

**Township of Mantua  
Meeting Agenda  
October 15, 2018  
Mantua Township Municipal Building  
6:00 P.M.**



**Call to order:**

**Pledge to the flag:**

**Observance of a Moment of Silence:**

**Sunshine Law:**

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2018. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 2, 2018. Notice was also filed with the Township Clerk.

**Roll Call:**

Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Chief Darren White

**Approval of Minutes:**

October 1, 2018

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Pursuant to Resolution R-31-2018, there is a time limit of five (5) minutes per person**

**Public Participation:**

**Motion to Open** \_\_\_\_\_ **Second** \_\_\_\_\_

**Motion to Close** \_\_\_\_\_ **Second** \_\_\_\_\_

**ORDINANCE O-12-2018:  
First Reading**

AN ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS BLOCK 61, LOT 1C1140 ALSO KNOWN AS 1140 TRISTRAM CIRCLE

**Statement:**

At the request of the property owner, this Ordinance will release the deed restriction so that the property may be conveyed free from the encumbrances of the affordable housing deed restrictions.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-135-2018: RESOLUTION APPROVING AN AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND SCHAFFER PYROTECHNICS FOR A FIREWORKS DISPLAY TO OCCUR ON DECEMBER 2, 2018 AT THE MANTUA TOWNSHIP CHRISTMAS TREE LIGHTING

**Statement:**

This Resolution approves the contract for the fireworks display that will occur at the Christmas Tree Lighting Ceremony. The contract amount is not to exceed \$2,500.00

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R- 136-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE ENFORCING A HALLOWEEN CURFEW IN THE TOWNSHIP OF MANTUA COMMENCING OCTOBER 30, 2017 UNTIL OCTOBER 31, 2017

**Statement:**

This Resolution establishes the curfew for Halloween and establishes the hours for trick-or-treating. The curfew will be 8:00 p.m. on October 30<sup>th</sup> and October 31<sup>st</sup> and the hours for trick or treating will be from 3 p.m. to 8 p.m.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-137-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE MANTUA HARRISON MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR JULY 1, 2019 – JUNE 30, 2020

**Statement:**

The Township Committee seeks to submit a strategic plan for the Mantua Harrison Municipal Alliance Grant for 2019-2020. The amount DEDR amount is \$18,977, the cash match is \$4,744.00 and the In-kind match is \$14,232.00.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-138-2018: A RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE COUNTY OF GLOUCESTER FOR THE USE OF THE MANTUA TOWNSHIP COMMUNITY CENTER FOR IT'S NUTRITION SITE

**Statement:**

The Township wishes to renew the lease agreement with Gloucester County for the Gloucester County Nutritional Site located at 111 Mercer Street.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-139-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ACCEPTING THE 2017 MUNICIPAL AUDIT REPORT AND AUTHORIZING THE SIGNING OF THE GROUP AFFIDAVIT FORM

**Statement:**

The Township Committee of the Township of Mantua desires to accept the audit of 2017 for the municipality and also have signed the Group Affidavit form for the State of New Jersey as required by law.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-140-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REJECTING ALL BIDS FOR THE PROJECT KNOWN AS PUBLIC WORKS MAINTENANCE FACILITY

**Statement:**

This Resolution will reject all bids submitted for the public works maintenance facility project due to them all exceeding the budget for the project.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Remarks from the Township Committee:**

**Remarks from the Township Solicitor:**

**Remarks from the Township Administrator:**

**Approval of the Bill List:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Adjourn:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Announcements:**

October 15, 2018

(Three signatures are required)

\_\_\_\_\_  
Mayor Pete Scirrotto

\_\_\_\_\_  
Deputy Mayor Robert Zimmerman

\_\_\_\_\_  
Committeeman John Legge

\_\_\_\_\_  
Committeewoman Eileen Lukens

\_\_\_\_\_  
Committeeman Layton

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

\_\_\_\_\_  
Jennica Bileci, Township Clerk

**Township of Mantua**  
**Minutes**  
**Meeting October 1, 2018**  
**Mantua Township Municipal Building**  
**6:00 P.M.**

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mayor Scirrotto called on Township Deputy Clerk Pamela LeVine to call roll. Present were Committeeman Layton, Committeeman Legge, and Committeewoman Lukens, Deputy Mayor Robert Zimmerman, Mayor Pete Scirrotto, Mrs. Jennica Bileci, Township Administrator, James Pierson, Esq., and Chief Darren White

Approval of Minutes: September 17, 2018 - Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge – Committeewoman Lukens Abstained.

**Engineer Report:**

Jon Bryson discussed that the Chestnut Branch lighting project has been completed. In addition Jon mentioned that Tyler's Mill Road Phase 3 was awarded to Paving Plus and he has been advised that they will be able to begin shortly. A pre-con meeting will be in the next week or so. Mr. Bryson noted that the public works building as well as the public works roof replacement are both out for the bid next week. The 2018 Local Road Program was awarded to Bogeys Trucking and Paving and he is waiting for a start date from them. Mr. Bryson noted that SJ Gas was still working on some of the streets and that they wanted to wait until they were done.

**Department of Public Works Report:**

Mr. Alexander noted that the department has finished cleaning the upstairs of the Barn as well as they have moved a lot of supplies from the mechanics bay upstairs for storage. In addition the department is enjoying their newly painted and carpeted office area. The place is starting to look like a professional operation. The alternator went on the old bus as they were leaving for a senior trip to Lancaster. The department in conjunction with the police department were able to get the seniors transported from the old bus to the new. Mr. Alexander thanked the police department for their assistance.

Mr. Alexander discussed that the department is starting to prepare all vehicles for the upcoming leaf season. Per Committeeman Legge's request, Steve noted that it wouldn't make sense to extend the grass green cart season, however he noted that he will get the word out to put the grass with the leaves at the curbside and it will be picked up that way. Steve noted that the public works department is in the process of reviewing applications for the mechanics position and noted that the new class 2 hire is scheduled to start on October 9<sup>th</sup>.

Mr. Alexander advised that he felt the tennis courts would be used for new Pickle ball courts, however, there would probably be a cost factor in doing so. Deputy Mayor Zimmerman made mention that between this fall and the start of spring, 2019 it is imperative that these courts be available to be used and/or taken down. It needs to be done as it almost looks abandoned and needs to be completed properly. Mr. Alexander noted that he will be looking further into this and what is involved. Regarding McCarron Park, Steve advised that he will be getting prices on putting the fencing around the park on the Mantua Blvd side as there has been some concern by parents about children running into the street. Steve also mentioned that the Veterans monument brick work has been completed and all the plaques have been put back on the monument.

**Police Department Report:**

Chief White discussed that no one showed up for community service again so he will be thinking about another way to get people in to do the clean ups around town. Darren noted that the radar speed signs are still out around the schools. In addition, the Chief made mention that he is still waiting to hear back from the County Engineer on the results of the speed study that was done along Main Street.

Darren discussed that October 3<sup>rd</sup> from 5p-7p. is going to be National Coffee with a Cop Day and will be held at the new Wawa on Woodbury-Glassboro Road, in addition to the normal giveaways, there will be a horse from the New Jersey State Police Mounted Unit on hand in hopes that it will encourage more people to come talk to us.

The Chief noted that their final body camera demo that we waited for stopped functioning within a week, so they are ready to move forward with a purchase. Darren discussed that the department has received applications for their class 2 position who appear very qualified. Interviews will be held in the near future. Chief White noted that he is looking forward to having class 2 officers again as they are a huge help with supplementing the patrol shift and special events. All of firearms from Wenonah that they do not plan on using will be transferred to Eagle Point Gun club this week and they will issue the department a credit for their next ammunition purchase.

Chief White discussed that he has four interested representatives from various houses of worship who will be attending Department Chaplain training that the Prosecutor's Office is sponsoring next month. It is a very in-depth process and takes place over two eight-hour days. Chief White noted that they will have as many faiths represented as possible and noted that chaplains can be a huge asset to a police department. The county is looking to have a countywide program as well for any municipal chaplains.

**Public Portion:**

Motion to open to the public: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge.

Mr. Bruce Lowden – 41 Woodland Ave, Pitman & Mr. Paul McIntyre 319 Wildwood Ave, Pitman, both thanked the Township Committee for their support opposing the NJ ABC special ruling for limited breweries. They both own this type of brewery in Pitman and appreciate the support from the Township.

Motion to close to the public: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge.

ORDINANCE O-8-2018: AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 143, VEHICLES AND TRAFFIC, ARTICLE XIII, SCHEDULES, §143-34 SCHEDULE III: STOPPING AND STANDING PROHIBITED

OF THE CODE OF THE TOWNSHIP OF MANTUA

Motion to open to the public: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge.

Motion to close to the public: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge.

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge

Roll Call: All were in Favor

ORDINANCE O-9-2018: AN ORDINANCE OF THE TOWNSHIP OF MANTUA  
RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY  
LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS  
BLOCK 61, LOT 1 C1212

Motion to open to the public: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge.

Motion to close to the public: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge

Roll Call: All were in Favor

ORDINANCE O-10-2018: AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF  
THE TOWNSHIP OF MANTUA AMENDING CHAPTER 69, ARTICLE II, OF THE  
CODE OF THE TOWNSHIP OF MANTUA, "POLICE DEPARTMENT , OFF DUTY  
COMPENSATION"

Motion to open to the public: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge.

Motion to close to the public: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge

Roll Call: All were in Favor

ORDINANCE O-11-2018: AN ORDINANCE TO AMEND ORDINANCE 3-2018  
CHAPTER 82 OF THE CODE -FIXING AND ESTABLISHING SALARIES AND  
COMPENSATIONS OF OFFICERS AND EMPLOYERS OF THE TOWNSHIP, IN  
THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2018

Motion to open to the public: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge.

Motion to close to the public: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge

Roll Call: All were in Favor

RESOLUTION R-127-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE  
AMENDING RESOLUTION R-123-2018 TO APPROVING A STATE CONTRACT  
NO. A88214 FOR (2) 2019 F-450 DUMP TRUCKS WITH SALT SPREADER AND  
PLOW IN THE AMOUNT OF \$131,232.00

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge – All were in favor

RESOLUTION R-128-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 63 OF THE CODE OF THE TOWNSHIP OF MANTUA, "PERSONNEL POLICIES"

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge – All were in favor

RESOLUTION R-129-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX REFUNDS

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge – All were in favor

RESOLUTION R-130-2018: A RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING A STATE CONTRACT NO. T0103 FOR PARK AND PLAYGROUND EQUIPMENT IN THE AMOUNT OF \$11,729.00

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge – All were in favor

RESOLUTION R-131-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE TRANSFER OF MONIES FROM THE COUNTRY GARDENS SETTLEMENT AGREEMENT FROM THE TOWNSHIP OF MANTUA TO THE COUNTRY GARDENS HOME OWNERS ASSOCIATION

Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge – All were in favor

RESOLUTION R-132-2018: A RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING THE CONTRACT WITH B-SAFE FOR UPGRADES TO THE SECURITY ACCESS SYSTEM AND CAMERA SYSTEM IN THE TOTAL AMOUNT OF \$ 23,987.00

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge – All were in favor

RESOLUTION R-133-2018: RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A SOLAR PERMIT FEE REFUND THE PROPERTY KNOWN AS 232 EVERGREEN AVE, MANTUA, NJ IN THE AMOUNT OF \$360.00

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge – All were in favor

RESOLUTION R-134-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY OPPOSING NJ ABC SPECIAL RULING FOR REGULATIONS FOR LIMITED BREWERIES

Deputy Mayor Zimmerman made a motion to adopt, 2<sup>nd</sup> Committeeman Legge – All were in favor

**Remarks from the Township Committee:**

Mayor Scirrotto noted that Mantua Township is number 38 in the state of New Jersey as one of the safest towns to live in. He commended the Chief as well as the rest of the Police Department for keeping us all safe.

Committeewoman Lukens noted she has been advised by the Mantua School Superintendent Fiscaro that the district has been awarded a \$1.6 million for a full day Pre School program beginning next school year. In addition, this funding will fully fund a school resource officer for this program. Committeewoman Lukens also noted that she had met with the Administrator, the county engineer, the township Engineer as well as Senator Nilsa-Cruz to further discuss the swampy area on Route 45 near Planet Fitness and what can be done to clean this area up.

Committeeman Legge thanked the Chief for a job well done by the Police Department on being ranked so high in the state of New Jersey as the safest place to live.

Deputy Mayor Zimmerman advised that the upcoming Bark in the Park is this Saturday, October 6<sup>th</sup> from 9:00-2:00. In addition, he too thanked the Chief and the Police Department for a job well done.

Mayor Scirrotto made a motion to pay the bills; it was seconded by Deputy Mayor Zimmerman, All were in Favor

Mayor Scirrotto made a motion to adjourn; 2<sup>nd</sup> by Deputy Mayor Zimmerman. All were in favor.

Respectfully submitted,

Pamela LeVine, Township Deputy Clerk

**TOWNSHIP OF MANTUA**

**ORDINANCE O-12-2018**

**AN ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING  
AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY  
LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF  
MANTUA AS BLOCK 61, LOT 1C1140  
ALSO KNOWN AS 1140 TRISTRAM CIRCLE**

**WHEREAS**, Nancy C. Tomaro purchased the property from John and Kimberly Osborne on or about March 17, 2000; and

**WHEREAS**, Nancy C. Tomaro passed away on or about January 31, 2009 and thereafter Ellen Boales and Lisa Solem inherited the property from Nancy C. Tomaro by Executrix Deed dated August 31, 2009; and

**WHEREAS**, Lisa Solem passed away; and Ellen Boales inherited the remainder of the property from Lisa Solem; and

**WHEREAS**, Ellen Boales is currently the owner of property listed in the Mantua Township Tax Map as Block 61, Lot 1C1140; and more commonly known as 1140 Tristram Circle; and

**WHEREAS**, the property is subject to an Affordable Housing Agreement executed by Nancy C. Tomaro containing Deed Restrictions and dated March 17, 2000 and recorded in the Office of the Clerk of Gloucester County in DB3096 beginning at P201; which runs with the land and which mandated that among other things the unit be sold only to a low or moderate income qualified household and for a maximum restricted resale price; and

**WHEREAS**, the property is also subject to a Repayment Mortgage executed by Nancy C. Tomaro containing Deed Restrictions and dated March 17, 2000 and recorded in the Office of the Clerk of Gloucester County in MB4258 beginning at P035; which also contained Fair Housing Act deed restrictions; and which deed restrictions run with the land and mandate that the Township be paid 95% of the incremental amount between the maximum allowable resale price and the fair market selling price which has accrued to the property during the restricted period; and

**WHEREAS**, here the incremental amount between the maximum allowable resale price and the fair market selling price which has accrued to the property during the restricted period is \$0.00 and thus no amount is due under the Repayment Mortgage; and

**WHEREAS**, the above Affordable Housing Agreement deed restrictions had a term of 20 years and ends on November 8, 2016; and

**WHEREAS**, Ellen Boales has requested that all of the above deed restriction be released so that the property may be conveyed free from the encumbrances of the affordable housing deed restrictions; and

**WHEREAS**, the Mantua Township Committee deems it to be appropriate to remove said affordable housing deed restrictions as they have expired; and

**WHEREAS**, the Uniform Housing Affordability Controls at N.J.A.C. 5:80-26.11(e) require municipalities to adopt an Ordinance in order to release affordability controls and the purpose of this Ordinance is to accomplish the foregoing; and

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Mantua, County of Gloucester, and State of New Jersey as follows:

**ARTICLE I. Release of Affordability Controls.**

- A. Upon the first non-exempt sale or transfer of title after the adoption and passage of this Ordinance and after satisfaction of the Repayment Mortgage and payment to the Township of any and all monies due thereunder, (which is \$0.00), then the deed restrictions set forth above shall be released so that the property may be conveyed free from the encumbrances of the restrictions upon that certain real property, located in the Township of Mantua, County of Gloucester, State of New Jersey and more particularly described as Block 61, Lot 1C1140 and more commonly known as 1140 Tristram Circle, Mantua, New Jersey.
- B. The property will be subject to all the other easements, covenants and restrictions of record.
- C. The Affordable Housing Administrator for Mantua Township or any other official of Mantua Township is hereby authorized to take any and all action to sign any documents including but not limited to a Form of Release (Quitclaim Deed) For Restricted Units- Quitclaim Deed Releasing Ownership Unit From Affordability Controls as set forth in Appendix F of the Uniform Housing and Affordability Controls (UHAC) which will effectuate the intention of this Ordinance.

**ARTICLE II. Repealer, Severability and Effective Date.**

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

**MANTUA TOWNSHIP COMMITTEE**

**TOWNSHIP OF MANTUA**

By: \_\_\_\_\_  
**PETE SCIRROTTO**, Mayor

ATTEST:

\_\_\_\_\_  
Jennica Bileci, Township Clerk

**Introduced: October 15, 2018**

|         | <b>Scirrotto</b> | <b>Zimmerman</b> | <b>Lukens</b> | <b>Layton</b> | <b>Legge</b> |
|---------|------------------|------------------|---------------|---------------|--------------|
| YES     |                  |                  |               |               |              |
| NO      |                  |                  |               |               |              |
| ABSTAIN |                  |                  |               |               |              |
| ABSENT  |                  |                  |               |               |              |

**Public Hearing held: November 19, 2018**

|         | <b>Scirrotto</b> | <b>Zimmerman</b> | <b>Lukens</b> | <b>Layton</b> | <b>Legge</b> |
|---------|------------------|------------------|---------------|---------------|--------------|
| YES     |                  |                  |               |               |              |
| NO      |                  |                  |               |               |              |
| ABSTAIN |                  |                  |               |               |              |
| ABSENT  |                  |                  |               |               |              |

**RESOLUTION R-135-2018**

**TOWNSHIP MANTUA  
COUNTY OF GLOUCESTER**

**RESOLUTION APPROVING AN AGREEMENT BETWEEN THE TOWNSHIP  
OF MANTUA AND SCHAFFER PYROTECHNICS FOR A FIREWORKS  
DISPLAY TO OCCUR ON DECEMBER 1, 2018 AT THE  
MANTUA TOWNSHIP CHRISTMAS TREE LIGHTING**

**WHEREAS**, it is the desire of the Township Committee to approve an agreement not to exceed \$2,500.00 between the Township of Mantua and Schaffer Pyrotechnics for the holding of a fireworks display event to be held in conjunction with the annual Mantua Township Community Day Ceremony on Saturday, December 1, 2018 (with a rain date of Sunday, December 2, 2018); and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mantua, County of Gloucester and State of New Jersey, that a fireworks display is hereby approved at Chestnut Branch Park on December 1, 2018 conditioned upon the fireworks company, Schaefer Pyrotechnics, Inc., providing a certificate of insurance to the Township of Mantua naming the Township of Mantua as additional insureds on an insurance policy covering the fireworks display in an amount of four million dollars (\$4,000,000) and conditioned upon the approval of the Fire Chief.

This Resolution was adopted at a meeting of the Township Committee held on October 15, 2018, and shall take effect immediately.

**TOWNSHIP OF MANTUA**

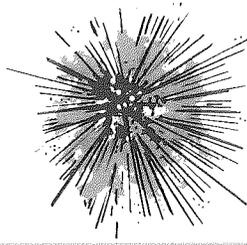
By:

\_\_\_\_\_  
**PETE SCIRROTTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Jennica Bileci, Township Clerk**

|                | <b>Scirrotto</b> | <b>Zimmerman</b> | <b>Legge</b> | <b>Lukens</b> | <b>Layton</b> |
|----------------|------------------|------------------|--------------|---------------|---------------|
| <b>YES</b>     |                  |                  |              |               |               |
| <b>NO</b>      |                  |                  |              |               |               |
| <b>ABSTAIN</b> |                  |                  |              |               |               |
| <b>ABSENT</b>  |                  |                  |              |               |               |



# Schaefer Fireworks

370 Hartman Bridge Rd. • Ronks, PA 17572  
(717) 687-0647 • (717) 687-8982 Fax  
(877) 598-BANG Toll Free  
[www.schaeferfireworks.net](http://www.schaeferfireworks.net)

“Spectacular Fireworks Displays”

September 20, 2018

Bill Pine  
Township of Mantua  
401 Main Street  
Mantua, NJ 08051

Dear Mr. Pine:

As per your request, the following is our proposal for your event on December 1, 2018 and a rain date of December 2, 2018. The display will have a cost of \$2,500.00.

**Your display will include the following:**

Liability Insurance in the amount of Five Million Dollars  
Transportation Insurance in the amount of Five Million Dollars  
Worker's Compensation Insurance  
On time delivery  
Trained and certified pyrotechnicians  
State of the art equipment to safely fire your display  
The best variety of display fireworks that money can buy

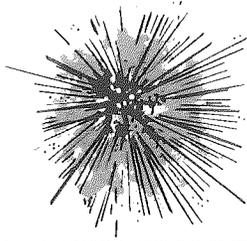
**AND**

Our Personal attention and touch in forming your proposal and formulating your display

Thank you for allowing us to submit a proposal for your event. We hope to make your fireworks, most memorable. If you have any questions, please feel free to call me.

Sincerely,

Kimmel R. Schaefer, Jr  
Vice President of Sales



# Schaefer Fireworks

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“Spectacular Fireworks Displays”

**MANTUA TOWNSHIP  
CUSTOM DESIGNED DISPLAY  
SYNOPSIS PAGE  
December 1, 2018**

**OPENING BARRAGE**

20 – Variegated shells 3 Inches in diameter  
600 – Red, white and blue with titanium salutes (Schaefer exclusive effect)

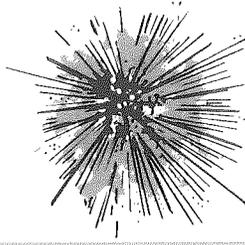
**MAIN BODY**

The main body of your display will consist of 159 shells of the following sizes. Please note, the shell varieties will be listed on the following pages.

100 – 3 Inch shells (9 inch circumference)  
36 – 4 Inch shells (12 inch circumference)  
15 – 5 Inch shells (15 inch circumference)  
8 – 6 Inch shells (18 inch circumference)

**GRANDE FINALE**

100 – 3 Inch Assorted color, crackling, mine, palms, strobes, tiger tails and salute shells  
1,000 – Colored crackling chrysanthemums



# Schaefer Fireworks

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“Spectacular Fireworks Displays”

## MANTUA TOWNSHIP CUSTOM DESIGNED DISPLAY

**The following show has been put together based on your budget needs and filled with the highest quality and best variety of fireworks that money can buy**

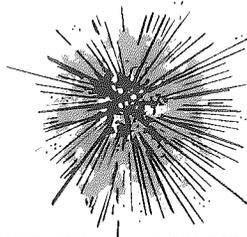
### OPENING BARRAGE

Will be made up of chained shells that consist of the following effects: red, white and blue chrysanthemum, assorted crackling shells, silver palms, gold strobes, multi-color chrysanthemums and peonies, titanium salutes and super fancy tiger tail shells with glittering effects and salutes.

\_\_20\_\_ 3 Inch

Your opening will end with one of our many exclusive mid-level effects that we have hand picked for you and is based on your firing site to give your audience maximum enjoyment.

600 – Red, white and blue with titanium salutes (Schaefer exclusive effect)



# Schaefer Fireworks

370 Hartman Bridge Rd. • Ronks, PA 17572  
(717) 687-0647 • (717) 687-8982 Fax  
(877) 598-BANG Toll Free  
[www.schaeferfireworks.net](http://www.schaeferfireworks.net)

“Spectacular Fireworks Displays”

## MANTUA TOWNSHIP CUSTOM DESIGNED DISPLAY

The main body of your display will consist of many varieties. To increase the amount of fire in the sky and thus make your show more spectacular, we have developed specialty flights of shells that will be intermixed into your display. Following are some of the varieties of shells that your display will consist of.

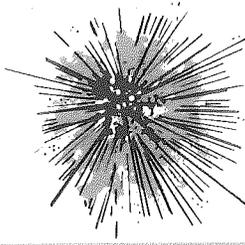
### 100   **3 Inch Diameter (9 inch circumference)**

  70   These will be in the form of singles : Titanium salutes, gold brocade, green to gold, red wave, silver flashing ring, silver dahlia, red to blue peony, yellow to blue peony, green crackling, color diadem, gold circles with wave, green and silver glittering, coconut tree, fish and whistle, whistle and stars, battle in the clouds, silver strobing, blue peony with coconut pistils, glittering green, gold chrysanthemum, gold wave to purple, red crackling chrysanthemum, silver spider , silver palm tree, Peanut shells with the following varieties: Red and silver glittering with salute, green and purple with salute, yellow chrysanthemum with red pistil with salute, blue and white peony with salute, gold crackling with salute and strobing chrysanthemum with salute.

  30   These are specialty flights of shells that will be fired in groups of two, three and five: Blue chrysanthemum with green pistil, glittering silver, green ring with purple heart, yellow peony with green heart, purple peony with silver heart, glittering red to green, red gamboge crown, gold glittering, charcoal peony, red chrysanthemum with blue pistil, gold to crackling chrysanthemum and silver diadem, green comet with report, purple comet with report, crackling comet with report, green peony with glittering comet

### 36   **4 Inch Diameter (12 inch circumference)**

  24   These will be in the form of singles: willow to silver glittering, gold peony with blue pistil, red gamboge to red to silver with blue pistil, red gamboge to blue to silver with red pistil, red gamboge to red to blue with green pistil, yellow chrysanthemum, purple ring, green chrysanthemum, silver crown chrysanthemum, red crown chrysanthemum, gold willow to flashing, gold kamuru with silver flashing, brocade diadem with palm core, glitter coconut, red, white and blue cross ring, purple shuttle, green to blue to silver, blue chrysanthemum with coconut pistils, green to crackling, gold wave to blue to red, red to white to blue, yellow peony with pistils, fish and whistle, serpents and stars, battle and clouds, crackling palm tree, Peanut shells with the following varieties: red to green to silver with salute, blue peony with coconut pistils with salute, gold wave to red to blue with silver pistils with salute, red gamboge to purple with salute, variegated strobe shell with salute



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## MANTUA TOWNSHIP CUSTOM DESIGNED DISPLAY

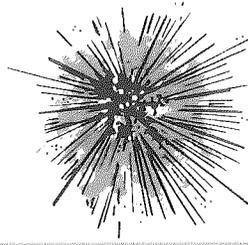
### 4 Inch Shells continued:

12 These are specialty shells that are flighted in groups of two, three and or six and fired to create more fire in the sky: red gamboge to golden, green crown chrysanthemum, purple chrysanthemum with red pistil, yellow to crackling, white chrysanthemum with glittering, red chrysanthemum, glittering blue to yellow, half silver half red, two layer ring, red coconut tree, brocade to purple, bees, red comet with report, silver flashing with crackling comet, gold glittering peony with glittering comet, silver peony with blue comet, crackling peony with silver comet

### 15 5 Inch Diameter (15 inch circumference)

11 These will be in the form of singles: blue to gold to purple, blue to red to yellow, red ring brocade crown, glittering chrysanthemum and white peony with green heart, red gamboge to green, blue chrysanthemum shell of shells, blue brocade crown, gold chrysanthemum shell of shells, brocade purple, yellow willow, red fish, purple flashing, blue to crackling, golden wave to red to blue, silver crossette to strobe, green falling leaves, gold shuttle, gold spangle with strobing pistil, crackling silver spider, purple chrysanthemum with coconut pistil, coconut tree shell of shells, green to blue to silver, red crossette, half red half blue, willow to strobe, red tracer, yellow bees, silver palm, diadem with coconut tree core

4 These will be shot as flights of two to give a great effect: green peony with glittering comet, purple peony with glittering comet, green chrysanthemum with red comet, red comet with report, blue comet with report, purple comet with report, white comet with report, glittering comet with report, purple chrysanthemum shell of shells, white shuttle, crackling crossette, three color changing ring, gold spangle chrysanthemum, red and yellow flashing, diadem with report, yellow chrysanthemum with blue heart, silver twinkling chrysanthemum, red and purple two color peony, green and blue with whistles, crackling palm tree, blue dahlia, green butterfly



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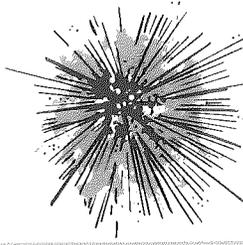
“Spectacular Fireworks Displays”

## MANTUA TOWNSHIP CUSTOM DESIGNED DISPLAY

### 8   **6 Inch Diameter (18 inch circumference)**

  6   These will be in the form of singles: four color changing, willow to silver glittering, half blue half purple, yellow peony with palm core, blue peony with palm core, purple ring, green chrysanthemum, red chrysanthemum, brocade crown, silver diadem, gold chrysanthemum shell of shells, green glitter, blue brocade crown, purple chrysanthemum, white chrysanthemum with color pistil, red gamboge to blue to silver, green to red to white peony, green crossette, crackling silver spider, blue to silver peony with red pistils, red to white to blue with coconut pistils, yellow shuttle shell, silver strobing falling leaves, purple to crackling, gold kamuru to silver flash, brocade with strobing core, silver glittering crossette, green palm tree

  2   These will be shot in flights of two: red fish with silver ring, red timed rain, mixed blue and green with reports, mixed red and silver chrysanthemum with whistles, jupiter ring, saturn ring, bowtie ring, five pointed star in ring, red plum, double hearts, blue star pattern, ring with titanium salutes, silver tourbillion with purple ring, red comet with report, blue comet with report, silver comet with report, glittering comet



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## MANTUA TOWNSHIP CUSTOM DESIGNED DISPLAY

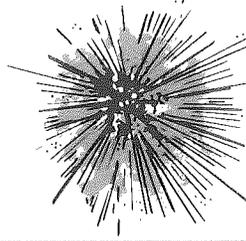
### GRANDE FINALE:

Your ending will be most spectacular. This year we have special shells that will be chained just for us. If there is one thing that I have found over the years, it is that most, if not all spectators remember the end of your show best. So this year, we have developed special segments for your finale. Some of these segments fit into the “American Tradition theme” of red, white and blue. We have special effect segments of crackling shells, strobing shells, palm tree shells and our new brocade (waterfall) shells. We then go into the super-fancy tiger tail shells which, frankly are just tremendous. Your display comes to a conclusion with the loudest salutes that we could find. Based on your show size and site that we fire this from, we will then “layer” your display with the larger size shells of similar effects so that you truly have the traditional Schaefer “wall of fire” effect that will make this a

### MOST SPECTACULAR CONCLUSION

- 10 – 3 Inch red, white and blue shells with silver tails
- 10 – 3 Inch brocade shells
- 20 – 3 Inch crackling shells
- 10 – 3 Inch silver strobe shells
- 10 – 3 Inch silver palm tree shells
- 20 – 3 Inch assorted color shells
- 20 – 3 Inch titanium salute shells

1,000 – Colored crackling chrysanthemums



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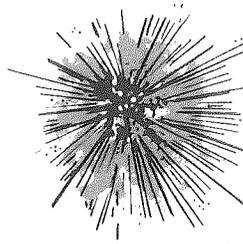
“Spectacular Fireworks Displays”

## CONTRACT

We, the undersigned, being interested in a Fireworks Display for Mantua Township, agree to pay a price of \$2,500.00 for the display agreed upon, which will be furnished by Schaefer Fireworks, Inc. (hereinafter “Schaefer”) on December 1, 2018

The undersigned, (hereinafter “sponsor”), intending to be legally bound, agree as follows:

1. To make a deposit Payment of 50% of the Contract Price payable immediately upon execution of this Contract; if for any reason such Deposit is not made, Schaefer reserves the right to cancel the display at any time up to and including the day of the event and in such event, Sponsor waives any and all claims against Schaefer.
2. Under certain circumstances Schaefer may, at its sole election, waive the deposit requirement in part or in full, and may accept a purchase order or other form of confirmation from Sponsor. Upon receipt of any such purchase order the parties agree that Schaefer may rely upon the contract for the display, including purchase materials, insurance and reserving equipment and labor. In the event that Sponsor terminates the show for any reason, Schaefer shall be entitled to payment of 50% of the display price as liquidated damages, plus all costs of suit and attorney fees for collection.
3. To make balance of payment immediately after the display. The check should be given to the driver after the display or mailed the next business day. There will be a service charge of 1.5% per month on all invoices that are over 30 days old. If the full amount, or any part thereof, is not paid when due, the undersigned agrees to pay all legal costs in the collection of the unpaid balance including filing fees and attorney fees. Sponsor agrees that jurisdiction and venue for any such action shall be in Lancaster County, Pennsylvania. If there are any disputes or concerns about the provided display, they must be raised in writing within 5 working days, or Sponsor agrees that they will be waived. Sponsor also agrees to either pay sales tax on contract amount if company or individual is from Pennsylvania or provide Schaefer with a sales tax exemption certificate.
4. Sponsor agrees to furnish an appropriate firing site that will be inspected by a Schaefer representative before your display. If the sponsor does not allow any digging of mortars in the ground, or if digging is not possible, ie. firing site is a barge or parking lot, then sand and barrels must be provided by the sponsor. The amount of sand and barrels will be agreed upon at least 30 days prior to the display. If the firing site is inaccessible to the vehicle that Schaefer representatives bring to transport the equipment and material due to reasons including, but not limited to, terrain and weather, then the sponsor agrees to furnish either additional laborers and/or four wheel drive vehicle(s) to assist in the set up or tear down of the fireworks display, at no additional cost to Schaefer.
5. All displays must conform to the NFPA standard which calls for 70 foot per inch of diameter clearance from the firing site in all directions, to any parking car, inhabited building, public road or active railroad. Schaefer is not responsible or will not pay for any damage or personal injuries that occur from non-compliance of this code and its safety distances which shall remain the sole responsibility of the sponsor.
6. Sponsor agrees to furnish police and/or crowd security personnel, provide proper parking supervision, and insure adequate patrol of the safety zone as marked and secured by the sponsor until Schaefer, advises that this is no longer necessary. If Schaefer has to procure additional security, the sponsor agrees to reimburse the cost to Schaefer. Schaefer shall have control of the firing area during the display (although security shall continue to be the Sponsor’s responsibility); thereafter Sponsor shall be responsible for the policing of the firing area and will be responsible for the site cleanup.
7. Schaefer, reserves the right to terminate the display in the event persons, vehicles, or animals enter the secured safety zone and security is unable or unwilling to remove them and enforce the safety regulations.
8. Sponsor will make application and obtain all applicable permits whether local or state and will provide full fire protection for the display as per advice of local fire or police officials.



# Schaefer Fireworks

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“Spectacular Fireworks Displays”

9. Cancellation of the display, for any reason whatsoever, including weather, drought conditions and or failure to sell the event, shall entitle Schaefer to compensation equal to 50% of the contract price due immediately after cancellation. If said cancellation is not paid within 10 days, service charges of 1.5% per month shall accrue, and Sponsor shall be responsible for all costs of collection including filing costs and legal fees.
10. Schaefer agrees to carry a certificate of insurance for \$5,000,000. All individuals/entities listed on the certificate of insurance will be deemed an additional insured per this contract.
11. Schaefer agrees to provide one or more trained pyrotechnicians to set up and fire the fireworks display. Schaefer shall provide the equipment and personnel to shoot the proposed display.
12. The show that Schaefer proposes is based on availability of product to Schaefer. In the event of shipping problems, strikes, acts of God, or any other reasons, outside of the control of Schaefer, that does not allow Schaefer to provide the material proposed, Schaefer has the right to make substitutions of equal or greater value for shells, cakes or candles, with no notice to the customer, in the best interest of the fireworks display. Schaefer shall not be responsible for events beyond the control of the shooter, including weather. If fireworks are damaged or destroyed by rain or other cause beyond Schaefer's control, the risk of loss shall remain with Sponsor.
13. Postponement Policy is as Follows: Postponement time is 8:00 a.m., day of display, If postponement occurs after that time, there will be a 12% charge of the contract price. If the display is postponed for any reason including rain, drought, natural disaster, wind conditions or strike, the display will be rescheduled for the next clear evening unless a different day is mutually agreed upon with the office of Schaefer and the undersigned. (Rain date will be 12/2/18). If the display is not rescheduled within ten (10) days (and to occur within sixty (60) days), it shall be treated as canceled, and Section 9 hereof shall apply. If the display is set up, in whole or part, and Sponsor requests postponement, Sponsor shall provide 24 hour security over such display until the show can be shot. If the postponement occurs prior to 8 a.m. there will be a charge to sponsor for costs incurred including, but not limited to, administrative costs, truck rental, labor and travel expenses.
14. This show was proposed based on fuel prices on September 21, 2018. If fuel prices are higher at the time of your display, Schaefer reserves the right to add a fuel surcharge to cover any additional costs incurred due to increases in fuel to deliver your display. The fuel surcharge will be based on actual differences in fuel prices but will not exceed \$150.00 for your display.

Schaefer Fireworks, Inc., upon acceptance of this proposal in writing, agrees to fulfill the contract in a workmanlike manner.

Accepted on this day of \_\_\_\_\_

On behalf of Mantua Township \_\_\_\_\_

On behalf of Schaefer Fireworks, Inc.  \_\_\_\_\_

**RESOLUTION R- 136-2018**

**MANTUA TOWNSHIP  
GLOUCESTER COUNTY**

**RESOLUTION OF THE TOWNSHIP COMMITTEE ENFORCING A  
HALLOWEEN CURFEW IN THE TOWNSHIP OF MANTUA  
COMMENCING OCTOBER 30, 2018 UNTIL OCTOBER 31, 2018**

**WHEREAS**, the Township Committee of the Township of Mantua is of the opinion that it is in the best interest of the Township of Mantua to provide for a curfew for the period of October 30, 2018 through October 31, 2018 of all persons age 17 and younger; and

**WHEREAS**, this curfew shall require that such individuals not be present outside of structures within the Township of Mantua after 8:00 p.m. on those days; and

**WHEREAS**, Trick-Or-Treating shall start at 3:00 P.M. and end at 8:00 P.M. on Tuesday, October 31, 2018.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of Committee of the Township of Mantua, on this the 15<sup>th</sup> day of October, 2018 at a Township Meeting, that a curfew is hereby enacted upon all individuals 17 years old and younger for the days from October 30, 2018 to October 31, 2018 in the Township of Mantua and all such individuals are required to stay indoors after 8:00 p.m. on each of the days or be in violations of the law.

**BE IT FURTHER RESOLVED** that Trick-Or-Treating shall start at 3:00 P.M. and end at 8:00 P.M. on Tuesday, October 31, 2018.

**BE IT FURTHER RESOLVED** that the Township Clerk shall have notice of this curfew posted on the Township of Mantua Web site and posted in the lobby and clerk's office bulletin boards.

This Resolution was adopted at a meeting of the Township Committee held on October 15, 2018.

**TOWNSHIP OF MANTUA**

By: \_\_\_\_\_  
**PETE SCIRROTTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Jennica Bileci, Township Clerk**

|                | <u>Scirrotto</u> | <u>Zimmerman</u> | <u>Layton</u> | <u>Legge</u> | <u>Lukens</u> |
|----------------|------------------|------------------|---------------|--------------|---------------|
| <u>YES</u>     |                  |                  |               |              |               |
| <u>NO</u>      |                  |                  |               |              |               |
| <u>ABSTAIN</u> |                  |                  |               |              |               |
| <u>ABSENT</u>  |                  |                  |               |              |               |

**RESOLUTION R-137-2018**

**MANTUA TOWNSHIP  
GLOUCESTER COUNTY**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
MANTUA AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE  
MANTUA HARRISON MUNICIPAL ALLIANCE GRANT FOR FISCAL  
YEAR JULY 1, 2018 – JUNE 30, 2019**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, the Township Committee of the Township of Mantua recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Gloucester;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of Mantua, County of Gloucester, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for The Mantua/Harrison Municipal Alliance grant for fiscal year July 1, 2019 – June 30, 2020 in the amount of:

|                       |                    |
|-----------------------|--------------------|
| DEDR                  | \$21,000.00        |
| Cash Match            | \$ 5,250.00        |
| In- Kind              | <u>\$15,750.00</u> |
| Total Alliance Budget | \$42,000.00        |

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

This Resolution was adopted at a meeting of the Township Committee held on October 15, 2018.

BY: \_\_\_\_\_  
**PETE SCIRROTTO, MAYOR**

ATTEST: \_\_\_\_\_  
**Jennica Bileci, Township Clerk**

|                | <b>Scirrotto</b> | <b>Zimmerman</b> | <b>Lukens</b> | <b>Legge</b> | <b>Layton</b> |
|----------------|------------------|------------------|---------------|--------------|---------------|
| <b>YES</b>     |                  |                  |               |              |               |
| <b>NO</b>      |                  |                  |               |              |               |
| <b>ABSTAIN</b> |                  |                  |               |              |               |
| <b>ABSENT</b>  |                  |                  |               |              |               |

Governor's Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle July 2014-June 2019

**FORM 1B**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Township/Borough/City Council of the Township/Borough/City of \_\_\_\_\_, County of \_\_\_\_\_, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Township/Borough/City Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Township/Borough/City Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of \_\_\_\_\_;

**NOW, THEREFORE, BE IT RESOLVED** by the Township/Borough/City of \_\_\_\_\_, County of \_\_\_\_\_, State of New Jersey hereby recognizes the following:

1. The Township/Borough/City Council does hereby authorize submission of a strategic plan for the (name) Municipal Alliance grant for fiscal year \_\_\_\_ in the amount of:

|            |          |
|------------|----------|
| DEDR       | \$ _____ |
| Cash Match | \$ _____ |
| In-Kind    | \$ _____ |

2. The Township/Borough/City Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_  
(Name), Mayor

**CERTIFICATION**

I, (name), Municipal Clerk of the Township/Borough/City of \_\_\_\_\_, County of \_\_\_\_\_, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township/Borough/City Council on this (day) day of (month), (year) .

\_\_\_\_\_  
(Name), Municipal Clerk





**RESOLUTION R-138-2018**

**TOWNSHIP OF MANTUA  
GLOUCESTER COUNTY**

**A RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN THE  
TOWNSHIP OF MANTUA AND THE COUNTY OF GLOUCESTER FOR THE  
USE OF THE MANTUA TOWNSHIP COMMUNITY CENTER FOR IT'S  
NUTRITION SITE**

**WHEREAS**, the Township of Mantua is a body politic with its main offices at 401 Main Street, Mantua, New Jersey 08051; and

**WHEREAS**, the County of Gloucester is a body politic with its Senior Services offices at 115 Budd Boulevard in West Deptford, New Jersey; and

**WHEREAS**, the County of Gloucester desires to lease the Mantua Township Community Center, 111 Mercer Street, to hold its Nutrition Project to citizens; and

**WHEREAS**, the hours of operation shall be Monday through Friday from 10:00 A.M. until 2:00 P.M; and

**WHEREAS**, the Township of Mantua and County of Gloucester desire to enter into this Lease Agreement commencing on January 1, 2018 and expiring on December 31, 2018 and agree to all terms set forth in the Lease Agreement.

This Resolution was adopted at a meeting of the Township Committee held on October 15, 2018 and shall take effect immediately.

**TOWNSHIP OF MANTUA**

By: \_\_\_\_\_  
**PETE SCIRROTTO, MAYOR**

**ATTEST:** \_\_\_\_\_  
**Jennica Bileci, Township Clerk**

|                | <b>Scirrotto</b> | <b>Zimmerman</b> | <b>Legge</b> | <b>Lukens</b> | <b>Layton</b> |
|----------------|------------------|------------------|--------------|---------------|---------------|
| <b>YES</b>     |                  |                  |              |               |               |
| <b>NO</b>      |                  |                  |              |               |               |
| <b>ABSTAIN</b> |                  |                  |              |               |               |
| <b>ABSENT</b>  |                  |                  |              |               |               |



BOARD OF  
CHOSEN FREEHOLDERS

COUNTY OF GLOUCESTER  
STATE OF NEW JERSEY

FREEHOLDER DIRECTOR  
**Robert M. Damming**



DEPARTMENT OF  
PURCHASING

DIRECTOR  
**Peter M. Mercanti**

P.O. Box 337  
Woodbury, NJ 08096

Phone: 856.853.3420  
Fax: 856.251.6777

[purchasing@co.gloucester.nj.us](mailto:purchasing@co.gloucester.nj.us)

[www.gloucestercountynj.gov](http://www.gloucestercountynj.gov)

September 12, 2018

Mantua Township  
Attn: Ms. Jennica Bileci  
401 Main Street  
Mantua, NJ 08051

RE: Nutrition Site Lease (Mantua Twp. Community Center, Site #1)

Dear Ms. Bileci,

Enclosed please find the Use Agreement for the 2019 Gloucester County Nutrition Project. Please sign and return the contract within seven (7) business days to the Gloucester County Purchasing Department, Attn: Mr. Peter Mercanti, PO Box 337, Woodbury, NJ 08096.

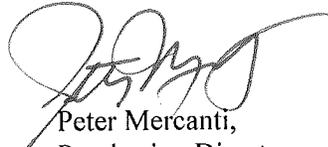
**Please follow the steps listed below in order to expedite this agreement:**

- **Affix your signature in blue ink and have same attested to**
- **Certificate of Insurance naming the County as Certificate Holder**

**County of Gloucester  
Board of Chosen Freeholders  
It's Department & Agencies et al  
PO Box 337  
Woodbury, NJ 08096**

Upon execution by the County, a copy will be returned to you for your files.  
Thank you for your cooperation in this matter.

Sincerely,



**Peter Mercanti,  
Purchasing Director**

**GLOUCESTER COUNTY NUTRITION PROGRAM**  
**FACILITIES USE AGREEMENT**

THIS FACILITIES USE AGREEMENT (Agreement) is made this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between the **County of Gloucester**, a body politic and corporate of the State of New Jersey, with offices located at 115 Budd Boulevard, West Deptford, NJ 08096 (hereinafter "County"), and **Mantua Township**, a body politic and corporate of the State of New Jersey, with offices located at 401 Main Street, Mantua, NJ 08051 (hereinafter "Mantua").

**RECITALS**

**WHEREAS**, County, through its Department of Health and Human Services/ Division of Senior Services, administers the Gloucester County Nutrition Program (hereinafter "Program"), wherein lunches are served to senior citizens throughout Gloucester County; and

**WHEREAS**, County desires the use of appropriate space and facilities to serve lunches and otherwise administer the Program in Mantua at certain times as hereinafter specified; and

**WHEREAS**, the Mantua Township Community Center (hereinafter "Facilities"), owned and operated by Mantua, contains requisite space for such use by County and will serve to benefit the senior citizens of Gloucester County.

**NOW, THEREFORE**, in consideration of the mutual promises, agreements and other considerations made by and between the parties, it is hereby agreed as follows:

1. **Permission to Use.** Mantua hereby grants County permission for use of a portion of its Facility, located at 111 Mercer Ave., Mantua, NJ, 08051 for the purpose of administering the Program, and shall further provide accommodations as stated herein.
2. **Obligations of Township.** Mantua shall provide adequate space as reasonably determined by County for the operation of the Program (known as County Program Site #1), Mondays through Fridays, from 9:30 a.m. to 1:30 p.m. The space shall be available for a maximum of 245 days per year, and shall be adequate to accommodate a maximum of 100 people. Adequate floor space shall also be provided to accommodate two portable serving steam tables on wheels.

Mantua shall further provide the use of furnishings, space and equipment needed for the operation of the Program as reasonably determined by County, including adequate restroom facilities, kitchen facilities, storage space, office space, adequate heat and air conditioning, snow and garbage removal, pest control, parking facilities, and furniture and fixtures to accommodate Program participants.

Mantua shall maintain the premises used by County in a good state of repair for the term of this Agreement.

3. **Obligations of County.** The premises shall be used by County only for the operation of the Program. County will provide a manager and any employees and/or volunteers as may be necessary in the reasonable judgment of County to manage and operate the Program.

Should County require the use of a telephone or other communication services, such services will be supplied by County at no expense to Mantua.

County's use of Facilities will be in compliance with all federal, state, county, and municipal health codes.

Alcoholic beverages shall not be served by County, and County will prohibit any persons using the facility in connection with the Program from bringing such beverages onto the property.

4. **Term.** The term of this Agreement is for the period beginning January 1, 2019 to December 31, 2019.

5. **Rent.** County shall not be obligated to compensate Mantua for use of the Facilities.

6. **Termination and Notice.** Either party may terminate this Agreement at any time upon sixty (60) days prior notice to the other party. Said notice shall be by in writing and shall be delivered by personal service or by simultaneous certified and regular mail. Mantua's address for this purpose shall be 401 Main Street, Mantua, NJ 08051. County's address for this purpose shall be c/o Gloucester County Division of Senior Services, 115 Budd Boulevard, West Deptford, NJ 08096.

7. **Insurance.** Simultaneous with the execution of this Agreement, each party shall provide to the other party a Certificate of Insurance evidencing adequate General Liability, Workers' Compensation, and Employers' Liability coverage.

8. **Hold Harmless and Indemnification.** Mantua shall defend, indemnify and hold harmless the County, its governing body, officers, employees, agents and/ volunteers from any and all

liability, claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, death, property damage or other liability, to any person arising out of any negligent or intentional acts or omissions by Mantua's officers, agents or employees in connection with this Agreement.

County shall defend, indemnify and hold harmless Mantua, its governing body, officers, employees, agents and/ volunteers from any and all liability, claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, death, property damage, or other liability, to any person arising out of any negligent or intentional acts or omissions by County's officers, agents or employees in connection with this Agreement.

9. **Entire Agreement.** This document constitutes the entire Agreement between the parties, and replaces and cancels any previous leases or other agreements between the parties in connection with the Program. This Agreement can only be changed by further agreement in writing signed by both County and Mantua.

**IN WITNESS WHEREOF**, the Gloucester County Purchasing Agent, pursuant to authority granted to him and set forth in the County Administrative Code has executed this Agreement, and Mantua's authorized representative has executed this Agreement this \_\_\_\_ day of \_\_\_\_\_, 2018.

ATTEST:

COUNTY OF GLOUCESTER

\_\_\_\_\_  
ANDREA LOMBARDI,  
PRINCIPAL CLERK TYPIST

\_\_\_\_\_  
PETER MERCANTI,  
PURCHASING DIRECTOR

ATTEST:

\_\_\_\_\_ OF \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
BY:  
TITLE:

**RESOLUTION R- 139-2018**

**TOWNSHIP OF MANTUA  
GLOUCESTER COUNTY**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANTUA ACCEPTING THE 2016 MUNICIPAL  
AUDIT REPORT AND AUTHORIZING  
THE SIGNING OF THE GROUP AFFIDAVIT FORM**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year ending December 31, 6 has been filed by a Registered Municipal Accountant with the Township Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Mantua, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON October 15, 2018.

By:

PETE SCIRROTTO, MAYOR

ATTEST:

Jennica Bileci, Township Clerk

|         | Scirrotto | Zimmerman | Layton | Legge | Lukens |
|---------|-----------|-----------|--------|-------|--------|
| YES     |           |           |        |       |        |
| NO      |           |           |        |       |        |
| ABSTAIN |           |           |        |       |        |
| ABSENT  |           |           |        |       |        |

**NO PHOTOCOPIES OF SIGNATURES**

**GROUP AFFIDAVIT FORM**

**CERTIFICATION OF GOVERNING BODY**

STATE OF NEW JERSEY,  
COUNTY OF GLOUCESTER

We, members of the governing body of the Township of Mantua in the County of Gloucester, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the Township Committee of the Township of Mantua in the County of Gloucester.

2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year ending December 31, 2017.

3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled FINDINGS AND RECOMMENDATIONS:

(L.S.) (L.S.)

(L.S.) (L.S.)

(L.S.) (L.S.)

(L.S.) (L.S.)

(L.S.) (L.S.)

\_\_\_\_\_  
Clerk

Sworn to and subscribed before  
me this \_\_\_\_\_ day of  
\_\_\_\_\_, 2018.

\_\_\_\_\_  
Notary Public of New Jersey

The Municipal Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance,  
Division of Local Government Services, P.O. Box 803, Trenton, New Jersey.

**RESOLUTION R-140-2018**

**TOWNSHIP OF MANTUA  
GLOUCESTER COUNTY**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
MANTUA REJECTING ALL BIDS FOR THE PROJECT KNOWN AS PUBLIC  
WORKS MAINTENANCE FACILITY**

**WHEREAS**, the Township of Mantua received seven bids on Wednesday, October 10, 2018, at 10:00 AM for the Township of Mantua DPW Maintenance Facility; and

**WHEREAS**, RNM Construction LLC, 45 Hockamick Road, Cookstown, NJ 08511 was the low bidder on this project and the bid summary is as follows:

| <b>BIDDER NAME</b>          | <b>BID</b>          |
|-----------------------------|---------------------|
| <b>RNM Construction</b>     | <b>\$510,000.00</b> |
| <b>Straga Brothers Inc.</b> | <b>\$578,000.00</b> |

**WHEREAS**, the low bid is \$510,000.00 and will exceed the budget of \$400,000; and

**WHEREAS**, it is the combined recommendation of the Township Administrator to reject all bids pursuant to N.J.S.A. 40A:11-13.2 (a) as the bid exceeds the amount budgeted.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mantua, County of Gloucester, New Jersey, that we do hereby reject all bids.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that a copy of this resolution be on file, available for public inspection in the office of the Mantua Township Clerk, 401 Main Street, Mantua, New Jersey 08051.

This Resolution was adopted at a meeting of the Township Committee held on October 15, 2018 and shall take effect immediately.

**TOWNSHIP OF MANTUA**

**By:**

\_\_\_\_\_  
**PETE SCIRROTTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Jennica Bileci, Township Clerk**

|  |                  |                  |               |              |               |
|--|------------------|------------------|---------------|--------------|---------------|
|  | <b>Scirrotto</b> | <b>Zimmerman</b> | <b>Layton</b> | <b>Legge</b> | <b>Lukens</b> |
|--|------------------|------------------|---------------|--------------|---------------|

|                |  |  |  |  |  |
|----------------|--|--|--|--|--|
| <b>YES</b>     |  |  |  |  |  |
| <b>NO</b>      |  |  |  |  |  |
| <b>ABSTAIN</b> |  |  |  |  |  |
| <b>ABSENT</b>  |  |  |  |  |  |