

**Township of Mantua
Workshop Meeting Agenda
February 1, 2020
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2021. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 5, 2021. Notice was also filed with the Township Clerk.

Roll Call: Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirroto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Glenn deMers, Superintendent of Public Works, Chief Daren White

Approval of Minutes: December 21, 2020

Motion _____ **Second** _____

Approval of Closed Session Minutes:

December 21, 2020

Motion _____ **Second** _____

Approval of Minutes:

January 4, 2021

Motion _____ **Second** _____

Engineering Report: Jon Bryson, Township Engineer

Department of Public Works Report: Glenn deMers, Superintendent of Public Works

Police Department Report: Chief Darren White

Proclamation: Proclamation Designating February 2021 as American Heart Month

Pursuant to Resolution R-32-2021, there is a time limit of five (5) minutes per person

Public Participation: **Motion to Open** _____ **Second** _____

Motion to Close _____ **Second** _____

ORDINANCE O1-2021:
First Reading

AN ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS BLOCK 61, LOT 1, C1103 ALSO KNOWN AS 1103 TRISTRAM CIRCLE

Statement:

This Ordinance will release the affordable housing deed restriction from the property known as 1103 Tristram Circle.

Motion _____ **Second** _____

RESOLUTION R-39-2021:

A RESOLUTION CANCELING TAXES FOR A SURVIVING SPOUSE OF A TOTALLY DISABLED VETERAN ROBERT MITROS LOCATED AT BLOCK 105 LOT 4, FOR THE PROPERTY KNOWN AS 268 ELM AVE, MANUTA, NJ FOR THE FIRST AND SECOND QUARTERS, 2021 IN THE AMOUNT OF 2,814.28

Statement:

This Resolution will cancel taxes for the first and second quarters, 2021 for the surviving spouse of a totally disabled veteran for the property known as 268 Elm Avenue, Mantua New Jersey.

Motion _____ **Second** _____

RESOLUTION R-40-2021:

RESOLUTION AUTHORIZING THE TOWNSHIP OF MANTUA THROUGH THE MANTUA POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE MANTUA POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT FROM 1/1/2021 THROUGH 12/31/2021

Statement:

This Resolution will authorize the police department to participate in the 1033 program which allows them to acquire equipment and property from the Department of Defense in order to enhance community preparedness, response, and resiliency.

Motion _____ **Second** _____

RESOLUTION R-41-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING A CONTRACT WITH COUNTY CONSERVATION INC FOR THE REMOVAL OF DEBRIS FROM THE PUBLIC WORKS COMPOST YARD

Statement:

The Township of Mantua will enter into an agreement with County Conservation not to exceed \$35,000.00 for debris removal addressing Phase 3 at the Public Works compost site.

Motion _____ **Second** _____

RESOLUTION R-42-2021:

RESOLUTION APPROVING THE RELEASE OF A STREET OPENING PERMIT FOR 283 MADISON ROAD IN THE AMOUNT OF \$1,700.00

Statement:

This Resolution will release the street opening permit bond in the amount of \$1,700.00 for 283 Madison Road.

Motion _____ **Second** _____

RESOLUTION R-43-2021:

RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$10,280.00 FILED BY CLOUD10 CAR WASH FOR THE PROJECT KNOWN AS CLOUD10 CAR WASH AND ACCEPTING A MAINTENANCE BOND IN THE AMOUNT OF \$1,542.00 TO BE HELD BY THE TOWNSHIP OF MANTUA FOR A PERIOD OF TWO YEARS

Statement:

This Resolution will release the Performance Bond for the project known as Cloud 10 Car Wash and accept a maintenance bond for a period of two years as recommended by the Township engineer.

Motion _____ **Second** _____

RESOLUTION R-44-2021:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ACCEPTING THE 2019 MUNICIPAL AUDIT REPORT AND AUTHORIZING THE SIGNING OF THE GROUP AFFIDAVIT FORM

Statement:

The Township Committee of the Township of Mantua desires to accept the audit of 2019 for the municipality and also have signed the Group Affidavit form. The Township did not receive any audit findings for 2019.

Motion _____ **Second** _____

RESOLUTION R-45-2021:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING CHANGE ORDER NO. 1 FOR THE PROJECT KNOWN AS 2020 LOCAL ROAD PROGRAM IN THE INCREASED AMOUNT OF \$12,218.70

Statement:

This Resolution will authorize a change order to the 2020 Local Road Program contract in the decreased amount of \$12,218.70.

Motion _____ **Second** _____

RESOLUTION R-46-2021:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING PATTY GORDON AS MANTUA TOWNSHIP DEPUTY COURT ADMINISTRATOR FOR THE TOWNSHIP OF MANTUA

Statement:

The Township Committee of the Township of Mantua desires to accept the audit of 2019 for the municipality and also have signed the Group Affidavit form. The Township did not receive any audit findings for 2019.

Motion _____ **Second** _____

RESOLUTION R-47-2021:

RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE PURCHASE AND INSTALLATION SERVICES FOR A NEW DIGITAL SIGN FOR CHESTNUT BRANCH PARK

Statement:

This Resolution will approve the purchase and installation of a new digital sign at Chestnut Branch Park.

Motion _____ **Second** _____

RESOLUTION R-48-2021:

RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE TOWSHIP TO ENTER INTO AN AGREEMENT WITH BRUYNELL ELECTRIC LLC FOR ELECTRICAL SERVICES FOR THE SPORTS LIGHTS AT CHESTNUT BRACH PARK

Statement:

This Resolution will authorize Bruynell Electric, LLC to replace and repair the lights on the sports fields at Chestnut Branch Park.

Motion _____ **Second** _____

RESOLUTION R-49-2021:

RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING PET REGISTRATION REFUNDS

Statement:

This Resolution will authorize various pet registration refunds.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: Motion _____ Second _____

Adjourn: Motion _____ Second _____

Announcements:

BILL LIST APPROVAL
February 1, 2021
(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Layton

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk