

**Township of Mantua**  
**Minutes**  
**Meeting December 3, 2018**  
**Mantua Township Municipal Building**  
**6:00 P.M.**

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 3:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Steven Alexander, Superintendent of Public Works, Chief Darren White

**Approval of Minutes:** November 19, 2018

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

**Public Portion:** Deputy Mayor Zimmerman made a motion to open, 2<sup>nd</sup> Committeeman Legge. No one wished to speak. Deputy Mayor Zimmerman made a motion to close, 2<sup>nd</sup> Committeeman Legge. Roll Call: All were in Favor

Engineering Report: Mr. Bryson noted that The Tylers Mill Road Phase 3 project is scheduled to begin this week and should be completed next week weather permitting. Mayor Scirrotto inquired about the striping being done. Mr., Bryson advised that this is usually done 2-3 weeks after the final paving, however he will reach out to the contractor to see if it can be done sooner. IN light of that Mr., Bryson noted that they will be putting the necessary tabs prior to striping. Mr. Bryson spoke about the 2018 Local Road program and advised that the paving has been performed and that they will be working on a punch list for anything that remained. In regards to the Public Works Roof Replacement, Mr., Bryson noted that the contracts have been forwarded to the contractor and they are awaiting them back in order to send to the Solicitor for approval.

**Department Public Works Report:** Mr. Alexander discussed that the compost site cleanup has been completed. Steve also made mention that the public works break room floor has been waxed. In addition, Steve discussed that the Historical building had a heater issue that is being repaired and that South Jersey Gas had done some work on Spruce Street that need repairing so they were brought back out to make the necessary repairs. Mayor Scirrotto noted that he would like the sign for Fawn Drive put back up as he wasn't/ sure if this was from the contractor and something that the public works department had taken down. Steve also showed the committee a copy of a layover for the tennis courts to become a pickle ball court. Steve noted that this is something that can talked about at next year's budget. Mayor Scirrotto advised that he along with the

Deputy Mayor would like this done and completed as soon as possible. Deputy Mayor Zimmerman noted that he doesn't want the courts to be kept closed for any length of time once the weather breaks. Administrator Bileci noted that she has allocated monies for this to be completed this year so that shouldn't be an issue. Deputy Mayor Zimmerman also made mention that he would like to take a formal tour of the facilities again once the weather breaks as it has been some time since they were in the public works area.

**Police Department Report: Chief White** noted that they did have community service people show up one day since the last workshop meeting. They picked up litter at the Route 55 ramp as requested. In addition the Chief advised that the speed signs and trailer have all been consistently out. Currently the three signs are all in the Bellemeade development due to complaints and the trailer is out advertising the upcoming tree lighting event until this weekend. Darren discussed that they are still moving forward with getting the body cameras deployed and he expects to have them issued as soon as all of the officers are trained on December 5<sup>th</sup>. The Chief made mention that he has not yet received Zach Amis's drug screening results, which is the only thing left before he can begin as well as Movember has come to a close that that the department has \$1000 to donate to the American Cancer Society as a result. Officers should be clean shaven by December 3<sup>rd</sup>. Chief White noted that the department has two applications for the class 3 positions. However, both cannot begin until February 1<sup>st</sup> as they are not yet retired. One is a current chief in Logan and well respected, but I do not yet know the other. We have interviews set up for everybody to get to know each other shortly. In addition, the chief noted that he will be attending the next security meeting to discuss some other things relative to the class 3 position. The new K-9 Boomer is still doing great. He has just over a month until graduation and he has imprinted on 25 odors, has also tracked over 500 yards with high winds, hard surfaces, and through standing water to find guns that have not been fired in three weeks. We have already brought him to several events, including the VIP Dance at JMT he was dressed up in a tuxedo, and people really enjoy having him around. Chief White also noted that the Municipal Humane Law Enforcement Officer and the backup have completed their training and are all set up to assume the responsibilities of their new assignment. This is a position required by the state. It is filled by current officers, not additional hires.

