

**Township of Mantua**  
**Minutes of Workshop Meeting**  
**August 19, 2019**  
**Mantua Township Municipal Building**  
**6:00 P.M.**

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Steven Alexander, Superintendent of Public Works, Chief Darren White

**Approval of Minutes:** August 19, 2019

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

**Engineering Report:** Mr. Bryson discussed that The Legends of Mantua had requested a bond release. Mr. Bryson's office provided them with a punch list that must be completed prior to the release. In regards to the 2019 Local road Program, Mr. Bryson noted that Paving Plus was the low bidder that was had on 7/31/19 and that they are ready to begin the project. In addition, Mr. Bryson noted that the work on McAnally has been completed. Mr. Bryson discussed the NJDOT 2019 project of East Warren Avenue and that South State was the low bidder and the work should begin shortly. Mr. Bryson noted the NJDOT 2020 for West Warren that the application was submitted to the state.

**Department of Public Works Report:** Mr. Alexander noted that the new trash trucks are in service and that you will still some of the rentals out there until the new trucks are all working. The new trucks are right hand sided and it may take some time for the drivers to get used to them. Steve also noted that the department removed several metal items from Chestnut Branch Park that was left by the football association. They still have a metal storage container to be removed, however, due to all the rain it is not recommended to put big equipment there as the ground is too soft. Steve also noted that the department has just had training on flagging in a work zone as this is done periodically for safety training. Mr. Alexander also noted that with all the heavy rain that we've had, there are a lot of washouts in town. He is working on repairing these in a more secure manner so alleviate some of these in the future. Committeeman Layton noted that the trucks look good and he would like to see them kept clean. Mr. Alexander advised that they have a contract for cleaning the trucks and the drivers have been told about this as well. Deputy Mayor Zimmerman noted that he recently taken a tour of the new facility and commended Mr. Alexander that the department is moving slowly but steady in getting the department and the public works area in much better condition.

Deputy Mayor Zimmerman noted that he'd like to take another tour with the rest of the committee in the near future.

**Police Department Report:** Chief White noted that the speed signs have been on various street and that the large trailer has been on Wenonah Ave. and Main St. The Chief also noted that community service has still been consistent and they have been able to be on several street including some areas in Wenonah. Chief White mentioned that the department had interviewed four applicants for the class 3 position and that they feel they have a good candidate who retired from Deptford and that the department has advertised for a class 2 position and that they will be interviewing candidates as soon as the application deadline is over. In addition, Darren mentioned that the promotional processes for both sergeant and corporal are complete and that he has some solid recommendations for the positions.

The Chief went on to discuss that the department had sent two officers to training in New Mexico for "Incident Response to Bombing." The training, airfare, hotel, and car rental is completely free. This training was for all first responders and was paid for by the US Dept of Homeland Security, FEMA.

The Chief noted that the car seat checkpoint went well and is still resulting in a lot of positive interactions with the community. He thanked former Chief Sawyer for initiating this program as it is a great way to interact with the public. Darren discussed that the department had lost one of their crossing guards due to illness, but has moved forward to locate a replacement. Darren let the committee know that the AC units been repaired and still seems to be working well. Chief White noted that there was a "Back the Blue" event that stopped by the PD at the end of July. Their goal is just to stop by police departments in the area to show support, which is much appreciated. The Chief noted that the Coffee with a Cop was postponed due to weather concerns. Darren mentioned that Lt. Butler came up with the simple idea to have the patrol shifts hand out cold bottles of water to anybody they saw out in the excessive heat and the cost was minimal. Chief White noted that due to the recent vehicle thefts, as well as a copper theft from a construction job at the Wenonah Elementary School, as an opportunity to request additional participants in our surveillance camera registry. This registry allows us to quickly locate potential camera locations when we have an incident around town. It is entirely voluntary and the PD does not actually have access to view the cameras themselves, only their locations so that we can request footage if we think that it will be helpful for an investigation.

**Pursuant to Resolution R-32-2019, there is a time limit of five (5) minutes per person**

**Public Participation:** Deputy Mayor Zimmerman made a motion to open, 2nd Committeeman Legge. No one wished to speak

Deputy Mayor Zimmerman made a motion to close, 2nd Committeeman Legge. Roll Call: All were in Favor

A Presentation by Joe Henry of Hardenberg Insurance for "Put Safety on the Agenda" and the topic was Comorbidity.

ORDINANCE O-11-2019: BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF

MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$1,008,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$764,750; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

ORDINANCE O-12-2019: ORDINANCE AUTHORIZING THE ACCEPTANCE OF AN ACCESS EASEMENT FROM MANTUA TOWNSHIP FOR 115 BERRY LANE, SEWELL, NJ ALSO KNOWN AS BLOCK 158 LOT 3.04

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

ORDINANCE O-13-2019: AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA, CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2019

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

ORDINANCE O-14-2019: AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, ADOPTING THE AMENDED ROUTE 322-ROWAN WEST CAMPUS REGIONAL REDEVELOPMENT PLAN

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-111-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE HIRING OF STEPHEN WOLFSGRUBER TO THE RANK OF PATROL OFFICER WITH THE MANTUA TOWNSHIP POLICE DEPARTMENT

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-112-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE HIRING OF DREW SMICK TO THE RANK OF PATROL OFFICER WITH THE MANTUA TOWNSHIP POLICE DEPARTMENT

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-113-2019: A RESOLUTION OF THE TOWNSHIP OF MANTUA

AUTHORIZING THE RENEWAL OF LIQUOR LICENSE FOR THE 2019-2020  
LICENSING TERM FOR JOSEPH VILLARI, LIC. NO. 0810-33-005-005

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-114-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF  
THE TOWNSHIP OF MANTUA EXTENDING THE TAX DUE DATE FOR THE  
THIRD QUARTER 2019 PROPERTY TAXES

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-115-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF  
THE TOWNSHIP OF MANTUA AUTHORIZING TAX REFUNDS

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-116-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE  
APPOINTING DEBBIE GELLENTHIN TO SERVE ON THE MANTUA TOWNSHIP  
HISTORICAL COMMISSION

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-117 2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF  
THE TOWNSHIP OF MANTUA AUTHORIZING FORECLOSURE ACT  
OF 1948 AS AMENDED, AND ESTABLISHING THE TAX FORECLOSURE LIST  
OF LIENS TO BE FORECLOSED

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-118 2019: RESOLUTION RENEWING THE EXECUTION OF  
FIELD USE LICENSE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA  
AND THE MANTUA TOWNSHIP ATHLETIC ASSOCIATION

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R- 119-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANTUA AWARDDING A BID IN THE TOTAL AMOUNT  
OF \$168,706.25 TO SOUTH STATE, INC. FOR THE PROJECT KNOWN AS FY 2019  
RECONSTRUCTION OF EAST WARREN AVENUE

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-120-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF  
THE TOWNSHIP OF MANTUA AWARDDING A BID IN THE TOTAL AMOUNT OF

\$371,380.00 TO PAVING PLUS, LLC INC. FOR THE PROJECT KNOWN AS FY 2019 LOCAL ROAD PROGRAM

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R- 121-2019: RESOLUTION OF THE TOWNSHIP OF MANTUA EXECUTING A HOLD HARMLESS AGREEMENT WITH JEFFREY LEACH FOR THE RELEASE OF HIS TOWNSHIP ISSUED SERVICE FIREARM

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-122-2019: RESOLUTION OF THE TOWNSHIP OF MANTUA EXECUTING A HOLD HARMLESS AGREEMENT WITH BERTON BRUCKER FOR THE RELEASE OF HIS TOWNSHIP ISSUED SERVICE FIREARM

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

RESOLUTION R-123-2019: A RESOLUTION APPROVING ACQUISITION OF FARMLAND PRESERVATION DEVELOPMENT EASEMENTS ON LAND DESIGNATED AS BLOCK 265 LOT 11

Deputy Mayor Zimmerman made a motion to approve, 2<sup>nd</sup> Committeeman Legge  
Roll Call: All were in Favor

**Remarks from the Township Committee:**

Committeeman Layton asked if a letter could be sent to Dale Ledden for all his years of service with the Historical Commission.

Committeeman Legge asked Steve Alexander if he would get in touch with the Environmental Commission as they would like to plant wide flowers next year.

Deputy Mayor Zimmerman reminded everyone about the upcoming senior dinner as well as the Patriot Day ceremony at Chestnut Branch Park beginning at 8:30 a.m. on 9/11/19

Administrator Bielci noted that there is now a new senior board in the lobby of the building with all sorts of updated information for seniors. In addition, she noted that all the capital improvement will begin shortly such as new vehicles for the Police Department, carpeting in the municipal building and many other improvements throughout the town.

Mayor Scirrotto made a motion to pay the bills; 2<sup>nd</sup> by Deputy Mayor Zimmerman. All were in favor

Mayor Scirrotto made a motion to adjourn; 2<sup>nd</sup> by Deputy Mayor Zimmerman. All were in favor.

Respectfully submitted,

Pamela LeVine, Township Deputy Clerk