

**Township of Mantua
Minutes
Meeting April 1, 2019
Mantua Township Municipal Building
6:00 P.M.**

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens - Absent, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Steven Alexander, Superintendent of Public Works, Chief Darren White

Approval of Minutes: March 18, 2019

Deputy Mayor Zimmerman made a motion to approve, 2nd Committeeman Legge
Roll Call: All were in Favor

Public Portion: Deputy Mayor Zimmerman made a motion to open, 2nd Committeeman Legge.

Two residents from the Centre City section of town inquired about all the trees that were cut down on Jackson Road near the Center City Firehouse. They commented that it looks terrible and wanted to know how long it will be there. Administrator Bileci advised them that they are aware of several areas in town where Atlantic City Electric trimmed back trees and they still have to come back and get the brush that was cut down. Administrator Bileci noted that she will contact Atlantic City Electric to see where they are with this. In addition, one of the speakers inquired about the Center City Firehouse and if it was rented out. Committeeman Layton advised that the Fire District had rented the firehouse out to a church. They will be there on Tuesdays and Sundays. The resident inquired how she and/or any other resident could rent the facility out for an event, Committeeman Layton advised that the building is not available for rental for those types of events, however she should contact the Fire District. They rented this building out for a two (2) year lease.

Deputy Mayor Zimmerman made a motion to close, 2nd Committeeman Legge. Roll Call: All were in Favor

Engineering Report:

Mr. Bryson discussed that the demolition for the new Public Works building has begun. He also discussed that the roof for the public works building will begin next week and that all materials have been dropped off at the public works yard. Lastly Mr. Bryson also discussed that the Tennis Court/Pickle Ball area is ready for bids to go out and that he will coordinate with the Administrator as to when this will take place.

Department Public Works Report:

Mr. Alexander noted that they have broken ground on the new Public Works building and that residents will be prohibited from visiting the site during the construction. Steve also posted on Facebook that the residents can utilize the 4th Saturday drop off dates to dispose of allowable materials. Steve also noted that he has posted on Facebook that residents should not discard propane tanks in the trash as an explosion could occur and damage the equipment, start a fire, and/or hurt someone. These can be disposed of at the Gloucester County hazardous waste days. Steve also noted that the department has removed overgrown bushes from the island areas of the parking lot at the municipal complex. The department will be replacing the mulched areas with river rock. Steve discussed that grass collection has started and noted that the green carts are for grass, and leaves. Steve noted that the 2 small dump trucks that were purchased are getting outfitted with bodies and plows. In addition, Steve noted that the department recently painted the entire inside of the garage area and that the tool room is being moved to a larger location where they painted the walls and ceiling, added shelving and are working on a chain link gate that will lock all supplies. Steve discussed that soil was delivered to the area in front of Chestnut Branch Park and that it will be spread out and a wild flower garden and several trees and shrubs planted.

Police Department Report: Chief White:

Chief White noted that community service participants hit Heritage Road, Mt. Royal Road, Lambs Road, the Route 55 ramps, the Main Street/Route 45 jug handle, Route 45, Mantua Blvd., the area around Tollhouse Plaza, and the areas around the retention basin behind the PD, the wrestling building, baseball fields and parking lots. He also noted that the speed signs have been out on Mantua Blvd., Capital Drive, Montgomery Drive, Madison Road, Columbus Drive, Harrison Ave., and a few locations in Wenonah. The trailer has been on Route 45 at Mantua Blvd. and is currently in Wenonah. Chief White discussed that the department had an inspection by a representative from the Department of Corrections in response to some rule exemption requests that were filled out about a year ago after failing an inspection. The Chief noted that the department had lost our class 2 who took a full-time job elsewhere but noted that last week they interviewed an individual who is a current full-time officer that is interested in being a class 2 upon his upcoming retirement. The Chief also noted that the newly sworn in class 2 officer is progressing well through his field training, and that the class 3 officers have been well received by the schools and things are going as expected. The Officers are in the process of teaching their modified Law Enforcement Against Drugs program in both Mantua and Wenonah schools.

The Chief noted that the officers will be participating in a distracted driving grant that begins today and goes until April 21st and that the department has been approved for a pedestrian safety grant due to the number of crosswalks in Wenonah. In addition, the Chief noted that as the weather gets nicer they will begin to hold some more coffee with a cop type events around town as well as in Wenonah. The Chief went on to discuss that he and the Lieutenants are working on coming up with some longer-term goals to begin the development of a strategic plan for the department.

Darren discussed that Ptl. Donovan and Boomer officially had their graduation ceremony last month and that the annual Gloucester County Police Chief's wine tasting event is coming up on April 11th, if anyone body is interested in attending. It is held at Auletto Caterers from 6PM to 10PM and includes an auction. The event helps to support specialized programs that are sponsored by the organization, training/equipment for

SWAT and ERT, and the county awards banquet. Darren further discussed that uniforms have been ordered for the chaplain program and that the department has obtained access to all of the school's video surveillance systems, which could be very helpful if it is ever needed.

Chief White discussed that the state has begun a new process for firearms applications and background investigations. Although residents can still use the paper applications, the ultimate plan by the state is to have it all done online. In addition, the department finally got B-Safe out to begin what is needed for them to have remote viewing of the police department's video surveillance system.

The Chief noted that one of our patrol vehicles caught fire over this past weekend while parked outside of the police department. It is still being investigated as the cause is unknown, although it does not appear to be suspicious. Everything was recorded on our video surveillance system. The fire appeared to begin on the passenger side front somewhere and got progressively larger. Also another one of our vehicles has a blown motor. Fortunately, it was one of the older ones that had over 100,000 miles on it. They are exploring our options regarding how to best proceed.

ORDINANCE O-5-2019: AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 375 TOWING; §375-11. FEES OF THE CODE OF THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to open to the public, 2nd Committeeman Legge, Roll Call: All were in Favor

Deputy Mayor Zimmerman made a motion to close, 2nd Committeeman Legge Roll Call: All were in Favor

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge Roll Call: All were in Favor

ORDINANCE O-6-2019: AN ORDINANCE OF THE TOWNSHIP OF MANTUA COMMISSIONS ARTICLE VI. HISTORICAL COMMISSION OF THE CODE OF THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to open to the public, 2nd Committeeman Legge, Roll Call: All were in Favor

Deputy Mayor Zimmerman made a motion to close, 2nd Committeeman Legge Roll Call: All were in Favor

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge Roll Call: All were in Favor

ORDINANCE O-7-2019: AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 375 TOWING OF THE CODE OF THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge Roll Call: All were in Favor

RESOLUTION R-63-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND REFUNDS

RESOLUTION R-64-2019: A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A HOUSING INSPECTION FEE BE REFUNDED FOR THE PROPERTY KNOWN AS 12 CRESCENT HOLLOW DRIVE, SEWELL, NJ IN THE AMOUNT OF \$60.00

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-65-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE ACCEPTING A QUOTE AND AWARDING A CONTRACT TO NEW LIFE LANDSCAPING FOR LAWN MAINTENANCE SERVICES

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-66-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING AN AMENDMENT TO THE FIELD USE LICENSE AGREEMENT WITH MANTUA LITTLE LEAGUE

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-67-2019: RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$850,357.20 FILED BY PITMAN CHURCH OF CHRIST FOR THE PROJECT KNOWN AS BLOCK 260 LOTS 4.02, 4.03 AND ACCEPTING A MAINTENANCE BOND IN THE AMOUNT OF \$106,294.65 TO BE HELD BY THE TOWNSHIP OF MANTUA FOR A PERIOD OF TWO YEARS

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

Remarks from the Township Committee:

Committeeman Legge advised the V.F.W. Annual Awards will be held on April 13, 2019 at 6:00 p.m. and that the Veterans commission is looking for two (2) new members if anyone has an interest or knows of someone. In addition, Committeeman Legge noted that the veterans will be in need of the people mover for their upcoming Memorial Day parade.

Deputy Mayor Zimmerman noted that the Public Works area is looking better and better as he noticed this when he was attending our recent rabies clinic. Deputy Mayor Zimmerman also mentioned that there is a Senior Dinner on April 16th at 6:00 p.m. and that the Easter Celebration is scheduled for April 13 with a rain date of April 20th at the Chestnut Branch Park.

Administrator Bileci noted that the Liquor Licenses bids are due next week and that hse has been contacted by two (2) different entities interested in the license. Administrator Bileci also noted that she as well as Jon Bryson and Steve discussed the upcoming road program and where there is a need for repairs. Mrs. Bileci also noted that this year in the capital they will be looking into a new IT system as the one we are currently using may not allow the Township to be as cautious with all the cyber security that our insurance

companies would like as well as there is a need to ensure that we are using up to date equipment.

Mayor Scirrotto noted that the State of New Jersey has just advised the township has been awarded \$196,000 in order to do a total reconstruction of East Warren Ave.

Mayor Scirrotto made a motion to pay the bills; 2nd by Deputy Mayor Zimmerman. All were in favor

Mayor Scirrotto made a motion to adjourn; 2nd by Deputy Mayor Zimmerman. All were in favor.

Respectfully submitted,



Pamela LeVine, Township Deputy Clerk