

**Township of Mantua  
Workshop Meeting Agenda  
March 2, 2020  
Mantua Township Municipal Building  
6:00 P.M.**

**Call to order:**

**Pledge to the flag:**

**Observance of a Moment of Silence:**

**Sunshine Law:** As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2020. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 6, 2020. Notice was also filed with the Township Clerk.

**Roll Call:** Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Glenn deMers, Asst. Superintendent of Public Works, Chief Daren White

**Approval of Minutes:** February 3, 2020

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Approval of Closed Session Minutes:**

February 3, 2020

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Engineering Report:** Jon Bryson, Township Engineer

**Department of Public Works Report:** Glenn deMers, Asst. Superintendent of Public Works

**Police Department Report:** Chief Darren White

**Pursuant to Resolution R-32-2020, there is a time limit of five (5) minutes per person**

**Public Participation:** **Motion to Open** \_\_\_\_\_ **Second** \_\_\_\_\_

**Motion to Close** \_\_\_\_\_ **Second** \_\_\_\_\_

**ORDINANCE O- 1-2020  
First Reading**

AN ORDINANCE OF THE TOWNSHIP OF MANTUA  
ACCEPTING DEDICATION OF PUBLIC ROADWAYS  
LEGENDS LANE, PALOMINO CIRCLE, TROTTERS COURT  
AND FRIESAN COURT

**Statement:**

This Ordinance will dedicate certain roadways in the Legend Development to the Township of Mantua since these streets have been satisfactorily completed and improved according to the Township Engineer.

Motion \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R-42-2020:

RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING WITHDRAWAL FROM THE AFFORDABLE HOUSING TRUST FUND PURSUANT TO COURT ORDER

**Statement:**

This Resolution approves the Township of Mantua to withdraw \$200,000.00 from the Affordable Housing Trust Fund to reimburse non-profit developer, Conifer Realty, LLC, of Mount Laurel for the White Oaks project which was a municipally sponsored one hundred percent (100%) affordable project.

Motion \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R-48-2020

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE LOSAP PAYMENT FOR 2019

**Statement:**

This Resolution approves the amount to be paid to each member who meets the eligibility requirements established under the Length of Service Awards Program.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-49-2020:

RESOLUTION OF THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING AN EXTENSION OF LISTING AGREEMENTS FOR SALE WITH REMAX CONNECTION OF TOWNSHIP OWNED COAH UNITS

**Statement:**

This Resolution will authorize the Township of Mantua to extend the listing agreement with Remax Connection for 1362 Tristram Circle and 1423 Tristram Circle owned for the Township of Mantua.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R- 50-2020:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING CHANGE ORDER NO. 2 FOR THE PROJECT KNOWN AS 2019 LOCAL ROAD PROGRAM IN THE INCREASED AMOUNT OF \$28,509.73

**Statement:**

This Resolution will authorize a change order to the 2019 Local Road Program contract with Paving Plus in the increased amount of \$28,509.73

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R- 51-2020:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING CHANGE ORDER NO. 1 FOR THE PROJECT KNOWN AS RECONSTRUCTION OF EAST WARREN AVENUE IN THE DECREASED AMOUNT OF \$8,105.75

**Statement:**

This Resolution will authorize a change order to the Reconstruction of East Warren Ave. South State Inc. in the decreased amount of \$8,105.75.

Motion \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R- 52-2020:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING CHANGE ORDER NO. 1 FOR THE PROJECT KNOWN AS RESURFACING & SAFETY IMPROVEMENTS TO FAIRVIEW DRIVE, MCANALLY DRIVE & OLD LANDING ROAD IN THE DECREASED AMOUNT OF \$24,399.96

**Statement:**

This Resolution will authorize a change order to the Resurfacing & Safety Improvements to Fairview Drive, McAnally Drive and Old Landing Road in the decreased amount of \$24,399.96.

Motion \_\_\_\_\_ Second \_\_\_\_\_

RESOLUTION R-53-2020:

A RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING KEVIN HALE TO SERVE ON THE MANTUA TOWNSHIP HISTORICAL COMMISSION

**Statement:**

The Township of Mantua will appoint Kevin Hale to serve on the Mantua Township Historical Commission

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-54-2020:

A RESOLUTION FOR A SHARED SERVICE AGREEMENT BETWEEN THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AND MANTUA TOWNSHIP FOR THE USAGE OF A CERTAIN STAGE UNIT FOR THE MANTUA BIG NIGHT OUT EVENT

**Statement:**

This Resolution will approve a shared service agreement with Gloucester County Improvement Authority to rent a stage unit for the Mantua Big Night Out event

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-55-2020

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING AN EMERGENCY TEMPORARY BUDGET IN ACCORDANCE WITH N.J.S.A.40A:420

**Statement:**

The Township Committee adopted a Temporary Budget for the first three months of the year per state law. As the 2020 Mantua Township Municipal Budget has not yet been adopted a Temporary Emergency Budget is needed.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-56-2020

RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE SALE OF BLOCK 61, LOT 1, C1423 (1423 TRISTRAM CIRCLE) AN AFFORDABLE UNIT PURSUANT TO A CONTRACT OF SALE

**Statement:**

This Resolution will authorize a contract of sale for a Township owned affordable unit in the amount of \$ 89,900.00.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-57-2020:

A RESOLUTION AMENDING THE CONTRACT IN THE AMOUNT OF \$2,450.00 TO RELIABLE CONTRACTING LLC. FOR CURBING AND SIDEWALKS IN THE TOWNSHIP OF MANTUA

**Statement:**

This Resolution will authorize an amendment to the contract for curbing and sidewalks to Reliable LLC in the amount of \$2,450.00.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Remarks from the Township Committee:**

**Remarks from the Township Solicitor:**

**Remarks from the Township Administrator:**

**Approval of the Bill List:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Adjourn:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Announcements:**

**BILL LIST APPROVAL**  
**March 2, 2020**  
**(Three signatures are required)**

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**Mayor Pete Scirrotto**

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**Deputy Mayor Robert Zimmerman**

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**Committeeman Layton**

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**Committeeman John Legge**

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**Committeewoman Lukens**

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

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**Jennica Bileci, Township Clerk**