

**Township of Mantua
Minutes
Meeting July 16, 2018
Mantua Township Municipal Building
6:00 P.M.**

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mayor Scirrotto called on Township Deputy Clerk Pamela LeVine to call roll. Present were Committeeman Layton, Committeewoman Lukens, Deputy Mayor Robert Zimmerman, Mayor Pete Scirrotto, Mrs. Jennica Bileci, Township Administrator, James Pierson, Esq., Chief Darren White, and Committeeman Legge - Absent

Approval of Minutes: June 18 16, 2018

Presentation: Joe Henry, Hardenberg Insurance - Safety on the Agenda

Engineer Report:

Mr. Bryson discussed both the 2017 Local Road Program as well as the NJDOT 2017 Tyler's Mill Road phase 2 projects. All work is completed on the local road program and Mr. Bryson is awaiting scheduling from the contractor on Tyler's Mill Rd Phase 2. Mr. Bryson advised that the Chestnut Branch Lighting project has begun and that all the conduit has been installed. The lighting fixtures have been ordered and these should be installed after delivery within 8 weeks. Mr. Bryson made mention that the 2018 Local Road program has all the plans and specification just about completed and that he will be meeting with the Administrator about bid opening dates.

Department of Public Works Report:

Mr. Alexander discussed that there was only 1 bulk truck for bulk collection. That the department repaired a 1993 recycling truck and picked up bulk with it. Mr. Alexander discussed that the department started working on a room upstairs in public works barn. It has been cleaned out and will now be used as a sign room to make street signs, allowing for a quick turnaround. Steve discussed that the department demoed an asphalt hot box trailer which allowed the department to patch many road openings and pot holes without issue. Utilizing hot asphalt direct from the plant is cheaper and lasts longer than cold patch. Mr. Alexander noted that he would like to trade our infrared unit in for this piece of equipment if we would incur no cost. Mayor Scirrotto inquired what the thoughts were to start charging and/or providing a voucher for a fee to allow for special pickups outside of the bulk week. Mr. Alexander thought this might be a good idea going forward. Deputy Mayor Zimmerman inquired about the refurbishing/demolition of the tennis courts. Mr. Alexander advised that the contractor he has been in contact with has advised that the courts would have to be completely redone and/or removed. Deputy Mayor Zimmerman's thoughts were to remove them and inquired if this could be done in house.

Mr. Alexander advised that this could be done in house, however the timing of this project would have to be between the end of summer and prior to leaf season.

Police Department Report:

Chief White made mention that community service was scarce over the past month. They were able to pick up trash on Mantua Blvd, Glassboro Road, the Mantua baseball fields, and the parking lot between the PD and the municipal building as well as they cleaned the lobby and courtroom of the police department and pick up bullet casings at the range. Chief White advised that the radar speed signs have been on Montgomery, Jessup Mill, Buttonwood, and Mantua Ave. In addition, the Chief noted that they had a successful "Click It or Ticket It" campaign in early June. The Chief discussed how the Police department officers had won the hoagie building competition against the fire department that was held during the new Glassboro Road Wawa's grand opening event. For competing, they received a \$1000 donation to the United Way of Gloucester County. In addition, several officers were at JMT's Big Night Out which was a successful event. They interacted with the residents, kids, and both canine officers were around for pictures and to engage with the kids.

Chief White mentioned that the P.D. had some significant server issues a few weeks ago that lasted much longer than they should have. The IT people finally got somebody out and it was fixed in a day. Thankfully, it is still running smoothly. The Chief noted that he is in the process of getting quotes to replace the door control system. They currently have one door that does not work and are unable to get it repaired as well as the control computer was patched together last year after a major crash. The Chief advised that the administrative officers attended the Police Security Expo and were able to get some interesting ideas for things that we might like to do. In addition, he noted that Car 10 was involved in a sideswipe crash. The officer is fine as is the driver of the other car and the car is being repaired. People just need to slow down and/or move over when they see stopped emergency vehicle or tow truck. SLEO 1 Benson went to Urgent Care after her eye became irritated and swollen during Capstun training. It was a scratched cornea that was likely irritated by the Capstun. She is doing much better now.

Chief White discussed that one of our air conditioning units is down and that parts have been ordered so it should be fixed shortly. Also, the police temporary evidence storage fridge went down, and it cannot be replaced as it is built into the wall and the company does not make a replacement that will fit.

The Chief added that the department is working with govdeals on selling all of the old cars that are in the parking lot. Lt. Ferry is handling it and they should hopefully all be cleared out in the near future. Chief White mentioned that they are still moving forward with body cameras, but are still waiting on demo units from Watchguard, which is the company we are most interested in.

Officers have been busy in Wenonah clearing out all of their investigation and arrest reports and brought them to our building. Taking possession of all of their vehicles (other than the motorcycle), firearms, and ammunition as well as Wenonah's server as a precaution so that we have the data it contains, and we assisted with their 4th of July parade, the fire department's beer garden, and a fun run.

In addition, an announcement has gone out to Wenonah students to create a small logo for our police cars over the summer. The Chief noted that he has met with Wenonah's Shade Tree Commission to discuss their role in the borough. The Chief and Lt. Grady

met with the owners of the Tricia Sloan Dance Studio to discuss their concerns over traffic issues in front of their business.

Public Portion:

Motion to open to the public: Deputy Mayor Zimmerman, 2nd Committeeman Legge.

No one wished to speak.

Deputy Mayor Zimmerman made a motion to close the public portion; it was seconded by Committeewoman Lukens. 3 were in favor

ORDINANCE O-4-2018: BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$975,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$798,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeewoman Lukens
Roll Call: All were in Favor

ORDINANCE O-6-2018: AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 296. PEDDLING AND SOLICITING ARTICLE I. HAWKERS, PEDDLERS AND SOLICITORS

Deputy Mayor Zimmerman made a motion, 2nd Committeewoman Lukens
Roll Call: 3 were in Favor

RESOLUTION R-104-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE MANTUA HARRISON MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR JULY 1, 2018 – JUNE 30, 2019

Deputy Mayor Zimmerman made a motion, 2nd Committeewoman Lukens
Roll Call: 3 were in Favor

RESOLUTION R-105-2018: A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A CONSTRUCTION REFUND FOR A HOUSING INSPECTION FOR THE PROPERTY KNOWN AS 27 RAVENSWOOD WAY, BLOCK 251.03, LOT 32 IN THE AMOUNT OF \$60.00

Deputy Mayor Zimmerman made a motion, 2nd Committeewoman Lukens
Roll Call: 3 were in Favor

RESOLUTION R-106-2018: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING ROBERT ANDERSON TO SERVE ON THE MANTUA TOWNSHIP VETERANS COMMISSION

Deputy Mayor Zimmerman made a motion, 2nd Committeewoman Lukens
Roll Call: 3 were in Favor

RESOLUTION R-107-2018: RESOLUTION AUTHORIZING THE ACCEPTANCE OF CERTAIN SURPLUS PROPERTY FROM THE BOROUGH OF WENONAH POLICE DEPARTMENT

Deputy Mayor Zimmerman made a motion, 2nd Committeewoman Lukens
Roll Call: 3 were in Favor

RESOLUTION R-108-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE AWARD OF A CONTRACT FOR THE SUPPLY OF WEB-BASED GPS SOFTWARE PURSUANT TO THE GLOUCESTER COUNTY COOPERATIVE PRICING AGREEMENT AND THE GLOUCESTER COUNTY COOPERATIVE PRICING SYSTEM CONTRACT NUMBER PD-17-001

Deputy Mayor Zimmerman made a motion, 2nd Committeewoman Lukens
Roll Call: 3 were in Favor

RESOLUTION R-109-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING A DIRECTOR OF LAND USE AND CODE ENFORCEMENT

Deputy Mayor Zimmerman made a motion, 2nd Committeewoman Lukens
Roll Call: 2 were in Favor, Committeeman Layton Abstained

RESOLUTION R-110-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 63 OF THE CODE OF THE TOWNSHIP OF MANTUA, "PERSONNEL POLICIES"

Deputy Mayor Zimmerman made a motion, 2nd Committeewoman Lukens
Roll Call: 3 were in Favor


Remarks from Remarks from the Township Committee:

Deputy Mayor Zimmerman commented on Ordinance O-6-2018 regarding solicitors/peddlers. The purpose of this restructured ordinance is to curtail some of the many solicitors that are out during the warmer months. This ordinance has put new restrictions on the solicitors that the committee felt was much needed.

Mayor Scirrotto made a motion to pay the bills; it was seconded by Deputy Mayor Zimmerman, All were in Favor

Mayor Scirrotto made a motion to adjourn; 2nd by Deputy Mayor Zimmerman. All were in favor.

Respectfully submitted,


Pamela LeVine, Township Deputy Clerk