

**Township of Mantua
Workshop Meeting Agenda
December 19, 2019
Mantua Township Municipal Building
4:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2019. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 2, 2019. Notice was also filed with the Township Clerk.

Roll Call: Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Chief Darren White

Approval of Minutes: December 2, 2019

Motion _____ **Second** _____

Pursuant to Resolution R-32-2019, there is a time limit of five (5) minutes per person

Public Participation: **Motion to Open** _____ **Second** _____

Motion to Close _____ **Second** _____

ORDINANCE O-18-2019: AN ORDINANCE TO AMEND THE "CODE OF THE TOWNSHIP OF MANTUA", CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2019

Adoption

Statement:

This Ordinance will amend the annual salary ordinance to include the new rates for the Teamsters Local No. 676 contract as well as SLEO's in the Mantua Township Police Department.

Motion to open to Public: Motion _____ Second _____

Motion to Close to Public: Motion _____ Second _____

Motion to Adopt: Motion _____ Second _____

RESOLUTION R-181-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO CANCEL OLD OUTSTANDING CHECKS

Statement:

The Chief Financial Officer has determined that certain checks were issued prior to May 31, 2019, and remain outstanding as of November 30, 2019 and need to be cancelled and reissued.

Motion _____ **Second** _____

RESOLUTION R-182-2019:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING CHANGE ORDER NO. 1 FOR THE PROJECT KNOWN AS FY 2019 LOCAL ROAD PROGRAM IN THE INCREASED AMOUNT OF \$28,030.00

Statement

This Resolution will authorize a change order to the FY2019 Road Program contract with Paving Plus, LLC in the increased amount of \$28,030.00 for driveway aprons.

Motion _____ **Second** _____

RESOLUTION R-183-2019:

A RESOLUTION OF THE TOWNSHIP COMMITTEE TO CANCEL UNEXPENDED BALANCES OF CAPITAL IMPROVEMENT AUTHORIZATIONS

Statement:

This Resolution will cancel unexpended balances in Capital Improvement Authorizations and return those monies to the Capital Fund Balance to be used to reduce debt service.

Motion _____ **Second** _____

RESOLUTION R-184-2019:

A RESOLUTION OF THE TOWNSHIP COMMITTEE CANCELLING RECEIVABLE BALANCES AND UNEXPENDED BALANCES IN THE GRANT FUND

Statement:

This Resolution will cancel outstanding receivable balances and unexpended grant balances recommended by the Chief Financial Officer.

Motion _____ **Second** _____

RESOLUTION R-185-2019:

A RESOLUTION OF THE TOWNSHIP COMMITTEE REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR 2019 DRIVE SOBER OR GET PULLED OVER GRANT AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize the grant award in the amount of \$3,300.00 to be inserted into the 2019 budget.

RESOLUTION R-186-2019:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO MAKE CERTAIN BUDGET TRANSFERS BETWEEN BUDGET APPROPRIATIONS PURSUANT TO N.J.S.A.40A:4-45.38

Statement:

This Resolution is pursuant to State law that allows for the transfer of appropriated funds in the municipal budget which are unused to be transferred to other line items.

Motion _____ **Second** _____

RESOLUTION R-187-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX REFUNDS

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-188-2019:

A RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING A HARDSHIP INCOME WAIVER FOR THE SALE OF BLOCK 61, LOT 1, C1313 AN AFFORDABLE UNIT

Statement:

This Resolution will allow the applicant a hardship waiver for the 2% moderate income level to purchase this unit. This income waiver is necessary in order to keep the unit in the Township's affordable housing inventory and it is in the public interest for the Township to meet its' Third Round Affordable Housing obligations and its' Constitutional obligation to provide affordable housing.

Motion _____ **Second** _____

RESOLUTION R-189-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE RELEASING RECAPTURE NOTE AND MORTGAGE

Statement:

This Resolution will release the mortgage and show a zero re-payment back to the Township for 172 Robins Way in Cedar Grove Mobile Home Park.

Motion _____ **Second** _____

RESOLUTION R-190-2019:

RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING AND APPROVING SUBMISSION OF AN EXCESS LAND REQUEST TO NJDOT FOR ACCESS ROAD "P"

Statement:

This Resolution will authorize our redevelopment counsel to submit a land request to NJDOT to take title to Access Road P and the strip of land lying between Access Road P and the perimeter fence for Route 55 in order to maintain adequate access to the adjacent redevelopment properties and prevent issues of illegal dumping.

Motion _____ **Second** _____

RESOLUTION R-191-2019:

A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A HOUSING INSPECTION FEE BE REFUNDED FOR THE PROPERTY KNOWN AS 93 CANDLEWOOD DR., MANTUA, NJ 08051 IN THE AMOUNT OF \$60.00

Statement:

This Resolution will refund a housing inspection fee in the amount of \$60.00.

Motion _____ **Second** _____

RESOLUTION R - 192 – 2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, AND STATE OF NEW JERSEY TO CANCEL GRANT RECEIVABLE BALANCES IN THE CAPITAL FUND

Statement:

This Resolution will cancel grant appropriations in the capital account since the projects are completed and the Township will not be receiving the funds.

Motion _____ **Second** _____

RESOLUTION R-193-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR CHILD PASSEGER SAFETY AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize the grant award in the amount of \$1,175.00 for Child Seat Passenger Safety to be inserted into the 2019 budget.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn: **Motion** _____ **Second** _____

Announcements:

BILL LIST APPROVAL
December 19, 2019
(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Layton

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk