

**Township of Mantua  
Workshop Meeting Agenda  
April 1, 2019  
Mantua Township Municipal Building  
6:00 P.M.**

**Call to order:**

**Pledge to the flag:**

**Observance of a Moment of Silence:**

**Sunshine Law:** As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2019. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 2, 2019. Notice was also filed with the Township Clerk.

**Roll Call:** Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Steven Alexander, Superintendent of Public Works, Chief Daren White

**Approval of Minutes:** March 18, 2019

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Engineering Report:** Jon Bryson, Township Engineer

**Department of Public Works Report:** Steve Alexander, Superintendent of Public Works

**Police Department Report:** Chief Darren White

**Pursuant to Resolution R-32-2019, there is a time limit of five (5) minutes per person**

**Public Participation:** **Motion to Open** \_\_\_\_\_ **Second** \_\_\_\_\_

**Motion to Close** \_\_\_\_\_ **Second** \_\_\_\_\_

**ORDINANCE O-5-2019 Adoption** AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 375 TOWING; §375-11. FEES OF THE CODE OF THE TOWNSHIP OF MANTUA

**Statement:**  
This Ordinance will amend the Towing Fee section of the Township Code to increase the rates due to new costly regulations adopted by both the state and federal agencies.

**Motion to open to Public:** Motion\_\_\_\_\_ Second\_\_\_\_\_

**Motion to Close to Public:** Motion\_\_\_\_\_ Second\_\_\_\_\_

**Motion to Adopt:** Motion\_\_\_\_\_ Second\_\_\_\_\_

**ORDINANCE O-6-2019:  
Adoption** AN ORDINANCE OF THE TOWNSHIP OF MANTUA  
COMMISSIONS ARTICLE VI. HISTORICAL COMMISSION OF  
THE CODE OF THE TOWNSHIP OF MANTUA

**Statement:**

This Ordinance will amend the Municipal Code for the Historical Commission to increase the amount of their members to 15.

**Motion to open to Public:** Motion\_\_\_\_\_ Second\_\_\_\_\_

**Motion to Close to Public:** Motion\_\_\_\_\_ Second\_\_\_\_\_

**Motion to Adopt:** Motion\_\_\_\_\_ Second\_\_\_\_\_

**ORDINANCE O-7-2019  
Introduction** AN ORDINANCE OF THE TOWNSHIP OF MANTUA  
AMENDING CHAPTER 375 TOWING  
OF THE CODE OF THE TOWNSHIP OF MANTUA

**Statement:**

This Ordinance will amend the Towing section of the Township Code to allow for the license renewal to be for a three year period.

Motion\_\_\_\_\_ Second\_\_\_\_\_

**RESOLUTION R-63-2019:** RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF MANTUA AUTHORIZING TAX AND REFUNDS

**Statement:**

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

**Motion \_\_\_\_\_ Second \_\_\_\_\_**

**RESOLUTION R-64-2019:** A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE  
AUTHORIZING A HOUSING INSPECTION FEE BE REFUNDED  
FOR THE PROPERTY KNOWN AS 12 CRESCENT HOLLOW DRIVE,  
SEWELL, NJ IN THE AMOUNT OF \$60.00

**Statement:**

This Resolution will refund a construction housing inspection fee that was received by the Construction Department for a housing inspection that was cancelled.

**Motion \_\_\_\_\_ Second \_\_\_\_\_**

RESOLUTION R-65-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE ACCEPTING QUOTE AND AWARDING A CONTRACT TO NEW LIFE LANDSCAPING FOR LAWN MAINTENANCE SERVICES

**Statement:**

This Resolution will award a contract for lawn maintenance services for both Eli McCarson Park as well as the Municipal Complex.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-66-2019:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING AN AMENDMENT TO THE FIELD USE LICENSE AGREEMENT WITH MANTUA LITTLE LEAGUE

**Statement:**

This Resolution will amend the Field Use Agreement between the Township of Mantua and Mantua Little League.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Remarks from the Township Committee:**

**Remarks from the Township Solicitor:**

**Remarks from the Township Administrator:**

**Approval of the Bill List:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Adjourn:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Announcements:**

**BILL LIST APPROVAL**  
**April 1, 2019**  
**(Three signatures are required)**

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**Mayor Pete Scirrotto**

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**Deputy Mayor Robert Zimmerman**

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**Committeeman Layton**

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**Committeeman John Legge**

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**Committeewoman Lukens**

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

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**Jennica Bileci, Township Clerk**