

**Township of Mantua
Workshop Meeting Agenda
July 20, 2020
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2020. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 6, 2020. Notice was also filed with the Township Clerk.

Roll Call: Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Mr. Jon Bryson, Engineer, Gen Demers, Acting Superintendent of Public Works, Chief White

Approval of Minutes: June 15, 2020
Motion _____ **Second** _____

Approval of Minutes: June 24, 2020
Motion _____ **Second** _____

Presentation: Paul Miola - TRICO - Joint Insurance Fund

Engineering Report: Jon Bryson, Township Engineer

Department of Public Works Report: Glenn deMers, Assistant Superintendent of Public Works

Police Department Report: Chief Darren White

Pursuant to Resolution R-32-2020, there is a time limit of five (5) minutes per person

Public Participation: **Motion to Open** _____ **Second** _____
Motion to Close _____ **Second** _____

ORDINANCE O-7-2020:
First Reading

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AMENDING CHAPTER 230 ENTITLED "LAND DEVELOPMENT" OF THE CODE OF THE TOWNSHIP OF MANTUA

Statement:

This Ordinance will amend the current zoning code to allow for land use regulations for medicinal cannabis industry uses. This Ordinance will address where these uses can be permitted and the conditions.

Motion _____ **Second** _____

RESOLUTION R-91-2020:

A RESOLUTION OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, AND STATE OF NEW JERSEY, TO CREATE A DEDICATION BY RIDER TRUST FUND FOR RECEIPT AND DISBURSEMENT OF MONIES COLLECTED FOR OFF-DUTY POLICE EMPLOYMENT

Statement:

This Resolution will authorize the Township to establish a dedicated trust account for off-duty police compensation in the budget. This trust account will receive funds from various sources to be used to offset expenses incurred for traffic control and off-duty police employment.

Motion _____ **Second** _____

RESOLUTION R-92-2020:

A RESOLUTION APPROVING AND AUTHORIZING MECHANICS LIEN ON REAL PROPERTY LOCATED IN THE TOWNSHIP OF MANTUA KNOWN AS 25 MANTUA BLVD., FOR MAINTENANCE WORK AUTHORIZED BY THE TOWNSHIP OF MANTUA

Statement:

This Resolution will lien the property known 25 Mantua Blvd for lawn maintenance work that was administered by the Mantua Township Public Works Department.

Motion _____ **Second** _____

RESOLUTION R-93-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE PURCHASE OF FLEET TELEMATICS AND FUEL MANAGEMENT FOR THE MANTUA TOWNSHIP PUBLIC WORKS TO SERVICE STATION SERVICE INC. UNDER GILBARCO VEEDER- ROOT'S CONTRACT THROUGH NATIONAL COOPERATIVE PURCHASING PROGRAM, SOURCEWELL

Statement:

This Resolution will authorize the Township to purchase a fuel management system for the Mantua Township Public Works Department to replace the current gas boy fuel system that is no longer operable.

Motion _____ Second _____

RESOLUTION R-94-2020:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING BARRY JOHNSON TO FILL AN UNEXPIRED TERM ON THE MANTUA TOWNSHIP RENT LEVELING BOARD

Statement:

This Resolution will appoint Barry Johnson to serve on the Mantua Township Rent Leveling Board to fill a vacancy on the board.

Motion _____ Second _____

RESOLUTION R-95-2020:

A RESOLUTION CANCELING TAXES FOR A TOTALLY DISABLED VETERAN DONALD ONEIL LOCATED AT BLOCK 251.02 LOT 41 FOR THE PROPERTY KNOWN AS 22 CRESCENT HOLLOW DRIVE, SEWELL EFFECTIVE JUNE 2, 2020 AND THEREAFTER AND CANCELLING TAXES

Statement:

This Resolution will authorize the Township of Mantua to cancel taxes for a totally disabled veteran Donald ONEil for his property known as 22 Crescent Hollow Drive, Sewell New Jersey.

Motion _____ Second _____

RESOLUTION R-96-2020

A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A REFUND FOR A SOLAR PROJECT FEE FOR THE PROPERTY KNOWN AS 382 LANSING DRIVE, MANTUA, NJ 08051 IN AMOUNT OF \$320.00

Statement:

This Resolution will refund a solar project fee in the amount of \$320.00 to Vivint Solar since the project was cancelled.

Motion _____ Second _____

RESOLUTION R-97-2020

A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A BUILDING PERMIT OVERPAYMENT FEE BE REFUNDED FOR THE PROPERTY KNOWN AS 200 HARRISON AVE., MANTUA, NJ 08051 IN THE AMOUNT OF \$70.00

Statement:

This Resolution will refund a building permit overpayment in the amount of \$70.00 to Bana LLC for the property known as 200 Harrison Avenue.

Motion _____ Second _____

RESOLUTION R-98-2020

A RESOLUTION APPROVING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANTA AND THE COUNTY OF GLOUCESTER FOR THE COUNTY OF GLOUCESTER USE OF THE

CHESTNUT BRANCH PARK TO PROVIDE FAMILY ENTERTAINMENT

Statement:

This Resolution will the Township to enter into a shared service agreement with Gloucester County for various family fun entertainment shows to performed at Chestnut Branch Park.

Motion _____ **Second** _____

RESOLUTION R-99-2020

A RESOLUTION CANCELING TAXES FOR A TOTALLY DISABLED VETERAN DEVONE LOUIS CALLOWAY LOCATED AT BLOCK 198.01 LOT 112 FOR THE PROPERTY KNOWN AS 67 ARBOUR LANE, SEWELL EFFECTIVE JUNE 20, 2020 AND THEREAFTER AND CANCELLING TAXES

Statement:

The Township of Mantua will cancel taxes for a totally disabled veteran Devone Louis Calloway for his property known as 67 Arbour Lane, Sewell New Jersey.

