

**Township of Mantua
Workshop Meeting Agenda
August 17, 2020
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2020. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 6, 2020. Notice was also filed with the Township Clerk.

Roll Call: Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Mr. Jon Bryson, Engineer, Glen deMers, Superintendent of Public Works, Chief White

Approval of Minutes: July 20, 2020

Motion _____ **Second** _____

Proclamation: **A Proclamation in Honor of the 100th Anniversary of the 19th Amendment for Women’s Right to Vote**

Presentation: **Gail Shast,**

Engineering Report: Jon Bryson, Township Engineer

Department of Public Works Report: Glenn deMers, Assistant Superintendent of Public Works

Police Department Report: Chief Darren White

Pursuant to Resolution R-32-2020, there is a time limit of five (5) minutes per person

Public Participation: **Motion to Open** _____ **Second** _____

Motion to Close _____ **Second** _____

ORDINANCE 8-2020:
First Reading

ORDINANCE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING THE PROCEDURE FOR THE PROMOTION OF MEMBERS OF THE POLICE DEPARTMENT

Statement:

This Ordinance will amend section of the municipal code setting forth the procedures for promotions within the Mantua Township Police Department. This Ordinance will provide that any police promotional or eligibility list which may be set to expire in the year 2020 is hereby extended to September 16, 20221 due to the COVID-19 pandemic.

Motion _____ **Second** _____

RESOLUTION R-112-2020:

A RESOLUTION APPROVING AND AUTHORIZING MECHANICS LIEN ON REAL PROPERTY LOCATED IN THE TOWNSHIP OF MANTUA KNOWN AS 25 MANTUA BLVD., FOR MAINTENANCE WORK AUTHORIZED BY THE TOWNSHIP OF MANTUA

Statement:

This Resolution will lien the property known 25 Mantua Blvd for lawn maintenance work that was administered by the Mantua Township Public Works Department.

Motion _____ **Second** _____

RESOLUTION R-113-2020:

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND

Statement:

This Resolution will renew the Township's membership into the TRICO Joint Insurance Fund for the next three years.

Motion _____ **Second** _____

RESOLUTION R-114-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE MANTUA HARRISON MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR JULY 1, 2020 – JUNE 30, 2021

Statement:

This Resolution will approve the strategic plan for funding for the Municipal Alliance Grant in the amount of \$8,000.00.

Motion _____ **Second** _____

RESOLUTION R-115-2020:

A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A HOUSING INSPECTION FEE BE REFUNDED FOR THE PROPERTY KNOWN AS 622 MAIN STREET, MANTUA, NJ 08051 IN THE AMOUNT OF \$60.00

Statement:

This Resolution will refund a housing inspection fee in the amount of \$60.00.

Motion _____ **Second** _____

RESOLUTION R-116-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA EXTENDING THE TAX DUE DATE FOR THE THIRD QUARTER 2020 PROPERTY TAXES

Statement:

As a result in the postponement of the certification of the tax rate, a delay in the printing and mailing of the 2020 tax bills has occurred. This Resolution will extend the due date for 3rd quarter taxes to September 18, 2020.

Motion _____ **Second** _____

RESOLUTION R-117-2020:

A RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) POLICE INTERCEPTOR UTILITY VEHICLES FOR THE MANTUA POLICE DEPARTMENT UNDER STATE CONTRACT NO. 20-FLEET -01189 IN THE AMOUNT OF \$95,181.00, FROM WINNER FORD

Statement:

This Resolution will authorize the Police Department to purchase three new vehicles to be added to their fleet. The funding for this purchase has been secured under the 2020 Capital budget.

Motion _____ **Second** _____

RESOLUTION R-118-2020

A RESOLUTION AUTHORIZING AN AWARD OF CONTRACT A NATIONAL COOPERATIVE PURCHASING AGREEMENT FOR PLAYGROUND EQUIPMENT IN THE AMOUNT OF \$62,737.20 FOR CHESTNUT BRANCH PARK

Statement:

This Resolution will authorize the Park Director to purchase playground equipment to replace the existing equipment at Chestnut Branch Park for the 5-12 year old age group in the amount of \$62,737.20.

Motion _____ **Second** _____

RESOLUTION R-119-2020:

RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING THE SALE OF BLOCK 61, LOT 1, C1423 (1423 TRISTRAM CIRCLE) AN AFFORDABLE UNIT PURSUANT TO A CONTRACT OF SALE

Statement:

This Resolution will authorize a contract of sale for a Township owned affordable unit 1423 Tristram Circle in the amount of \$ 89,900.00.

Motion _____ **Second** _____

RESOLUTION R-120-2020:

RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING WITHDRAWAL FROM THE AFFORDABLE HOUSING TRUST FUND PURSUANT TO COURT ORDER

Statement:

This Resolution will authorize the Township to expend money from its COAH trust fund in the sum of up \$18,500.00 for a wetlands delineation and survey in order to evaluate a property for potential acquisition.

Motion _____ **Second** _____

RESOLUTION R-121-2020:

RESOLUTION AUTHORIZING AN ACCESS AGREEMENT ON POSSIBLE AFFORDABLE HOUSING SITE

Statement:

This Resolution will authorize an access agreement with Mangel Real Estate Partnership for Block 254.01, Lot 22. This access agreement is needed to perform certain due diligence where it will be necessary for Township representatives to access the property in effort for a possible acquisition.

Motion _____ **Second** _____

RESOLUTION R-122-2020:

RESOLUTION AUTHORIZING FEDERICI & AKIN TO PROVIDE FRESHWATER WETLANDS DELINEATION APPLICATION AND SURVEYING SERVICES FOR THE PROPERTY KNOWN AS BLOCK 22, LOT 254.01

Statement:

This Resolution will authorize the Township Engineer to provide Freshwater Wetlands Delineation/Application and Surveying Services for the Mangel Redevelopment Site.

Motion _____ **Second** _____

RESOLUTION R-123-2020: RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE PURCHASE OF RIFLES FOR THE MANTUA TOWNSHIP POLICE DEPARTMENT UNDER STATE CONTRACT NO. 17— FLEET-00740 AND 17-FLEET-00751 IN THE TOTAL AMOUNT OF \$11,404.99 FROM LAW MEN SUPPLY COMPANY

Statement:

This Resolution will authorize the Police Department to purchase rifles under state contract from Lawmen Supply Company in the amount of \$11,404.99.

RESOLUTION R-124-2020: RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A REFUND TO JOHN NICOLOSI FOR VOIDED UNCASHED CHECKS IN THE AMOUNT OF \$110.00

Statement:

This Resolution will authorize a refund to John Nicolosi for an uncashed check in the amount of \$110.00

Motion _____ Second _____

RESOLUTION R-125-2020: RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP OF MANTUA TO DISCUSS FAIR SHARE HOUSING ANTICIPATED LITIGATION PURSUANT TO N.J.S.A 10:4-12 (7)

Statement:

This Resolution will authorize the Township Committee to enter into closed session to discuss pending Fair Share Housing legal matters.

Motion _____ Second _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: Motion _____ Second _____

Adjourn: Motion _____ Second _____

Announcements:

BILL LIST APPROVAL
AUGUST 17, 2020
(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Layton

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk