

**Township of Mantua  
Workshop Meeting Agenda  
May 4, 2020  
Mantua Township Municipal Building  
6:00 P.M.**

**Call to order:**

**Pledge to the flag:**

**Observance of a Moment of Silence:**

**Sunshine Law:**

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2020. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the South Jersey Times and Courier-Post newspapers on January 6, 2020. Notice was also filed with the Township Clerk.

**Additional public notice was provided to the South Jersey Times and Courier Post on April 28, 2020 and posted on our website noting that the meeting format has changed to a teleconference video platform due to COVID 19.**

**Roll Call:**

Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Mr. Jon Bryson, Engineer, Gen Demers, Acting Superintendent of Public Works, Chief White

**Approval of Minutes:**

April 20, 2020

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Pursuant to Resolution R-32-2020, there is a time limit of five (5) minutes per person**

**Public Participation:**

**Motion to Open** \_\_\_\_\_ **Second** \_\_\_\_\_

**Motion to Close** \_\_\_\_\_ **Second** \_\_\_\_\_

**RESOLUTION R-71-2020:**

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING AN EMERGENCY TEMPORARY BUDGET IN ACCORDANCE WITH N.J.S.A.40A:4-20

**Statement:**

The Township Committee adopted a Temporary Budget for the first three months of the year per state law. As the 2020 Mantua Township Municipal Budget has not yet been adopted a Temporary Emergency Budget is needed.

Motion \_\_\_\_\_ Second \_\_\_\_\_

ORDINANCE 3-2020:  
First Reading

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

**Statement:**

The Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions. N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years.

**Motion \_\_\_\_\_ Second \_\_\_\_\_**

ORDINANCE O-4-2020:  
First Reading

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$1,235,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$984,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

**Statement:**

This Ordinance will authorize the sum of \$1,235,000.00 to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$51,863.00 which amount represents the required down payment, and \$199,137 which represents a grant from N.J.D.O.T. are hereby appropriated for the purposes stated in this bond ordinance.

**Motion \_\_\_\_\_ Second \_\_\_\_\_**

ORDINANCE O-5-2020:  
Introduction

AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA , CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER,

STATE OF NEW JERSEY FOR THE YEAR 2020

**Statement:**

The Township Committee of the Township of Mantua desires to amend its existing ordinance pertaining to salaries and compensation to employees of the Township of Mantua in accordance with the proposed 2020 municipal budget.

RESOLUTION R-72-2020:  
(Inside the Budget)

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA INTRODUCING THE 2020 MUNICIPAL BUDGET

**Statement:**

This Resolution is to introduce the 2020 Mantua Township Municipal Local Budget. A public hearing and final consideration on the budget is scheduled for the Township Committee Meeting on Monday, June 15, 2020 at 6:00 p.m. Copies of the budget can be obtained in the Office of the Township Clerk and on the Township website. This meeting may be held remotely as a result of COVID-19.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-73-2020:

A RESOLUTION OF THE GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

**Statement:**

This Resolution will certify that the Township of Mantua has met the hiring practices that comply with United States Equal Employment Opportunity Commissions Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-74-2020:

RESOLUTION OF THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA EXTENDING GRACE PERIOD FOR PAYMENT OF SECOND QUARTER PROPERTY TAXES THROUGH JUNE 1, 2020 PURSUANT TO EXECUTIVE ORDER 130 (2020)

**Statement:**

This Resolution will extend the grace period for property taxes until June 1, 2020 in compliance the Governor’s Executive Order. Interest will accrue back to May 1, if property taxes are not paid by June 1.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Remarks from the Township Committee:**

**Remarks from the Township Solicitor:**

**Remarks from the Township Administrator:**

**Approval of the Bill List:    Motion \_\_\_\_\_    Second \_\_\_\_\_**

**Adjourn:                            Motion \_\_\_\_\_    Second \_\_\_\_\_**

**Announcements:**

**BILL LIST APPROVAL**  
**May 4, 2020**  
**(Three signatures are required)**

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**Mayor Pete Scirrotto**

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**Deputy Mayor Robert Zimmerman**

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**Committeeman Layton**

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**Committeeman John Legge**

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**Committeewoman Lukens**

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

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**Jennica Bileci, Township Clerk**