

Township of Mantua
Minutes of Workshop Meeting
July 8, 2019
Mantua Township Municipal Building
6:00 P.M.

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Steven Alexander, Superintendent of Public Works, Chief Darren White

Approval of Minutes: June 3, 2019

Deputy Mayor Zimmerman made a motion to approve, 2nd Committeeman Legge Committeewoman Lukens abstained. Roll Call: All were in Favor

Engineering Report: Mr. Bryson discussed that the Public Works Building has had the steel frame and roof completed at this time. Mr. Bryson also discussed that the 2018 Local Road Program on McAnally is in progress and that the paving has been completed on Old Landing Road and Fairview Avenues. The 2019 Local Road Program, Mr. Bryson noted that this project is scheduled to have a bid opening on 7/31/19.

Department of Public Works Report: Mr. Alexander noted that the Township has received a new shipment of Black and Blue Trash cans and that we are waiting for green cans to be delivered. Steve discussed that SJ Gas will be doing an extensive project in the area behind Walgreens. In addition Steve discussed that the department installed a below drain system on Hickory Ave along the side of the roadway as last winter ground water was flowing over the roadway and causing extreme icing conditions and that during the warmer weather, water was continuously draining over the roadway.

Mr. Alexander stated that 4 of our 5 new trucks have arrived and that all drivers have had training from the manufacturer on the Cab and body operations. Steve also noted that he has the lettering designed for the new trucks and that he hopes to have them lettered by the end of the week. Mr. Alexander discussed that Pam has started the process to obtain NJDEP dump stickers and once the stickers are received they will be putting the new trucks in service.

Mr. Alexander noted that he has reached out to Vince from the county to see if he could provide some help on streets that are overgrowing of vegetation. Steve made mention that the department has filled several washouts along various roadways from the heavy rain events that we have been having.

Mr. Alexander noted that the new building has a completed roof section and that the next step will be the sides.

Police Department Report: Chief White noted that Community service cleaned Lambs Road, Berkley Road, Tollhouse Plaza, Mantua Blvd., Center St., Chestnut Branch Park, Glassboro Road, Tyler Mill Road, Chestnut St., Pinebrook Drive, the Route 55 ramps and in Wenonah - Mantua Ave., Jefferson Ave., Maple St, Wenonah Park. The Chief also mentioned that both Detective Sergeant Brucker and Corporal Leach are officially retired. Mayor Scirrotto asked if we are doing a proclamation in the future. Chief White advised that it would be a great idea, however the officers are happy just quietly retiring.

Chief White also noted that the department has held a written test on May 29th, a PT test on June 8th and oral panel interviews. We have several good applicants and I expect to have recommendations shortly. In addition, the Chief discussed that the department is looking for SLEO III candidates to replace one of our current officers who is leaving to work at a school back in the town from where he just retired. The Chief also noted that they have interviewed a few interested candidates to serve as alternate crossing guards and that they would likely have to replace a full-time guard as well for next year.

Chief White noted that the JMT's Big Night Out was another success. Officers were present for security and to interact with the students/parents/teachers and noted that they had a table set up to hand out little trinkets and other small items. Chief White mentioned that there were several officers present at Wenonah's July 4th parade and festivities. They helped to provide security, traffic control, and just to interact with the residents. They were very well received last year and he wanted to make sure we continued to maintain our positive interactions.

The Chief went on to discuss that after the chaplain gear came in with a misspelling a while ago, the department finally got it back a couple days ago. The Chief noted that he has a meeting scheduled with the chaplains at the PD on the 11th to do some introductions and give them a tour of our facilities. Further, the Chief mentioned that the department just had an inspection of our facilities by the Juvenile Justice Commission yesterday. Although there are a few minor changes we need to make (one of which was a result of a recommendation specifically made by them the last time they were here, overall things went well. Darren advised that another one of their air conditioning units stopped functioning. We were advised that it needs to be replaced.

Lt. Butler has taken the reigns moving along with getting all of our accreditation stuff in order for our reassessment that is due at the end of this year. We moved to using a program called Power Standards. Instead of having all of the records in paper files, it is all done through Power DMS. It is a big investment of time up front, but will ultimately be worth it. Also, it is likely that the state chiefs will be requiring the program in the near future, so we are likely ahead of the curve.

The Chief noted that the administration and I attended a "Leadership of the Founding Fathers" event in Philadelphia hosted by the NJ State Association of Chiefs of Police. It was informative and interesting, basically consisting of touring the major attractions around Philadelphia with explanations of the difficulties these early founders had in creating the nation and the methods used to deal with them. In addition we attended a class at the Police and Security Expo, called Leadership for a Lifetime: How the Past Prepares Us for the Future. The Captain and I attended a class "Echoes of Columbine"

by the FBI that discussed the changes that have come about and continue to come about as a result of the school shootings, and one of the lieutenants attended a class about the human factors in lethal force encounters. In closing the Chief noted that all officers are also in the process of completing JIF classes on phishing attacks and cybersecurity

Pursuant to Resolution R-32-2019, there is a time limit of five (5) minutes per person

Public Participation: Deputy Mayor Zimmerman made a motion to open, 2nd Committeeman Legge.

Gregory Shast – 39 Silver creek Dr. – Mr. Shas inquired about the comparison of the cost and revenue of taking over the Wenonah police department. Administrator Bileci noted that there has been a significant increase to the budget since doing so. Mr. Shast also inquired if there was any float time between receiving taxes and the paying out of these taxes. Gayle Tschopp, CFO noted that the school taxes are paid monthly and the balance are paid quarterly. Mayor Scirrotto also noted that there has been no increase in state aid in the past 10 years.

Deputy Mayor Zimmerman made a motion to close, 2nd Committeeman Legge. Roll Call: All were in Favor

Presentation of the 2019 Budget was presented by Administrator Bileci.

ORDINANCE 9-2019: AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

ORDINANCE O-10-2019: AN ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS BLOCK 61, LOT 1C1263 ALSO KNOWN AS 1263 TRISTRAM CIRCLE

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

ORDINANCE O-11-2019: BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$1,008,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$764,750; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

ORDINANCE O-12-2019: ORDINANCE AUTHORIZING THE ACCEPTANCE OF AN ACCESS EASEMENT FROM MANTUA TOWNSHIP FOR 115 BERRY LANE, SEWELL, NJ ALSO KNOWN AS BLOCK 158 LOT 3.04

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

ORDINANCE O-13-2019: AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA, CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2019

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

ORDINANCE O- 14-2019: AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, ADOPTING THE AMENDED ROUTE 322-ROWAN WEST CAMPUS REGIONAL REDEVELOPMENT PLAN

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-100-2019: A RESOLUTION OF THE TOWNSHIP OF MANTUA TO CONDUCT A SELF-EXAMINATION OF BUDGET RESOLUTION

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-101-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-87-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING THE 2019 MUNICIPAL BUDGET

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-102-2019: RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$66,576.78 FILED BY TOTAL TURF EXPERIENCE, LLC FOR THE PROJECT KNOWN AS BLOCK 254.01 LOT 32.01

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-103-2019: A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A SOLAR PERMIT PROJECT FEE BE REFUNDED

FOR THE PROPERTY KNOWN AS 500 LESTERSHIRE DRIVE, SEWELL, NJ IN THE AMOUNT OF \$320.00

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-104-2019: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE AWARD OF AN EMERGENCY CONTRACT FOR THE RENTAL OF TRASH TRUCKS

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-105-2019: RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING PAMELA LeVINE AS TOWNSHIP REGISTRAR FOR THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-106-2019: RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$1,718,902.80 FILED BY LIDL US OPERATIONS, LLC, FOR THE PROJECT KNOWN AS BLOCK 200 LOT 1.02

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-107-2019: A RESOLUTION APPROVING THE CANCELLATION OF TAX INTEREST, PENALTIES AND FEES IN THE AMOUNT OF \$3,928.87 FOR BLOCK 147, LOTS 10, 17 & 31 SKYLINE CIRCLE IN ORDER TO SETTLE SEVERAL MUNICIPAL LIENS

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-108-2019: A RESOLUTION OF THE TOWNSHIP OF MANTUA RESCINDING THE 2019-2020 RENEWAL OF THE LIQUOR LICENSE FOR JOSEPH VILLARI – LICENSE NO. 081-033-005-005

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-109-2019: RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING AND APPROVING THE EXECUTION OF A REDEVELOPMENT AGREEMENT FOR THE ROUTE 55 REDEVELOPMENT AREA WITH THE FACTORY AT TOTAL TURF, LLC

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-110-2019: RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$26,743.30 FILED BY TOTAL TURF

EXPERIENCE, LLC FOR THE PROJECT KNOWN AS BLOCK 254.01 LOT 32.01 –
PHASE II – PARKING LOT IMPROVEMENTS

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

Remarks from the Township Committee:

Committeeman Layton noted that a nice job on the budget was done by everyone.

Mayor Scirrotto made a motion to pay the bills; 2nd by Deputy Mayor Zimmerman. All
were in favor

Mayor Scirrotto made a motion to adjourn; 2nd by Deputy Mayor Zimmerman. All were
in favor.

Respectfully submitted,

Pamela LeVine, Township Deputy Clerk