

**Township of Mantua
Minutes of Workshop Meeting
December 2, 2019
Mantua Township Municipal Building
6:00 P.M.**

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Glenn deMers, Asst. Superintendent of Public Works, Chief Darren White

Approval of Minutes: November 18, 2019

Deputy Mayor Zimmerman made a motion to approve, 2nd Committeeman Legge
Roll Call: All were in Favor

Engineering Report:

Mr. Bryson noted that the 2019 Local Road program has been completed and the contractor is working on their punch list. In addition he noted that they will be trying to start the add-ons this week, however it will be predicated on the weather. Mr. Bryson noted that the East Warren Ave. project is completed except for the concrete work. He has been trying to get South State to advise when this will be completed. Jon mentioned that the application that was submitted for West Warren Ave has been approved for 2020.

Department of Public Works Report:

Mr. deMers noted that we are currently in leaf season, and things are going well at this time and that we are almost halfway through the season without incident. Glenn also discussed that the Public Works Department has everything in order for salting and is in the final stages of getting everything ready for the upcoming plowing season.

Mayor Scirrott noted that the Department is doing a great job. He also inquired about salting with the impending snow. Mr. deMers advised that they would be salting all major intersections and hevily traffic areas as they have done I the past.

Mr. deMers discussed that the sealing and stripping of the Municipal complex has been completed and that the third phase of the compost clean up has been completed and the back area is looking in good condition.

Glenn mentioned that he is in the process of getting the paperwork on the new rear loader from the delaer and that this will allow us to get the vehicle registered and have the DEP stickers applied for in roder to put this vehicle back into the fleet. Glenn also made

mention that he and Pam are working on the EJIF audit. It's quite extensive and will take some time to complete.

Mr. deMers also noted that the sidewalks and curbing on Norris Street are scheduled for this week and that once completed they will start on McCarron Park weather permitting.

Glenn discuss that one of our Laborers will be going for his CDL later this month.

Police Department Report:

Chief White discussed that the speed signs have been on various roads throughout town and that community service hit the route 55 ramps, Mantua Blvd., Lambs Rd., Bethel Mill Rd., and around the police department's booking room,

The Chief noted that the new class 2 officer is progressing through the field training and is doing well. He also mentioned that the Canine Unit participated at a dance at J. Mason Tomlin School that was well attended.

Darren noted that the officers are all working on attending their Alcotest and CPR recertification. In addition the department is due for their reaccreditation. Lt. Butler has been working on mock inspection that will happen shortly. He noted that the actual inspection will take place sometime in February.

Chief White noted that he and Lt. Butler attended some OPRA classes at the League and noted that it appears that most people are frustrated with the OPRA guidelines. Chief White also noted that Investigator Lawrence is back to work. He also made mention that they will be receiving their Drunk Driving Grant. He is unsure as to the amount that this will be at this time

Pursuant to Resolution R-32-2019, there is a time limit of five (5) minutes per person

Public Participation: Deputy Mayor Zimmerman made a motion to open 2nd Committeeman Legge. Roll Call: All were in Favor

No one wished to speak

Deputy Mayor Zimmerman made a motion to close 2nd Committeeman Legge. Roll Call: All were in Favor

ORDINANCE O-16-2019: AN ORDINANCE OF THE TOWNSHIP OF MANTUA ADOPTING ZONING CODE AMENDMENTS AND ZONING MAP PURSUANT TO THE TOWNSHIP OF MANTUA'S PERIODIC REVIEW OF ITS MASTER PLAN

Deputy Mayor Zimmerman made a motion to open 2nd Committeeman Legge. Roll Call: All were in Favor

Deputy Mayor Zimmerman made a motion to close 2nd Committeeman Legge. Roll Call: All were in Favor

Deputy Mayor Zimmerman made a motion to adopt 2nd Committeeman Legge. Roll Call: All were in Favor

ORDINANCE O-17-2019: AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 296 "PEDDLING AND SOLICITING" OF THE CODE OF THE TOWNSHIP OF MANTUA CREATING A "DO NOT KNOCK REGISTRY"

Deputy Mayor Zimmerman made a motion to open 2nd Committeeman Legge. Roll Call: All were in Favor

Deputy Mayor Zimmerman made a motion to close 2nd Committeeman Legge. Roll Call: All were in Favor

Deputy Mayor Zimmerman made a motion to adopt 2nd Committeeman Legge. Roll Call: All were in Favor

ORDINANCE O-18-2019: AN ORDINANCE TO AMEND THE "CODE OF THE TOWNSHIP OF MANTUA", CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2019

Deputy Mayor Zimmerman made a motion to adopt 2nd Committeeman Legge. Roll Call: All were in Favor

RESOLUTION 177-2019: A RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE COUNTY OF GLOUCESTER FOR THE USE OF THE MANTUA TOWNSHIP COMMUNITY CENTER FOR IT'S NUTRITION SITE

Deputy Mayor Zimmerman made a motion to adopt 2nd Committeeman Legge. Roll Call: All were in Favor

RESOLUTION R-178-2019: A RESOLUTION AUTHORIZING THE CANCELLATION OF 2019 TAXES WHICH ARE \$10.00 AND BELOW AND TRANSFERRING ALL OVERPAYMENTS TO 2020

Deputy Mayor Zimmerman made a motion to adopt 2nd Committeeman Legge. Roll Call: All were in Favor

RESOLUTION R-179-2019: A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE APPROVING THE 2020 MANTUA TOWNSHIP RECREATION COMMITTEE'S SCHEDULE OF COMMUNITY EVENTS

Deputy Mayor Zimmerman made a motion to adopt 2nd Committeeman Legge. Roll Call: All were in Favor

RESOLUTION R-180-2019: RESOLUTION FOR THE APPROVAL AND AUTHORIZATION TO SIGN A CONTRACT BETWEEN THE TEAMSTERS LOCAL

NO. 676 AND THE TOWNSHIP OF MANTUA FOR A FOUR YEAR CONTRACT
BEGINNING ON JANUARY 2019 AND ENDING ON DECEMBER 2022

Deputy Mayor Zimmerman made a motion to adopt 2nd Committeeman Legge. Roll
Call: All were in Favor

Remarks from the Township Committee:

Committeeman Layton noted that the Historical Christmas dinner has been scheduled and they are very happy that the sidewalks are getting done.

Committeewoman Lukens noted that the winter festival was a success and very well attended and a great job by the recreation committee.

Deputy Mayor Zimmerman also noted that the recreation committee did a great job with the winter festival and it was very well attended. In addition he noted that there is a senior breakfast at the Church of the Incarnation on Wednesday at 9:00 a.m. for anyone interested in attending.

Mayor Scirrotto made a motion to pay the bills; 2nd by Deputy Mayor Zimmermann. All were in favor

Mayor Scirrotto made a motion to adjourn; 2nd by Deputy Mayor Zimmerman. All were in favor.

Respectfully submitted,



Pamela LeVine, Township Deputy Clerk