

Township of Mantua
March 2, 2020
Mantua Township Municipal Building
6:00 P.M.

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mr. Shawn Layton, Mr. John Legge -Absent, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Glenn deMers, Asst. Superintendent of Public Works, Chief Darren White

Approval of Minutes: February 3, 2020, Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeewoman Lukens, All in Favor

A Safety presentation was done by Joe Henry of Hardenberg Insurance Co.

Engineering Report: Mr. Bryson noted that there was no construction done for the prior month, therefore, there was not much to report. However he did note that there has been discussion for the upcoming road program and he will be reaching out to both Glenn and Jennica to further discuss.

Department of Public Works Report: Glenn discussed that the Public Works Department is continuing to pick up brush as needed and that they have been working on cutting back site view areas on the major areas as needed due to the warmer winter that we've been having.

Mr. deMers also advised the committee that the Department had returned the last rental vehicle on 2/20/2020 and all the new trucks up and running. In addition, Glenn noted that the litter truck has been wrapped and is set to go out on the road.

Mr. deMers noted that he is working with the Administrator on the upcoming budget. In addition he made mention that he and Pam have filed the necessary Semi-annual report to the DEP for E-Waste collection on behalf of the Township. Mr. deMers also noted that Pam had been notified by the State that Mantua Townships 2017 Tonnage (recycling) report has put Mantua in the top five towns in the county at 77% for recycling. This also puts the County at the #2 spot for recycling within the state. In regards to recycling, Mr. deMers and Pam have reached out to the condo associations within the Township to ask if they would please post the new rules about the plastic bags as well as what can and cannot be put in the recycling carts.

Deputy Mayor Zimmerman also noted that this information has been put out on every social media that we have as a Township. In addition, it's been put in the calendars, newsletters and there will be a notice put in with the tax bills.

Police Department Report: Chief White noted that the speed signs have been on various roadways and that community service has been consistent as well.

In addition, the Chief noted that the officers have been attending the first of two yearly mandatory recertification classes at the police academy and that all of our newly promoted supervisors have attended supervision school and that all officers are completing a mandatory S:ERV driving class through the JIF.

Chief White discussed that the department has finally received all of the newly purchased laptops for the vehicles programmed by the county. In addition and in an effort to reduce costs, the Chief met with a Verizon representative to discuss switching their phones over as well as discuss an issue with one of Mantua's schools having cell service, which can be concerning if a teacher needed to call out and could not use a classroom phone. After doing an assessment, Verizon paid for a repeater for the school that will be installed shortly. Also, the Chief noted that they have filled up a training class that they will be hosting in March and that they plan on trying to host more so that we can continue to obtain free training. In addition, the department has contracted with a company called Phoenix Distributors to get rid of confiscated weapons. The only thing the department has to do is destroy the portions of the weapons that have serial numbers, so any attachments and other items can be sold. Instead of paying to destroy the weapons, they will make \$1200, which the company will provide as a credit towards future purchases.

Chief White noted that the department was finally able to pick up the title to the HMMWV that was acquired through the US Government's 1033 military surplus program, and this will allow us to sell it.

Darren noted that Sgt. James Hagerty was voted by his peers as the Mantua Police Department's Officer of the Year for 2019. He will receive a plaque and his name will be added to another plaque that hangs inside the Mantua Police Building. In addition, the Department will also be nominating Ptl. Sal Oldrati for the Mantua VFW's Officer of the Year. He was selected by members of the administration as the person we feel is most deserving and will be honored at an upcoming VFW meeting.

Darren discussed that the Officers entered a pinewood derby race. He mentioned that the vehicle looked good but they did not do very well. Darren mentioned that he found out later that it was actually supposed to be an adult competition even though it was for a Cub Scout Troop. Darren also noted that he has been contacted by a resident and will be providing a tour to some Brownie Troops in the near future. They are visiting public safety agencies around the area and chose the Police Department to represent the police portion of their goal to learn about first responders. In addition, The Mantua Cub Scouts will be choosing two scouts to have a "Mantua Police Experience" where they will receive a ride in a police car to and from school. The Department will also be participating in a fishing competition at some point with some other scouts, but details still need to be worked out. Also, the Chief discussed that the department should be

participating at JMT school's yearly volleyball tournament. These events all seem like a great opportunity for the police department to do some community policing.

Chief White noted that our Canine Unit will be hosting their yearly K9 Klassic Wiffleball Tournament fundraiser on March 28 at Total Turf. There are 3-5 players per team with a \$150 registration fee. I don't want to put the committee on the spot, but Wenonah's council will be fielding a team! In addition, Chik-Fil-A in Mantua. Proceeds of the day's cookie sales (50 cents per cookie) will be donated to the Mantua PD for community-related events.

In closing the Chief discussed that the department's reaccreditation assessment took place and that everything went very well with only a few issues. The next step will be a hearing in front of the accreditation board to explain what happened with these concerns and how we addressed them.

Deputy Mayor Zimmerman made a motion to open to the public; it was 2nd by Committeewoman Lukens. All in Favor

Public Participation:

Gregory Shast – 39 Silvercreek Dr – Mr. Shast asked the committee that when discussing the budget that they keep in mind that 15% of the population in Mantua are over 65 years of age and that the increase that was received by social security would not be enough to cover additional taxes at the 2% cap.

Deputy Mayor Zimmerman made a motion to close; it was 2nd by Committeewoman Lukens. All in Favor

ORDINANCE O- 1-2020: AN ORDINANCE OF THE TOWNSHIP OF MANTUA ACCEPTING DEDICATION OF PUBLIC ROADWAYS LEGENDS LANE, PALOMINO CIRCLE, TROTTERS COURT AND FRIESAN COURT

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeeman Legge. All in Favor

RESOLUTION R-42-2020: RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING WITHDRAWAL FROM THE AFFORDABLE HOUSING TRUST FUND PURSUANT TO COURT ORDER

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeewoman Lukens. All in Favor

RESOLUTION R-48-2020: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE LOSAP PAYMENT FOR 2019

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeewoman Lukens. Committeeman Layton Abstained. All in Favor

RESOLUTION R-49-2020: RESOLUTION OF THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING AN EXTENSION

OF LISTING AGREEMENTS FOR SALE WITH REMAX CONNECTION OF
TOWNSHIP OWNED COAH UNITS

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeewoman
Lukens. All in Favor

RESOLUTION R- 50-2020: A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA APPROVING CHANGE ORDER NO. 2 FOR
THE PROJECT KNOWN AS 2019 LOCAL ROAD PROGRAM IN THE INCREASED
AMOUNT OF \$28,509.73

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeewoman
Lukens. All in Favor

RESOLUTION R- 51-2020: A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA APPROVING CHANGE ORDER NO. 1 FOR
THE PROJECT KNOWN AS RECONSTRUCTION OF EAST WARREN AVENUE IN
THE DECREASED AMOUNT OF \$8,105.75

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeewoman
Lukens. All in Favor

RESOLUTION R- 52-2020: A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA APPROVING CHANGE ORDER NO. 1 FOR
THE PROJECT KNOWN AS RESURFACING & SAFETY IMPROVEMENTS TO
FAIRVIEW DRIVE, MCANALLY DRIVE & OLD LANDING ROAD IN THE
DECREASED AMOUNT OF \$24,399.96

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeewoman
Lukens. All in Favor

RESOLUTION R-53-2020: A RESOLUTION OF THE TOWNSHIP COMMITTEE
APPOINTING KEVIN HALE TO SERVE ON THE MANTUA TOWNSHIP
HISTORICAL COMMISSION

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeewoman
Lukens. All in Favor

RESOLUTION R-54-2020: A RESOLUTION FOR A SHARED SERVICE
AGREEMENT BETWEEN THE GLOUCESTER COUNTY IMPROVEMENT
AUTHORITY AND MANTUA TOWNSHIP FOR THE USAGE OF A CERTAIN
STAGE UNIT FOR THE MANTUA BIG NIGHT OUT EVENT

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeewoman
Lukens. All in Favor

RESOLUTION R-55-2020: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF MANTUA ADOPTING AN EMERGENCY TEMPORARY
BUDGET IN ACCORDANCE WITH N.J.S.A.40A:420

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeewoman
Lukens. All in Favor

RESOLUTION R-56-2020: RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE SALE OF BLOCK 61, LOT 1, C1423 (1423 TRISTRAM CIRCLE) AN AFFORDABLE UNIT PURSUANT TO A CONTRACT OF SALE

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeewoman Lukens. All in Favor

RESOLUTION R-57-2020: A RESOLUTION AMENDING THE CONTRACT IN THE AMOUNT OF \$4,338.00 TO RELIABLE CONTRACTING LLC. FOR CURBING AND SIDEWALKS IN THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeewoman Lukens. All in Favor

Remarks from the Township Committee:

Committeeman Layton noted the one new member for the Historical Commission. If anyone is interested in joining the commission, please contact them.

Committeewoman Lukens noted that there is a Board of Health meeting tomorrow evening.

Deputy Mayor Zimmerman noted that the Big Night Out event in conjunction with the Mantua Township public schools will be held on June 4, 2020 which is a Thursday night. Administrator Bileci noted that effective Monday, there is going to be a litter patrol going through the town to ensure our town is clean and free of debris. There will be no cost to the tax payer as this will be done through a clean communities grant.

Deputy Mayor Zimmerman made a motion to approve the bill list; it was 2nd by Committeewoman Lukens. Committeeman Layton abstained from 20-00513. All in Favor

Deputy Mayor Zimmerman made a motion to close; it was 2nd by Committeewoman Lukens. All in Favor

Respectfully submitted,



Pamela LeVine, Deputy Clerk