

Township of Mantua
June 20, 2020
Mantua Township Municipal Building
6:00 P.M.

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Administrator Bileci noted that we are using Zoom to conduct our public meeting to comply with the Governor's Order and continue to practice social distancing.

Mrs. Bileci explained how the agenda will be handled more specifically with the public portion. Public participation will be open right after our Chief of Police provides his department update.

For those of you who are in attendance as members of the public using the webcast you are able to see and hear us. If you have a question or comment during the public participation, you will be using "raise your hand" option and if you are dialed in and only hearing, using the *9 function, when we call on you we will state the last 4 digits of your number since we cannot see your name as we can with the others who are logged into zoom on the webcast.

Participants will be put in a queue. The administrator will notify callers using the last two digits of their phone numbers which will be displayed in the system. For example, a caller with the phone number 937-555-5555 will hear the administrator say "number 5-5" it is your turn to speak. The caller will then hear the word "UNMUTE" and will be offered the opportunity to make his or her comment.

Again, we ask for your patience since this our first time conducting a meeting in this manner, but our goal is to be able to still do business in the Township while keeping our staff safe and complying with the stay at home order."

Mr. Shawn Layton, Mr. John Legge , Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Jon Bryson, Engineer, Mr. Glen deMers, Assistant Public Works Superintendent, Mr. James Pierson, Solicitor, Chief Darren White

Approval of Minutes: May 18, 2020, Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeeman Legge. All in Favor

A Proclamation recognizing June 4th as "Tourette Syndrome Awareness Day" was presented to the family by Deputy Mayor Zimmerman.

Engineering Report:

Mr. Bryson noted that the 2020 Local Road Program has had their preliminary construction plans and specifications and that the township can advertise for bidders at their discretion. In addition, Mr. Bryson noted that the NJDOT 2020 Reconstruction of West Warren Avenue can be put out for bids at the Townships discretion as well. Committeeman Legge inquired if Bergen and East Mercer had been done already. Mr. Bryson noted that these streets were only patched and did not make it into the prior year's road program, and that the intersection was only patched.

Department of Public Works Report:

Mr. deMers discussed that the Public Works Department is continuing to practice safe and social distancing during the Covid-19 virus, and they are moving forward with their daily work schedule. Mr. deMers also noted that they are working on a few minor projects such as re-establishing the fire lane on Creek Lane, Norris Street curb line repair, as well as working on storm water inlet repairs.

Glenn also discussed that he has moved forward with a post Covid-19 work place plan, and that the department completed a new configuration of the construction department to protect our employees with social distancing, and that there was no additional cost. In addition, there has been plexi-glass barriers installed in the clerk's office as well as the construction office to better social distance once the public are welcome back into our municipal building, which we did so today. In addition, Glenn noted that Public Works has cleaned and waxed all the floors in the municipal building and he has asked our custodian to begin coming back to her normal schedule of cleaning the Municipal Building with all the proper sanitizing that needs to be done. Mr. deMers discussed that "Larry the Litter Man" (Litter patrol) has been doing a great job and feels that it is noticeable as you drive around town.

Glenn noted that brush pickup continues to be an issue with the storms that we have had as well as people being home and doing more work on their properties than in the past. Glenn also noted that the convenience center has reopened as of June 6, 2020.

Police Department Report:

Chief White noted that the police department is completely back to normal with all patrol officers back working in the Mantua building and all detectives back in the Wenonah building. The department had a protective barrier set up in the records room as a precaution, and they have separated the two clerks into different offices for the time being as their desks are not six feet apart. Chief White also discussed that they will probably start community service litter patrols back up within the next couple weeks.

The Chief noted that the department is doing well with personal protective equipment for the time being and will continue to build up our supply in case there is a second wave of COVID.

Chief White noted that the department assisted with some of the protests and walks that occurred last week, and that there were no major issues and all remained peaceful. The Chief also discussed that there were some complaints regarding ATVs in Ceres Park. When officers went out, they did not hear or see signs of ATVs.

The Chief noted that call volume had been down and they have limited motor vehicle stops unless the reason for the stop is due to an immediate danger of injury or death. The

Chief noted that the officers have still been out remaining visible. In addition, as he mentioned previously, the Department has participated in many drive by celebrations for some of our residents milestones that they are otherwise unable to celebrate, which seems to be very appreciated. We have also been out on many radar posts due to speeding complaints. With fewer people on the road, drivers may have taken that as an opportunity to drive more carelessly.

The Chief noted that they have interviewed a class 2 candidate who is a resident of Mantua. The Chief stated that it went well, but feels that he will be picked up by another department shortly. In addition, the Chief noted that the Supervisors are almost finished with their biannual performance reviews.

Darren also noted that there have been several extensive OPRA requests received over the past months and they seem to be requests that every department in the state has received due to some research papers being prepared by PhD. candidates.

Chief White mentioned that there is a peaceful walk scheduled for this Thursday at 6PM that is being scheduled by one of our residents to show support to people of color. It is set to begin at Chestnut Branch Park and walk down the trail to the police department, and officers will be assisting and walking with anybody who shows up.

Chief White also noted that the Court held their first virtual court session and all went well, with a few minor bugs that need to be worked through.

Public Participation:

A motion was made by Deputy Mayor Zimmerman to open to the public, it was 2nd by Committeeman Legge.

Mrs. Bileci stated that there is no one from the public that is wishing to speak.

Deputy Mayor Zimmerman made a motion to close; it was 2nd by Committeeman Legge.
All in Favor

ORDINANCE O-4-2020: BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$1,235,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$984,0000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Deputy Mayor Zimmerman made a motion to introduce; it was 2nd by Committeeman Legge. All in Favor

Mrs. Bileci stated that there is no one from the public that is wishing to speak.

