

**Township of Mantua  
Meeting Agenda  
December 21, 2020  
Mantua Township Municipal Building  
4:00 P.M.**

**Call to order:**  
**Pledge to the flag:**

**Observance of a Moment of Silence:**

**Sunshine Law:** As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2020. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 6, 2020. Notice was also filed with the Township Clerk.

**Roll Call:** Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Chief White

**Approval of Minutes:** December 7, 2020  
**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Pursuant to Resolution R-32-2020, there is a time limit of five (5) minutes per person**

**Public Participation:** **Motion to Open** \_\_\_\_\_ **Second** \_\_\_\_\_  
**Motion to Close** \_\_\_\_\_ **Second** \_\_\_\_\_

**ORDINANCE O10-2020:** ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS BLOCK 61, LOT 1, C1155 ALSO KNOWN AS 1155 TRISTRAM CIRCLE  
**Adoption**

**Statement:**  
This Ordinance will release the affordable housing deed restriction from the proper known as 1155 Tristram Circle.

**Motion to open to Public:** Motion \_\_\_\_\_ Second \_\_\_\_\_

**Motion to Close to Public:** Motion \_\_\_\_\_ Second \_\_\_\_\_

**Motion to Adopt:** Motion \_\_\_\_\_ Second \_\_\_\_\_

ORDINANCE O11-2020:  
**Adoption**

ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS BLOCK 61, LOT 1, C1155 ALSO KNOWN AS 1155 TRISTRAM CIRCLE

**Statement:**

This Ordinance will release the affordable housing deed restriction from the proper known as 1080 Tristram Circle.

**Motion to open to Public:**

Motion\_\_\_\_\_ Second\_\_\_\_\_

**Motion to Close to Public:**

Motion\_\_\_\_\_ Second\_\_\_\_\_

**Motion to Adopt:**

Motion\_\_\_\_\_ Second\_\_\_\_\_

ORDINANCE O-12-2020:  
**Adoption**

ORDINANCE TO AMEND THE "CODE OF THE TOWNSHIP OF MANTUA", CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2020

**Statement:**

This Ordinance will amend the current salary Ordinance to reflect new salaries that are consistent with the PBA Local 122 contract.

**Motion to open to Public:**

Motion\_\_\_\_\_ Second\_\_\_\_\_

**Motion to Close to Public:**

Motion\_\_\_\_\_ Second\_\_\_\_\_

**Motion to Adopt:**

Motion\_\_\_\_\_ Second\_\_\_\_\_

RESOLUTION R-179-2020:

RESOLUTION OF THE TOWNSHIP OF MANTUA REGARDING POLICE DISCIPLINARY MATTER

**Statement:**

This Resolution will authorize a settlement agreement for a police disciplinary matter.

**Motion \_\_\_\_\_ Second \_\_\_\_\_**

RESOLUTION R-187-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING JOEI ABRAMS AS MANTUA TOWNSHIP DEPUTY COURT ADMINISTRATOR FOR THE TOWNSHIP OF MANTUA

**Statement:**

This Resolution will appoint Joei Abrams as a Deputy Court Administrator for the Mantua Joint Court.

**Motion \_\_\_\_\_ Second \_\_\_\_\_**

RESOLUTION R-188-2020: A RESOLUTION AUTHORIZING A CONTRACT EXTENSION FOR THE SALE OF BLOCK 61, LOT 1, C1362 (1362 TRISTRAM CIRCLE) AN AFFORDABLE UNIT

**Statement:**

This Resolution will authorize the contract of sale for 1362 Tristram Circle to be extended until January 15, 2021.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-189-2020: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING AN AMENDMENT TO THE 2019-2022 CONTRACT BETWEEN THE TOWNSHIP OF MANTUA AND TEAMSTERS LOCAL UNION 676

**Statement:**

This Resolution will amend the current contract and add a new article to explain the Teamsters 676 Annuity Fund

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-190-2020: A RESOLUTION APPROVING A SHARED SERVICES AGREEMENT WITH ROWAN UNIVERSITY

**Statement:**

This Resolution will renew a shared service agreement with Rowan University for various services to assist with the Edelman Fossil Park.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-191-2020: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA DIRECTING OUR TOWNSHIP PLANNER TO PERFORM ENGINEERING SERVICES FOR TIER A-MUNICIPAL STORMWATER PERMIT REPORTING AND NEW JERSEY POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT

**Statement:**

This Resolution will authorize the Township Planner to perform the engineering services for implementing the new conditions of the Tier A Municipal Storm Sewer Systems and New Jersey Pollutant Discharge Elimination Systems permit required by NJ DEP.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-192-2020: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO MAKE CERTAIN BUDGET TRANSFERS BETWEEN BUDGET APPROPRIATIONS PURSUANT TO N.J.S.A.40A:4-45.38

**Statement:**

This Resolution is pursuant to State law that allows for the transfer of appropriated funds in the municipal budget which are unused to be transferred to other line items.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-193-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO CANCEL OLD OUTSTANDING CHECKS

**Statement:**

The Chief Financial Officer has determined that certain checks were issued prior to June 30, 2020 and remain outstanding as of November 30, 2020 and need to be cancelled and reissued.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-194-2020:

A RESOLUTION AUTHORIZING THE CANCELLATION OF 2020 TAXES WHICH ARE \$10.00 AND BELOW AND TRANSFERRING ALL OVERPAYMENTS TO 2021

**Statement:**

This Resolution will cancel all taxes that are under \$10.00 and transfer overpayments to 2021.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-195-2020:

A RESOLUTION CANCELING TAXES FOR A TOTALLY DISABLED VETERAN ROSEANNE G. SAVASTANO LOCATED AT BLOCK 208 LOT 3, FOR THE PROPERTY KNOWN AS 846 MANUTA BLVD. SEWELL, NJ FOR THE FOURTH QUARTER, 2020 IN THE MAOUNT OF 916.00 AND REFUNDING SAME EFFECTIVE DECEMBER 1, 2020 AND THEREAFTER CANCELLING TAXES FOR FIRST AND SECOND QUARTERS, 2021.

**Statement:**

This Resolution will refund \$916.00 for the fourth quarter, 2020 and then cancel taxes for a totally disabled veteran for the property known as 846 Mantua Boulevard.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-196-2020:

RESOLUTION AUTHORIZING A CONTRACT WITH THE RIDDLE COMPANY FOR A RETAIL MARKET AND GROCERY STORE ANALYSIS FOR THE TOWNSHIP OF MANTUA

**Statement:**

This Resolution will authorize a contract with the Riddle Company for a retail market and grocery story feasibility study for Mantua Township.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-197-2020: RESOLUTION AUTHORIZING A CONTRACT WITH ECONSULT SOLUTIONS INC. FOR GIS MAP ANALYSIS AND COLLATERAL SERVICES IN CONJUNCTION WITH THE RETAIL MARKET AND GROCERY STORE FEASIBILITY STUDY

**Statement:**

This Resolution will authorize a contract with EConsult Solutions Inc for the GIS Map Series and Collateral that will be used to market the Township to target tenants and clients.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-198-2020: RESOLUTION OF THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING EXECUTION OF LISTING AGREEMENTS FOR SALE WITH REMAX CONNECTION OF TOWNSHIP OWNED COAH UNITS

**Statement:**

This Resolution will extend the listing agreement with Remax for the Township owned COAH units.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-186-2020: RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP OF MANTUA TO DISCUSS ACQUISITION OF THE MANGEL PROPERTY

**Statement:**

This Resolution will authorize the Township Committee to enter into closed session to discuss the acquisition of land.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Remarks from the Township Committee:**

**Remarks from the Township Solicitor:**

**Remarks from the Township Administrator:**

**Approval of the Bill List:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Adjourn:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Announcements:**

**BILL LIST APPROVAL**  
**DECEMBER 21, 2020**  
**(Three signatures are required)**

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**Mayor Pete Scirrotto**

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**Deputy Mayor Robert Zimmerman**

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**Committeeman Layton**

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**Committeeman John Legge**

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**Committeewoman Lukens**

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

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**Jennica Bileci, Township Clerk**