

**Township of Mantua
Workshop Meeting Agenda
August 16, 2021
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2021. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 5, 2021. Notice was also filed with the Township Clerk.

Roll Call: Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Jeff Daniels, Solicitor, Jon Bryson Engineer, Glenn deMers, Superintendent of Public Works, Chief Daren White

Approval of Minutes: July 19, 2021

Motion _____ **Second** _____

Proclamation: Proclamation Honoring Eagle Scout, Carston Maher

Proclamation: Proclamation Recognizing Mantua Little League Minor/Major All Stars District 15

Engineering Report: Jon Bryson, Township Engineer

Department of Public Works Report: Glenn deMers, Superintendent of Public Works

Police Department Report: Chief Darren White

Pursuant to Resolution R-32-2021, there is a time limit of five (5) minutes per person.

Public Participation: **Motion to Open** _____ **Second** _____

Motion to Close _____ **Second** _____

ORDINANCE O-10-2021: ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF
Adoption MANTUA, CHAPTER 230, ARTICLE XII, ENTITLED
“ADMINISTRATION AND ENFORCEMENT; AMENDMENTS”

Statement:

This Ordinance will amend section 230 of the Township Code to add comprehensive zoning permit regulations and the addition of zoning inspections to be conducted by the Code Enforcement Officer.

Motion to open to Public: Motion_____ Second_____

Motion to Close to Public: Motion_____ Second_____

Motion to Adopt: Motion_____ Second_____

ORDINANCE O-11-2021:
Adoption

ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA, CHAPTER 230 ENTITLED “LAND DEVELOPMENT”

Statement:

This Ordinance will amend section 230 of the Township Code to add the “Butler-type building” definition to Land Use Development.

Motion to open to Public: Motion_____ Second_____

Motion to Close to Public: Motion_____ Second_____

Motion to Adopt: Motion_____ Second_____

ORDINANCE O-12-2021:

ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA, CHAPTER 230, ARTICLE VI, ENTITLED “GENERAL REGULATIONS” AND CHAPTER 230, ARTICLE V, SECTION 39.1, ENTITLED “ARCHITECTURAL DESIGN STANDARDS”

Statement:

This Ordinance is being revised per the recommendations of the Joint Land Use Board and the revised ordinance will be introduced at a later Township Committee meeting. So as for the ordinance that was previously introduced- no further action will be taken.

ORDINANCE O-13-2021:
Adoption

ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA, CHAPTER 230, ENTITLED “LAND DEVELOPMENT”

Statement:

This Ordinance will amend section 230 of the Township Code to increase subdivision and site plan fees and to add a zoning permit fee.

Motion to open to Public: Motion_____ Second_____

Motion to Close to Public: Motion_____ Second_____

Motion to Adopt: Motion_____ Second_____

ORDINANCE 14-2021:

Adoption

AN ORDINANCE TO AMEND THE “CODE OF THE TOWNSHIP MANTUA”, CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2021

Statement:

This Ordinance will amend the Salary Ordinance to reflect the current salary rates for the police department and Court Administrator.

Motion to open to Public:

Motion_____ Second_____

Motion to Close to Public:

Motion_____ Second_____

Motion to Adopt:

Motion_____ Second_____

ORDINANCE O-15-2021

Adoption

ORDINANCE TO AMEND AND SUPPLEMENT THE CODE OF THE TOWNSHIP OF MANTUA TO CREATE CHAPTER 378, ENTITLED “PORTABLE STORAGE CONTAINERS”

Statement:

This Ordinance will create new a law that will define portable storage units and pods and set forth the regulation and permitting requirements for these containers in residential and non-residential zoning districts.

Motion to open to Public:

Motion_____ Second_____

Motion to Close to Public:

Motion_____ Second_____

Motion to Adopt:

Motion_____ Second_____

ORDINANCE O-16-2021:

Adoption

AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 291 “PARKS AND PLAYGROUNDS” OF THE CODE OF THE TOWNSHIP OF MANTUA

Statement:

This Ordinance will amend the Code to include that it unlawful for any person to smoke, vape, or any other action that involves the inhalation of a substance.

Motion to open to Public:

Motion_____ Second_____

Motion to Close to Public:

Motion_____ Second_____

Motion to Adopt:

Motion_____ Second_____

RESOLUTION R-105-2021:

RESOLUTION PROMOTING LIEUTENANT BRIAN GRADY TO THE RANK OF POLICE CAPTAIN WITHIN THE MANTUA TOWNSHIP POLICE DEPARTMENT

Statement:

This Resolution will promote Lieutenant Brian Grady to the rank of Captain within the Mantua Township Police Department.

