

**Township of Mantua
Workshop Meeting Agenda
December 7, 2020
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law:

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2020. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 6, 2020. Notice was also filed with the Township Clerk.

Additional public notice was posted on our website on November 25, 2020 noting that the meeting format has changed to a teleconference video platform due to COVID 19.

Roll Call:

Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Mr. Jon Bryson, Engineer, Glen deMers, Superintendent of Public Works, Chief White

Approval of Minutes:

November 16, 2020

Motion _____ **Second** _____

Engineering Report:

Jon Bryson, Township Engineer

**Department of
Public Works Report:**

Glenn deMers, Assistant Superintendent of Public Works

Police Department Report:

Chief Darren White

Pursuant to Resolution R-32-2020, there is a time limit of five (5) minutes per person

Public Participation:

Motion to Open _____ **Second** _____

Motion to Close _____ **Second** _____

ORDINANCE O10-2020:
First Reading

ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS BLOCK 61, LOT 1, C1155 ALSO KNOWN AS 1155 TRISTRAM CIRCLE

Statement:

This Ordinance will release the affordable housing deed restriction from the proper known as 1155 Tristram Circle.

Motion to Close _____ **Second** _____

ORDINANCE O11-2020:
First Reading

ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS BLOCK 61, LOT 1, C1155 ALSO KNOWN AS 1155 TRISTRAM CIRCLE

Statement:

This Ordinance will release the affordable housing deed restriction from the proper known as 1080 Tristram Circle.

Motion to Close _____ **Second** _____

ORDINANCE O-12-2020:
First Reading

ORDINANCE TO AMEND THE "CODE OF THE TOWNSHIP OF MANTUA", CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2020

Statement:

This Ordinance will amend the current salary Ordinance to reflect new salaries that are consistent with the PBA Local 122 contract.

Motion to Close _____ **Second** _____

RESOLUTION R-169-2020:

A RESOLUTION AUTHORIZING THE APPROVAL OF A CONTRACT BETWEEN THE TOWNSHIP OF MANTUA AND POLICE BENEVOLENT ASSOCIATION LOCAL NUMBER 122 ON BEHALF OF THE MANTUA TOWNSHIP POLICE DEPARTMENT FOR THE TERM OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2024.

Statement:

This Resolution will ratify the contract between the PBA Local 122 and the Township of Mantua.

Motion _____ **Second** _____

RESOLUTION R-170-2020:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REJECTING ALL BIDS FOR THE PROJECT KNOWN AS COMMUNITY CENTER ROOF IMPROVEMENTS

Statement:

This Resolution will reject all bids submitted for the Mantua Senior Community Center Roof Improvements due to them all exceeding the budget for the project.

Motion _____ **Second** _____

RESOLUTION R-171-2020:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE RENEWAL OF MEMBERSHIP INTO THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND

Statement:

This Resolution will renew the Township membership into the Joint Health Insurance Fund for employee benefits.

Motion _____ **Second** _____

RESOLUTION R-172-2020:

RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE COUNTY OF GLOUCESTER FOR THE USE OF THE MANTUA TOWNSHIP COMMUNITY CENTER FOR IT'S NUTRITION SITE

Statement:

The Township wishes to renew the lease agreement with Gloucester County for the Gloucester County Nutritional Site located at 111 Mercer Street.

Motion _____ **Second** _____

RESOLUTION R-173-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE REFUNDING OF PROPERTY TAXES PAID IN ERROR TO THE TOWNSHIP OF MANTUA ON REAL PROPERTY LOCATED AT BLOCK 83, LOT 19, 106 HILL STREET

Statement:

This Resolution will authorize the refund of property taxes that were paid error to FIG Capital Investments for the property known as 106 Hill Street.

Motion _____ **Second** _____

RESOLUTION R-174-2020:

A RESOLUTION CANCELING TAXES FOR A TOTALLY DISABLED VETERAN CHRISTOPHER DUCHMAN LOCATED AT BLOCK 265 LOT 1.01, FOR THE PROPERTY KNOWN AS 287 JEFFERSON RD, SEWELL, NJ EFFECTIVE SEPTEMBER 29, 2020 AND THEREAFTER AND CANCELLING TAXES

Statement:

This Resolution will authorize the Township of Mantua to cancel taxes for a totally disabled veteran Christopher Duchman for his property known as 287 Jefferson Rd., Sewell, NJ

Motion _____ Second _____

RESOLUTION R-175-2020:

A RESOLUTION CANCELING TAXES FOR A TOTALLY DISABLED VETERAN GARY L. INGRAM LOCATED AT BLOCK 242.02 LOT 68, FOR THE PROPERTY KNOWN AS 73 MONARCH CT., SEWELL NJ EFFECTIVE JULY 28, 2020 AND THEREAFTER AND CANCELLING TAXES

Statement:

This Resolution will authorize the Township of Mantua to cancel taxes for a totally disabled veteran Gary Ingram for his property known as 73 Monarch Ct., Sewell, NJ

Motion _____ **Second** _____

RESOLUTION R-176-2020:

A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A FOOD TRUCK FEE BE REFUNDED DUE TO THE CANCELLATION OF THE EVENT IN THE AMOUNT OF IN THE AMOUNT OF \$150.00

Statement:

This Resolution will refund a Food Truck Fee due to the cancellation of the Tree Lighting event

Motion _____ **Second** _____

RESOLUTION R-177-2020:

A RESOLUTION AUTHORIZING A CONTRACT EXTENSION FOR THE SALE OF BLOCK 61, LOT 1, C1362 (1362 TRISTRAM CIRCLE) AN AFFORDABLE UNIT

Statement:

This Resolution will authorize the contract of sale for 1362 Tristram Circle to be extended until December 14, 2020.

Motion _____ **Second** _____

RESOLUTION R-178 -2020:

A RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR Q.P.A. RELATED SERVICES

Statement:

The Township of Mantua Township wishes to enter into a Shared Service Agreement with the County of Gloucester for Qualified Purchasing Agent services. This will allow the Township to increase their bid threshold from \$17,500 to \$ 44,000.00.

Motion _____ **Second** _____

RESOLUTION R-179-2020:

RESOLUTION APPROVING A SETTLEMENT AGREEMENT WITH OFFICER DOUGLAS HERNER

Statement:

This Resolution will authorize a settlement agreement with Officer Doug Herner.

Motion _____ **Second** _____

RESOLUTION R-180-2020

A RESOLUTION FOR A LOCAL GOVERNMENT EMERGENCY FUND PROGRAM GRANT AGREEMENT BETWEEN THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES AND MANTUA TOWNSHIP FOR THE YEAR 2020-20201 GRANT# 0810

Statement:

This Resolution will authorize the grant agreement between the Township of Mantua and the State of New Jersey for the Local Government Emergency Fund Program in the amount of \$61,252.94. This grant will reimburse the Township for all costs relating to COVID-19 mitigation and response efforts.

Motion _____ **Second** _____

RESOLUTION R-181-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR CHILD PASSENGER SAFETY AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize the grant award in the amount of

Motion _____ **Second** _____

RESOLUTION 182-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR DRIVE SOBER OR GET PULLED OVER GRANT AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize the grant award in the amount of \$3,840.00 to be inserted into the 2020 budget.

Motion _____ **Second** _____

RESOLUTION 183-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR LGEF GRANT AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize the grant award in the amount of \$61,252.94 to be inserted into the 2019 budget.

Motion _____ **Second** _____

RESOLUTION 184-2020:

A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY AND ACCEPTANCE OF A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL SUBAWARD NO. 21-0810, SUBAWARD PERIOD 4/15/21 - 4/14/22, IN THE AMOUNT OF \$32,400.00

Statement:

This Resolution will authorize the grant agreement between the Township and the State of New Jersey for the Safe and Secure grant in the amount of \$32,400.00

Motion _____ **Second** _____

RESOLUTION R185-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE PURCHASE OF THREE (3) 2020 FORD PI UTILITY UPFITTING PACKAGES FOR THE MANTUA TOWNSHIP POLICE DEPARTMENT UNDER STATE CONTRACT NO. 17-FLEET-00760 IN THE AMOUNT OF \$25,510.73, FROM GENERAL SALES ADMINISTRATION

Statement:

This Resolution will authorize the purchase (3) 2020 Ford Utility Uplifting Packages for the Mantua Township Police department under state contract.

Motion _____ **Second** _____

RESOLUTION R-186-2020:

RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP OF MANTUA TO DISCUSS ACQUISITION OF THE MANGEL PROPERTY

Statement:

This Resolution will authorize the Township Committee to enter into closed session to discuss the acquisition of land.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn: **Motion** _____ **Second** _____

Announcements:

BILL LIST APPROVAL
DECEMBER 7, 2020
(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Layton

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk