

**Township of Mantua
Workshop Meeting Agenda
August 19, 2019
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law:

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2019. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 2, 2019. Notice was also filed with the Township Clerk.

Roll Call:

Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Steven Alexander, Superintendent of Public Works, Chief Daren White

Approval of Minutes:

July 8, 2019

Motion _____ **Second** _____

Presentation:

Joe Henry, Hardenberg Insurance - Safety on the Agenda

Engineering Report:

Jon Bryson, Township Engineer

**Department of
Public Works Report:**

Steve Alexander, Superintendent of Public Works

Police Department Report:

Chief Darren White

Pursuant to Resolution R-32-2019, there is a time limit of five (5) minutes per person

Public Participation:

Motion to Open _____ **Second** _____

Motion to Close _____ **Second** _____

**ORDINANCE O-11-2019:
Adoption**

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$1,008,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$764,750; MAKING

CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Statement:

This Ordinance will authorize the sum of \$975,000.00 to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$42,000.00 which amount represents the required down payment, and \$196,000 which represents a grant from N.J.D.O.T. are hereby appropriated for the purposes stated in this bond ordinance.

Motion to open to Public: Motion _____ Second _____

Motion to Close to Public: Motion _____ Second _____

Motion to Adopt: Motion _____ Second _____

ORDINANCE O-12-2019:
Adoption

ORDINANCE AUTHORIZING THE ACCEPTANCE OF AN ACCESS EASEMENT FROM MANTUA TOWNSHIP FOR 115 BERRY LANE, SEWELL, NJ ALSO KNOWN AS BLOCK 158 LOT 3.04

Statement:

This Ordinance will grant the property owner of 115 Berry Lane a water/utility easement to install a single water service underground pipe to service their lot.

Motion to open to Public: Motion _____ Second _____

Motion to Close to Public: Motion _____ Second _____

Motion to Adopt: Motion _____ Second _____

ORDINANCE O-13-2019:
Adoption

AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA , CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2019

Statement:

The Township Committee of the Township of Mantua desires to amend its existing ordinance pertaining to salaries and compensation to employees of the Township of Mantua in accordance with the proposed 2019 municipal budget.

Motion to open to Public: Motion _____ Second _____

Motion to Close to Public: Motion _____ Second _____

Motion to Adopt: Motion _____ Second _____

ORDINANCE O- 14-2019:
Adoption

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, ADOPTING THE AMENDED ROUTE 322-ROWAN WEST CAMPUS REGIONAL REDEVELOPMENT PLAN

Statement:

This Ordinance will amend the Route 322-Rowan West Campus Regional Redevelopment Area

Motion to open to Public:

Motion _____ Second _____

Motion to Close to Public:

Motion _____ Second _____

Motion to Adopt:

Motion _____ Second _____

RESOLUTION R-111-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE HIRING OF STEPHEN WOLFSGRUBER TO THE RANK OF PATROL OFFICER WITH THE MANTUA TOWNSHIP POLICE DEPARTMENT

Statement:

This Resolution will approve the hiring of Stephen Wolfsgruber to the rank of patrol officer with the Mantua Township Police Department.

Motion _____ **Second** _____

RESOLUTION R-112-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE HIRING OF DREW SMICK TO THE RANK OF PATROL OFFICER WITH THE MANTUA TOWNSHIP POLICE DEPARTMENT

Statement:

This Resolution will approve the hiring of Drew Smick to the rank of patrol officer with the Mantua Township Police Department.

Motion _____ **Second** _____

Swearing In Ceremony :

Patrol Officer Wolfsgruber
Patrol Officer Smick

RESOLUTION R-113-2019:

A RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING THE RENEWAL OF LIQUOR LICENSE FOR THE 2019-2020 LICENSING TERM FOR JOSEPH VILLARI, LIC. NO. 0810-33-005-005

Statement:

This Resolution will authorize the Township to renew the 2019-2020 all liquor license for Joseph Villari, License No. 0810-33-005-005.

Motion _____ **Second** _____

RESOLUTION R-114-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA EXTENDING THE TAX DUE DATE FOR THE THIRD QUARTER 2019 PROPERTY TAXES

Statement:

As a result in the postponement of the certification of the tax rate, a delay in the printing and mailing of the 2019 tax bills has occurred. This Resolution will extend the due date for 3rd quarter taxes to September 20, 2019.

Motion _____ **Second** _____

RESOLUTION R-115-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX REFUNDS

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-116-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING DEBBIE GELLENTHIN TO SERVE ON THE MANTUA TOWNSHIP HISTORICAL COMMISSION

Statement:

The Township of Mantua will appoint Debbie Gellenthin to serve on the Historical Commission and will fill the vacancy due to the resignation of Dale Ledden.

Motion _____ **Second** _____

RESOLUTION R-117 2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING FORECLOSURE ACT OF 1948 AS AMENDED, AND ESTABLISHING THE TAX FORECLOSURE LIST OF LIENS TO BE FORECLOSED

Statement:

The Township of Mantua will initiate the foreclosure proceeding for in rem properties in effort to compel payment of taxes and increase the collection rate to lower the reserve for uncollected taxes.

Motion _____ **Second** _____

RESOLUTION R-118 2019:

RESOLUTION RENEWING THE EXECUTION OF FIELD USE LICENSE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE MANTUA TOWNSHIP ATHLETIC ASSOCIATION

Statement:

This Resolution will renew the field use lease agreement with Mantua Little League until December 31, 2019.

Motion _____ Second _____

RESOLUTION R- 119-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AWARDDING A BID IN THE TOTAL AMOUNT OF \$168,706.25 TO SOUTH STATE, INC. FOR THE PROJECT KNOWN AS FY 2019 FOR THE LOCAL ROAD PROGRAM

Statement:

This Resolution will award a contract in the amount of \$168,706.25 for the reconstruction of East Warren Avenue to South State, Inc.

Motion _____ **Second** _____

RESOLUTION R-120-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AWARDDING A BID IN THE TOTAL AMOUNT OF \$371,380.00 TO PAVING PLUS, LLC INC. FOR THE PROJECT KNOWN AS FY 2019 LOCAL ROAD PROGRAM

Statement:

This Resolution will award a contract in the amount of \$371,380.00 for the reconstruction of East Warren Avenue to Paving Plus

Motion _____ **Second** _____

RESOLUTION R- 121-2019:

RESOLUTION OF THE TOWNSHIP OF MANTUA EXECUTING A HOLD HARMLESS AGREEMENT WITH JEFFREY LEACH FOR THE RELEASE OF HIS TOWNSHIP ISSUED SERVICE FIREARM

Statement:

This Resolution will authorize a hold harmless agreement between the Township and Jeffrey Leach to indemnify the Township of Mantua from any claims relating to the possession and usage of the firearm.

Motion _____ **Second** _____

RESOLUTION R-122-2019:

RESOLUTION OF THE TOWNSHIP OF MANTUA
EXECUTING A HOLD HARMLESS AGREEMENT WITH BERTON
BRUCKER FOR THE RELEASE OF HIS TOWNSHIP ISSUED
SERVICE FIREARM

Statement:

This Resolution will authorize a hold harmless agreement between the Township and Berton Brucker to indemnify the Township of Mantua from any claims relating to the possession and usage of the firearm.

Motion _____ **Second** _____

RESOLUTION R-123-2019:

A RESOLUTION APPROVING ACQUISITION OF FARMLAND
PRESERVATION DEVELOPMENT EASEMENTS ON LAND
DESIGNATED AS BLOCK 265 LOT 11

Statement:

This Resolution will authorize Mantua Township to acknowledge the preservation of the above property located on Helig Road.

Motion _____ **Second** _____

RESOLUTION R-124-2019:

RESOLUTION ENDORSING THE APPLICATION & SUBMISSION
OF GRANT APPLICATION AND EXECUTION OF AGREEMENT
FOR MUNICIPAL AID FROM THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR LOCAL AID FOR THE
RECONSTRUCTION OF WEST WARREN AVENUE #00680

Statement:

This will authorize the Township to endorse the application & submission of a grant to the New Jersey Department of Transportation for local aid for the reconstruction of West Warren Avenue.

Motion _____ **Second** _____

RESOLUTION R-125-2019:

A RESOLUTION APPROVING A TAX EXEMPTION OF A TOTAL
DISABLED VETERAN ON REAL PROPERTY 303 REDBUD LANE,
BLOCK 56.01 Lot 16 AS WELL AS REFUNDING 2ND QUARTER
TAXES OF 2019 IN THE TOTAL AMOUNT OF \$601.07 ALSO
CANCELLING ALL TAXES THEREAFTER

Statement:

This Resolution will cancel taxes for a totally disabled veteran pursuant New Jersey State statute.

Motion _____ **Second** _____

RESOLUTION R-126-2019: A RESOLUTION APPROVING A TAX EXEMPTION OF A TOTAL DISABLED VETERAN ON REAL PROPERTY 160 MT. ROYAL ROAD, BLOCK 146 LOT 1.01 AS WELL AS CANCELING 2ND QUARTER TAXES OF 2019 IN THE TOTAL AMOUNT OF \$3,141.00

Statement:
This Resolution will cancel taxes for a totally disabled veteran pursuant New Jersey State statute.

Motion _____ Second _____

RESOLUTION R-127-2019: A RESOLUTION APPROVING A TAX EXEMPTION OF A TOTAL DISABLED VETERAN ON REAL PROPERTY 160 MT. ROYAL ROAD, BLOCK 146 LOT 1.01 AS WELL AS CANCELING 1ST AND 2ND QUARTER TAXES OF 2020 IN THE TOTAL AMOUNT OF \$3,361.84

Statement:
This Resolution will cancel taxes for a totally disabled veteran pursuant New Jersey State statute.

Motion _____ Second _____

RESOLUTION R-128-2019: A RESOLUTION APPROVING A TAX EXEMPTION OF A TOTAL DISABLED VETERAN ON REAL PROPERTY 254 S. MCCARTHY AVE. BLOCK 106 LOT 4 AS WELL AS CANCELING 3RD & 4TH QUARTER TAXES OF 2019 AND 1ST AND 2ND QUARTER TAXES OF 2020 IN THE TOTAL AMOUNT OF \$4,912.28

Statement:
This Resolution will cancel taxes for a totally disabled veteran pursuant New Jersey State statute.

Motion _____ Second _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: Motion _____ Second _____

Adjourn: Motion _____ Second _____

Announcements:

BILL LIST APPROVAL
August 19, 2019
(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Layton

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk