



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:**

Website:

Phone Number:

Mailing Address:

Email the UFB if not using Outlook **Municipality:** **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Peter		Scirrotto	12/31/2019	pscirrotto@mantuatownship.com

Chief Administrative Officer

Jennica		Bileci		jbileci@mantuatownship.com
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Chief Financial Officer

Gayle	L.	Tschopp		gtschopp@mantuatownship.com
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Municipal Clerk

Jennica		Bileci		jbileci@mantuatownship.com
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Registered Municipal Accountant

Michael	J	Welding		mwelding@bowmanlp.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Robert		Zimmerman	12/31/2021	rzimmerman@mantuatownship.com
John		Legge	12/31/2020	jlegge@mantuatownship.com
Eileen		Lukens	12/31/2019	elukens@mantuatownship.com
Shawn		Layton	12/31/2021	slayton@mantuatownship.com

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

<u>2018 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>					<u>Current Year 2019 Budget</u>		
	<u>Calendar Year</u> <u>Tax Rate</u>	<u>Calendar Year</u> <u>Tax Levy</u>	<u>% of</u> <u>Total Levy</u>	<u>Avg Residential</u> <u>Taxpayer Impact</u>	<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
Municipal Purpose Tax	\$0.68	\$9,068,799.70	20.07%	\$1,397.93	Municipal Purpose Tax	ACTUAL	\$9,277,914.79
Municipal Library	\$0.00	\$0.00	0.00%	\$0.00	Municipal Library	ACTUAL	\$0.00
Municipal Open Space	\$0.02	\$266,800.00	0.59%	\$39.12	Municipal Open Space	ACTUAL	\$272,000.00
Fire Districts (avg. rate/total levies)	\$0.08	\$1,110,122.00	2.46%	\$172.94	Fire Districts (total levies)	ESTIMATED	\$1,209,190.00
Other Special Districts (total levies)	\$0.00	\$0.00	0.00%	\$0.00	Other Special Districts (total levies)	ACTUAL	\$0.00
Local School District	\$1.04	\$13,841,847.00	30.64%	\$2,137.04	Local School District	ACTUAL	\$13,893,483.00
Regional School District	\$0.79	\$10,569,790.00	23.39%	\$1,632.64	Regional School District	ACTUAL	\$10,694,524.00
County Purposes	\$0.68	\$9,089,784.48	20.12%	\$1,404.11	County Purposes	ACTUAL	\$9,272,000.00
County Library	\$0.05	\$666,858.50	1.48%	\$102.94	County Library	ACTUAL	\$681,000.00
County Board of Health	\$0.00	\$0.00	0.00%	\$0.00	County Board of Health	ACTUAL	\$0.00
County Open Space	\$0.05	\$568,388.61	1.26%	\$102.94	County Open Space	ACTUAL	\$580,000.00
Other County Levies (total)	\$0.00	\$0.00	0.00%	\$0.00	Other County Levies (total)	ACTUAL	\$0.00
Total (Calendar Year 2018 Budget)	3.395	\$45,182,390.29	100.00%	\$6,989.66	Total ESTIMATED amount to be raised by taxes		\$45,880,111.79
Total Taxable Valuation as of October 1, 2018 <u>\$1,336,030,600.00</u> (To be used to calculate the current year tax rate)					Revenue Anticipated, Excluding Tax Levy <u>6,132,874.35</u>		
Current Year Average Residential Assessment <u>\$205,881.00</u>					Budget Appropriations, before Reserve for Uncollected Taxes <u>14,263,786.35</u>		
<u>Prior Year to Current Year Comparison</u>					Total Non-Municipal Tax Levy <u>\$36,602,197.00</u>		
<u>Comparison - Municipal Purposes Tax Rate</u>					Amount to be Raised by Taxes - Before RUT <u>\$44,733,109.00</u>		
Prior Year	Current Year	% Change (+/-)			Reserve for Uncollected Taxes (RUT) <u>\$1,147,002.79</u>		
0.679	0.690	1.62%			Total Amount to be Raised by Taxes <u>\$45,880,111.79</u>		
<u>Comparison - Municipal Purposes Tax Levy</u>					% of Tax Collections used to Calculate RUT <u>97.50%</u>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		If % used exceeds the actual collection % then reference the statutory exception used		
\$9,068,799.70	\$9,277,914.79	2.31%	\$209,115.09		<u>Tax Collections - ACTUAL as of Prior Year</u>		
<u>Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)</u>					Total Tax Revenue, Collections CY 2018 <u>9,439,499.11</u>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		Total Tax Levy, CY 2018 <u>9,068,799.70</u>		
\$1,397.93	\$1,420.58	1.62%	\$22.65		% of Taxes Collected, CY 2018 <u>104.09%</u>		
Sheet UFB-1					Delinquent Taxes - December 31, 2018 <u>\$646,625.52</u>		

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	-3.41%	(\$44,805.00)	\$1,312,275.00	\$1,267,470.00	\$1,250,000.00	\$17,470.00						
08	Local Revenue	-15.50%	(\$101,982.82)	\$657,982.82	\$556,000.00	\$556,000.00	\$0.00						
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$1,217,018.00	\$1,217,018.00	\$1,217,018.00	\$0.00						
08	Uniform Construction Code Fees	-5.85%	(\$19,893.00)	\$339,893.00	\$320,000.00	\$320,000.00	\$0.00						
	Special Revenue Items w/ Prior Written Consent												
11	Shared Services Agreements	-12.33%	(\$28,277.16)	\$229,306.16	\$201,029.00	\$201,029.00	\$0.00						
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
10	Public and Private Revenue	16.13%	\$31,577.13	\$195,723.22	\$227,300.35	\$227,300.35	\$0.00						
08	Other Special Items	105.54%	\$881,389.45	\$835,137.55	\$1,716,527.00	\$1,716,527.00	\$0.00						
15	Receipts from Delinquent Taxes	0.27%	\$1,705.02	\$643,294.98	\$645,000.00	\$645,000.00	\$0.00						
	Amount to be raised by taxation												
07	Local Tax for Municipal Purposes	-1.61%	(\$156,384.32)	\$9,706,299.11	\$9,549,914.79	\$9,277,914.79	\$272,000.00						
07	Minimum Library Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
54	Open Space Levy Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
07	Addition to Local District School Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
08	Deficit General Budget	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	Total	3.72%	\$563,329.30	\$15,136,929.84	\$15,700,259.14	\$15,410,789.14	\$289,470.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
20	6.00	6.00	17.39%	\$121,714.00	\$700,015.00	\$821,729.00	\$784,654.00	\$37,075.00	\$0.00						
21	1.00	3.00	31.62%	\$40,379.00	\$127,721.00	\$168,100.00	\$168,100.00	\$0.00	\$0.00						
22	2.00	6.00	4.38%	\$9,257.00	\$211,371.00	\$220,628.00	\$220,628.00	\$0.00	\$0.00						
23	0.00	0.00	2.14%	\$57,000.00	\$2,668,000.00	\$2,725,000.00	\$2,725,000.00	\$0.00	\$0.00						
25			1.89%	\$60,941.34	\$3,218,160.66	\$3,279,102.00	\$3,192,872.00	\$86,230.00	\$0.00						
26			4.46%	\$73,756.79	\$1,653,488.56	\$1,727,245.35	\$1,618,000.00	\$109,245.35	\$0.00						
27	0.00	1.00	-12.39%	(\$5,889.00)	\$47,525.00	\$41,636.00	\$41,636.00	\$0.00	\$0.00						
28	2.50		-10.10%	(\$28,300.00)	\$280,150.00	\$251,850.00	\$91,850.00	\$0.00	\$160,000.00						
29	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
30	0.00	0.00	0.00%	\$0.00	\$31,000.00	\$31,000.00	\$31,000.00	\$0.00	\$0.00						
31	0.00	0.00	1.06%	\$5,800.00	\$547,200.00	\$553,000.00	\$553,000.00	\$0.00	\$0.00						
32	0.00	0.00	3.51%	\$25,436.00	\$724,564.00	\$750,000.00	\$750,000.00	\$0.00	\$0.00						
35	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
36	0.00	0.00	6.19%	\$85,174.78	\$1,376,445.22	\$1,461,620.00	\$1,461,620.00	\$0.00	\$0.00						
37	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
42	0.00	0.00	-16.01%	(\$38,332.00)	\$239,381.00	\$201,049.00	\$201,049.00	\$0.00	\$0.00						
43	2.00	5.00	6.70%	\$14,350.00	\$214,090.00	\$228,440.00	\$228,440.00	\$0.00	\$0.00						
44	0.00	0.00	170.21%	\$80,000.00	\$47,000.00	\$127,000.00	\$127,000.00	\$0.00	\$0.00						
45	0.00	0.00	34.19%	\$498,325.00	\$1,457,532.00	\$1,955,857.00	\$1,826,387.00	\$0.00	\$129,470.00						
46	0.00	0.00	0.00%	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00						
48	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
50	0.00	0.00	10.13%	\$105,506.98	\$1,041,495.81	\$1,147,002.79	\$1,147,002.79	\$0.00	\$0.00						
55	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
Total	13.50	21.00	7.57%	\$1,105,119.89	\$14,595,139.25	\$15,700,259.14	\$15,178,238.79	\$232,550.35	\$289,470.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2018 Value)				Property Tax Assessments - Exempt Properties (October 1, 2018 Value)			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land			0.00%	15A Public Schools			0.00%
2 Residential			0.00%	15B Other Schools			0.00%
3A/3B Farm			0.00%	15C Public Property			0.00%
4A Commercial			0.00%	15D Church and Charities			0.00%
4B Industrial			0.00%	15E Cemeteries & Graveyards			0.00%
4C Apartments			0.00%	15F Other Exempt			0.00%
5A/5B Railroad			0.00%				
6A/6B Business Personal Property			0.00%				
Total	0	\$0.00	0.00%	Total	0	\$0.00	0.00%
Average Ratio (%), Assessed to True Value							
Equalized Valuation, Taxable Properties				\$0.00			
Total # of property tax appeals filed in 2018				County Tax Board			
				State Tax Court			
Number of 2018 County Tax Board decisions appealed to Tax Court							
Number of pending property tax appeals in State Tax Court							
Amount paid out by municipality for tax appeals in 2018							

Percentage of Exempt vs.
Non-Exempt Properties #DIV/0!

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2018 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

**USER FRIENDLY BUDGET SECTION
Long Term Tax Exemptions**

Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions				
Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2018 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2018 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2018 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2018 Total Tax Rate
Total Turf	Comm./Indust	\$0.00	\$0.00	\$0.00															
White Oaks	Aff. Housing	\$37,776.32	\$4,082,800.00	\$138,325.26															
Rejals Oaks	Aff. Housing	\$17,278.37	\$3,190,000.00	\$108,977.20															
Total Long Term Exemptions - Column Total		55,054.69	7,272,800.00	246,402.46	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00
Mark "X" if Grand Total															Total Long Term Exemptions - GRAND TOTAL		\$55,054.69	\$7,272,800.00	\$246,402.46

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	0.00	5.00	25,700.00	\$22,000.00	\$0.00	\$0.00	\$0.00	\$3,700.00
Supervisory Staff (Department Heads & Managers)	6.00	2.00	662,689.00	\$492,862.00	\$0.00	\$25,772.00	\$87,768.00	\$56,287.00
Police Officers (Including Superior Officers)	29.00	0.00	4,273,649.00	\$2,576,678.00	\$234,500.00	\$726,400.00	\$486,778.00	\$249,293.00
Fire Fighters (Including Superior Officers)	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
All Other Union Employees not listed above	20.00	0.00	1,750,779.00	\$964,505.00	\$138,000.00	\$107,985.00	\$426,934.00	\$113,355.00
All Other Non-Union Employees not listed above	10.00	36.00	1,215,197.00	\$844,605.00	\$0.00	\$123,963.00	\$194,264.00	\$52,365.00
Totals	65.00	43.00	7,928,014.00	\$4,900,650.00	\$372,500.00	\$984,120.00	\$1,195,744.00	\$475,000.00

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

NO

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	20.00	\$10,661.71	\$213,234.20	17.75	\$11,175.54	\$198,365.84
Parent & Child	3.00	\$21,295.92	\$63,887.76	5.00	\$17,685.92	\$88,429.60
Employee & Spouse (or Partner)	10.00	\$26,559.25	\$265,592.50	7.00	\$23,328.20	\$163,297.40
Family	27.00	\$32,254.36	\$870,867.72	26.50	\$32,132.77	\$851,518.41
Employee Cost Sharing Contribution (enter as negative -)			(\$224,064.57)			(\$240,686.65)
Subtotal	60.00		\$1,189,517.61	56.25		\$1,060,924.59
Elected Officials - Health Benefits - Annual Cost						
Single Coverage	0	\$0.00	\$0.00			\$0.00
Parent & Child	0	\$0.00	\$0.00			\$0.00
Employee & Spouse (or Partner)	0	\$0.00	\$0.00			\$0.00
Family	0	\$0.00	\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)			\$0.00			
Subtotal	0.00		\$0.00	0.00		\$0.00
Retirees - Health Benefits - Annual Cost						
Single Coverage	6	\$7,310.04	\$43,860.24	6	\$7,296.00	\$43,776.00
Parent & Child	2	\$20,058.00	\$40,116.00	3	\$15,284.04	\$45,852.12
Employee & Spouse (or Partner)	23	\$17,392.20	\$400,020.60	21	\$18,012.00	\$378,252.00
Family	11	\$30,135.05	\$331,485.55	11	\$30,876.00	\$339,636.00
Employee Cost Sharing Contribution (enter as negative -)			\$0.00			\$0.00
Subtotal	42.00		\$815,482.39	41.00		\$807,516.12
GRAND TOTAL	102.00		\$2,005,000.00	97.25		\$1,868,440.71

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

No

Is prescription drug coverage provided by the SHBP (Yes or No)?

No

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

			Current Year	2020	2021	All Additional Future
Gross Debt	Deductions	Net Debt	Budget	Budget	Budget	Years' Budgets
Local School Debt	\$1,710,000.00	\$1,710,000.00				
Regional School Debt	\$6,575,994.16	\$6,575,994.16				
Utility Fund Debt						
0		\$0.00				
0		\$0.00				
0		\$0.00				
0		\$0.00				
0		\$0.00				
0		\$0.00				
Municipal Purposes						
Debt Authorized	\$0.00	\$0.00				
Notes Outstanding	\$3,374,400.00	\$3,374,400.00				
Bonds Outstanding	\$6,278,000.00	\$6,278,000.00				
Loans and Other Debt	\$27,066.21	\$27,066.21				
Total (Current Year)	\$17,965,460.37	\$8,285,994.16				
Population (2010 census)	<u>15,217</u>					
Per Capita Gross Debt	<u>\$1,180.62</u>					
Per Capita Net Debt	<u>\$636.10</u>					
3 Yr. Average Property Valuation		<u>\$1,406,007,439.00</u>				
Net Debt as % of 3 Year Avg Property Valuation		<u>0.69%</u>				
Utility Fund - Principal						
Utility Fund - Interest						
Bond Anticipation Notes - Principal						
Bond Anticipation Notes - Interest						
Bonds - Principal						
Bonds - Interest						
Loans & Other Debt - Principal						
Loans & Other Debt - Interest						
Total			\$0.00	\$0.00	\$0.00	\$0.00
Total Principal			\$0.00	\$0.00	\$0.00	\$0.00
Total Interest			\$0.00	\$0.00	\$0.00	\$0.00
% of Total Current Year Budget			0.00%			
Description	Debt Not Listed Above					
Total Guarantees - Governmental						
Total Guarantees - Other						
Total Capital/Equipment Leases						
Total Other						
Bond Rating	<u>Moody's</u>	<u>Standard & Poors</u>	<u>Fitch</u>			
Rating		AA-				
Year of Last Rating		2014				
Mark "X" if Municipality has no bond rating						

USER FRIENDLY BUDGET SECTION - Notes

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