Motion _____ **Second** _____

RESOLUTION R-100-2020

RESOLUTION APPROVING THE RELEASE OF A SECURITY PERFORMANCE DEPOSIT IN THE AMOUNT OF \$76,800.00 FILED BY I & H BUILDERS FOR STREET OPENING PERMIT 19-3

Statement:

This Resolution will release the security performance deposit that was in place by I & H Builders for the street opening permit 19-3 in the amount of \$76,800 as a result of the project being completed and recommended by the Township Engineer.

Motion _____ **Second** _____

RESOLUTION R-101-2020

A RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING ASHLEE ZIMMERMAN TO FILL AN UNEXPIRED TERM OF JOHN ACTON ON THE MANTUA TOWNSHIP LAND USE BOARD

Statement:

This Resolution will appoint Ashlee Zimmerman to fill the unexpired term of John Acton on the Land Use Board for a term to expire 12/31/2020.

Motion _____ **Second** _____

RESOLUTION R- 102-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX REFUNDS

Statement:

This Resolution will authorize tax refunds in the Township of Mantua.

Motion _____ Second _____

RESOLUTION R-103-2020:

A RESOLUTION AMENDING RESOLUTION R-82-2020 PARTICIPATING WITH THE STATE OF NEW JERSEY FOR A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, SUBAWARD NO. 20-0810, SUBAWARD PERIOD 4/15/20 - 4/14/21, IN THE AMOUNT OF \$60,000.00 TO REFLECT THE CORRECT AMOUNTS OF THE GRANT

Statement:

This Resolution will amend the Safe and Secure grant amounts and authorize the Police Department to apply for this grant that will be utilized to offset police salaries.

Motion _____ Second _____

RESOLUTION R-104-2020

A RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING JAMES BURLEIGH TO THE POSITION OF FIRE SUB- CODE OFFICIAL FOR THE TOWNSHIP OF MANTUA

Statement:

The Township of Mantua will appoint James Burleigh as the Fire Sub Code for the Township of Mantua as a result of a vacancy in the position.

Motion _____ **Second** _____

RESOLUTION R-105-2020

A RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING THE PURCHASE OF COMPUTER HARDWARE AND SOFTWARE THROUGH DELL MARKETING UNDER STATE CONTRACT FOR THE MANTUA TOWNSHIP MUNICIPAL BUILDING AND POLICE DEPARTMENT

Statement:

This Resolution will authorize the purchase of new servers and computers for the Mantua Township Municipal Building and Police Department in the amount \$42,802.00. This project is funded by the capital program.

Motion _____ Second _____

RESOLUTION R-106-2020

A RESOLUTION AWARDED A BID IN THE TOTAL AMOUNT OF \$347,906.20 TO PAVING PLUS FOR THE PROJECT KNOWN AS 2020 LOCAL ROAD PROGRAM

Statement:

This Resolution will award a contract to Paving Plus in the amount of \$347,906.20 for the 2020 Road Program which consists of the resurfacing of East Morris Ave, Trenton Ave and Springhill Road.

Motion _____ **Second** _____

RESOLUTION R-107-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AWARDING A CONTRACT IN THE AMOUNT OF \$16,110.00 TO DGM ELECTRIC, FOR ELECTRICAL WIRING AT THE PUBLIC WORKS GARAGE

Statement:

This Resolution will award a contract to DGM Electric for electrical wiring at the public works garage in the amount of \$16,110.00.

Motion _____ **Second** _____

RESOLUTION R-108-2020:

RESOLUTION ENDORSING THE APPLICATION & SUBMISSION OF GRANT APPLICATION AND EXECUTION OF AGREEMENT FOR MUNICIPAL AID FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR LOCAL AID FOR THE RECONSTRUCTION OF EAST MERCER AVENUE #00445

Statement:

This Resolution will support the Township’s application for a grant from NJDOT for the Reconstruction and East Mercer Avenue.

Motion _____ **Second** _____

RESOLUTION R-109-2020:

RESOLUTION ENDORSING THE APPLICATION & SUBMISSION OF GRANT APPLICATION AND EXECUTION OF AGREEMENT FOR MUNICIPAL AID FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR LOCAL AID FOR THE RECONSTRUCTION OF BERGEN AVENUE #00447

Statement:

This Resolution will support the Township’s application for a grant from NJDOT for the Reconstruction of Bergen Avenue.

Motion _____ **Second** _____

RESOLUTION R-110-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING GLEN DEMERS TO THE POSITION OF SUPERINTENDENT OF THE MANTUA TOWNSHIP DEPARTMENT OF PUBLIC WORKS

Statement:

This Resolution will appoint Glen deMers as the Superintendent of Public Works for a three year term.

Motion _____ **Second** _____

RESOLUTION R-111-2020

RESOLUTION OF THE MAYOR AND TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA REFERRING ORDINANCE #O-7-
2020 TO THE LAND USE BOARD FOR REVIEW AND
RECOMMENDATION PURSUANT TO *N.J.S.A. 40:55D-26, N.J.S.A.*
40:55D-62 AND N.J.S.A. 40:55D-64

Statement:

This Resolution will refer Ordinance O-7-2020 to the Township of Mantua Land Use Board for formal review, report, and recommendation as required by the Municipal Land Use Law.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn: **Motion** _____ **Second** _____

Announcements:

BILL LIST APPROVAL
JULY 20, 2020
(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Layton

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk