

**Township of Mantua
Workshop Meeting Agenda
June 3, 2019
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2019. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 2, 2019. Notice was also filed with the Township Clerk.

Roll Call: Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Steven Alexander, Superintendent of Public Works, Chief Daren White

Approval of Minutes: May 20, 2019

Motion _____ **Second** _____

Proclamations: Proclamation recognizing June 4th as "Tourette Syndrome Awareness Day"

Engineering Report: Jon Bryson, Township Engineer

Department of Public Works Report: Steve Alexander, Superintendent of Public Works

Police Department Report: Chief Darren White

Pursuant to Resolution R-32-2019, there is a time limit of five (5) minutes per person

Public Participation: **Motion to Open** _____ **Second** _____

Motion to Close _____ **Second** _____

ORDINANCE 9-2019:
First Reading

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Statement:

The Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions. N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years.

Motion _____ **Second** _____

ORDINANCE O-10-2019:
First Reading

AN ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING
AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY
LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF
MANTUA AS BLOCK 61, LOT 1C1263 ALSO KNOWN AS 1263
TRISTRAM CIRCLE

Statement:

This Ordinance will release the deed restriction as requested by the property owner from the encumbrances of the affordable housing deed restrictions.

Motion _____ **Second** _____

RESOLUTION R-87-2019:
(Inside the Budget)

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA INTRODUCING THE 2019 MUNICIPAL
BUDGET

Statement:

This Resolution is to introduce the 2019 Mantua Township Municipal Local Budget. A public hearing and final consideration on the budget is scheduled for Monday, July 8, 2019 at 6:00 p.m. in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051 at which time and place interested parties will be given the opportunity to be heard. Copies of the budget can be obtained in the Office of the Township Clerk during normal business hours.

Motion _____ **Second** _____

RESOLUTION R-88-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA AUTHORIZING TAX REFUNDS

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-89-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE AWARD OF AN EMERGENCY CONTRACT FOR THE RENTAL OF TRASH TRUCKS

Statement:

This Resolution will authorize an emergency contract with Big Truck rental for the rental of 4 trash trucks in the total amount of \$42,268.67. The cost of the rental will be reimbursed to the Township by the Joint Insurance Fund (JIF).

Motion _____ **Second** _____

RESOLUTION R-90-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REJECTING ALL BIDS FOR THE PROJECT KNOWN AS PICKEBALL COURT IMPROVEMENTS

Statement:

This Resolution will reject all bids submitted for the Pickleball Court Improvement due to them all exceeding the budget for the project.

Motion _____ **Second** _____

RESOLUTION R-91-2019:

A RESOLUTION APPROVING AND AUTHORIZING MECHANICS LIEN ON REAL PROPERTY LOCATED IN THE TOWNSHIP OF MANTUA KNOWN AS 85 BRIAR PATCH LANE, FOR MAINTENANCE WORK AUTHORIZED BY THE TOWNSHIP OF MANTUA

Statement:

The Township Committee wishes to lien this property for work that was performed to maintain the property as the property owner(s) were in violation of the Property Maintenance Code

Motion _____ **Second** _____

RESOLUTION R-92-2019:

RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF MANTUA AND MANTUA TOWNSHIP POLICE CAPTAIN JEFF FERRY

Statement:

The Township Committee of the Township of Mantua desires to approve a Memorandum of Understanding by and between the Township of Mantua and Mantua Township Police Captain Jeff Ferry.

Motion _____ **Second** _____

RESOLUTION R-93 -2019:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING KEVIN HOWARTH AS THE ZONING OFFICER

Statement:

This Resolution will authorize the Township to appoint a Zoning Officer as a result of a vacancy within this department.

Motion _____ **Second** _____

RESOLUTION R-94-2019:

A RESOLUTION OF THE TOWNSHIP OF MANTUA
AUTHORIZING THE RENEWAL OF LIQUOR LICENSES FOR THE
2019-2020 LICENSING TERM

Statement:

This Resolution will authorize the Township to renew all consumption, distribution and club liquor licenses for the 2019-2020 licensing year.

Motion _____ **Second** _____

RESOLUTION R-95-2019:

A RESOLUTION APPROVING THE LEASE AGREEMENT FOR THE
MANTUA POLICE DEPARTMENT FACILITY FROM THE
BOROUGH OF WENONAH

Statement:

This Resolution will authorize the Mantua Township Detective Bureau to operate their department and lease the space inside the Borough of Wenonah's former police department.

Motion _____ **Second** _____

RESOLUTION R-96-2019:

A RESOLUTION OF THE TOWNSHIP COMMITTEE
APPROVING THE REDUCTION OF A PERFORMANCE BOND TO A
NEW AMOUNT OF \$206,279.50 FOR THE PROJECT KNOWN AS
COUNTRY GARDENS – PHASE 4A

Statement:

This Resolution will authorize a reduction in the performance bond that was posted by Country Gardens – Phase 4A located at Block 242.03 lot 74. The reduction was as a result of the contractor completing a substantial amount of the bonded items in the project.

Motion _____ **Second** _____

RESOLUTION R-97-2019

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA ADOPTING AN EMERGENCY
TEMPORARY BUDGET IN ACCORDANCE WITH N.J.S.A. 40A:4-20

Statement:

The Township Committee adopted a Temporary Budget as the 2019 Mantua Township Municipal Budget has not yet been adopted a Temporary Emergency Budget is needed.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: Motion _____ Second _____

Adjourn: Motion _____ Second _____

Announcements:

BILL LIST APPROVAL
June 3, 2019
(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Layton

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk