

**Township of Mantua
Minutes
Meeting June 3, 2019
Mantua Township Municipal Building
6:00 P.M.**

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mr. Shawn Layton – absent Mr. John Legge, Mrs. Eileen Lukens - Absent, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk - absent, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Steven Alexander, Superintendent of Public Works, Chief Darren White – Absent, Lt. Brian Grady

Approval of Minutes: May 20, 2019

Deputy Mayor Zimmerman made a motion to approve, 2nd Committeeman Legge
Roll Call: All were in Favor

Deputy Mayor Zimmerman read a Proclamation recognizing June 4th as "Tourette Syndrome Awareness Day and presented it to the Baldwin family.

Engineering Report: Mr. Bryson advised that the PW roof replacement project was completed. He also commented that the RNM, which is the contractor for the Public Works new facility would be ready for the building to be delivered within the week. Mr. Bryson also advised that the bid for the pickle ball courts was had and that the low bidder came in at over \$84,000.00. Mr. Bryson also noted that he will be getting the documentation over to the clerk to set up bidding for the 2019 Road projects.

Department of Public Works Report: Mr. Alexander noted that all of the fire damaged trucks have been removed from our site and that we are now waiting for the environmental team to start remediating the contaminated soils. Mr. Alexander also noted that 3 of our 4 automated trash trucks have been delivered to Hudson County Motors. They will be getting dealer prepped and then delivered. The 4th is still in production. The 1 rear load truck has been ordered with an estimated completion date of 6 to 8 months. Steve discussed that he has met with AC Electric regarding the flood light at McCarson Park. It has been scheduled for removal and that he also looking into adding some lighting at the Public Works Facility. Mr. Alexander mentioned that the Saturday Convenience Center Drop off operation is going well. In addition, Steve noted that for the Memorial Day event they had an employee tow the people mover with one of our newest small dump trucks. Mr. Alexander stated that a new door was installed on the Norris Street Museum. The old door was rotted and in disrepair. The new metal door fits the look of the period. And in closing, Mr. Alexander took the time to thank the MUA for

helping public works out with a couple of storm drain issues. They used their jetter to clean out clogged pipes on Lansing and Cape May.

Police Department Report: Lt. Grady noted that Community service participants have hit Route 45, Breakneck Road, New Street, Center Street, Pitman Road, Barnsboro Road, Golf Club Road, Jefferson Road, Jackson Road, and the interior of the police department on a day that it was raining heavily. In addition, Lt. Grady discussed that the department had their written test for new hires took place on Wednesday the 29th. We had some applicants not show up and a few others withdraw prior to the process, but they are still confident that we will be able to locate two qualified candidates. On top of the shortage of candidates that is going on throughout the country, we also require applicants who have already been to the police academy. Although this has worked well for us in the past, we may need to reevaluate this procedure. There were always an overabundance of trained applicants in the past so we never had to sponsor individuals to attend the academy as this adds to the cost and amount of time until the applicant can be put on the road, but that may need to change. We would likely have hundreds of applicants if we were sponsoring somebody to attend the academy. The PT test is scheduled for June 8th at Clearview for those who pass the written test. Lt. Grady discussed that several individuals were arrested for a burglary ring that hit our Dunkin Donuts on Glassboro Road a few weeks ago. This ring hit several Dunkin Donuts and some other businesses. A task force was set up that included members of our Detective Bureau for a cooperative investigation that lead to the arrests. Lt. Grady advised that the department finally obtained the title from car 5 that was burned in the fire. The motor will be pulled and placed into car 4 so that we can get that back on the road. Any worthwhile remaining parts will removed and stored for future use. Even though the fire was extensive, there is still a lot that can be salvaged. Mantua Auto Body wants to purchase whatever remains. Lt. Grady made mention that Officers are currently participating in the Click-It-Or-Ticket grant for seatbelt enforcement. In closing, Lt. Grady noted that they have talked to the county engineer's office in hopes of coming up with some additional measures to help with the constant crashes that we have on Center Street near New Street, especially in the rain. They took several steps a few years ago such as making the lane lines wider and adding reflective signage. We also rotate our speed signs out there to warn drivers, but the crashes continue to occur.

