

**Township of Mantua
Workshop Meeting Agenda
September 21, 2020
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2020. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 6, 2020. Notice was also filed with the Township Clerk.

Roll Call: Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Mr. Jon Bryson, Engineer, Glen deMers, Superintendent of Public Works, Chief White

Approval of Minutes: August 17, 2020
Motion _____ **Second** _____

Approval of Minutes: August 17, 2020 – Closed Session
Motion _____ **Second** _____

Approval of Minutes: September 2, 2020
Motion _____ **Second** _____

Proclamation: **A Proclamation Proclaiming September as Prostate Cancer Awareness Month**

Engineering Report: Jon Bryson, Township Engineer

Department of Public Works Report: Glenn deMers, Assistant Superintendent of Public Works

Police Department Report: Chief Darren White

Pursuant to Resolution R-32-2020, there is a time limit of five (5) minutes per person

Public Participation: **Motion to Open** _____ **Second** _____

Motion to Close _____ Second _____

ORDINANCE O-7-2020:

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AMENDING CHAPTER 230 ENTITLED "LAND DEVELOPMENT" OF THE CODE OF THE TOWNSHIP OF MANTUA

Statement: Requested Action

Motion to adjourn Public hearing and Final adoption of this ordinance to the regular November 16, 2020 Township Committee Meeting to allow completion of review and recommendation by the Township Joint Land Use Board.

Motion to Adjourn:

Motion _____ Second _____

ORDINANCE O-9-2020:
First Reading

ORDINANCE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY CANCELLING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS AND REAPPROPRIATING SUCH FUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS

Statement:

This Ordinance will authorize the Township to cancel Bond Ordinance 13-2007 in the amount of \$190,512.98 and reappropriate this sum for capital improvements at Chestnut Branch Park.

Motion _____ Second _____

RESOLUTION R-126-2020:

A RESOLUTION APPROVING AND AUTHORIZING MECHANICS LIEN ON REAL PROPERTY LOCATED IN THE TOWNSHIP OF MANTUA KNOWN AS 25 MANTUA BLVD., FOR MAINTENANCE WORK AUTHORIZED BY THE TOWNSHIP OF MANTUA

Statement:

This Resolution will lien the property known 25 Mantua Blvd for lawn maintenance work that was administered by the Mantua Township Public Works Department.

Motion _____ Second _____

RESOLUTION R-127-2020:

RESOLUTION OF THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE TRANSFER OF SETTLEMENT FUNDS TO COUNTRY GARDENS HOMEOWNERS'

ASSOCIATION FOR MAINTENANCE OF ON-SITE IMPROVEMENTS

Statement:

This Resolution will authorize the settlement funds in the amount of \$26,358.51 to be transferred to the Country Gardens Homeowners' Association to be utilized for maintenance of those original developer bonded on-site improvements, on-site storm water management, soil erosion, sediment control and landscaping for Country Gardens Sections 1, 2, and 3A.

Motion _____ Second _____

RESOLUTION R-128-2020:

A RESOLUTION AUTHORIZING THE AWARD OF A TOWNSHIP ISSUED FIREARM TO JEFF FERRY IN RECOGNITION OF HIS RETIREMENT AS CAPTAIN OF POLICE AND FOR HIS SERVICE WITH THE MANTUA TOWNSHIP POLICE DEPARTMENT

Statement:

The Township of Mantua will issue Jeff Ferry his service firearm in recognition of his service to the Township of Mantua.

Motion _____ **Second** _____

RESOLUTION R-129-2020:

A RESOLUTION EXECUTING A HOLD HARMLESS AGREEMENT WITH JEFF FERRY FOR THE RELEASE OF HIS TOWNSHIP ISSUED SERVICE FIREARM

Statement:

This Resolution will authorize a hold harmless agreement between the Township Jeff Ferry to indemnify the Township of Mantua from any claims relating to the possession and usage of the firearm

Motion _____ **Second** _____

RESOLUTION R-130-2020:

A RESOLUTION CANCELING TAXES FOR A TOTALLY DISABLED VETERAN EVAN POELKER LOCATED AT BLOCK 53 LOT 6 FOR THE PROPERTY KNOWN AS 3 KRISTEN LANE, MANTUA EFFECTIVE MAY 21, 2020 AND THEREAFTER AND CANCELLING TAXES

Statement:

This Resolution will authorize the Township of Mantua to cancel taxes for a totally disabled veteran Evan Poelker for his property known as 3 Kristen Lane, Mantua, NJ

Motion _____ **Second** _____

RESOLUTION R-131-2020

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REJECTING ALL BIDS FOR THE PROJECT KNOWN AS PICKLE BALL COURT IMPROVEMENTS

Statement:

This Resolution will reject all bids submitted for the Pickleball Court Improvement due to them all exceeding the budget for the project.

Motion _____ **Second** _____

RESOLUTION R-132-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE PURCHASE OF SIMUNITIONS FOR THE MANTUA TOWNSHIP POLICE DEPARTMENT UNDER STATE CONTRACT NO. 17-FLEET-00740 AND 17-FLEET-00751 IN THE TOTAL AMOUNT OF \$7,673.00, FROM LAWMEN SUPPLY COMPANY

Statement:

This Resolution will award a contract to Lawman Supply Company in the amount of \$7,673.00 for simunitions for the Mantua Township Police Department.

Motion _____ **Second** _____

RESOLUTION R-133-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AWARDDING A CONTRACT IN THE AMOUNT OF \$16,000.00 TO TABERNACLE MOTORS, FOR A 2017 FORD EXPLORER

Statement:

This Resolution will authorize the purchase of a 2017 Ford Explorer in the amount of \$16,000.00 for the Mantua Township Police Department. Avenue.

Motion _____ **Second** _____

RESOLUTION R-134-2020

A RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING A CONTRACT WITH PRO VISION FOR CAMERA HD DRIVE RECORDERS FOR THE TRASH TRUCKS

Statement:

This Resolution will authorize a contract with Pro – Vision for (6) HD Drive Recorders to be installed in the fleet of trash trucks within the Mantua township Public Works Department.

Motion _____ **Second** _____

RESOLUTION R-135-2020: A RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING A TAX COURT JUDGEMENT FOR THE PROPERTY LOCATED AT 675 WOODBURY GLASSBORO ROAD, TARGET CORPORATION

Statement:

This Resolution will credit the taxes as a result of a tax court judgement entered on September 3, 2020 for the property located 675 Woodbury Glassboro owned by Target Corporation.

Motion _____ **Second** _____

RESOLUTION R-136-2020: RESOLUTION OF THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING AN EXTENSION OF LISTING AGREEMENT FOR SALE WITH REMAX CONNECTION OF TOWNSHIP OWNED COAH UNIT 1362 TRISTRAM CIRCLE

Statement:

This Resolution will authorize the Township of Mantua to extend the listing agreement with Remax Connection for 1362 Tristram Circle for sale of the unit until December 31, 2020.

Motion _____ **Second** _____

RESOLUTION R-137-2020: RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING WITHDRAWAL FROM THE AFFORDABLE HOUSING TRUST FUND PURSUANT TO COURT ORDER

Statement:

This Resolution will authorize the Township of Mantua to withdraw \$40,000.00 from the affordable housing trust account to utilize for attorney fees associated with the Fair Share Housing litigation.

Motion _____ **Second** _____

RESOLUTION R-138-2020: A RESOLUTION OF THE TOWNSHIP OF MANTUA GRANTING RENEWAL OF LIQUOR LICENSE 081-033-005-005 JOSEPH VILLARI INACTIVE LICENSE IN THE YEAR 2019-2020 AND 2020-2021

Statement:

This Resolution will renew the liquor license for Joseph Villari as a result of the licensee receiving a special ruling from the Director of ABC for the license term 2019-2020 and 2020-2021.

Motion _____ **Second** _____

RESOLUTION R-139-2020: RESOLUTION OF THE TOWNSHIP OF MANTUA

APPROVING A STATE CONTRACT WITH HERITAGE FLOORING,
LLC FOR THE INSTALLATION OF CARPET IN THE MUNICIPAL
BUIDLING

Statement:

This Resolution will approve a state contract with Heritage Flooring LLC for the installation of carpet in the Municipal Building. This project is funded within the 2020 capital program.

Motion _____ **Second** _____

RESOLUTION R-140-2020:

RESOLUTION OF THE TOWNSHIP OF MANTUA
APPOINTING RAYMOND A. BATTEN (RET.) AS HEARING
OFFICER FOR PENDING POLICE DISCIPLINARY MATTER

Statement:

This Resolution will appoint Raymond A. Batten as hearing officer for pending police disciplinary matter.

Motion _____ **Second** _____

RESOLUTION R-141-2020:

RESOLUTION OF THE TOWNSHIP OF MANTUA
APPOINTING VICTOR TORINO TO SERVE AS ALTERNATE
#2 MEMBER ON THE MUNICIPAL UTILITIES AUTHORITY
BOARD

Statement:

This Resolution will appoint Victor Torino as the Alternate #2 to the Mantua Township MUA Board.

Motion _____ **Second** _____

RESOLUTION R-142-2020:

RESOLUTION AWARDING A CONTRACT TO PAVING PLUS
IN THE AMOUNT OF \$ 142,530.00 FOR THE PROJECT
KNOWN AS FY2020 NJDOT RECONSTRUCTION OF WEST
WARREN AVENUE

Statement:

This Resolution will award a contract to Paving Plus in the amount of \$142,530.00 for the NJDOT Project Reconstruction of West Warren Avenue.

Motion _____ **Second** _____

RESOLUTION R-143-2020:

RESOLUTION OF THE TOWNSHIP OF MANTUA
AUTHORIZING THE RENEWAL OF LIQUOR LICENSES FOR
THE 2020-2021 LICENSING TERM

Statement:

This Resolution will renew the liquor licenses for the 2020-2021 licensing term.

Motion _____ Second _____

RESOLUTION R-144-2020:

RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING A STATE CONTRACT WITH NORTHEAST DISTRIBUTION SERVICES FOR EQUIPMENT TO OUTFIT THE 2020 FORD POLICE INTERCEPTOR VEHICLE

Statement:

This Resolution will approve a state contract with Northeast Distribution Services in the amount of \$14,866.84 for all equipment to outfit the new 2020 Ford Police Interceptor Vehicle for the Mantua Township Police Department.

Motion _____ Second _____

RESOLUTION R-145-2020:

RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT OF SALE OF BLOCK 61, LOT 1, C1423 (1423 TRISTRAM CIRCLE) AN AFFORDABLE UNIT

Statement:

This Resolution will extend the contract of sale for 1423 Tristram Circle with the prospective buyer of this Township owned affordable unit until October 19, 2020.

Motion _____ Second _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: Motion _____ Second _____

Adjourn: Motion _____ Second _____

Announcements:

BILL LIST APPROVAL
SEPTEMBER 21, 2020
(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Layton

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk