

Township of Mantua
May 4, 2020
Mantua Township Municipal Building
6:00 P.M.

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Administrator Bileci noted that we are using Zoom to conduct our public meeting to comply with the Governor's Order and continue to practice social distancing. Please bear with us as we navigate through this new way on conducting our meeting.

I wanted to explain how the agenda will be handled more specifically with the public portion. Public participation will be open right after our Chief of Police provides his department update.

For those of you who are in attendance as members of the public using the webcast you are able to see and hear us. If you have a question or comment during the public participation, you will be using "raise your hand" option and if you are dialed in and only hearing, using the *9 function, when we call on you we will state the last 4 digits of your number since we cannot see your name as we can with the others who are logged into zoom on the webcast.

Participants will be put in a queue. The administrator will notify callers using the last two digits of their phone numbers which will be displayed in the system. For example, a caller with the phone number 937-555-5555 will hear the administrator say "number 5-5" it is your turn to speak. The caller will then hear the word "UNMUTE" and will be offered the opportunity to make his or her comment.

Again, we ask for your patience since this our first time conducting a meeting in this manner, but our goal is to be able to still do business in the Township while keeping our staff safe and complying with the stay at home order."

Mr. Shawn Layton, Mr. John Legge , Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Glenn deMers, Asst. Superintendent of Public Works, Chief Darren White

Approval of Minutes: April 20, 2020, Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeeman Legge. All in Favor

Engineering Report:

Mr. Bryson noted that the NJDOT 2019 Reconstruction of East Warren Ave. has submitted their close outs documents. Jon also noted that NJDOT Reconstruction of West Warren Ave is in the preliminary stage at this time.

In addition, Mr. Bryson noted that for NJ DOT 2021, he has received a list of roads from the Administrator and will be going over them. Mr. Bryson also noted that for the 2021 Municipal Aid, the application is due by July 1, 2020. The County has also reached out about CDBG grants. Their deadline is May 21, 2020. Committeewoman Lukens inquired if the CDBG grant is only for certain properties. Mr. Bryson noted that there is a very small area within the Township that they would be able to use those grants for.

Committeeman Legge noted that there is a new stop sign at the entrance to the Lowes shopping area. Mr. Bryson said he didn't recall it being there or on the original site plans and this would fall under Title 39. He will further discuss this matter with the solicitor and get back to committee.

Department of Public Works Report:

Mr. deMers noted that the department is working with full staffing with staggering shifts of one hour apart.

Glenn stated that the Public Works has 1 cleaning crew going through our 4 main buildings at this time. They are doing this twice a day. They are cleaning all contact points as well as continuing to do basic janitorial service.

Glenn discussed that the Public Works Department has begun the seasonal mowing schedule, and that the Department continues to pick up brush throughout the Township.

Mr. deMers noted that we have sent in the Tonnage report to the DEP. They provided an extension but we were not in need of this at this time.

Police Department Report:

The Chief noted that they have received their forehead thermometers as well as the UV-C sterilization wands. In addition, he noted that the full building sterilization went well with no issues.

Chief White discussed that the Pro Phoenix Citizen Service is now live and being used. This program allows people to file their own reports for certain matters.

Darren noted that the broken air conditioning unit has been replaced and is working as it should.

The Chief also made mentioned that the department has been doing no-stop drive-bys for birthday parties and other celebratory events. In addition, The Chief discussed that the traffic will be continued to be detoured on Main Street while the county finishes the paving job. The department has several officers out during this time to enable a smooth and safe flow of traffic.

Deputy Mayor Zimmerman made a motion to open to the public; it was 2nd by Committeeman Layton. All in Favor

Public Participation:

Deputy Mayor Zimmerman made a motion to open to the public; it was 2nd by Committeeman Legge. All in Favor

No one wished to speak.

Deputy Mayor Zimmerman made a motion to close; it was 2nd by Committeeman Legge. All in Favor

ORDINANCE 3-2020: AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeeman Legge. All in Favor

ORDINANCE O-4-2020: BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$1,235,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$984,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Deputy Mayor Zimmerman made a motion to approve; it was 2nd by Committeeman Legge. All in Favor

ORDINANCE O-5-2020: AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA, CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2020

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge. All in Favor

RESOLUTION R-71-2020: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING AN EMERGENCY TEMPORARY BUDGET IN ACCORDANCE WITH N.J.S.A.40A:4-20

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge. All in Favor

RESOLUTION R-72-2020: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA INTRODUCING THE 2020 MUNICIPAL BUDGET (Inside the Budget)

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge. All in Favor

RESOLUTION R-73-2020: A RESOLUTION OF THE GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

RESOLUTION R-74-2020: RESOLUTION OF THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA EXTENDING GRACE PERIOD FOR PAYMENT OF SECOND QUARTER PROPERTY TAXES THROUGH JUNE 1, 2020 PURSUANT TO EXECUTIVE ORDER 130 (2020)

Deputy Mayor Zimmerman made a motion to adopt; it was 2nd by Committeeman Legge.
All in Favor

Remarks from the Township Committee:

Committeeman Layton asked that everyone stay safe.

Committeewoman Lukens also noted that everyone should stay home and stay safe, and Happy Mother's Day to all the mothers out there.

Committeeman Legge asked that we work on the budget to get it down as much as possible. Committeeman Legge noted that he will be speaking with his Committees/Commissions that he sits on to cut wherever possible.

Deputy Mayor Zimmerman noted that he will be working with the Recreation Committee to see where they can cut expenses.

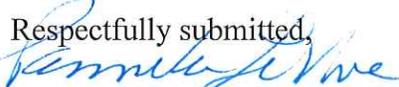
Deputy Mayor Zimmerman also noted that when we are able to hold in person committee meetings he'd like to do proclamations for BHR, Bogey's, Car Effex and Chick Fil A as they have been helping the residents of Mantua.

Administrator Bileci noted that she will continue to work on the budget and reduce the line items and go over some second recommendations that have been suggested to be able to cut back in other areas.

Mayor Scirrotto thanked everyone at the municipal building as well as first responders for all their help during the time. He asked that everyone stay safe until we can get back to normal.

Deputy Mayor Zimmerman made a motion to approve the bill list; it was 2nd by Committeeman Legge.

Deputy Mayor Zimmerman made a motion to close; it was 2nd by Committeeman Legge.
All in Favor

Respectfully submitted,

Pamela LeVine, Deputy Clerk