Pursuant to Resolution R-32-2019, there is a time limit of five (5) minutes per person

Public Participation: Deputy Mayor Zimmerman made a motion to open, 2nd Committeeman Legge.

Joshua Campbell - 1263 Tristram Circle inquired about how he can close on the sale of his home prior to the next committee meeting releasing the affordable housing deed restrictions. Administrator Bileci noted that unfortunately there is a process with releasing the restriction on this unit and that the Township would be willing to provide a letter to his title company advising them of such. Solicitor Pierson also noted that process in which the Township is required to take and that he agreed that the Township would be able to provide a letter to the title company in hopes that this would be sufficient and not to delay closing on the sale of his home.

Deputy Mayor Zimmerman made a motion to close, 2nd Committeeman Legge. Roll Call: All were in Favor

ORDINANCE 9-2019: AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

ORDINANCE O-10-2019: AN ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS BLOCK 61, LOT 1C1263 ALSO KNOWN AS 1263 TRISTRAM CIRCLE

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-87-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA INTRODUCING THE 2019 MUNICIPAL BUDGET

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-88-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX REFUNDS

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-89-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE AWARD OF AN EMERGENCY CONTRACT FOR THE RENTAL OF TRASH TRUCKS

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-90-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REJECTING ALL BIDS FOR THE PROJECT KNOWN AS PICKEBALL COURT IMPROVEMENTS

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-91-2019: A RESOLUTION APPROVING AND AUTHORIZING MECHANICS LIEN ON REAL PROPERTY LOCATED IN THE TOWNSHIP OF MANTUA KNOWN AS 85 BRIAR PATCH LANE, FOR MAINTENANCE WORK AUTHORIZED BY THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-92-2019: RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF MANTUA AND MANTUA TOWNSHIP POLICE CAPTAIN JEFF FERRY

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Committeeman Layton Abstained. Roll Call: All were in Favor

RESOLUTION R-93 -2019: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING KEVIN HOWARTH AS THE ZONING OFFICER

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-94-2019: A RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING THE RENEWAL OF LIQUOR LICENSES FOR THE 2019-2020 LICENSING TERM

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-95-2019: A RESOLUTION APPROVING THE LEASE AGREEMENT FOR THE MANTUA POLICE DEPARTMENT FACILITY FROM THE BOROUGH OF WENONAH

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-96-2019: A RESOLUTION OF THE TOWNSHIP COMMITTEE APPROVING THE REDUCTION OF A PERFORMANCE BOND TO A NEW AMOUNT OF \$206,279.50 FOR THE PROJECT KNOWN AS COUNTRY GARDENS – PHASE 4A

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-97-2019: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING AN EMERGENCY TEMPORARY BUDGET IN ACCORDANCE WITH N.J.S.A. 40A:4-20

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-98-2019: A RESOLUTION OF THE GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-99-2019: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO PURCHASE VARIOUS PUBLIC WORKS CARTS FROM SCHAFFER SYSTEMS INTERNATIONAL, INC. UTILIZING A NATIONAL COOPERATIVE PURCHASING AGREEMENT WITH SOURCEWELL

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

Deputy Mayor Zimmerman made a motion to close, 2nd Committeeman Legge. Roll
Call: All were in Favor

Remarks from the Township Committee:

Committeeman Legge mentioned that the Mantua Masonic Lodge will be celebrating their 150th anniversary of June 22nd and that their ceremony will begin at noon if anyone is available to attend.

Deputy Mayor Zimmerman noted that the Food Truck event will be held on June 8th and there will be several food trucks and ending the evening with Fireworks. Deputy Mayor also noted that the conversion of the tennis courts to Pickel ball courts has been tabled at the moment and that the other solution is to either repair and/or clear the area so that it is esthetically pleasing to the park.

Administrator Bileci note that the newsletter will be going out the week of 6/13/19.

Mayor Scirrotto made a motion to pay the bills; 2nd by Deputy Mayor Zimmerman. All were in favor

Mayor Scirrotto made a motion to adjourn; 2nd by Deputy Mayor Zimmerman. All were in favor.

Respectfully submitted,



Pamela LeVine, Township Deputy Clerk