

Township of Mantua
Minutes
Meeting November 19, 2018
Mantua Township Municipal Building
6:00 P.M.

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 3:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Steven Alexander, Superintendent of Public Works, Chief Darren White

Approval of Minutes: October 15, 2018

Deputy Mayor Zimmerman made a motion to approve, 2nd Committeeman Legge
Roll Call: All were in Favor

Approval of Minutes: October 30, 2018

Deputy Mayor Zimmerman made a motion to approve, 2nd Committeewoman Lukens
Committeeman Legge Abstained. Roll Call: All were in Favor

Engineering Report: Mr. Bryson noted that the Wawa on Woodbury/Glassboro Road has requested the release of their performance bond and a maintenance bond put in place. Mr., Bryson discussed that the Public Works Building was put out for bid and that the bids received were over budget. The Administrator is negotiating pricing with the lowest bidder. Mr. Bryson noted that there was a preconstruction meeting for the Tylers Mill Road phase 3 project and that this project is due to be completed the first week in December. In regards to the Local Road program, Mr., Bryson discussed that the paving work has been done on Old Landing and Fairview Avenues.

Department Public Works Report: Mr. Alexander noted that a resident dropped of a lunch tray to the Public Works Garage thanking our employees for the hard work they have been doing. In addition, Steve noted that the newly hired asst. mechanic started today. Steve discussed that a fence was installed at the old cemetery as well a gate at McCarson Park was installed. In addition, Steve mentioned that the garage break room had a mold inspection due to a leak in the roof and suggestions have been made in order to control the situation. Mr. Alexander discussed that a keypad lock was installed on the breakroom door at public works building and that each employee will have a different 4 digit code. Steve noted that there was a problem with the old senior bus and a decision was made that in the future the Old bus will not venture more than 20 minutes outside of the township boundary. Mr. Alexander discussed that the department will be moving

forward with another phase of the compost cleanup and that the contractor should be starting by December. Deputy mayor Zimmerman inquired about the tennis courts. MR. Alexander advised that he has spoken to a company that advised the cracks cannot be fixed. However they are looking into doing an overlay on the courts. This would also allow a pickle ball court to be put in place. Mr., Alexander discussed that he will look more into this and that at budget time an allocation for this project might have to be done.

Police Department Report: Chief White noted that they did have community service show up one day this past month and that they were able to work on Berkley Road. In addition, some officers helped out with Safe Streets in order to get Breakneck Road cleaned up. Chief White discussed that the speed signs have been out in areas around the schools, Main Street, Center St., Tyler Mill Road, and Mantua Blvd. and that the trailer has been consistently out and rotated in various locations. Chief White noted that he is still working with Wenonah's IT personnel to get a secure connection up and running between Wenonah PD's old headquarters building in order to move out detectives there. As soon as this is accomplished we can start the move. In addition, Darren noted that all of our newly hired officers are finished with their field training and are assigned to shifts. In addition, Darren noted that the Department will be accepting applications for both the class 2 and class 3 positions until the 21st. The class 3 applicant is a soon-to-be retired chief from Logan and will be great in the position. We will need additional firearms and radios, which are costly, and are in the process of making arrangements for everything. Chief White discuss that the chaplain training took place on October 22nd and 23rd and that he has reached out to everybody who attended to set up face to face meetings to discuss the best way to proceed. The Chief discussed that all of the body cameras are in and Lt. Grady is in the process of getting everything sorted out in order to begin using them. There is training for everybody on December 5th and it should not be much longer after that. In addition, Darren advised that he is still waiting on install dates from B-Safe for the door and camera systems. Darren also noted that both Mantua and Wenonah were very appreciative once again this year with officers handing out Halloween candy, especially in Wenonah where this was the first time officers did something like that. Also discussed by the Chief is that they have about \$1000 to donate as a result of Movember. All officers will be clean shaven after the Movember winner is selected at the end of the month. The Department held a thank you meet-and-greet this past month where anybody who had donated to the Canine Unit could stop in for a personal thank you and to hang out with the three dogs. It was not a huge event, but allowed us to have some good conversations with those who support the unit. People donate money to the dogs all year, so we figured it was the least we could do. Darren made mention that Sgt. Murphy recently attended a very detailed active shooter train-the-trainer class. We will be using the knowledge acquired, along with his tactical knowledge obtained through being a member of the SWAT team, to start some more detailed hands on active shooter training. I am hoping to obtain some equipment that will allow more realistic training scenarios and will be coordinating with Sgt. Murphy. Mayor Scirrotto inquired to the Chief about a coin drop that was had by Wenonah. The Chief agreed that these are dangerous events but did not want to cancel this as this has been something that they have been doing for many years. It will be further discussed at a later time.

Public Portion: Deputy Mayor Zimmerman made a motion to open, 2nd Committeeman Legge. No one wished to speak. Deputy Mayor Zimmerman made a motion to close, 2nd Committeeman Legge. Roll Call: All were in Favor

ORDINANCE O-4-2018: BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$975,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$798,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

ORDINANCE O-12-2018: AN ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS BLOCK 61, LOT 1C1140 ALSO KNOWN AS 1140 TRISTRAM CIRCLE

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

ORDINANCE 13-2018: AN ORDINANCE TO AMEND THE "CODE OF THE TOWNSHIP OF MANTUA", CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2018

Deputy Mayor Zimmerman made a motion to introduce, 2nd Committeeman Legge
Committeeman Layton Abstained. Roll Call: All were in Favor

ORDINANCE 14-2018: AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 7. BOARDS, COMMITTEES AND COMMISSIONS ARTICLE VIII. RECREATION COMMITTEE OF THE CODE OF THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to introduce, 2nd Committeeman Legge
Roll Call: All were in Favor

Mayor Scirrotto called for a consented agenda for Resolutions R-142-2018 to Resolution R-156-2018. Deputy Mayor Zimmerman made a motion to approve, seconded by Committeeman Legge. All were in favor

RESOLUTION R-142-2018: A RESOLUTION APPOINTING PATROLMAN JESSE BAIR AS A ALTERNATE MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER FOR THE TOWNSHIP OF MANTUA

RESOLUTION R- 144-2018: RESOLUTION APPOINTING SERGEANT BRIAN GRADY AS THE MANTUA TOWNSHIP EMERGENCY MANAGEMENT COORDINATOR AND APPOINTING NICK LAMANA AND DANIEL HAUSS AS DEPUTY EMERGENCY MANAGEMENT COORDINATORS

RESOLUTION R-145-2018: RESOLUTION OF THE TOWNSHIP OF MANTUA ENDORSING THE APPLICATION & SUBMISSION OF GRANT APPLICATION AND EXECUTION OF AGREEMENT FOR MUNICIPAL AID FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR LOCAL AID FOR THE RESURFACING OF BETHEL MILL ROAD #00519

RESOLUTION R-146-2018: RESOLUTION ENDORSING THE APPLICATION & SUBMISSION OF GRANT APPLICATION AND EXECUTION OF AGREEMENT FOR MUNICIPAL AID FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR LOCAL AID FOR THE RECONSTRUCTION OF EAST WARREN AVENUE #00513

RESOLUTION R-147-2018: A RESOLUTION OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, AND STATE OF NEW JERSEY, TO CREATE A DEDICATION BY RIDER TRUST FUND FOR RECEIPT AND DISBURSEMENT OF MONIES COLLECTED FOR DONATIONS MADE TO THE MANTUA TOWNSHIP VETERAN'S COMMISSION

RESOLUTION R-148-2018: RESOLUTION AMENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF MANTUA AND CHIEF DARREN WHITE

RESOLUTION R-149-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ACCEPTING AND APPROVING THE CORRECTIVE ACTION PLAN FOR THE TOWNSHIP OF MANTUA FOR THE AUDIT YEAR 2017

RESOLUTION R-150-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AMENDING R-131-2018 TO REFLECT THE CORRECTED AMOUNT OF SETTLEMENT FUNDS TO TRANSFER TO THE COUNTRY GARDENS HOA

RESOLUTION R-151-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO MAKE CERTAIN BUDGET TRANSFERS BETWEEN BUDGET APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-45.38

RESOLUTION R-152-2018: A RESOLUTION APPROVING A TAX EXEMPTION OF A TOTAL DISABLED VETERAN ON REAL PROPERTY 37 BEAR CREEK DRIVE, BLOCK 52.01 LOT 38 AS WELL AS CANCELING THE 1ST AND 2ND QUARTER TAXES OF 2019 IN THE TOTAL AMOUNT OF \$4,245.52

RESOLUTION R-153-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AWARDDING A BID IN THE TOTAL AMOUNT OF \$67,500.00 TO WINCHESTER ROOFING CORPORATION FOR THE PROJECT KNOWN AS DPW FACILITY- ROOF REPLACEMENT

RESOLUTION R-154-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE APPROVING THE FINDINGS IF THE CALENDAR YEAR 2018 BEST PRACTICES INVENTORY PROCEDURE

RESOLUTION R-155-2018: A RESOLUTION OF THE TOWNSHIP OF MANTUA,
COUNTY OF GLOUCESTER, AUTHORIZING THE EXECUTION OF A
COMMODITY RESALE AGREEMENT WITH THE COUNTY OF GLOUCESTER

RESOLUTION R-156-2018: A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA APPROVING CHANGE ORDER NO. 1 FOR
THE PROJECT KNOWN AS CHESTNUT BRANCH PARK LIGHTING
IMPROVEMENTS IN THE INCREASED AMOUNT OF \$4,500.00

Mayor Scirrotto made a motion to adjourn; 2nd by Deputy Mayor Zimmerman. All were
in favor.

Respectfully submitted,

Pamela LeVine, Township Deputy Clerk