Deputy Mayor Zimmerman made a motion to close; it was 2nd by Committeeman Legge.
All in Favor

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

ORDINANCE 0-6-2020: ORDINANCE OF THE TOWNSHIP OF MANTUA
AMENDING THE CODE OF THE TOWNSHIP OF MANTUA CREATING
SECTION 219 "INVASIVE PLANT SPECIES" FOR THE PURPOSES OF
PROHIBITING THE PLANTING AND CONTROLLING THE GROWTH OF
INVASIVE PLANT SPECIES

Deputy Mayor Zimmerman made a motion to introduce; it was 2nd by Committeeman
Legge. All in Favor

Mrs. Bileci stated that there is no one from the public that is wishing to speak.

Deputy Mayor Zimmerman made a motion to close; it was 2nd by Committeeman Legge.
All in Favor

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

RESOLUTION R-78-2020: RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA AUTHORIZING THE BUDGET TO BE READ
BY TITLE ONLY

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

PUBLIC HEARING ON THE 2020 MUNICIPAL BUDGET:

Deputy Mayor Zimmerman made a motion to Open; it was 2nd by Committeeman Legge.
All in Favor

Mrs. Bileci stated that there is no one from the public that is wishing to speak.

Deputy Mayor Zimmerman made a motion to close; it was 2nd by Committeeman Legge.
All in Favor

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

RESOLUTION R-79-2020: RESOLUTION OF THE TOWNSHIP OF
MANTUA TO AMEND THE 2020 MUNICIPAL BUDGET

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

RESOLUTION R-80-2020: A RESOLUTION OF THE MANTUA
TOWNSHIP COMMITTEE AUTHORIZING A REFUND FOR A FOOD
TRUCK VENDOR PERMIT FEE IN THE AMOUNT OF \$150.00

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

RESOLUTION R-81-2020: A RESOLUTION APPROVING AND AUTHORIZING MECHANICS LIEN ON REAL PROPERTY LOCATED IN THE TOWNSHIP OF MANTUA KNOWN AS 25 MANTUA BLVD., FOR MAINTENANCE WORK AUTHORIZED BY THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

RESOLUTION R-82-2020: A RESOLUTION APPROVING PARTICIPATING WITH THE STATE OF NEW JERSEY FOR A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, SUBAWARD NO. 20-0810, SUBAWARD PERIOD 4/15/20 - 4/14/21, IN THE AMOUNT OF \$60,000.00

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

RESOLUTION R-83 -2020: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX REFUNDS

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

RESOLUTION R-84-2020: RESOLUTION OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, AND STATE OF NEW JERSEY, TO CREATE A DEDICATION BY RIDER TRUST FUND FOR RECEIPT AND DISBURSEMENT OF MONIES COLLECTED FOR OFF-DUTY POLICE EMPLOYMENT

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

RESOLUTION R-85-2020: RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING A CONTRACT WITH B SAFE FOR THE INSTALLATION OF A VIDEO CAMERA SECURITY SYSTEM AT THE MUNICIPAL BUILDING

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

RESOLUTION R-86-2020: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE TAX COLLECTOR TO PROCESS THIRD QUARTER "ESTIMATED" TAX BILLS DUE AUGUST 1, 2020

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

RESOLUTION R-87-2020: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ACCEPTING THE LETTER OF RETIREMENT FROM CAPTAIN JEFF FERRY IN THE MANTUA TOWNSHIP POLICE DEPARTMENT

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge. All in Favor

RESOLUTION R-88-2020: RESOLUTION TEMPORARILY RELAXING EXISTING ORDINANCES AND PROCEDURES ASSOCIATED WITH REVIEW AND APPROVAL FOR EXISTING RESTAURANTS AND FOOD ESTABLISHMENTS AND RETAIL BUSINESSES PROVISION FOR OUTDOOR DINING AND OUTDOOR DISPLAYS TO PROVIDE ASSISTANCE TO LOCAL RETAIL BUSINESSES UNDER THE CURRENT SOCIAL DISTANCING RESTRICTIONS ENACTED IN CONNECTION WITH THE ONGOING, CORONAVIRUS PUBLIC HEALTH EMERGENCY AND SUBJECT TO THE RESCISSION AND/OR RELAXATION OF THE CURRENT "STAY AT HOME" EXECUTIVE ORDER

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge. All in Favor

RESOLUTION R-89-2020: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA INCREASING THE COMMUNITY DEVELOPMENT BLOCK GRANT CONTRACT IN THE AMOUNT OF \$50,000.00 FOR THE SENIOR COMMUNITY CENTER ROOF REPLACEMENT PROJECT

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge. All in Favor

RESOLUTION R-90-2020: RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING WITHDRAWAL FROM THE AFFORDABLE HOUSING TRUST FUND PURSUANT TO COURT ORDER

Deputy Mayor Zimmerman made a motion to introduce; it was 2nd by Committeeman Legge. All in Favor

Remarks from the Township Committee:

Committeeman Legge noted that although the rules have somewhat relaxes, everyone need to be safe as we are not over this yet and we still need to follow safety guideline

Administrator Bileci noted that the Municipal Building reopened to the public on Monday and the we have made all attempts to keep our employees safe. We held a shredding event this past Saturday and it was very well attended. In addition, we have reopened the convenience center I the public works department on Saturday and we are currently preparing our parks for when they will reopen completely.

Deputy Mayor Zimmerman made a motion to approve the bill list; it was 2nd by Committeeman Legge.

Deputy Mayor Zimmerman made a motion to close; it was 2nd by Committeeman Legge. All in Favor

Respectfully submitted,

Pamela LeVine

Pamela LeVine, Deputy Clerk