community service details. We are doing our best to cover them without overtime, but having the class 2 officers is certainly going to be helpful. The timing should be right on target as there should be numerous officers looking for work from the shore towns.

Chief White that Lt. Butler have arranged for officers to participate in a “Pop’s Bike Rodeo” on Saturday the 15<sup>th</sup> in Deptford at the Raymour and Flanigan parking lot. This is a charity event that provides “a new bicycle to an under-served child and grocery gift cards to their families.” Officers will doing a demonstration of bike skills and teaching about bike safety.

The Chief noted that two of the three new officers are finished with their field training and have been assigned to their shifts. The last officer should be done shortly. Ptl. Donovan and Boomer will start the Canine Academy on October 11, which will last until December 28<sup>th</sup>. As previously stated, Boomer will only be certified for explosives and will not be patrol certified. As a result, he will be significantly nicer than our other dogs, allowing him to interact with people more naturally. The Canine Unit set up a GoFundMe campaign. Those wishing to contribute will all be invited to a meet and greet event for all of our canines.

Chief White noted that the “Booze it or Lose It” grant was successful with a variety of vehicles were stopped for a wide range of issues, however Chief White noted that there was only one DWI arrest and felt that this was a very good thing.

**Public Portion:**

Ashley Sullivan – 136 Norris Street – discussed how the home located at 205 Wenonah Ave has been overgrown, and in total disrepair for several years and is becoming more of a danger and an eye sore. Ms. Sullivan noted that she has been in contact with Mr. Riggs and would like for something more to be done if possible. Administrator Bileci advised that there are rules that the Township must follow before putting liens on a property. She also noted that the homeowners had just been in court and would find out the outcome and would get in touch with her. Mayor Scirrotto noted that he is aware of the problem and will see that we can do going forward.

Motion to open to the public: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge.

ORDINANCE O-7-2018: AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY ADOPTING THE ROUTE 322-ROWAN WEST CAMPUS REGIONAL REDEVELOPMENT PLAN FOR THE PROPERTY IDENTIFIED AS BLOCK 261, LOTS 1, 2, 3, 3.01, 4, 4.01, 6, 7.01, 7.02, 8, 9, 9.02, 10, 11, 12, 13, 14.01, 16.01, 17.01, 18, 18.01, 18.02, 19, 20, 21, 22, 23, 24 AND 25 ON THE TAX MAPS OF THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

ORDINANCE O-8-2018: AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 143. VEHICLES AND TRAFFIC, ARTICLE XIII, SCHEDULES, §143-34 SCHEDULE III: STOPPING AND STANDING PROHIBITED OF THE CODE OF THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

ORDINANCE O-9-2018: AN ORDINANCE OF THE TOWNSHIP OF MANTUA  
RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY  
LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS  
BLOCK 61, LOT 1 C1212

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

ORDINANCE O-10-2018: AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF  
THE TOWNSHIP OF MANTUA AMENDING CHAPTER 69, ARTICLE II, OF THE  
CODE OF THE TOWNSHIP OF MANTUA, "POLICE DEPARTMENT , OFF DUTY  
COMPENSATION"

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

ORDINANCE O-11-2018: AN ORDINANCE TO AMEND ORDINANCE 3-2018  
CHAPTER 82 OF THE CODE -FIXING AND ESTABLISHING SALARIES AND  
COMPENSATIONS OF OFFICERS AND EMPLOYERS OF THE TOWNSHIP, IN  
THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2018

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-120-2018: A RESOLUTION AUTHORIZING THE TEMPORARY  
SUSPENSION OF CHAPTER 291-13, SECTION A, OF THE CODE OF THE  
TOWNSHIP OF MANTUA PROHIBITING ANIMALS TO BE HARBORED OR  
BROUGHT INTO THE CHESTNUT BRANCH PARK FOR A ONE-DAY  
COMMUNITY EVENT TO BE HELD OCTOBER 6, 2018

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-121-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF  
THE TOWNSHIP OF MANTUA AUTHORIZING TAX REFUNDS

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-122-2018: RESOLUTION APPROVING AND AUTHORIZING  
MECHANICS LIEN ON REAL PROPERTY LOCATED IN THE TOWNSHIP OF  
MANTUA KNOWN AS 25 MANTUA BLVD. FOR MAINTENANCE WORK  
AUTHORIZED BY THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-123-2018: RESOLUTION OF THE TOWNSHIP OF MANTUA  
APPROVING STATE CONTRACT NO. A88214 FOR TWO (2) 2019 F-450 DUMP  
TRUCK WITH SALT SPREADER AND PLOW IN THE AMOUNT OF \$65,616.00

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-124-2018: RESOLUTION OF THE TOWNSHIP OF MANTUA GRANTING APPROVAL TO SUBMIT A LOCAL AID GRANT APPLICATION AND TO EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR "TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM 2018."

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-125-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AWARDING A BID IN THE TOTAL AMOUNT OF \$138,402.45 TO PAVING PLUS LLC FOR THE PROJECT KNOWN AS THE RESURFACING OF TYLERS MILL ROAD-PHASE 3

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-126-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE HIRING OF A LABORER IN THE MANTUA TOWNSHIP DEPARTMENT OF PUBLIC WORKS

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

**Remarks from the Township Committee:**

Committeeman Layton advised that there is a night at the historical museum coming up as well as the cemetery tour. Please contact the historical commission to make a reservation for these events. Committeeman Legge advised that the Environmental commission is working on an open space design. In addition Committeeman Legge noted the upcoming Veterans Day event and that they are looking to honor a veteran if someone has a suggestion. Deputy Mayor Zimmerman reminded everyone that there is a senior dinner tomorrow, that there is the Bark in the Park event coming up as well as the Tree lighting ceremony will be as last year's event with the food trucks. This event will take place on a Saturday and will begin at 4 p.m.

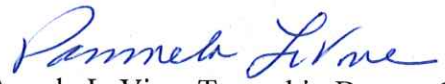
**Remarks from the Township Administrator:**

Administrator Bileci noted that the Township should be receiving its findings and recommendations from their recent audit. At which time she will be discussing these with the Committee and then with the departments. In addition Mrs. Bileci discussed that the employees would all be going for customer service training as part of the Joint Insurance Funds recommendations to each town.

Mayor Scirrotto made a motion to pay the bills; it was seconded by Deputy Mayor Zimmerman, All were in Favor

Mayor Scirrotto made a motion to adjourn; 2<sup>nd</sup> by Deputy Mayor Zimmerman. All were in favor.

Respectfully submitted,

A handwritten signature in blue ink that reads "Pamela LeVine". The signature is written in a cursive style with a large initial 'P'.

Pamela LeVine, Township Deputy Clerk