**Public Portion:** Deputy Mayor Zimmerman made a motion to open, 2<sup>nd</sup> Committeeman Legge. No one wished to speak. Deputy Mayor Zimmerman made a motion to close, 2<sup>nd</sup> Committeeman Legge. Roll Call: All were in Favor

ORDINANCE 13-2018: AN ORDINANCE TO AMEND THE "CODE OF THE TOWNSHIP OF MANTUA", CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2018

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge  
Committeeman Layton Abstained. Roll Call: All were in Favor

ORDINANCE 14-2018: AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 7. BOARDS, COMMITTEES AND COMMISSIONS ARTICLE VIII. RECREATION COMMITTEE OF THE CODE OF THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge

Roll Call: All were in Favor

Mayor Scirrotto called for a consented agenda for Resolutions R-143-2018 to Resolution R-163-2018. Deputy Mayor Zimmerman made a motion to approve, seconded by Committeeman Legge. All were in favor

RESOLUTION R-143-2018: RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING THE SALE OF BLOCK 61, LOT 1, C1362 AN AFFORDABLE UNIT PURSUANT TO A CONTRACT OF SALE

RESOLUTION R-157-2018: RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING AND APPROVING THE EXECUTION OF A REDEVELOPMENT AGREEMENT FOR THE INVERSAND COMPANY/BRANCH ROAD PARTNERS REDEVELOPMENT AREA WITH ANCIENT ORANGE, LLC.

RESOLUTION R-158-2018: A RESOLUTION DESIGNATING THE TIME AND DATE OF THE REORGANIZATION MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA FOR THE YEAR 2019 TO BE HELD JANUARY 7, 2019 at 5:00 P.M. IN THE MANTUA TOWNSHIP MUNICIPAL MEETING ROOM

RESOLUTION R-159-2018: RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE APPROVING THE 2019 MANTUA TOWNSHIP RECREATION COMMITTEE'S SCHEDULE OF COMMUNITY EVENTS

RESOLUTION R-160-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE AMENDING RESOLUTION R-132-2018 APPROVING THE CONTRACT WITH B-SAFE FOR UPGRADES TO THE SECURITY ACCESS SYSTEM AND CAMERA SYSTEM TO REFLECT A CORRECTED AMOUNT OF \$36,777.00

RESOLUTION R-161-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

RESOLUTION R-162-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR CLICK IT OR TICKET AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

RESOLUTION R-163-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR 2018 DUI CHECKPOINT GRANT AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

**Remarks from the Township Committee:**

Committeeman Layton advised that Santa will be coming around on the fire truck on December 15<sup>th</sup> and that they will be collecting canned goods.

Committeewoman Lukens thanks Bill Pine for the tree looking good at the park.

Deputy Mayor Zimmerman noted that there is a Senior Breakfast at the Church of the incarnation sponsored by the recreation Committee and the Lions Club on Wednesday December 5<sup>th</sup> and this will begin at 9:00 a.m. as well as on December 8<sup>th</sup> we will have the Holiday food truck event, The tree is already lite so there will be no tree lighting

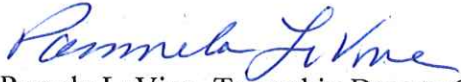
ceremony but there will be Mr. & Mrs. Claus, entertainment, rides and 12 food trucks. This event will begin at 4 p.m. and conclude with Fireworks at 7.

Administrator Bileci noted that the township is about to go into negotiating the public works contract as it expires the end of the year and she is hopeful that this will not be a long drawn out process. Administrator Bileci also thanked Steve for arranging to have the municipal building carpets cleaned. And lastly there will be a mandatory customer service training for all employees. Administrator Bileci noted that she has hired people from Rowan University that came highly recommended and that this will be a 2 course session, one taking place in December and the other in January.

Mayor Scirrotto noted that the Administrator has drafted a letter to Senator Perez discussing the clean up on Route 55 that is not being done as well as a letter to the Assignment Judge to help the Township receive more help for clean up through the courts.

Mayor Scirrotto made a motion to adjourn; 2<sup>nd</sup> by Deputy Mayor Zimmerman. All were in favor.

Respectfully submitted,



Pamela LeVine, Township Deputy Clerk