Motion _____ **Second** _____

Swearing In Ceremony:

Captain Brian Grady

RESOLUTION R-106-202:

RESOLUTION OF THE TOWNSHIP COMMITTEE EXTENDING THE TAX DUE DATE FOR THE THIRD QUARTER 2021 PROPERTY TAXES

Statement:

As a result in the postponement of the certification of the tax rate, a delay in the printing and mailing of the 2021 tax bills has occurred. This Resolution will extend the due date for 3rd quarter taxes to September 3, 2021.

Motion _____ **Second** _____

RESOLUTION R-107-2021:

A RESOLUTION APPROVING AND AUTHORIZING MECHANICS LIEN ON REAL PROPERTY LOCATED IN THE TOWNSHIP OF MANTUA KNOWN AS 25 MANTUA BLVD., FOR MAINTENANCE WORK AUTHORIZED BY THE TOWNSHIP OF MANTUA

Statement:

This Resolution will lien the property known as 25 Main Street for lawn maintenance work that was administered by the Mantua Township Public Works Department.

Motion _____ Second _____

RESOLUTION R-108-2021:

RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND KDI FOR THE LEASING OF COPIER MACHINES FOR THE CONSTRUCTION, POLICE and COURT DEPARTMENTS

Statement

The Township of Mantua desires to enter into a lease agreement with KDI for the lease of their copiers for the Construction office, Municipal Court and Police Department.

Motion _____ **Second** _____

RESOLUTION R-109-2021:

RESOLUTION APPROVING AN AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND SCHAFFER PYROTECHNICS FOR A FIREWORKS DISPLAY TO OCCUR ON NOVEMBER 27, 2021 AT THE MANTUA TOWNSHIP HOLIDAY TREE LIGHTING EVENT

Statement:

This Resolution approves the contract for the fireworks display that will occur at the Christmas Tree Lighting Ceremony. The contract amount is not to exceed \$3,500.00.

Motion _____ **Second** _____

RESOLUTION R110-2021:

RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$366,513.00 FILED BY BRUCE PAPARONE INC, FOR THE PROJECT KNOWN AS COUNTRY GARDENS PHASE 3B SUBDIVISION IMPROVEMENTS

Statement:

This Resolution approves the release of the performance bond for Country Gardens Phase 3B in the amount of \$366,513.00 and posting a maintenance bond for a period of two years.

Motion _____ **Second** _____

RESOLUTION R-111-2021:

RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$237,495.00 FILED BY BRUCE PAPARONE INC, FOR THE PROJECT KNOWN AS COUNTRY GARDENS RECREATION CENTER

Statement:

This Resolution approves the release of the performance bond for Country Gardens Recreation Center in the amount of \$237,495.00 pursuant to the recommendation of the Township Engineer.

Motion _____ **Second** _____

RESOLUTION R-112-2021

A RESOLUTION CANCELING TAXES FOR A TOTALLY DISABLED VETERAN MICHAEL FORD & KAITLIN VACCARELLI LOCATED AT BLOCK 239 LOT 17, FOR THE PROPERTY KNOWN AS 609 CORNWALL RD., SEWELL, NJ FOR THE FOR THE THIRD AND FOURTH QUARTER, 2021 AND THE FIRST AND SECOND QUARTERS, 2022 AND REFUND THE THIRD QUARTER FOR 2021 IN THE AMOUNT OF \$1,408.45

Statement:

This Resolution will cancel taxes for the third and fourth quarters, 2021 and the first and second quarter for 2022 for a totally disabled veteran for the property known as 609 Cornwall Rd., Sewell, NJ

Motion _____ **Second** _____

RESOLUTION R-113-2021:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AMENDING RESOLUTION R-100-2021 REFUNDING CERTAIN OVERPAYMENT

OR DUPLICATE PAID PROPERTY TAXES FOR 268 ELM AVENUE TO STATE THE CORRECT REFUND IN THE AMOUNT OF \$4,416.00

Statement:

This Resolution will amend Resolution R100-2021 to amend the refund amount from \$1,407.14 to \$4,416.64 as a result of a subsequent payment.

Motion _____ **Second** _____

RESOLUTION R-114-2021:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE HIRING OF STEPHEN PIOTROWSKI AS A CLASS 2 LABORER IN THE MANTUA TOWNSHIP DEPARTMENT OF PUBLIC WORKS

Statement:

This Resolution will hire Stephen Piotrowski as a full time Class 2 laborer for the Public Works Department.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn: **Motion** _____ **Second** _____

Announcements:

BILL LIST APPROVAL
August 16, 2021
(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Layton

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk