

**Township of Mantua
Workshop Meeting Agenda
June 21, 2021
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2021. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 5, 2021. Notice was also filed with the Township Clerk.

Roll Call: Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Jeff Daniels, Solicitor, Jon Bryson Engineer, Glenn deMers, Superintendent of Public Works, Chief Daren White

Approval of Minutes: May 17, 2021
May 17, 2021 – Closed Session

Motion _____ **Second** _____

Proclamation: Proclamation Supporting the Mantua Township Police Department and K-9 Program

Engineering Report: Jon Bryson, Township Engineer

Department of Public Works Report: Glenn deMers, Superintendent of Public Works

Police Department Report: Chief Darren White

Pursuant to Resolution R-32-2021, there is a time limit of five (5) minutes per person.

Public Participation: **Motion to Open** _____ **Second** _____

Motion to Close _____ **Second** _____

Presentation: **2021 BUDGET PRESENTATION**

ORDINANCE 6-2021: AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
Adoption APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Statement:

The Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions. N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years.

Motion to open to Public: Motion_____ Second_____

Motion to Close to Public: Motion_____ Second_____

Motion to Adopt: Motion_____ Second_____

ORDINANCE O-7-2021:
Adoption

AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA , CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2021

Statement:

The Township Committee of the Township of Mantua desires to amend its existing ordinance pertaining to salaries and compensation to employees of the Township of Mantua in accordance with the proposed 2021 municipal budget.

Motion to open to Public: Motion_____ Second_____

Motion to Close to Public: Motion_____ Second_____

Motion to Adopt: Motion_____ Second_____

ORDINANCE O-8-2021:
Adoption

ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 230 “LAND DEVELOPMENT” OF THE CODE OF THE TOWNSHIP OF MANTUA

Statement:

This Ordinance will amend the current sign to exempt sponsorship signs for youth athletic organizations from the Ordinance’s sign permit requirements.

Motion to open to Public: Motion_____ Second_____

Motion to Close to Public: Motion_____ Second_____

Motion to Adopt: Motion_____ Second_____

ORDINANCE O-9-2021:
Introduction

TOWNSHIP OF MANTUA, NEW JERSEY BOND ORDINANCE AUTHORIZING THE ACQUISITION OF

VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$1,605,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$1,323,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Statement:

This Ordinance will authorize the sum of \$1,605,000.00 to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$70,000.00 which amount represents the required down payment, and \$212,000.00 which represents a grant from N.J.D.O.T. are hereby appropriated for the purposes stated in this bond ordinance.

Motion _____ **Second** _____

ORDINANCE O-10-2021:
First Reading

ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA, CHAPTER 230, ARTICLE XII, ENTITLED “ADMINISTRATION AND ENFORCEMENT; AMENDMENTS”

Statement:

This Ordinance will amend section 230 of the Township Code to add comprehensive zoning permit regulations and the addition of zoning inspections to be conducted by the Code Enforcement Officer.

Motion _____ **Second** _____

ORDINANCE O-11-2021:
First Reading

ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA, CHAPTER 230 ENTITLED “LAND DEVELOPMENT”

Statement:

This Ordinance will amend section 230 of the Township Code to add the “Butler-type building” definition to Land Use Development.

Motion _____ **Second** _____

ORDINANCE O-12-2021:
First Reading

ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA, CHAPTER 230, ARTICLE VI, ENTITLED “GENERAL REGULATIONS” AND CHAPTER 230, ARTICLE V, SECTION 39.1, ENTITLED “ARCHITECTURAL DESIGN STANDARDS”

Statement:

This Ordinance will amend section 230 of the Township Code to permit the use of aluminum/corrugated metal siding provided it matches the color of the primary residential structure. It also adds an exception to the butler-type building prohibition for detached private garages.

Motion _____ **Second** _____

ORDINANCE O-13-2021:
First Reading

ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA, CHAPTER 230, ENTITLED "LAND DEVELOPMENT"

Statement:

This Ordinance will amend section 230 of the Township Code to increase subdivision and site plan fees and to add a zoning permit fee.

Motion _____ **Second** _____

RESOLUTION R-81-2021:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

Statement:

Under New Jersey Budget law, the budget, as advertised, may be read by title only, if at least one week prior to the public hearing, the approved budget as advertised shall be made available where public documents and notices are customarily posted and copies made available to each person requesting same. These requirements were met by the Township of Mantua.

Motion _____ **Second** _____

RESOLUTION R-82-2021:

A RESOLUTION OF THE TOWNSHIP OF MANTUA TO CONDUCT A SELF-EXAMINATION OF BUDGET RESOLUTION

Statement:

This Resolution authorizes the Township of Mantua to conduct a self-examination of the 2021 budget pursuant to certification from the CFO that the budget has met the statutory requirements pursuant to Local Budget Law.

Motion _____ **Second** _____

RESOLUTION R-72-2021:
Public Hearing

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING THE 2021 MUNICIPAL BUDGET

Statement:

This Resolution will adopt the 2021 Municipal Budget. A public hearing is required at this time.

Motion to Open _____ **Second** _____

Motion to Close _____ **Second** _____

Motion to Adopt _____ **Second** _____

RESOLUTION R-83-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR CLICK IT OR TICKET AND APPROPRIATION (N.J.S.A. 40A:4-87) IN THE AMOUNT OF \$4,800.00

Statement:

This Resolution will authorize the Township to insert this grant for Click it or Ticket in the amount of \$4,800.00 into the 2021 budget.

Motion _____ **Second** _____

RESOLUTION R-84-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR STRAIGHT TO TREATMENT AND APPROPRIATION (N.J.S.A. 40A:4-87) IN THE AMOUNT OF \$3,000.00

Statement:

This Resolution will authorize the Township to insert this grant for Straight to Treatment in the amount of \$3,000.00 into the 2021 budget.

Motion _____ **Second** _____

RESOLUTION R-85-2021

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING AN INTERIM FUND COMMISSIONER FOR THE TRI-COUNTY JOINT INSURANCE FUND

Statement:

This Resolution will appoint the Township Administrator as the interim Fund Commissioner for the Township of Mantua.

Motion _____ **Second** _____

RESOLUTION R-86-2021:

A RESOLUTION APPROVING THE RELEASE OF A MAINTENANCE BOND FOR THE PROJECT KNOWN AS PITMAN CHURCH OF CHRIST, BLOCK 260, LOTS 4.02 & 4.03 – PITMAN ROAD IN THE AMOUNT OF \$106,294.65

Statement:

This Resolution will authorize the Township to release a maintenance bond to Pitman Church of Christ, Inc. for the project located at Pitman Road, Block 260 Lots 4.02 & 4.03

Motion _____ **Second** _____

RESOLUTION R-87-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE
RESCINDING RESOLUTION-R-79-2021 AUTHORIZING THE
ASSIGNMENT OF TAX SALE CERTIFICATE FOR BLOCK 56 LOT
30, 2 MORTON LANE, MANUTA, NJ 08051

Statement:

This Resolution will rescind Resolution 79-2021 authorizing as
assignment of a tax sale certificate for 2 Morton Lane as a result of the
payment not being received by the Township of Mantua for the total
amount due on tax sale certificate.

Motion _____ **Second** _____

RESOLUTION R-88-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE
CANCELLING PROPERTY TAXES FOR THE SECOND QUARTER
2021 IN THE AMOUNT OF \$304.12, FOR A TOTALLY DISABLED
VETERAN, FRANCO COLAMARCO, 82 HUMMINGBIRD WAY,
SEWELL, NJ, BLOCK 242.02, LOT 72

Statement

This Resolution will authorize the Township of Mantua to cancel taxes for
the second quarter, 2021 for a totally disabled veteran Franco Colamarco
for his property known as 82 Hummingbird Way, Sewell, NJ 08080

Motion _____ **Second** _____

RESOLUTION R-89-2021:

A RESOLUTION OF THE TOWNSHIP COMMITTEE TO ENTER
INTO AN AGREEMENT WITH THE MANTUA TOWNSHIP SCHOOL
DISTRICT TO ESTABLISH A SHELTER SITE LOCATION IN THE
EVENT OF AN EVACUATION OF RESIDENTS OF THE TOWNSHIP
OF MANTUA

Statement

This Resolution will allow the Township of Mantua to enter into an
agreement with the Mantua Township School District for a shelter site in
the event there is a need for evacuations within the Township of Mantua.

Motion _____ **Second** _____

RESOLUTION R-90-2021:

A RESOLUTION OF THE TOWNSHIP OF MANTUA
AUTHORIZING THE RENEWAL OF LIQUOR LICENSES FOR THE
2021-2022 LICENSING TERM

Statement:

This Resolution will authorize the Township to renew all consumption,
distribution, and club liquor licenses for the 2021-2022 licensing year.

Motion _____ **Second** _____

RESOLUTION R-91-2021:

A RESOLUTION OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER IN AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE MANTUA TOWNSHIP BOARD OF EDUCATION TO PROVIDE CLEANING SERVICES FOR THE TOWNSHIP OF MANTUA

Statement:

This Resolution will authorize a shared service agreement with Mantua Township Board of Education for cleaning services for the Municipal Building and the Mantua Township Police Department.

Motion _____ **Second** _____

RESOLUTION R- 92-2021:

A RESOLUTION APPOINTING CLASS I, OFFICER FOR A ONE YEAR TERM EFFECTIVE JUNE 21, 2021

Statement:

This Resolution appoints Thomas Cirone as a SLEO I officer to the Mantua Township Police Department.

Motion _____ **Second** _____

RESOLUTION R-93-2021:

RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A ZONING PERMIT REFUND FOR THE PROPERTY KNOWN AS 140 NORRIS STREET, MANUTA, BLOCK 90, LOT 23 THE AMOUNT OF \$100.00

Statement:

This Resolution will refund a zoning permit for solar in the amount of \$100.00.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn: **Motion** _____ **Second** _____

Announcements:

BILL LIST APPROVAL
June 21, 2021
(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Layton

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk