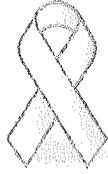


**Township of Mantua
Workshop Meeting Agenda
October 1, 2018
Mantua Township Municipal Building
6:00 P.M.**



Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law:

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2018. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 2, 2018. Notice was also filed with the Township Clerk.

Roll Call:

Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Steven Alexander, Superintendent of Public Works, Chief Darren White

Approval of Minutes:

September 17, 2018

Motion _____ **Second** _____

Proclamation:

Recognizing October 2018 as Breast Cancer Awareness Month

Proclamation:

Recognizing October 10, 2018 as Put the Brakes on Fatalities Day

Engineering Report:

Jon Bryson, Township Engineer

**Department of
Public Works Report:**

Steve Alexander, Superintendent of Public Works

Police Department Report:

Chief Darren White

Pursuant to Resolution R-31-2018, there is a time limit of five (5) minutes per person

Public Participation:

Motion to Open _____ **Second** _____

Motion to Close _____ **Second** _____

ORDINANCE O-8-2018:
Adoption

AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 143. VEHICLES AND TRAFFIC, ARTICLE XIII, SCHEDULES, §143-34 SCHEDULE III: STOPPING AND STANDING PROHIBITED OF THE CODE OF THE TOWNSHIP OF MANTUA

Statement:

This Ordinance was a condition for the new car wash project located at the intersection of Tylers Mill Road and Woodbury Glassboro Rd. This Ordinance will prohibit stopping and standing from the northerly curb line of the common driveway from the project to the southerly curb line of Tyler’s Mill Rd.

Motion to open to Public: Motion _____ Second _____

Motion to Close to Public: Motion _____ Second _____

Motion to Adopt: Motion _____ Second _____

ORDINANCE O-9-2018:
Adoption

AN ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS BLOCK 61, LOT 1 C1212

Statement:

At the request of the property owner, this Ordinance will release the deed restriction so that the property may be conveyed free from the encumbrances of the affordable housing deed restrictions.

Motion to open to Public: Motion _____ Second _____

Motion to Close to Public: Motion _____ Second _____

Motion to Adopt: Motion _____ Second _____

ORDINANCE O-10-2018:
Adoption

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 69, ARTICLE II, OF THE CODE OF THE TOWNSHIP OF MANTUA, “POLICE DEPARTMENT, OFF DUTY COMPENSATION”

Statement:

This Ordinance was amend the Code to a sixty-five dollar per hour rate of payment for security details for houses of worship.

Motion to open to Public: Motion _____ Second _____

Motion to Close to Public: Motion _____ Second _____

Motion to Adopt: Motion _____ Second _____

ORDINANCE O-11-2018:

AN ORDINANCE TO AMEND ORDINANCE 3-2018 CHAPTER 82

Adoption

OF THE CODE -FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYERS OF THE TOWNSHIP, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2018

Statement:

This Ordinance will amend the hourly rate for Crossing Guards to \$15.00 per hour.

Motion to open to Public:

Motion _____ Second _____

Motion to Close to Public:

Motion _____ Second _____

Motion to Adopt:

Motion _____ Second _____

RESOLUTION R-127-2018:

RESOLUTION OF THE TOWNSHIP COMMITTEE AMENDING RESOLUTION R-123-2018 TO APPROVING A STATE CONTRACT NO. A88214 FOR (2) 2019 F-450 DUMP TRUCKS WITH SALT SPREADER AND PLOW IN THE AMOUNT OF \$131,232.00

Statement:

This Resolution will amend the authorizing Resolution to correct the purchase price for (2) 2019 F-450 Dump Trucks for the Public Works Department.

Motion _____ Second _____

RESOLUTION R-128-2018:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 63 OF THE CODE OF THE TOWNSHIP OF MANTUA, "PERSONNEL POLICIES"

Statement:

This Resolution will amend the Personnel Policy and Procedures Manual to include the necessary statutory changes and requested changes from the TRICO JIF in order to be compliant with the 2018-2019 Employment Practices Liability Program.

Motion _____ Second _____

RESOLUTION R-129-2018:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX REFUNDS

Statement:

This Resolution will authorize various tax refunds.

Motion _____ **Second** _____

RESOLUTION R-130-2018:

A RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING A STATE CONTRACT NO. T0103 FOR PARK AND PLAYGROUND EQUIPMENT IN THE AMOUNT OF \$11,729.00

Statement:

This Resolution will authorize the purchase of playground equipment for the Chestnut Branch Park in the amount of \$11,729.00.

Motion _____ **Second** _____

RESOLUTION R-131-2018:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE TRANSFER OF MONIES FROM THE COUNTRY GARDENS SETTLEMENT AGREEMENT FROM THE TOWNSHIP OF MANTUA TO THE COUNTRY GARDENS HOME OWNERS ASSOCIATION

Statement:

This Resolution will transfer the remaining balance of \$100,000.00 from the Country Gardens Trust account held by the Township of Mantua to the Country Gardens Home Owners Association for the use of site improvements.

Motion _____ **Second** _____

RESOLUTION R-132-2018:

A RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING THE CONTRACT WITH B-SAFE FOR UPGRADES TO THE SECURITY ACCESS SYSTEM AND CAMERA SYSTEM IN THE TOTAL AMOUNT OF \$ 23,987.00

Statement:

This Resolution will authorize the contract with B Safe, Inc for upgrades to the Police Department's security access system and camera system.

Motion _____ **Second** _____

RESOLUTION R-133-2018:

RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE AUTHORIZING A SOLAR PERMIT FEE REFUND THE PROPERTY KNOWN AS 232 EVERGREEN AVE, MANTUA, NJ IN THE AMOUNT OF \$360.00

Statement:

This Resolution will authorize a construction permit refund in the amount of \$360.00 for a solar permit fee due to a cancellation of the service.

Motion _____ **Second** _____

RESOLUTION R-134-2018:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY OPPOSING NJ ABC SPECIAL RULING FOR REGULATIONS FOR LIMITED BREWERIES

Statement:

This Resolution will oppose a Special Ruling for craft breweries that will restrict the ability to host events, partner with local businesses and charity organizations, and even host private parties in their facility.

Motion _____ Second _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: Motion _____ Second _____

Adjourn: Motion _____ Second _____

Announcements:

BILL LIST APPROVAL

October 1, 2018

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman John Legge

Committeewoman Eileen Lukens

Committeeman Layton

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk

Township of Mantua
Minutes
Meeting September 17, 2018
Mantua Township Municipal Building
6:00 P.M.

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mayor Scirrotto called on Township Deputy Clerk Pamela LeVine to call roll. Present were Committeeman Layton, Committeeman Legge, and Committeewoman Lukens - Absent, Deputy Mayor Robert Zimmerman, Mayor Pete Scirrotto, Mrs. Jennica Bileci, Township Administrator, James Pierson, Esq., and Chief Darren White

Approval of Minutes: August 20, 2018 - Deputy Mayor Zimmerman, 2nd Committeeman Legge

Engineer Report:

Mr. Bryson discussed the Tyler's Mill Road Phase 2 project that the paving was complete, He also noted that they should be making the final touches by the end of the week. Mr. Bryson also discussed the Tyler's Mill Road Phase 3 project that went out for bid and was awarded to Paving Plus. The Chestnut Branch Park Lighting project has restarted as the light fixtures have come in. Jon discussed the 2018 Local Road Program that a start date should be by the end of the week.

Department of Public Works Report:

Mr. Alexander discussed that the public works department had several issues with trash trucks this month. Mr. Alexander made mention that it was our two newest trucks have both been back to GranTurk for warranty related failures. Steve also discussed that the department was behind in picking up the green vegetative waste carts due to these issues. Mayor Scirrotto inquired as to when the last day the green carts will be picked up, Mr. Alexander advised the end of October. Mr. Alexander noted that the tree stumps/root balls uprooted on the path around the place of reflection so that it looks much better. Deputy Mayor Zimmerman asked Mr. Alexander to see to it that the larger stumps be cut down as this could potentially become a hazard with children wanting to climb on them. Mr. Alexander discussed that he had gone to a county meeting regarding recycling and that he will be working on a video to educate the residents on what is allowed to be recycled. Steve made note that in the coming months he will be working on making suggestions to change our existing solid waste ordinances. Steve also advised the new GPS system for the trucks has been installed in two of the trucks. They will be installing them in all the vehicles and will begin using them once they are all in the Pinpoint system. Mr. Alexander made mention that they will no longer be fulfilling additional trash/recycling and vegetative waste carts as the stock we currently have is low and with new homes being built we need to ensure that we have trash carts for these residents.

Pam will be compiling a list of who has requested additional carts and we will fulfill them once we replenish our stock. Committeeman Legge inquired about extending the yard waste for grass and leaves season as discussed last year as the fall months tend to be warmer and the residents are raking leaves and cutting grass longer into the season. Mr. Alexander advised that it would be considered. Deputy Mayor Zimmerman asked that there be a resolution to the tennis courts prior to the winter months. He asked that the department use their down time to look at what can be done, including but not limited to going to Total Turf to view their pickle ball courts and see if this is something that we might be able to get done at the park using this area.

Police Department Report:

Community service was still scarce, but we did have some workers. They cleaned Route 45, Tyler Mill Road, the public portions of the police department, and the Sewell Fire Department. Mayor Scirrotto asked that if they could work on Breakneck Rd would be most helpful. The radar speed signs have been out at the 500 block of Main St. due to complaints. Chief White noted that since the last workshop meeting he has been in contact with Vince Voltaggio regarding the Main Street complaints that were brought up about the rate of speed. It was noted that one of the speed limit signs was changed to reflect the correct speed. The County has their large display boards in the area, and plans on conducting a speed study in the near future. I believe he has also relayed some information to the residents via email explaining how speed studies are conducted and how speed limits are determined. Chief White shared that the "Protect and Soft Serve" event at Mi Familia took place on August 30th and it was a big success. We were able to interact with the largest amount of residents to date. In addition, there is going to be a National Coffee with a Cop day coming up on October 3rd. It will be at one of our Wawa's that are in town.

Chief White discussed that the department has received the final demo body camera from Pro Vision. It will be evaluated over the next couple weeks and should have a decision at that time. Darren noted that the roof repair is holding firm and did not leak with the recent really heavy rains. The door controllers and surveillance cameras will be installed shortly as B-Safe was the only one to provide a quote for both of these items. Chief White noted that Lt. Ferry has sold the old Jaguar, a Crown Victoria, the Dodge Magnum, an old fingerprint machine on govdeals.com.

Darren noted that per the Mayors request there has been Officers out at the schools in town since the kids started back. They were instructed to be out of their cars and interacting with the kids. In addition, with the new school year, Chief White noted that they now have police cars at all of the schools as requested. Getting the Wenonah cars allowed the department to have enough street worthy cars to get this accomplished.

In addition, the department began advertising for a class 2 officer. The original plan was to maintain two, but we currently have none. Other than assisting with patrol duties, they work court and community service details. We are doing our best to cover them without overtime, but having the class 2 officers is certainly going to be helpful. The timing should be right on target as there should be numerous officers looking for work from the shore towns.

Chief White that Lt. Butler have arranged for officers to participate in a "Pop's Bike Rodeo" on Saturday the 15th in Deptford at the Raymour and Flanigan parking lot. This is a charity event that provides "a new bicycle to an under-served child and grocery gift cards to their families." Officers will doing a demonstration of bike skills and teaching about bike safety.

The Chief noted that two of the three new officers are finished with their field training and have been assigned to their shifts. The last officer should be done shortly. Ptl. Donovan and Boomer will start the Canine Academy on October 11, which will last until December 28th. As previously stated, Boomer will only be certified for explosives and will not be patrol certified. As a result, he will be significantly nicer than our other dogs, allowing him to interact with people more naturally. The Canine Unit set up a GoFundMe campaign. Those wishing to contribute will all be invited to a meet and greet event for all of our canines.

Chief White noted that the "Booze it or Lose It" grant was successful with a variety of vehicles were stopped for a wide range of issues, however Chief White noted that there was only one DWI arrest and felt that this was a very good thing.

Public Portion:

Ashley Sullivan – 136 Norris Street – discussed how the home located at 205 Wenonah Ave has been overgrown, and in total disrepair for several years and is becoming more of a danger and an eye sore. Ms. Sullivan noted that she has been in contact with Mr. Riggs and would like for something more to be done if possible. Administrator Bileci advised that there are rules that the Township must follow before putting liens on a property. She also noted that the homeowners had just been in court and would find out the outcome and would get in touch with her. Mayor Scirrotto noted that he is aware of the problem and will see that we can do going forward.

Motion to open to the public: Deputy Mayor Zimmerman, 2nd Committeeman Legge.

ORDINANCE O-7-2018: AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY ADOPTING THE ROUTE 322-ROWAN WEST CAMPUS REGIONAL REDEVELOPMENT PLAN FOR THE PROPERTY IDENTIFIED AS BLOCK 261, LOTS 1, 2, 3, 3.01, 4, 4.01, 6, 7.01, 7.02, 8, 9, 9.02, 10, 11, 12, 13, 14.01, 16.01, 17.01, 18, 18.01, 18.02, 19, 20, 21, 22, 23, 24 AND 25 ON THE TAX MAPS OF THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

ORDINANCE O-8-2018: AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 143. VEHICLES AND TRAFFIC, ARTICLE XIII, SCHEDULES, §143-34 SCHEDULE III: STOPPING AND STANDING PROHIBITED OF THE CODE OF THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

ORDINANCE O-9-2018: AN ORDINANCE OF THE TOWNSHIP OF MANTUA
RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY
LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS
BLOCK 61, LOT 1 C1212

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

ORDINANCE O-10-2018: AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF MANTUA AMENDING CHAPTER 69, ARTICLE II, OF THE
CODE OF THE TOWNSHIP OF MANTUA, "POLICE DEPARTMENT , OFF DUTY
COMPENSATION"

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

ORDINANCE O-11-2018: AN ORDINANCE TO AMEND ORDINANCE 3-2018
CHAPTER 82 OF THE CODE -FIXING AND ESTABLISHING SALARIES AND
COMPENSATIONS OF OFFICERS AND EMPLOYERS OF THE TOWNSHIP, IN
THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2018

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-120-2018: A RESOLUTION AUTHORIZING THE TEMPORARY
SUSPENSION OF CHAPTER 291-13, SECTION A, OF THE CODE OF THE
TOWNSHIP OF MANTUA PROHIBITING ANIMALS TO BE HARBORED OR
BROUGHT INTO THE CHESTNUT BRANCH PARK FOR A ONE-DAY
COMMUNITY EVENT TO BE HELD OCTOBER 6, 2018

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-121-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF MANTUA AUTHORIZING TAX REFUNDS

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-122-2018: RESOLUTION APPROVING AND AUTHORIZING
MECHANICS LIEN ON REAL PROPERTY LOCATED IN THE TOWNSHIP OF
MANTUA KNOWN AS 25 MANTUA BLVD. FOR MAINTENANCE WORK
AUTHORIZED BY THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-123-2018: RESOLUTION OF THE TOWNSHIP OF MANTUA
APPROVING STATE CONTRACT NO. A88214 FOR TWO (2) 2019 F-450 DUMP
TRUCK WITH SALT SPREADER AND PLOW IN THE AMOUNT OF \$65,616.00

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-124-2018: RESOLUTION OF THE TOWNSHIP OF MANTUA GRANTING APPROVAL TO SUBMIT A LOCAL AID GRANT APPLICATION AND TO EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR “TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM 2018.”

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-125-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AWARDDING A BID IN THE TOTAL AMOUNT OF \$138,402.45 TO PAVING PLUS LLC FOR THE PROJECT KNOWN AS THE RESURFACING OF TYLERS MILL ROAD-PHASE 3

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

RESOLUTION R-126-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE HIRING OF A LABORER IN THE MANTUA TOWNSHIP DEPARTMENT OF PUBLIC WORKS

Deputy Mayor Zimmerman made a motion to adopt, 2nd Committeeman Legge
Roll Call: All were in Favor

Remarks from the Township Committee:

Committeeman Layton advised that there is a night at the historical museum coming up as well as the cemetery tour. Please contact the historical commission to make a reservation for these events. Committeeman Legge advised that the Environmental commission is working on an open space design. In addition Committeeman Legge noted the upcoming Veterans Day event and that they are looking to honor a veteran if someone has a suggestion. Deputy Mayor Zimmerman reminded everyone that there is a senior dinner tomorrow, that there is the Bark in the Park event coming up as well as the Tree lighting ceremony will be as last year's event with the food trucks. This event will take place on a Saturday and will begin at 4 p.m.

Remarks from the Township Administrator:

Administrator Bileci noted that the Township should be receiving its findings and recommendations from their recent audit. At which time she will be discussing these with the Committee and then with the departments. In addition Mrs. Bileci discussed that the employees would all be going for customer service training as part of the Joint Insurance Funds recommendations to each town.

Mayor Scirrotto made a motion to pay the bills; it was seconded by Deputy Mayor Zimmerman, All were in Favor

Mayor Scirrotto made a motion to adjourn; 2nd by Deputy Mayor Zimmerman. All were in favor.

Respectfully submitted,

Pamela LeVine, Township Deputy Clerk



FEDERICI & AKIN, P.A.
CONSULTING ENGINEERS

Joseph P. Federici, Jr. P.E., P.P.
President
Douglas E. Akin, P.L.S., P.P.
Vice President

307 Greentree Road
Sewell, New Jersey 08080
856-589-1400
Fax 856-582-7976

Bret T. Yates
Director of Marketing

September 26, 2018
File No. 18009

Ms. Jennica Bileci, Township Administrator
Township of Mantua
401 Main Street
Mantua, New Jersey 08051

Re: **Township of Mantua**
Monthly Status Report – Municipal Engineering Services

Dear Ms. Bileci:

Federici & Akin, P.A. is pleased to submit this summary status report for the various projects of concern to the Township. Please note, headings and new items for action are indicated in bold face type.

Should any questions or comments arise, please do not hesitate to contact this office.

Very truly yours,
FEDERICI & AKIN, P.A.

Jonathan A. Bryson, P.E., C.M.E.
Township Engineer

JAB

cc: Mayor & Committee
Pam LeVine, Deputy Township Clerk (w/enc)
Steve Alexander, Public Works Superintendent (w/enc)
James Pierson, Esq., Township Solicitor (w/enc)

**TOWNSHIP OF MANTUA
ENGINEER'S REPORT**

I. GENERAL

A. Bond Release Requests:

1. None received this period.

B. 2016 Local Road Program:

1. This office is coordinating with the contractor on the remaining punchlist work.

C. Public Works Building

1. A 60' x 80' building is being procured from Coastal Steel Structures.
2. The bid opening for the re-bid was held on 5/2/18 at 10:00am.
3. The project is out for bids; the bid opening is on 10/10/18.

D. 2017 Local Road Program:

1. All work is complete; this office is coordinating with the Contractor on close out.

E. NJDOT FY17 – Tylers Mill Road, Phase 2:

1. A pre-construction meeting was held on 5/11/18.
2. Material submittals were approved by the NJDOT.
3. Paving was completed the week of 8/13/18.

F. Chestnut Branch Park Lighting:

1. The bid opening was held on 5/14/18 at 9:00am.
2. A pre-construction meeting was held on 6/26/18.
3. All conduit has been installed; the light fixtures have been ordered and will be installed after delivery in approximately 8 weeks.
4. The anticipated ship date for the fixtures is 9/12/18.
5. The light fixtures have been installed.

G. NJDOT FY18 – Tylers Mill Road, Phase 3:

1. Plans and specifications have been submitted to the NJDOT for approval for bids.
2. The bid opening will be 9/12/18 at 10:00am.
3. The project was awarded to Paving Plus LLC; we are awaiting concurrence of award from the NJDOT.

H. 2018 Local Road Program:

1. The bid opening was held on 8/15/18; the apparent low bidder is Bogeys Trucking & Paving with a bid of \$289,169.00 (Base Bid Plus Alternate).
2. A pre-construction meeting is scheduled for 9/13/18 at 10:00 am.
3. We are awaiting a schedule/start date from the Contractor.

I. Public Works Roof Replacement:

1. The project is out for bids; the bid opening is on 10/10/18.

II. MUNICIPAL AID PROJECTS

A. NJDOT FY15 – Heritage Road:

1. This project has been closed out with the NJDOT.

B. NJDOT FY19:

1. The NJDOT is currently accepting applications for Local Aid for FY19; applications must be submitted by 10/8/19.

III. PROJECTS UNDER CONSTRUCTION

A. Main Street Self Storage (08415):

1. Base paving and curb installation is complete.
2. The facility is on a TCO.
3. A punchlist requesting a repair to settled asphalt at the bike path was issued on 8/5/11. There has been no response from the Developer.
4. A follow up letter was issued by this office on 9/27/11.
5. The owner has indicated that the repairs will be completed by the end of October.
6. There has been no response from the Owner since they indicated that the repairs would be performed.
7. The Solicitor has put the Owner and Bonding Company on notice.
8. The path was repaired by direction of the Township on 11/9/12.

B. Country Gardens (08179):

1. Base Paving and flatwork is complete in Section 3B; Rough grading is in process for Section 4.

C. Wendys (16095):

1. Site work has been completed.
2. This project was recommended to be placed on a maintenance bond on 2/16/17.

D. Mantua Associates Holdings (16069):

1. Site work has been completed; punchlist work has been addressed.

E. Car Effex (16112):

1. Site work has been completed.

F. Super Wawa (17084):

1. Site work has been completed.



Darren E. White
Chief of Police

Jeffrey F. Ferry
Lieutenant

Mantua Township Police Department

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237



Brian L. Grady
Lieutenant

Shaun J. Butler
Lieutenant

September 17, 2018

To: Mr. Mayor, Mr. Deputy Mayor, and members of the township committee
From: Chief White
Re: September workshop report

- Community service was limited again and only able to get Berkley Road, Barnsboro Road, Main St., and Mantua Blvd.
- The radar speed signs are still out around the schools.
- I received a voicemail from the county engineer regarding the results of their speed study, but I have not been able to get back in touch with him as of today (Thursday at 1030).
- Our National Coffee with a Cop Day event is confirmed for the new Wawa on Glassboro Road for Wednesday, October 3rd, from 5p-7p. On top of the normal stuff (goodie bags, equipment, vehicles) there will be a horse from the New Jersey State Police Mounted Unit on hand that I am hoping will encourage more people to come talk to us.
- Our final body camera demo that we waited for stopped functioning within a week, so we are ready to move forward with a purchase.
- We have received applications for our class 2 position from several candidates who appear very qualified. Interviews will be held in the near future as part of the selection process. I am looking forward to having class 2 officers again as they are a huge help with supplementing the patrol shift and special events.
- All of firearms from Wenonah that we do not plan on using have been transferred to Eagle Point Gun club for a credit on our next ammunition purchase.
- So far I have four interested representatives from houses of worship who will be attending Department Chaplain training that the Prosecutor's Office is sponsoring next month. It is very in-depth and takes place over two eight-hour days. Three participants are from Mantua and one from Wenonah. I expect there to be a couple more as well. Ideally, we will have as many faiths



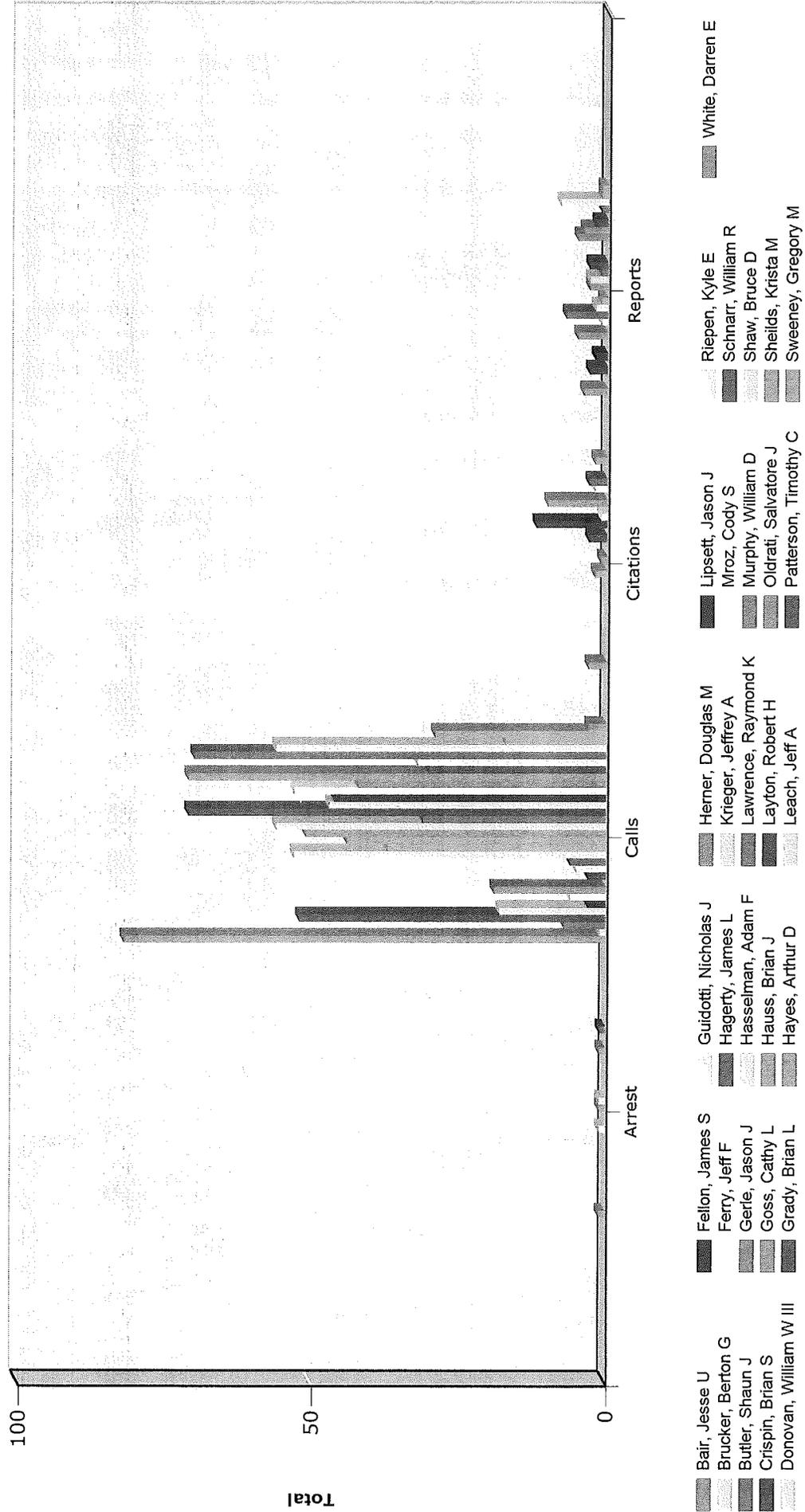
Mantua Township Police
 405 Main Street
 Mantua New Jersey 08051
 (856) 468-1920

Officer Activity Comparisons

Printed On: 09/27/18 10:4

Officer Activity Report for the period from 09/14/2018 to 09/27/2018

Officer Activity Comparison Report





Mantua Township Police
 405 Main Street
 Mantua New Jersey 08051
 (856) 468-1920

Officer Activity Comparisons

Printed On: 09/27/18 10:4

Officer Activity Report for the period from 09/14/2018 to 09/27/2018

The Chart Above Compares Overall Performance as a Unit. The Chart below Indicates Most Prominent Individual Activities.

	Arrest	6	0.52%	1,041	91.08%	39	3.41%	57	4.99%	1,143	100.00%
	Calls	82	91.11%	3	3.33%	4	4.44%	90	100.00%		
	Citations	0	0.00%	0	0.00%	0	0.00%	7	100.00%		
	Reports	52	94.55%	0	0.00%	3	5.45%	55	100.00%		
	Total	18	100.00%	0	0.00%	0	0.00%	18	100.00%		
	Arrest	3	60.00%	0	0.00%	2	40.00%	5	100.00%		
	Calls	6	100.00%	0	0.00%	0	0.00%	6	100.00%		
	Citations	19	100.00%	0	0.00%	0	0.00%	19	100.00%		
	Reports	0	0.00%	0	0.00%	5	100.00%	5	100.00%		
	Total	3	100.00%	0	0.00%	0	0.00%	3	100.00%		
	Arrest	5	83.33%	0	0.00%	0	0.00%	1	16.67%		
	Calls	6	46.15%	0	0.00%	7	53.85%	13	100.00%		
	Citations	53	94.64%	0	0.00%	2	3.57%	56	100.00%		
	Reports	37	92.50%	2	5.00%	1	2.50%	40	100.00%		
	Total	44	100.00%	0	0.00%	0	0.00%	44	100.00%		
	Arrest	51	91.07%	1	1.79%	3	5.36%	56	100.00%		
	Calls	56	93.33%	0	0.00%	3	5.00%	60	100.00%		
	Citations	31	96.88%	0	0.00%	1	3.13%	32	100.00%		
	Reports	71	92.21%	3	3.90%	3	3.90%	77	100.00%		
	Total	47	100.00%	0	0.00%	0	0.00%	47	100.00%		
	Arrest	46	79.31%	12	20.69%	0	0.00%	58	100.00%		
	Calls	53	98.15%	1	1.85%	0	0.00%	54	100.00%		
	Citations	42	89.36%	0	0.00%	5	10.64%	47	100.00%		
	Reports	71	82.56%	10	11.63%	4	4.65%	86	100.00%		
	Total	30	93.75%	0	0.00%	2	6.25%	32	100.00%		



Mantua Township Police
405 Main Street
Mantua New Jersey 08051
(856) 468-1920

Officer Activity Comparisons

Printed On: 09/27/18 10:4

Officer Activity Report for the period from 09/14/2018 to 09/27/2018

	Arrest	Calls	Citations	Reports	Total
Riepen, Kyle E	0	94.12%	2	0	34
Schnarr, William R	1	93.33%	3	1	75
Shaw, Bruce D	0	87.50%	0	8	64
Sheilds, Krista M	0	94.44%	0	1	18
Sweeney, Gregory M	0	90.63%	2	1	32
White, Darren E	0	100.00%	0	0	3



Mantua Township Police
405 Main Street
Mantua New Jersey 08051
(856) 468-1920

Charges by Statute Report

Printed On: 09/27/18 11:00

Reporting Period: 09/14/2018 - 09/27/2018

This report contains all arrest charges and citations, and all citations types (traffic, arrest, and warnings).

Mantua Township

	Total
39:3-13.4 - PROVISIONAL DRIVERS LIC	3
39:3-29C - FAIL TO POSS DRIV INS CARD	1
39:3-33 - IMPRO DISPLY OF LIC PLATES-FIC	5
39:3-36 - FAIL TO NTFY CHG OF ADD/ONE WK	1
39:3-37.1B - ALLOW UNLIC DRIVER TO OPER MV	2
39:3-4 - UNREGISTERED VEHICLE	1
39:3-40 - DRIVING WHEN DL SUSPENDED	2
39:3-66 - MAINTENANCE OF LAMPS AND REFLE	5
39:3-74 - WINDSHIELD WIPERS, OBSTRU VIEW	1
39:3-75 - SAFETY GLASS REQUIREMENT	3
39:3-76.2f - REQUIRED WEARING OF SEAT BELTS	2
39:4-144 - DISREG STP SIGN REG OR YLD SGN	1
39:4-56 - DELAYING TRAFFIC/CREATING RISK OF MVA	1
39:4-67 - OBSTRUCTING PASSAGE OF TRAFFIC	1
39:4-88 - TRAFFIC ON MARKED LANES	2
39:4-88B - TRAFFIC ON MARKED-UNSAFE LAN	1
39:4-92 - FAIL TO STP AND YLD TO EME VEH	1
39:4-97 - CARELESS DRIVING	4
39:4-97.3 - CELL PHON USE WHLE OPER A M.V.	2
Total	39

ORDINANCE #8-2018

**MANTUA TOWNSHIP
GLOUCESTER COUNTY**

**AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 143.
VEHICLES AND TRAFFIC, ARTICLE XIII, SCHEDULES,
§143-34 SCHEDULE III: STOPPING AND STANDING PROHIBITED
OF THE CODE OF THE TOWNSHIP OF MANTUA**

WHEREAS, 1852 NJ OpCo, LLC is the owner of property known as Block 250, Lot 2.02 at the intersection of Tylers Mill Road and Woodbury-Glassboro Road (County Route 553); and

WHEREAS, 1852 NJ OpCo, LLC has made applications to utilize the site to construct a car wash with attendant; and

WHEREAS, the Gloucester County Planning Board has requested as a condition of 1852 NJ OpCo, LLC's approval that applicant obtain an ordinance from the Township of Mantua to prohibit stopping or standing on Woodbury-Glassboro Road (County Route #553); and

WHEREAS, the Township professionals have taken no exceptions to the request from the County Planning Board for the prohibition of a no stopping or standing ordinance; and

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Township Committee of the Township of Mantua that:

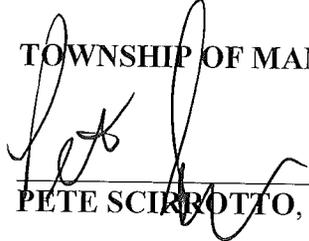
1. Chapter 143, Article XIII: Schedules, §143-34 Schedule III: Stopping and Standing Prohibited is hereby amended to ADD the following:

Name of Street	Side	Hours	Location
County Route 553	West	Anytime	From the Northerly curbline of the common driveway for Lot No. 2.01/2.02 of Block 250 to the Southerly curbline of Tylers Mill Road

2. This Ordinance shall be enforceable by the Mantua Township Police Department.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

TOWNSHIP OF MANTUA

By: 
PETE SCIRROTTO, Mayor

ATTEST:

 Jennica Bileci, Township Clerk

Introduced: September 17, 2018

	Scirrotto	Zimmerman	Lukens	Layton	Legge
YES	✓	✓		✓	✓
NO					
ABSTAIN					
ABSENT			✓		

Public Hearing held: October 1, 2018

	Scirrotto	Zimmerman	Lukens	Layton	Legge
YES					
NO					
ABSTAIN					
ABSENT					

LAW OFFICES
OF
JOHN A. ALICE
28 COOPER STREET
WOODBURY, N.J. 08096
(856) 845-7222
FAX (856) 845-3646

Member N.J. and PA Bar

August 16, 2018

Mayor Pete Scirrotto & Committee
c/o Jennica Bileci, MPA, RMC
Mantua Township
401 Main Street
Mantua, NJ 08051

**RE: 1852 NJ OpCo, LLC
MANTUA TOWNSHIP, NEW JERSEY
BLOCK 250, LOT 2.02**

Dear Mayor Scirrotto & Committee:

I represent 1852 NJ OpCo, LLC. On June 19, 2018, my client received Mantua Land Use Board approval to construct a car wash with attendant site improvements on Block 250, Lot 2.02. This parcel is located on the corner of Tylers Mill Road and Route 553 (Woodbury-Glassboro Road) next to the existing drug store. I have enclosed a copy of the Resolution of approval for your reference.

As part of the approval process, we were required to file an application with the Gloucester County Planning Board. We have done so and on June 26, 2018 received a "Report of Action.....Site Plan" which requires my client to complete enumerated tasks. One of the Report's requirements is to ask the Township of Mantua to "...pass an ordinance to prohibit stopping or standing on Route 553 and to make this restriction enforceable by the municipal police department. The 'No Stopping or Standing' restriction shall be from the Site access on Route 553 to the Tylers Mill Road intersection." I have enclosed a copy of the County Report of Action for your reference.

In an effort to provide assistance, I spoke with our project engineer, David Kreck, P.E., for suggested language to be utilized in an Ordinance. Specifically, Mr. Kreck suggests, "The limits of the 'No Stopping or Standing' restriction shall apply to the westerly curblineline of Woodbury-Glassboro Road (County Route #553) and shall extend from the northerly curblineline of the common driveway for Lot numbers 2.01/2.02 of Block 250, to the southerly curblineline of Tylers Mill Road."

Mayor Scirrotto & Committee

August 16, 2018

Page 2

Please do not hesitate to contact me should you have any questions or require anything further.

Very truly yours,

A handwritten signature in black ink, appearing to read 'John A. Alice', with a long horizontal flourish extending to the right.

John A. Alice

JAA/dg

Enclosures

Cc: Brendan Johnson – Via Email only w/o enc.
David Kreck, PE, CME – Via Email only w/o enc.
Jeffrey A. Daniels, Esquire w/enc.

**RESOLUTION #2018-16 OF THE MANTUA TOWNSHIP
LAND USE BOARD
APPROVING THE APPLICATION OF 1852 NJ OPCO, LLC (CAPITAL
MANAGEMENT) FOR BULK VARIANCES, WAIVERS AND AMENDED
PRELIMINARY AND FINAL MAJOR SITE PLAN APPROVAL TO CONSTRUCT A
4,759 SQUARE FOOT EXPRESS CAR WASH FACILITY AT THE PROPERTY
LOCATED AT
510 WOODBURY-GLASSBORO ROAD,
PLATE 42.01, BLOCK 250, LOT 2.02
MANTUA, NEW JERSEY**

WHEREAS, the Applicant, 1852 NJ OPCO, LLC (Capital Management) filed an application to obtain bulk variances, waivers and amended preliminary and final major site plan approval to construct a 4,759 square foot express car wash facility with associated improvements on property located at 510 Woodbury-Glassboro Road (Plate 42.01, Block 250, Lots 2.02), Mantua, New Jersey; and;

WHEREAS, by Resolution #11-13, this property was granted a use variance, various bulk variances to permit the development of a full service car wash facility. These variances expired.

WHEREAS, by Resolution #2017-25, this property was granted use variance approval, bulk variances and waivers and preliminary and final major site plan approval under the applicant American Management Holdings LLC. The use variance remains in place but the site plan has been changed.

WHEREAS, John Alice, Esquire (the applicant's attorney); John Pettit, P.E., CME of The Pettit Group, LLC (the applicant's engineer); Jeff Gheysens of J & N Express It Realty (property owner); Brendon Johnson (managing member of applicant); and Steve Sause (project manager for applicant) all on behalf of the applicant appeared at its June 19, 2018, regular meeting and;

WHEREAS, the Applicant duly presented appropriate proof of service and service of notice to neighboring property owners and publication in the South Jersey Times; so that the Board had proper jurisdiction for hearing the application and;

WHEREAS, John Pettit, Jeff Gheysens, Brendon Johnson, and Steve Sause were all duly sworn; and

WHEREAS, the applicant seeks c/bulk variances, waivers, amended preliminary and final major site plan approval and is proposing to construct a 4,759 square foot express car wash facility with 2 automated pay stations, 19 vacuum stations with awnings and employee parking on a vacant lot.

Whereas, the following Exhibits were entered into evidence and utilized:

A-1: Color Rendering of former Site Plan prepared by Pettit Group;

A-2: Color Site Plan;

A-3: Aerial view of site;

A-4- a and b: Architectural plans;

A-5: Details of signage.

WHEREAS, John Alice, Esquire described the proposed project. The proposed business is an express car wash and will have a minimum of 2 active employees with a maximum of 4 active employees onsite at any time. The business will be open 7 days a week from 7 am to 9 pm, weather permitting. The lights will be turned off at 11 pm. The property is currently vacant.

WHEREAS, Jeff Gheysens is the owner of the property and consents to the application.

WHEREAS, John Pettit testified before this Board on prior occasions. Therefore, he was accepted by the Board as an expert in his field of professional engineering. Mr.Pettit also

gave an overview of the project. There will be 24 parking spaces, five of which will be for employees. Three to four deliveries per month are expected by box truck. A sign variance is needed.

WHEREAS, Steve Sause testified to the sign details. He described the sign. The sign will be LED and will have an automatic dimmer. The copy change will be a blink change up to 1 time per hour. There will be no scrolling or flashing.

WHEREAS, Michelle Young, P.E., P.P., C.M.E. of Maser Consulting P.A., the Board's Professional Engineer reviewed the report dated June 15, 2018 with the Board.

WHEREAS, Melanie Adamson, P.E., P.P., C.M.E. of Remington & Vernick Engineers, Inc. the Board's Professional Planner reviewed her report dated June 11, 2018 with the Board.

WHEREAS, no one from the public appeared and testified;

WHEREAS, after carefully considering the application and hearing testimony, the Board made the following findings of fact and conclusions of law:

1. The applicant's property is located in the PC Planned Commercial District;
2. The applicant wishes to obtain c/bulk variances, waivers, amended preliminary and final major site plan approval and is proposing to construct a 4,759 square foot express car wash facility with 2 automated pay stations, 19 vacuum stations with awnings and employee parking on the rear lot;

WHEREAS, the Board carefully considered the application as presented, including the reasons stated for the variance and waivers as described above; and

NOW THEREFORE BE IT RESOLVED by the members of the Mantua Township Land Use Board, County of Gloucester, and State of New Jersey that the application filed by the applicants seeking c/bulk variances, waivers and amended preliminary and final major site

plan approval to construct a 4,759 square foot express car wash facility with associated improvements is granted in accordance with the plans, design and detail submitted by the Applicant. The application is granted subject to the following conditions:

1. The applicant shall comply with all of the submission requirements set forth in Section 230-84B(2) and (5)(a), (b), (c) and (d);
2. The location of soil test pits shall be added to the grading plan;
3. Two additional test pits and permeability analyses shall be performed within the proposed infiltration area during construction and reviewed by the Township Engineer;
4. The applicant shall comply in all respects with the review letters submitted by the Board's professionals;
5. The applicant shall obtain the approvals of all other necessary governmental agencies having appropriate jurisdiction;
6. The applicant shall post all performance bonds and inspection escrows and pay in full all review escrows prior to the approvals taking effect.
7. The applicant will erect a fence along the southeast property corner to the south property corner and wrapping in a southern direction another 10 feet along the residential properties.

The applicant is granted the following variances:

1. Section 230-22(c)(6)(a) impervious coverage where 50% is required and 54.9% is proposed;
2. Section 230-22(c)(2) front yard setback where 100 feet is required and 96.3 feet is proposed;
3. Section 230-22(c) rear yard nonresidential where 50 feet is required and 45.7 feet is

proposed;

4. Section 230-22(c) side yard residential where 100 feet is required and 91 feet is proposed;
5. Section 230-22(c)(7) gross leasable floor area where 15,000 feet is required and 4,759 feet is proposed;
6. Section 230-22(D) residential use/zone buffer area where 100 feet is required and 53 feet is proposed;
7. Section 230-22(D)(1)(a) non-residential lot buffer area where 25 feet is required and 0 feet is proposed;
8. Section 230-22(D)(1)(c) 25 feet landscape buffer adjacent to any non-residential use whereas 5.2 feet is proposed on the south side;
9. Section 230-28(D)(21) off-street parking where 55 spaces are required and 24 spaces are proposed.
10. Section 230-29(C)(1) where the drive thru stacking lane shall be 10 feet wide and 120 feet long and 9 feet wide and 220 feet long is proposed.

The applicant is granted the following waivers:

1. A waiver from Section 230-28B(12)(b)(1) and Section 230-28B(12)(b)(2);
2. A waiver from Section 230-33B(2)(a);
3. A waiver from Section 230-33B(2)(b); however, a calculation zone in the parking area shall be added to the plans;
4. A waiver from Section 230-33C(1); but will do an as built night light survey;
5. A waiver of Section 230-29B(4) for an 8 foot by 25 foot loading area where 14 feet by 60 feet is required;

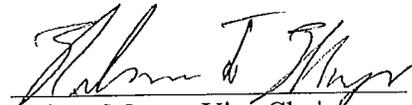
6. A waiver from Section 230-22D(1)(c), 230-30B(13)(b), 230-31C(1), 230-30B(8)(b), 230-30G (1)(a),230-30G(2)(a)(1);
230-30G(2)(a)(2); 230-30G(2)(a)(3); 230-30G(3); 230-49B
7. A waiver from storm water management in Section 230-37F.
8. A waiver from sidewalks.

AND BE IT FINALLY RESOLVED that the secretary shall cause a brief notice of this resolution to be published in the South Jersey Times at the Applicant's expense and forward a copy thereto to the Applicant within 10 days of the date hereof.

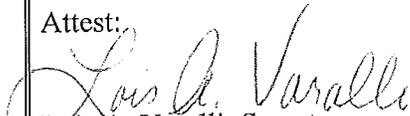
This is a Resolution memorializing the vote taken by the Mantua Township Joint Land Use Board at the aforesaid meeting and is hereby adopted at the meeting held on July 17, 2018.

JOINT LAND USE BOARD
OF MANTUA TOWNSHIP

By:


Nelson Moyer, Vice Chairman

Attest:


Lois A. Varalli, Secretary

ROLL CALL ON THE MOTION – June 19, 2018

Yes - 9 No - 0 Absent - _____ Abstain - _____ Not voting - _____

Acton

Bamford

deMers

yes

Harris

yes

Howarth

Legge

yes

Lukens

yes

Monte

yes

Moyer

yes

Masciulli

yes

Mirigliani

yes

Pool

Howard

yes

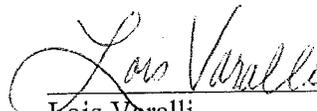
VOTE ON THE MEMORIALIZATION – July 17, 2018

Yes - 6 No - 0 Absent - 3 Abstain - _____ Not voting - _____

<u>Acton</u>	_____	<u>Monte</u>	_____ <u>yes</u>
<u>Bamford</u>	_____	<u>Moyer</u>	_____ <u>yes</u>
<u>deMers</u>	_____ <u>yes</u>	<u>Masciulli</u>	_____ <u>yes</u>
<u>Harris</u>	_____ <u>yes</u>	<u>Mirigliani</u>	_____ <u>yes</u>
<u>Howarth</u>	_____	<u>Pool</u>	_____
<u>Legge</u>	_____	<u>Howard</u>	_____
<u>Lukens</u>	_____		

CERTIFICATION

I hereby CERTIFY that the foregoing is a true copy of the Resolution adopted by the Mantua Township Land Use Board at a duly advertised meeting held on July 17, 2018, at which a quorum was present.



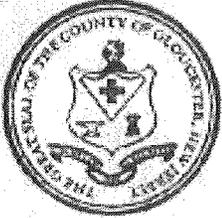
Lois Varalli
Land Use Secretary

Board of
Chosen Freeholders

County Of Gloucester
State of New Jersey

FREEHOLDER DIRECTOR
Robert M. Damminger

FREEHOLDER LIAISON
Heather Simmons



Department of Public Works
Planning Division

Public Works Director
Vincent Voltaggio, P.E.

Office of Government
Services
1200 N. Delsea Drive
Clayton, NJ 08312

Phone: 856.307.6650
Fax: 856.307.6656

Web:
www.co.gloucester.nj.us

New Jersey Relay Service -711
Gloucester County Relay Service
(TTY/TTD) - 856-848-6816

The County of Gloucester complies with all state and federal rules and regulations and does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex in admission to, access to, or operations of its programs, services, activities or in its employment practices. In addition, Gloucester County encourages the participation of people with disabilities in its programs and activities and offers special services to all County residents 60 years of age and older. Inquiries regarding compliance may be directed to the EEO office at (856)384-6903 or through the County's ADA Coordinator at (856) 384-6842/New Jersey Relay Service 711.



TO: PLANNING BOARD SECRETARY Mantua

FROM: GLOUCESTER COUNTY PLANNING DEPARTMENT

DATE: June 26, 2018

RE: MA-0260ASp

1852 NJ OpCo LLC

Enclosed please find the Plans and Plat Requirement Sheets of the Gloucester County Planning Board. As the Land Development Review Committee is authorized to act on behalf of the County Planning Board, the action detailed on these sheets is the official Report of Action of the County Planning Board to your Municipality Planning Board as required by State statute.

PE/mal

c: Applicant
Applicant's Engineer
Attorney
Building Inspector
Township Engineer

GLOUCESTER COUNTY PLANNING BOARD
Report of Action.....Site Plan

Municipality: Mantua Code No: MA-0260ASp Co.Rt. 553

Applicant: 1852 NJ OpCo LLC

Location Block: 250 Lot(s): 2.02

Date of Report: 6/26/18

The Land Development Review Committee of the Gloucester County Planning Board has reviewed your application for Site Plan Approval and has taken the following action based on plans received 5/31/18 and dated 5/18/18.

Denied until the following County requirements are satisfied.

Comments:

TRAFFIC STUDY

1. The supplemental traffic analysis by Shropshire Associates dated May 16, 2018 was not submitted for review. **A full review of the traffic is not performed until this document is submitted and reviewed.**

RIGHT OF WAY

2. The Site plan (Sheet 3) and survey prepared by James Sapio, PLS must be revised to provide a reference note identifying the deed book and page number of the recorded County road easement. The road easement can be found in Deed Book 3004 on pages 236-238 (see attached). As the existing right of way conforms/exceeds the Official County Map requirements, no additional right of way is required as part of this Site development.

SIGHT DISTANCE

3. Based upon our recent field inspection of the Site access, it appears that (2) two trees and overgrown landscape plantings that are located closest to the driveway on the embankment must be removed in order to establish the required horizontal clear sight triangle to the north. The apex of the sight triangle must be established 18 feet back from the curb line with the line of sight measured to the center of the inner travel lane (westerly).

SITE PLAN

4. The Engineer must revise the Site plan (Sheet 3) to show that (2) two "No Stopping or Standing" signs (R7 series) must be installed in the vicinity of the right turn only lane on Route 553 at a 45 degree angle to the roadway. The appropriate sign detail must be added within the construction details. It appears that sidewalk must be replaced to construct the wet-tap connection. The sidewalk construction must be shown on the site plan.

NO STOPPING OR STANDING ORDINANCE

5. The Applicant must petition the Township of Mantua to pass an ordinance to prohibit stopping or standing on Route 553 and to make this restriction enforceable by the municipal police department. The "No Stopping or Standing" restriction shall be from the Site access on Route 553 to the Tylers Mill Road intersection.

MAINTENANCE AGREEMENT

6. The Applicant must execute a maintenance agreement for the proposed stormwater basin with the County. A maintenance schedule for the retention basin must be added to the plan for the continued operation of the stormwater system. The Applicant may obtain a standard maintenance agreement from the County Planning Office. A draft of the maintenance agreement must be prepared by the Applicant and forwarded to the Gloucester County Planning Board for review by the Gloucester County Planning Board Solicitor.

BOND/PERFORMANCE GUARANTEE

7. The Applicant will be required to post a Bond/Performance Guarantee for the roadway improvements (clearing and traffic signs) required within the Route 553 right-of-way. The bond amount will be calculated and forwarded to the Applicant under separate cover once the County Road Improvement Plan has been reviewed and approved by the Office of the County Engineer. All roadway improvements required within the Route 553 right-of-way must be completed before the Applicant requests any Certificates of Occupancies from the Township of Mantua. The bond amount is for road frontage improvements only. A separate bond/permit will be required for other work such as water and sewer service or any other utility.

Page 3

MA-0260ASp

1852 NJ OpCo, LLC

June 26, 2018

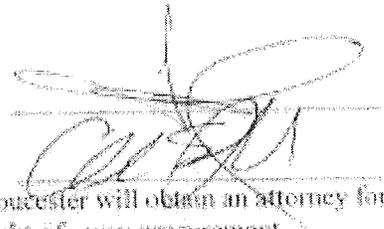
NOTES:

1. As per Section 411, Permits, of the GLOUCESTER COUNTY LAND DEVELOPMENT RESOLUTION, after Final Approval is granted and prior to any construction, an access permit, containing the above referenced County code number, must be obtained from the Highway Division of the Gloucester County Department of Public Works. Three (3) approved plans which contain the latest revisions, including County Road Improvement Plans, signed by the Gloucester County Land Development Review Committee must be submitted to the Highway Department at the time of permit application.

Where easements are required on subdivision and site plans, the County of Gloucester will obtain an attorney for the preparation and filing of documents necessary for easement or right-of-way procurement

For information contact:

Gloucester County Planning Department
1200 North Delsea Drive
Clayton, New Jersey 08312
(856) 307-6650



**RESOLUTION #2018-16 OF THE MANTUA TOWNSHIP
LAND USE BOARD
APPROVING THE APPLICATION OF 1852 NJ OPCO, LLC (CAPITAL
MANAGEMENT) FOR BULK VARIANCES, WAIVERS AND AMENDED
PRELIMINARY AND FINAL MAJOR SITE PLAN APPROVAL TO CONSTRUCT A
4,759 SQUARE FOOT EXPRESS CAR WASH FACILITY AT THE PROPERTY
LOCATED AT
510 WOODBURY-GLASSBORO ROAD,
PLATE 42.01, BLOCK 250, LOT 2.02
MANTUA, NEW JERSEY**

WHEREAS, the Applicant, 1852 NJ OPCO, LLC (Capital Management) filed an application to obtain bulk variances, waivers and amended preliminary and final major site plan approval to construct a 4,759 square foot express car wash facility with associated improvements on property located at 510 Woodbury-Glassboro Road (Plate 42.01, Block 250, Lots 2.02), Mantua, New Jersey; and;

WHEREAS, by Resolution #11-13, this property was granted a use variance, various bulk variances to permit the development of a full service car wash facility. These variances expired.

WHEREAS, by Resolution #2017-25, this property was granted use variance approval, bulk variances and waivers and preliminary and final major site plan approval under the applicant American Management Holdings LLC. The use variance remains in place but the site plan has been changed.

WHEREAS, John Alice, Esquire (the applicant's attorney); John Pettit, P.E., CME of The Pettit Group, LLC (the applicant's engineer); Jeff Gheysens of J & N Express It Realty (property owner); Brendon Johnson (managing member of applicant); and Steve Sause (project manager for applicant) all on behalf of the applicant appeared at its June 19, 2018, regular meeting and;

WHEREAS, the Applicant duly presented appropriate proof of service and service of notice to neighboring property owners and publication in the South Jersey Times; so that the Board had proper jurisdiction for hearing the application and;

WHEREAS, John Pettit, Jeff Gheysens, Brendon Johnson, and Steve Sause were all duly sworn; and

WHEREAS, the applicant seeks c/bulk variances, waivers, amended preliminary and final major site plan approval and is proposing to construct a 4,759 square foot express car wash facility with 2 automated pay stations, 19 vacuum stations with awnings and employee parking on a vacant lot.

Whereas, the following Exhibits were entered into evidence and utilized:

A-1: Color Rendering of former Site Plan prepared by Pettit Group;

A-2: Color Site Plan;

A-3: Aerial view of site;

A-4- a and b: Architectural plans;

A-5: Details of signage.

WHEREAS, John Alice, Esquire described the proposed project. The proposed business is an express car wash and will have a minimum of 2 active employees with a maximum of 4 active employees onsite at any time. The business will be open 7 days a week from 7 am to 9 pm, weather permitting. The lights will be turned off at 11 pm. The property is currently vacant.

WHEREAS, Jeff Gheysens is the owner of the property and consents to the application.

WHEREAS, John Pettit testified before this Board on prior occasions. Therefore, he was accepted by the Board as an expert in his field of professional engineering. Mr. Pettit also

gave an overview of the project. There will be 24 parking spaces, five of which will be for employees. Three to four deliveries per month are expected by box truck. A sign variance is needed.

WHEREAS, Steve Sause testified to the sign details. He described the sign. The sign will be LED and will have an automatic dimmer. The copy change will be a blink change up to 1 time per hour. There will be no scrolling or flashing.

WHEREAS, Michelle Young, P.E., P.P., C.M.E. of Maser Consulting P.A., the Board's Professional Engineer reviewed the report dated June 15, 2018 with the Board.

WHEREAS, Melanie Adamson, P.E., P.P., C.M.E. of Remington & Vernick Engineers, Inc. the Board's Professional Planner reviewed her report dated June 11, 2018 with the Board.

WHEREAS, no one from the public appeared and testified;

WHEREAS, after carefully considering the application and hearing testimony, the Board made the following findings of fact and conclusions of law:

1. The applicant's property is located in the PC Planned Commercial District;
2. The applicant wishes to obtain c/bulk variances, waivers, amended preliminary and final major site plan approval and is proposing to construct a 4,759 square foot express car wash facility with 2 automated pay stations, 19 vacuum stations with awnings and employee parking on the rear lot;

WHEREAS, the Board carefully considered the application as presented, including the reasons stated for the variance and waivers as described above; and

NOW THEREFORE BE IT RESOLVED by the members of the Mantua Township Land Use Board, County of Gloucester, and State of New Jersey that the application filed by the applicants seeking c/bulk variances, waivers and amended preliminary and final major site

plan approval to construct a 4,759 square foot express car wash facility with associated improvements is granted in accordance with the plans, design and detail submitted by the Applicant. The application is granted subject to the following conditions:

1. The applicant shall comply with all of the submission requirements set forth in Section 230-84B(2) and (5)(a), (b), (c) and (d);
2. The location of soil test pits shall be added to the grading plan;
3. Two additional test pits and permeability analyses shall be performed within the proposed infiltration area during construction and reviewed by the Township Engineer;
4. The applicant shall comply in all respects with the review letters submitted by the Board's professionals;
5. The applicant shall obtain the approvals of all other necessary governmental agencies having appropriate jurisdiction;
6. The applicant shall post all performance bonds and inspection escrows and pay in full all review escrows prior to the approvals taking effect.
7. The applicant will erect a fence along the southeast property corner to the south property corner and wrapping in a southern direction another 10 feet along the residential properties.

The applicant is granted the following variances:

1. Section 230-22(c)(6)(a) impervious coverage where 50% is required and 54.9% is proposed;
2. Section 230-22(c)(2) front yard setback where 100 feet is required and 96.3 feet is proposed;
3. Section 230-22(c) rear yard nonresidential where 50 feet is required and 45.7 feet is

proposed;

4. Section 230-22(c) side yard residential where 100 feet is required and 91 feet is proposed;
5. Section 230-22(c)(7) gross leasable floor area where 15,000 feet is required and 4,759 feet is proposed;
6. Section 230-22(D) residential use/zone buffer area where 100 feet is required and 53 feet is proposed;
7. Section 230-22(D)(1)(a) non-residential lot buffer area where 25 feet is required and 0 feet is proposed;
8. Section 230-22(D)(1)(c) 25 feet landscape buffer adjacent to any non-residential use whereas 5.2 feet is proposed on the south side;
9. Section 230-28(D)(21) off-street parking where 55 spaces are required and 24 spaces are proposed.
10. Section 230-29(C)(1) where the drive thru stacking lane shall be 10 feet wide and 120 feet long and 9 feet wide and 220 feet long is proposed.

The applicant is granted the following waivers:

1. A waiver from Section 230-28B(12)(b)(1) and Section 230-28B(12)(b)(2);
2. A waiver from Section 230-33B(2)(a);
3. A waiver from Section 230-33B(2)(b); however, a calculation zone in the parking area shall be added to the plans;
4. A waiver from Section 230-33C(1); but will do an as built night light survey;
5. A waiver of Section 230-29B(4) for an 8 foot by 25 foot loading area where 14 feet by 60 feet is required;

6. A waiver from Section 230-22D(1)(c), 230-30B(13)(b), 230-31C(1), 230-30B(8)(b), 230-30G (1)(a),230-30G(2)(a)(1);
230-30G(2)(a)(2); 230-30G(2)(a)(3); 230-30G(3); 230-49B
7. A waiver from storm water management in Section 230-37F.
8. A waiver from sidewalks.

AND BE IT FINALLY RESOLVED that the secretary shall cause a brief notice of this resolution to be published in the South Jersey Times at the Applicant's expense and forward a copy thereto to the Applicant within 10 days of the date hereof.

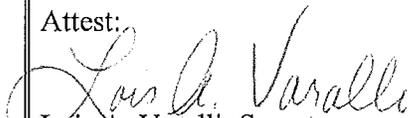
This is a Resolution memorializing the vote taken by the Mantua Township Joint Land Use Board at the aforesaid meeting and is hereby adopted at the meeting held on July 17, 2018.

JOINT LAND USE BOARD
OF MANTUA TOWNSHIP

By:


Nelson Moyer, Vice Chairman

Attest:


Lois A. Varalli, Secretary

ROLL CALL ON THE MOTION – June 19, 2018

Yes - 9 No - 0 Absent - _____ Abstain - _____ Not voting - _____

Acton _____
Bamford _____
deMers yes
Harris yes
Howarth _____
Legge yes
Lukens yes

Monte yes
Moyer yes
Masciulli yes
Mirigliani yes
Pool _____
Howard yes

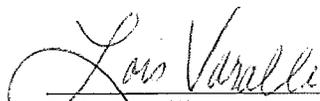
VOTE ON THE MEMORIALIZATION – July 17, 2018

Yes - 6 No - 0 Absent - 3 Abstain - _____ Not voting - _____

<u>Acton</u>	_____	<u>Monte</u>	_____ <i>yes</i>
<u>Bamford</u>	_____	<u>Moyer</u>	_____ <i>yes</i>
<u>deMers</u>	_____	<u>Masciulli</u>	_____ <i>yes</i>
<u>Harris</u>	_____ <i>yes</i>	<u>Mirigliani</u>	_____ <i>yes</i>
<u>Howarth</u>	_____ <i>yes</i>	<u>Pool</u>	_____ <i>yes</i>
<u>Legge</u>	_____	<u>Howard</u>	_____
<u>Lukens</u>	_____		_____

CERTIFICATION

I hereby CERTIFY that the foregoing is a true copy of the Resolution adopted by the Mantua Township Land Use Board at a duly advertised meeting held on July 17, 2018, at which a quorum was present.



Lois Varalli
Land Use Secretary



TOWNSHIP OF MANTUA

Gloucester County, New Jersey

PETER SCIRROTTO
MAYOR

BOB ZIMMERMAN
DEPUTY MAYOR

401 Main Street • Mantua, NJ 08051
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www.mantuatownship.com

JOHN LEGGE
TOWNSHIP COMMITTEE

EILEEN LUKENS
TOWNSHIP COMMITTEE

SHAWN LAYTON
TOWNSHIP COMMITTEE

MEMORANDUM

TO:

- JENNICA BILECI, BUSINESS ADMINISTRATOR
- JAMES PIERSON, TOWNSHIP SOLICITOR
- GAYLE TSCHOPP, CMFO
- STEVE ALEXANDER, SUPERINTENDENT OF PW
- DARREN WHITE, CHIEF
- ALICE KELLMYER, TAX COLLECTOR
- JON BRYSON
- GENERAL CODE
- S.J. TIMES – ADVERTISING INTRO. ADOPTION _____
- _____
- _____
- FILE

DATE: 9/17/18

Enclosed please find true and correct copies of the following:

RESOLUTION NUMBER(S) _____ and/or

ORDINANCE NUMBER(S) 0-8 2018



State of New Jersey,) ss
County of Gloucester)

Ed Kaul being duly sworn, deposes that he/she is principal clerk of NJ Advance Media; that South Jersey Times is a public newspaper, with general circulation in Camden, Cumberland, Gloucester, and Salem Counties, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

South Jersey Times 09/20/2018

Principal Clerk of the Publisher

Sworn to and subscribed before me this 25th day of September 2018

Notary Public

PUBLIC NOTICE

ORDINANCE O-8-2018

MANTUA TOWNSHIP
GLOUCESTER COUNTY

AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 143. VEHICLES AND TRAFFIC, ARTICLE XIII, SCHEDULES,
§143-34 SCHEDULE III: STOPPING AND STANDING PROHIBITED
OF THE CODE OF THE TOWNSHIP OF MANTUA

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced at a meeting of the Township Committee of the Township of Mantua, held on the 17th day of September, 2018 and will be considered for final passage at a meeting of the Township Committee of the Township of Mantua, to be held on the 1st of October, 2018 at 6:00 p.m. at which time and place any interested party will be given the opportunity to be heard. Copies of the Ordinance are available for public inspection in the Office of the Township Clerk, 401 Main Street, Mantua, New Jersey 08051, during normal business hours.

Jennica Bileci, Township Clerk

ORDINANCE O-9-2018

AN ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS BLOCK 61, LOT 1C1212

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced at a meeting of the Township Committee of the Township of Mantua, held on the 17th day of September, 2018 and will be considered for final passage at a meeting of

TOWNSHIP OF MANTUA

ORDINANCE O-9-2018

AN ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS BLOCK 61, LOT 1C1212

WHEREAS, Jushua Taggart is the owner of property listed in the Mantua Township Tax Map as Block 61, Lot 1C1212; and

WHEREAS, Joshua Taggart purchased the property on or about February 11, 1997 from Berkley Associates, LLC; and

WHEREAS, in the Deed dated February 11, 1997 transferring the property from Berkley Associates, LLC to Joshua Taggart there were various affordable housing deed restriction which mandated that among other things the unit be sold only to a moderate income qualified household and for a maximum restricted resale price. The Deed was recorded in the Office of the Clerk of Gloucester County in DB2737 beginning at PO12; and

WHEREAS, the property is also subject to an Affordable Housing Agreement dated February 11, 1997 and recorded in the Office of the Clerk of Gloucester County in DB2737 beginning at PO20; which mandated that among other things the unit be sold only to a moderate income qualified household and for a maximum restricted resale price; and

WHEREAS, the property is also subject to a Repayment Mortgage containing Deed Restrictions dated February 11, 1997 and recorded in the Office of the Clerk of Gloucester County in MB3318 beginning at P115; which also contained Fair Housing Act deed restrictions; and mandated that the Township be paid 95% of the incremental amount between the maximum allowable resale price and the fair market selling price which has accrued to the property during the restricted period; and

WHEREAS, the above referenced deed restrictions had a term of 20 years; and

WHEREAS, Joshua Taggart has requested that all of the above deed restriction be released so that the property may be conveyed free from the encumbrances of the affordable housing deed restrictions; and

WHEREAS, the Mantua Township Committee deems it to be appropriate to remove said affordable housing deed restrictions; and

WHEREAS, the Uniform Housing Affordability Controls at N.J.A.C. 5:80-26.11(e) require municipalities to adopt an Ordinance in order to release affordability controls and the purpose of this Ordinance is to accomplish the foregoing; and

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Mantua, County of Gloucester, and State of New Jersey as follows:

ARTICLE I. Release of Affordability Controls.

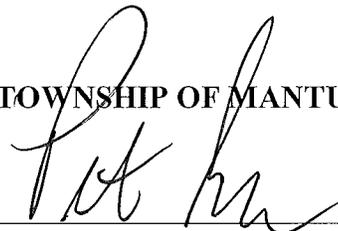
- A. Upon the first non-exempt sale or transfer of title after the adoption and passage of this Ordinance and after satisfaction of the Repayment Mortgage and payment to the Township of any and all monies due thereunder, the deed restrictions set forth above shall be released so that the property may be conveyed free from the encumbrances of the restrictions upon that certain real property, located in the Township of Mantua, County of Gloucester, State of New Jersey and more particularly described as Block 61, Lot 1C1212 and more commonly known as 1212 Tristram Circle, Mantua, New Jersey.
- B. The property will be subject to all the other easements, covenants and restrictions of record.
- C. The Affordable Housing Administrator for Mantua Township or any other official of Mantua Township is hereby authorized to take any and all action to sign any documents including but not limited to a Form of Release (Quitclaim Deed) For Restricted Units- Quitclaim Deed Releasing Ownership Unit From Affordability Controls as set forth in Appendix F of the Uniform Housing and Affordability Controls (UHAC) which will effectuate the intention of this Ordinance.

ARTICLE II. Repealer, Severability and Effective Date.

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

TOWNSHIP OF MANTUA

By: _____



PETE SCIRROTTO, Mayor

ATTEST:

Jennica Bileci, Township Clerk

Introduced: September 17, 2018

	Scirrotto	Zimmerman	Lukens	Layton	Legge
YES	✓	✓		✓	✓
NO					
ABSTAIN					
ABSENT			✓		

Public Hearing held: October 1, 2018

	Scirrotto	Zimmerman	Lukens	Layton	Legge
YES					
NO					
ABSTAIN					
ABSENT					



TOWNSHIP OF MANTUA

Gloucester County, New Jersey

PETER SCIRROTTO
MAYOR

BOB ZIMMERMAN
DEPUTY MAYOR

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JOHN LEGGE
TOWNSHIP COMMITTEE

EILEEN LUKENS
TOWNSHIP COMMITTEE

SHAWN LAYTON
TOWNSHIP COMMITTEE

MEMORANDUM

TO:

- JENNICA BILECI, BUSINESS ADMINISTRATOR
- JAMES PIERSON, TOWNSHIP SOLICITOR
- GAYLE TSCHOPP, CMFO
- STEVE ALEXANDER, SUPERINTENDENT OF PW
- DARREN WHITE, CHIEF
- ALICE KELLMYER, TAX COLLECTOR
- JON BRYSON
- GENERAL CODE
- S.J. TIMES – ADVERTISING INTRO. ADOPTION _____
- _____
- _____
- FILE

DATE: 9/17/18

Enclosed please find true and correct copies of the following:

RESOLUTION NUMBER(S) _____ and/or

ORDINANCE NUMBER(S) 0-9-2018



State of New Jersey,) ss
County of Gloucester)

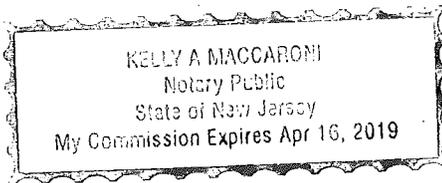
Ed Kaul being duly sworn, deposes that he/she is principal clerk of NJ Advance Media; that South Jersey Times is a public newspaper, with general circulation in Camden, Cumberland, Gloucester, and Salem Counties, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

South Jersey Times 09/20/2018

Principal Clerk of the Publisher

Sworn to and subscribed before me this 25th day of September 2018

Notary Public



PUBLIC NOTICE

ORDINANCE O-8-2018

MANTUA TOWNSHIP
GLOUCESTER COUNTY

AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 143. VEHICLES AND TRAFFIC, ARTICLE XIII, SCHEDULES,
§143-34 SCHEDULE III: STOPPING AND STANDING PROHIBITED
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NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced at a meeting of the Township Committee of the Township of Mantua, held on the 17th day of September, 2018 and will be considered for final passage at a meeting of the Township Committee of the Township of Mantua, to be held on the 1st of October, 2018 at 6:00 p.m. at which time and place any interested party will be given the opportunity to be heard. Copies of the Ordinance are available for public inspection in the Office of the Township Clerk, 401 Main Street, Mantua, New Jersey 08051, during normal business hours.

Jennica Bileci, Township Clerk

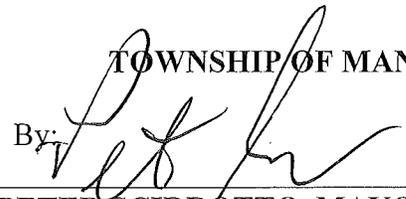
ORDINANCE O-9-2018

AN ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS BLOCK 61, LOT 1C1212

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced at a meeting of the Township Committee of the Township of Mantua, held on the 17th day of September, 2018 and will be considered for final passage at a meeting of

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TOWNSHIP OF MANTUA

By: 
PETER SCIRROTTO, MAYOR

ATTEST:

Jennica Bileci, Township Clerk

Introduced: September 17, 2018

	Scirrotto	Zimmerman	Lukens	Layton	Legge
YES	✓	✓		✓	✓
NO					
ABSTAIN					
ABSENT			✓		

15
16
17

Public Hearing held: October 1, 2018

	Scirrotto	Zimmerman	Lukens	Layton	Legge
YES					
NO					
ABSTAIN					
ABSENT					

18



TOWNSHIP OF MANTUA

Gloucester County, New Jersey

PETER SCIRROTTO
MAYOR

BOB ZIMMERMAN
DEPUTY MAYOR

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JOHN LEGGE
TOWNSHIP COMMITTEE

EILEEN LUKENS
TOWNSHIP COMMITTEE

SHAWN LAYTON
TOWNSHIP COMMITTEE

MEMORANDUM

TO:

- JENNICA BILECI, BUSINESS ADMINISTRATOR
- JAMES PIERSON, TOWNSHIP SOLICITOR
- GAYLE TSCHOPP, CMFO
- STEVE ALEXANDER, SUPERINTENDENT OF PW
- DARREN WHITE, CHIEF
- ALICE KELLMYER, TAX COLLECTOR
- JON BRYSON
- GENERAL CODE
- S.J. TIMES – ADVERTISING INTRO. ADOPTION _____
- _____
- _____
- FILE

DATE: 9/17/18

Enclosed please find true and correct copies of the following:

RESOLUTION NUMBER(S) _____ and/or

ORDINANCE NUMBER(S) 0-10-2018

ORDINANCE O - 11 -2018

AN ORDINANCE TO AMEND THE "CODE OF THE TOWNSHIP OF MANTUA", CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2017

BE IT ORDAINED by the Township Committee of the Township of Mantua as follows:

SECTION 2: The part-time hourly employees shall be paid as follows commencing September 1, 2018:

POSITION	HOURLY RATE	PAYABLE
CROSSING GUARDS (HOURLY)	15.00	SEMI-MONTHLY

All township employees, for whom salaries are listed, shall be paid at a rate within the established range as set forth by the Township Committee. The Chief of Police shall set the rate of compensation for part-time police clerks and temporary police officers, whose compensation shall be within the ranges listed.

The following professionals shall be paid according to the contracts adopted pursuant the Local Public Contracts Law and filed in the office of the Township Clerk: Solicitors, Auditor, Engineers, and Planners.

All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed with this ordinance and are to take effect upon passage and publication of this ordinance as required by law.

This ordinance shall take effect upon publication after final passage and shall be applied retroactively to January 1, 2018, unless otherwise noted.

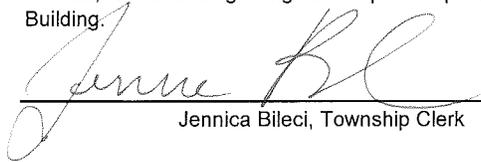
Peter Scirrotto, Mayor

ATTEST:

Jennica Bileci, Township Clerk

CERTIFICATION

The foregoing Ordinance was introduced by the Township Committee of the Township of Mantua at a regularly scheduled meeting on the 17th day of September 2018. It will further be considered for final adoption upon second reading and subsequent to a public hearing to be conducted on such Ordinance, at the next scheduled meeting of the Committee of the Township of Mantua at which time and place any interested person(s) may be heard. Said meeting to be held on the 1st day of October 2018 at the Township Municipal Building, 401 Main St., Mantua, NJ 08051 beginning at 6:00 pm. Copies of this ordinance will be available in the Township Clerk's Office located in the Municipal Building.



Jennica Bileci, Township Clerk

Introduced: September 17, 2018

	Yes	No	Absent	Abstain
Scirrotto	✓			
Zimmerman	✓			
Legge	✓			
Lukens			✓	
Layton	✓			

Public Hearing Held: October 1, 2018

	Yes	No	Absent	Abstain
Scirrotto				
Zimmerman				
Legge				
Lukens				
Layton				



TOWNSHIP OF MANTUA

Gloucester County, New Jersey

PETER SCIRROTTO
MAYOR

BOB ZIMMERMAN
DEPUTY MAYOR

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JOHN LEGGE
TOWNSHIP COMMITTEE

EILEEN LUKENS
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SHAWN LAYTON
TOWNSHIP COMMITTEE

MEMORANDUM

TO:

- JENNICA BILECI, BUSINESS ADMINISTRATOR
- JAMES PIERSON, TOWNSHIP SOLICITOR
- GAYLE TSCHOPP, CMFO
- STEVE ALEXANDER, SUPERINTENDENT OF PW
- DARREN WHITE, CHIEF
- ALICE KELLMYER, TAX COLLECTOR
- JON BRYSON
- GENERAL CODE
- S.J. TIMES – ADVERTISING INTRO. ADOPTION _____
- _____
- _____
- FILE

DATE: 9/17/18

Enclosed please find true and correct copies of the following:

RESOLUTION NUMBER(S) _____ and/or

ORDINANCE NUMBER(S) 0-11-2018

RESOLUTION R-127-2018

**TOWNSHIP OF MANTUA
GLOUCESTER COUNTY**

**A RESOLUTION OF THE TOWNSHIP OF MANTUA
AMENDING RESOLUTION R-123-2018 TO APPROVING A STATE
CONTRACT NO. A88214 FOR (2) 2019 F-450 DUMP TRUCKS WITH SALT
SPREADER AND PLOW IN THE AMOUNT OF \$131,232.00**

WHEREAS, on September 17, 2018 by Resolution R-123-2018, the Township Committee of the Township of Mantua authorized the purchase of one (1) 2019 F-450 Dump Truck with Salt Spreader and plow in the amount of \$65,616.00 under State Purchasing Contract with Beyer Ford located at 170 Ridgedale Ave, Morristown, NJ 07936; and

WHEREAS, it is the desire of the Superintendent of Public Works to purchase two (2) Light Dump Trucks with a salt spreaders and plows to be for various purposes within the Department of Public Works under a New Jersey State Purchasing Contract in the total amount of \$131,232.00 from Beyer Ford; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township, in the County of Gloucester and State of New Jersey, hereby approves the purchase of two (2) F-450 Dump Trucks under a New Jersey State Purchasing Contract from Beyer Ford in the amount of \$131,232.00.

This Resolution was adopted at a meeting of the Township Committee held on October 1, 2018 and shall take effect immediately.

TOWNSHIP OF MANTUA

PETER SCIRROTTO, MAYOR

ATTEST:

Jennica Bileci, Township Clerk

	Scirrotto	Zimmerman	Layton	Legge	Lukens
YES					
NO					
ABSTAIN					

ABSENT					
--------	--	--	--	--	--

8/24/2018



BEYER FORD

170 Ridgedale Ave.
Morristown, NJ 07936

Quote

To: Mantua Township	From: Coert Seely 31 Williams Parkway East Hanover, NJ 07936
Phone/Fax: (973) 463-3065 / (973) 884-2650	

**2019 FORD F-450 4WD REG CAB 145" WB
STATE OF NEW JERSEY
CONTRACT # A88214**

- | | |
|---|--|
| Engine: 6.8L 3-Valve SOHC EFI V10 | 4-Way Driver Seat -inc: Manual Recline |
| Transmission: TorqShift 6-Speed Automatic | 4-Way Passenger Seat -inc: Manual Recline |
| 4.88 Axle Ratio | Manual Tilt/Telescoping Steering Column |
| 50-State Emissions System | Gauges -inc: Speedometer, Odometer, Oil Pressure |
| Transmission w/SelectShift Sequential Shift | Temp, Engine Hour Meter, Trip Odometer & Trip Computer |
| Manual Transfer Case | 3 Person Seating Capacity |
| Part-Time Four-Wheel Drive | Front Cupholder |
| 78-Amp/Hr 750CCA Maintenance-Free Battery | Manual Air Conditioning |
| HD 240 Amp Alternator | Illuminated Locking Glove Box |
| Towing w/Harness and Trailer Sway Control | Interior Trim -inc: Chrome Interior Accents |
| GVWR: 16,500 lb Payload Package | Full Cloth Headliner |
| HD Shock Absorbers | Urethane Gear Shift Knob |
| Front And Rear Anti-Roll Bars | HD Vinyl 40/20/40 Split Bench Seat |
| Firm Suspension | Day-Night Rearview Mirror |
| Hydraulic Power-Assist Steering | Passenger Visor Vanity Mirror |
| 40 Gal. Fuel Tank | 2 12V DC Power Outlets |
| Single Stainless Steel Exhaust | Front Map Lights |
| Manual Locking Hubs | Fade-To-Off Interior Lighting |
| Front Suspension w/Coil Springs | Full Vinyl/Rubber Floor Covering |
| Leaf Rear Suspension w/Leaf Springs | Underhood Lights |
| 4-Wheel Disc Brakes w/4-Wheel ABS | Instrument Panel Bin and Covered Dashboard Storage |
| Upfitter Switches | Manual 1st Row Windows |
| Wheels: 19.5" Argent Painted Steel | Systems Monitor |
| Tires: 225/70Rx19.5G BSW AS | Trip Computer |
| Clearcoat Paint | Outside Temp Gauge |
| Black Front Bumper w/Black Rub Strip | Analog Display |
| Black Fender Flares | Manual Adjustable Front Head Restraints |
| Black Side Windows Trim | Air Filtration |
| Black Door Handles | Driveline Traction Control |
| Black Manual Side Mirrors w/Manual Folding | Side Impact Beams |
| Manual Extendable Trailer Style Mirrors | Dual Stage Driver/Passenger Seat-Mounted Side Airbags |
| Fixed Rear Window | Dual Stage Drive/ Passenger Front Airbags |
| Light Tinted Glass | Safety Canopy System Curtain 1st Row Airbags |
| Variable Intermittent Wipers | Outboard Front Lap And Shoulder Safety Belts |
| Aluminum Panels | Front License Plate Bracket |
| Front Splash Guards | Halogen Headlamps w/Delay-Off |
| Black Grille | Cab Clearance Lights |

Price for Base Vehicle \$ 30,482.00

8/24/2018

Options for F-450

Limited Slip w/4.88 Axle Ratio	\$	360.00
225/70R19.5G (2) Front All-Season & (4) Rear Traction BSW Tires	\$	190.00
Power Equipment Group	\$	915.00
Trailer Tow Package	\$	155.00
NJ State Contract Discount (10% Off Factory MSRP Options)	\$	(162.00)
Timberance Load Boosters in Front	\$	425.00
Vehicle Undercoating	\$	490.00
Dome Light	\$	158.00
Stirrup Step	\$	469.00

Stainless Steel Dump Body	}	\$	27,637.00
Tarp and Roller			
Back Up Alarm			
Step and Handle Mounted on Dump Body (Driverside)			
Aluminum Tool Box Mounted Under Dump Body (Curbside)			
(4) Corner LED & Rear Body Strokes			
Meyer LP 9' Power Angle Snow Plow Incl- Snow Plow Prep Package			
Salt Dogg Electric Stainless Steel Under Tailgate Spreader			
2" Ball/Pintle Hitch w/ Trailer Plug			

SHPE 2000 Salt Dogg Poly V Box Spreader \$ 4,497.00

~~SHPE 2000 Salt Dogg Poly V Box Spreader \$ 4,497.00~~

Total \$ 39,631.00

Budget Total \$ ~~70,113.00~~

\$65,616

Quote is good for 60 Days

PETER SCIRROTTO
MAYOR

ROBERT ZIMMERMAN
DEPUTY MAYOR



TOWNSHIP OF MANTUA
Gloucester County, New Jersey
FINANCE DEPARTMENT

JOHN LEGGE
TOWNSHIP COMMITTEE

EILEEN LUKENS
TOWNSHIP COMMITTEE

SHAWN LAYTON
TOWNSHIP COMMITTEE

Certification Of Availability of Funds

This is to certify to the of the Township of Mantua that funds for the following resolutions are available.

Contract Amount: 131,232.00
Resolution Date: 09/17/18
Resolution Number: 2018-123

Vendor: BEYER001 BEYER FORD
170 RIDGEDALE AVE
MORRISTOWN, NJ 07960

Contract: C1800003 F450 4WD REG CAB 145"WB

Account Number	Amount	Department Description
C-04-18-004-005-	131,232.00	ORDINANCE 2018-04
Total	131,232.00	

Only amounts for the 2018 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer



TOWNSHIP OF MANTUA

Gloucester County, New Jersey

PETER SCIRROTTO
MAYOR

BOB ZIMMERMAN
DEPUTY MAYOR

401 Main Street • Mantua, NJ 08051
(856) 468-1500 • Fax (856) 464-1022
www.mantuatownship.com

JOHN LEGGE
TOWNSHIP COMMITTEE

EILEEN LUKENS
TOWNSHIP COMMITTEE

SHAWN LAYTON
TOWNSHIP COMMITTEE

MEMORANDUM

TO:

- JENNICA BILECI, BUSINESS ADMINISTRATOR
- JAMES PIERSON, TOWNSHIP SOLICITOR
- GAYLE TSCHOPP, CMFO
- STEVE ALEXANDER, SUPERINTENDENT OF PW
- DARREN WHITE, CHIEF
- ALICE KELLMYER, TAX COLLECTOR
- JON BRYSON
- GENERAL CODE
- S.J. TIMES – ADVERTISING INTRO. _____ ADOPTION _____
- _____
- _____
- FILE

DATE: 9/17/18

Enclosed please find true and correct copies of the following:

RESOLUTION NUMBER(S) R-123-2018 and/or

ORDINANCE NUMBER(S) _____

RESOLUTION R- 128-2018

**MANTUA TOWNSHIP
GLOUCESTER COUNTY**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA
AMENDING CHAPTER 63 OF THE CODE OF THE TOWNSHIP OF MANTUA,
“PERSONNEL POLICIES”**

WHEREAS, the Township Committee of the Township of Mantua adopted Ordinance O-11-2016, also known as Chapter 63, Personnel Policies, of the Code of the Township of Mantua, on the 19th day of September 2016; and

WHEREAS, the Township finds it necessary to amend the Policies and Procedures Manual for the employees of Mantua Township based upon the recommendation of the Township Labor Counsel; and

WHEREAS, Township Committee has reviewed the proposed change to the Policies and Procedures Manual and finds that changes are necessary and in the best interest of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mantua, County of Gloucester, State of New Jersey that the following section is amended in the Policies and Procedures Manual:

Section 1: Anti-Discrimination Policy:

The Township of Mantua is committed to the principle of equal employment opportunity and anti-discrimination pursuant to Title VII of the 1964 Civil Rights Act as amended by the Equal Opportunity Act of 1972 and the New Jersey Law against Discrimination as amended by the New Jersey Pregnant Worker’s Fairness Act (LAD). Under no circumstances will the Township of Mantua discriminate on the basis of sex, race, creed, color, religion, national origin, ancestry, age, marital or political status, affectional or sexual orientation, domestic partnership status, civil union status, atypical heredity, cellular or blood trait, genetic information, disability (including AIDS or HIV infection), pregnancy (including pregnancy related medical condition), childbirth, breastfeeding, liability for service in the United States armed forces, gender identity or expression, and/or any other characteristic protected by law. Decisions regarding the hiring, promotion, transfer, demotion or termination are based solely on the qualifications and performance of the employee or prospective employee. If any employee or prospective employee feels they have been treated unfairly, they have the right to address their concern with their supervisor, or if they prefer their Department Head, Township Administrator, or the Personnel Officer.

Americans with Disabilities Act Policy/ New Jersey Pregnant Worker’s Fairness Act:

In compliance with the Americans with Disabilities Act, the ADA Amendments Act and the New Jersey Law against Discrimination as amended by the New Jersey Pregnant Worker's Fairness Act (LAD), the Township of Mantua does not discriminate based on disability, pregnancy, pregnancy related medical condition or childbirth. The Township of Mantua will endeavor to make every work environment handicap assessable and all future construction and renovation of facilities will be in accordance with applicable barrier-free Federal and State regulations and the Americans with Disabilities Act Accessibility Guidelines, as well as the ADA Amendments Act.

It is the policy of the Township of Mantua to comply with all relevant and applicable provisions of the Americans with Disabilities Act, the ADA Amendments Act and LAD. We will not discriminate against any employee or job applicant with respect to any terms, conditions, or privileges of employment on the basis of a known or perceived disability, pregnancy, childbirth, breastfeeding, or pregnancy related medical condition. We will also make reasonable accommodations to known physical or mental limitations of all employees and applicants with disabilities or pregnant, provided that the individual is otherwise qualified to safely perform the essential functions of the job and also provided that the accommodation does not impose undue hardship on the Township of Mantua.

The Township Administrator shall engage in an interactive dialogue with disabled/pregnant employees and prospective disabled/pregnant employees to identify reasonable accommodations or their respective physician. In the case of an employee breastfeeding her infant child, the accommodation shall include reasonable break time each day to the employee and a suitable room or other location with privacy, other than a toilet stall, in close proximity to work area for the employee to express breast milk for the child.

All decisions with regard to reasonable accommodation shall be made by the Township Administrator. Employees who are assigned to a new position as a reasonable accommodation will receive the salary for their new position. The Americans with Disabilities Act does not require the Township of Mantua to offer permanent "light duty", relocate essential job functions, or provide personal use items such as eyeglasses, hearing aids, wheelchairs, etc.

Employees should also offer assistance, to the extent possible, to any member of the public who requests or needs an accommodation when visiting Township of Mantua facilities. Any questions concerning proper assistance should be directed to Township Administrator.

Drugs and Alcohol Policy:

A. Purpose and intent. Employees and the Township have a mutual obligation to ensure a safe and healthy work environment. This policy is instituted to assure that the work place be free of employees whose job performance may be impaired by the abuse of drugs and/or alcohol. The Township seeks to establish and maintain a safe, healthy working environment for all employees; to help establish and maintain safety on the roads and highways; to reduce the number of accidents and resulting injury to persons and property; to reduce absenteeism, tardiness, and improve productivity; to protect the reputation of the Township and its employees within the

community; and to comply with applicable federal and state laws and regulations governing drug and alcohol abuse programs.

B. Definitions. For purposes of this Drug and Alcohol Policy, the following definitions are utilized:

1. **Alcohol** means the intoxicating agent in beverage alcohol, ethyl alcohol or other low molecular weight alcohol or any beverage that contains more than one half (1/2) of one (1) percent of ethyl alcohol (ethanol) by volume, including but not limited to beer, wine, and distilled spirits. This also includes medications, either prescription or non-prescription, which contain alcohol.
2. **Township premises or facilities** means all property owned, operated, or controlled by the Township, including but not limited to: offices, facilities and surrounding areas on Township-owned, leased, operated or controlled property, parking lots, and storage areas.
3. **Commercial Motor Vehicle Driver** means an employee who is required to possess a commercial driver's license (CDL) issued by a state or other jurisdiction, in accordance with the standards contained in 49 C.F.R. Part 383, which authorizes the individual to operate a class of commercial motor vehicle.
4. **Drug paraphernalia** is equipment, products, and materials of any kind which are used, intended for use, or designed for use, in introducing a controlled substance into the human body.
5. **Drug testing** means the scientific analysis of urine, blood, breath, saliva, hair, tissue, and other specimens of the human body for the purpose of detecting a drug and/or alcohol. Regulated drug tests will use only urine as a specimen until otherwise permitted to use other specimen sources as per Federal or State authority.
6. **Illegal drug** means a substance whose use or possession is controlled by Federal or State law but that is not being used or possessed under the supervision of a licensed health care professional (controlled substances are listed in Schedules I – V of 21 C.F.R. Part 1308 as well as the New Jersey Controlled Dangerous Substances Act). Examples of illegal drugs are cannabis substances (e.g., marijuana and hashish), cocaine, heroin, methamphetamine, phencyclidine (PCP), and so-called designer drugs and look-alike drugs.
7. **Legal drug** means any prescribed drug or over-the-counter drug that has been legally obtained and is being used for the purpose and by the person for which prescribed or manufactured. An employee must inform his/her supervisor when any medication renders the employee unfit for the safe performance of his/her job duties.
8. **Medical Review Officer (MRO)** is a person who is a licensed physician and who is responsible for receiving and reviewing laboratory results generated by an employer's drug testing program and evaluating medical explanations for certain drug test results.

9. **Metabolite** means one of various organic compounds produced by metabolism of drugs in the human body.
10. **Over-The-Counter and Prescription Medications** means use of certain over-the-counter or prescription medications that may have side effects that impair an individual's ability to operate a motor vehicle, operate machinery or other equipment, or otherwise perform the essential functions of a job. Such side effects may also cause the individual to pose a direct threat to his/her own safety or the safety of others.
11. **Reasonable suspicion** means a belief based on objective facts sufficient to lead a prudent person to conclude that a particular employee is unable to satisfactorily perform his or her job duties due to drug or alcohol impairment. Such inability to perform may include, but not be limited to: decreases in the quality or quantity of the employee's productivity, judgment, work errors, wasted time and materials, damage to equipment, injury to self and others, decreased reasoning, concentration, or psychomotor control, and marked changes in behavior. Accidents, deviations from safe working practices, and erratic conduct indicative of impairment are examples of objective facts sufficient to give rise to a "reasonable suspicion". Statements made by an employee regarding alcohol or drug use may also be considered in determining reasonable suspicion.
12. **Substance Abuse Professional (SAP)** is a person who evaluates employees who have violated a Department of Transportation (DOT) drug and alcohol regulation and makes recommendations concerning education, treatment, follow-up testing and aftercare.
13. **Under the influence** means a condition in which a person is affected by a drug or by alcohol in any detectable manner. The symptoms of influence are not confined to those consistent with misbehavior, or to obvious impairment of physical or mental ability, such as slurred speech or difficulty in maintaining balance. A determination of being under the influence can be established by a professional opinion, a scientifically valid test, such as urinalysis or blood analysis, and by the opinion of a layperson.
14. **Uniformed employees** include all uniformed employees of the Township who engage in public safety duties as identified by their respective job descriptions.
15. **Workplace** is the environment (as place, tools, social connections, physical well being) enabling employees to perform work.
16. **The Federal Controlled Substance Act (CSA)** is the Federal law that places all controlled substances into one (1) of five (5) categories, or schedules, according to the drug's potential for abuse, physical and psychological dependence liability, and current accepted medical use. Schedule I, the most strictly controlled category, includes heroin, LSD, marijuana, and other drugs considered to have a high abuse

potential and no recognized medical use in the United States. The Township will comply with state and Federal law with regard to medical marijuana to the extent that those bodies of law are not inconsistent with the CSA. Schedule II drugs, which include morphine, methadone, and amphetamines, are primarily different from Schedule I drugs in that they have some currently accepted medical uses and can be prescribed. The manufacture and distribution of these drugs are controlled by production quotas, security regulations, import and export controls, and non-refillable prescription requirements. Schedule III, IV, and V drugs are considered in descending order to have less abuse potential and dependence liability.

17. **The New Jersey Controlled Substance Act (NJCSA)** is a State law containing similar schedules to the Federal CSA.

C. Prohibited Conduct.

1. The Township recognizes that the possession or use of unlawful drugs and the abuse of alcohol pose a threat to the health and safety of all employees. The Township is committed to the development and maintenance of a drug- and alcohol-free work environment. The unlawful use of drugs or the abuse of drugs and alcohol is inconsistent with the behavior expected of Township employees and will not be tolerated.
2. An employee shall not manufacture, possess, distribute, sell, attempt to sell, or transfer illegal drugs, or drugs legally prescribed to a person other than the employee, on Township premises, at any Township-sponsored event, or while conducting Township activities. Such conduct shall be subject to immediate termination.
3. An employee shall not have illegal drugs or its metabolites in his/her system on Township premises, at any Township-sponsored event, or while conducting Township activities.
4. An employee shall not have legal drugs in his or her system which were not prescribed for the employee on Township premises, at any Township-sponsored event, or while conducting Township activities.
5. An employee shall not be found to be in possession of, or under the influence of, alcohol while on Township premises, at any Township-sponsored event, or while conducting Township activities.
6. An employee shall not engage in the manufacture, sale, distribution, possession, or use of illegal drug paraphernalia on Township premises, at any Township-sponsored event, or while conducting Township activities.
7. An employee shall not report to or remain at work while unfit for duty as a result of the use of alcohol, a controlled substance, or medication (prescription or non-prescription) of any kind.

8. An employee may not intentionally smell or inhale the vapors or fumes from any substance having the property of releasing vapors or fumes for the purpose of producing a condition of intoxication, inebriation, exhilaration, stupefaction, or lethargy on Township premises, at any Township-sponsored event, or while conducting Township activities. An employee shall not report to work while suffering the effects of the above described unlawful behavior.
9. Employees in violation of this policy shall be subject to disciplinary action up to and including termination.
10. Depending on the circumstances of the case and the employee involved, rehabilitation assistance in lieu of termination may be offered to any employee who has violated this policy, provided that the violation does not involve selling or transferring illegal drugs, or serious misconduct. The employee may also be offered a last-chance agreement.
11. In the event that the Township, in its sole discretion, elects to provide the employee with a one-time opportunity to enter and successfully complete a rehabilitation program, the employee will be given names and contact information of substance abuse professionals (SAPs). To be reinstated to full employment, the employee will need to meet the full requirements of the SAP. An employee who is in rehabilitation or who has completed rehabilitation will be allowed to return to work upon presentation of a written release signed by a licensed physician or recognized rehabilitation professional. The release must include a statement to the effect that the employee's presence in the workplace will not constitute a safety hazard to the employee, co-workers, or others. Upon return to work from rehabilitation, the employee will be subject to unannounced drug or alcohol testing for a period of 60 months. Any test that is confirmed as positive during or following rehabilitation will result in termination.
12. An employee who refuses to consent to drug or alcohol testing and for whom such testing is required as a condition of employment shall be subject to disciplinary action, including termination, for a first refusal or any subsequent refusal.
13. Employees must notify their supervisor within five days of a conviction that is drug- or alcohol-related, whether or not the violation occurred in the workplace.
14. Law enforcement personnel and any other appropriate licensing agency may be notified when a criminal activity is suspected or discovered.

D. Use of Prescribed and Over-the-Counter Medication.

1. An employee whose medical treatment requires the use of prescription or over-the-counter medication that is reasonably likely to cause physical impairment and could compromise work safety or job performance must report such use to his/her

supervisor prior to the performance of Township business. An employee may continue to work when using a prescription or over-the-counter medication if Township management has determined, and as allowed by applicable Federal or State medical standards, that such use does not pose a threat to safety and that the employee's job performance is not significantly affected. Otherwise, the employee may be required to take leave or comply with other appropriate action as determined by Township management. Management shall be required to maintain the confidentiality of any information regarding an employee's medical condition in accordance with the Health Insurance Portability and Protection Act.

2. The undisclosed use of any medication or substance by any employee while performing Township business or while on Township premises, which poses a threat to safety or significantly affects the employee's job performance, is prohibited.
3. The Township at all times reserves the right to judge the effect that a prescription or over-the-counter medication may have on job performance and to restrict the employee's work activity or presence in the workplace accordingly.
4. No prescription drug should be used by any person other than the individual to whom it is prescribed. Such substances or nonprescription (over-the-counter) drugs should be used only as prescribed or indicated. Employees are prohibited from consuming prescription drugs that are not prescribed in their name on Township property or while performing Township business. Soliciting or distributing prescription drugs for or to other employees is also strictly prohibited.
5. New Jersey law provides for the controlled use of medical marijuana that is prescribed by a qualified physician. While employees of the Township may obtain a medical marijuana registry identification card from the New Jersey Department of Health ("NJDOH") which lawfully entitles them to possess and consume certain quantities of medically prescribed marijuana, doing so is not permitted on Township property or at Township events, regardless of the location of same. Marijuana is classified as a "Schedule I" drug according to the Federal Controlled Substances Act. As such, the use, possession, cultivation, or sale of marijuana in violation of federal law is prohibited and violation of same may result in the appropriate discipline. Under no circumstances shall any employee be permitted to work if under the influence of marijuana, even if same is medically prescribed. Any employee who is prescribed medical marijuana shall conform to the above requirements with respect to supervisor reporting. For the purpose of this Policy, if an employee tests positive for any intoxicant, including but not limited to medical marijuana, he or she may be subject to the appropriate discipline, including but not limited to termination.
6. Nothing in this policy shall permit any employee to use legally prescribed medication which has not been specifically prescribed for the employee.

E. Testing Occasions. For the purposes of this policy, the Township will test for drugs and/or alcohol under the following circumstances:

1. Pre-Employment.

- a. With respect to Township positions for which post-offer, pre-employment drug testing is mandated, a candidate for such a position will be notified of the Township's drug testing policy prior to being tested, will be informed in writing of his/her right to refuse to undergo such testing, and will be informed that the consequence of refusal is termination of the pre-employment process. A candidate will be provided written notice of this policy and by signature will be required to acknowledge receipt and understanding of the policy. If a candidate refuses to take a drug test, or if evidence of the use of drugs is discovered, either through testing or other means, the pre-employment process will be terminated.

2. Post-Accident/Incident.

- a. An employee may be required to submit to drug and alcohol testing if that employee is involved in a job-related accident or incident which resulted or could have resulted in personal injury or property damage.
- b. A driver involved in an accident while operating a commercial motor vehicle shall be required to submit to drug and alcohol testing if: (1) the accident involves the loss of human life; or (2) the employee received a citation under state or local law for a moving traffic violation arising from the accident.
- c. A driver involved in an accident while operating a commercial motor vehicle is responsible for ensuring that a drug and alcohol test is performed in accordance with applicable regulations of the Federal Motor Carriers Safety Administration (FMCSA) and that the results be submitted to the Township.
- d. For purposes of this policy "an accident while operating a commercial motor vehicle" means an incident where a person has died or is treated at a medical facility or when there has been property damage resulting in the towing of a vehicle.
- e. Prior to testing, the employee will be required to sign a "Post Accident/Incident Employee Agreement and Consent to Drug and/or Alcohol Testing" form.
- f. Alcohol testing should be administered within two (2) hours of the accident but no later than eight (8) hours following the accident; drug testing should be administered within 32 hours following a serious job-related accident/incident.
- g. In no event shall post-accident or post-incident drug testing be used as an adverse action to retaliate against an employee who reports an accident or illness. The Township shall use reasonable judgment as to whether post-accident or post-incident drug testing is needed for accidents or incidents which normally have no connection to drug use, such as bee stings, a repetitive strain injury, or an injury caused by a lack of machine guarding or a machine or tool malfunction.

- h. Any instance of a referral for testing under this section shall be reported to the Mayor.

3. Reasonable Suspicion.

- a. An employee will be required to submit to drug and alcohol testing when there is reasonable belief that the employee has alcohol, a controlled substance, or its metabolites in his/her system. A determination that reasonable suspicion exists shall be based upon specific observations concerning the actions, appearance, behavior, conduct, speech, or body odors of the employee. Such observation must be made by a supervisor/manager. A written record shall be made of the observations leading to a drug or alcohol test, and signed by the person who made the observations. Prior to testing, the employee will be required to sign a "Reasonable Suspicion Employee Agreement and Consent to Drug and/or Alcohol Testing" form. The supervisor or Department Head will immediately report any reasonable suspicions to the Mayor.
- b. An employee will be required to submit to alcohol, drug or controlled substance testing when the employee's work performance causes a reasonable suspicion that that employee is impaired due to current intoxication, drug or controlled substance use, or in cases where employment has been conditioned upon remaining alcohol, drug, or controlled dangerous substance free following treatment.
- c. Refusal to submit to testing when requested may result in immediate disciplinary action, including termination. Supervisors or Department Heads that observe behavior constituting reasonable suspicion are required to institute testing and do not have the option of sending the employee home as an alternative.

F. Testing Procedures.

- 1. A strict chain of custody will be maintained on all specimens.
- 2. If there is evidence of possible specimen dilution, alteration or tampering, an additional sample shall be required. The second sample will be collected under direct observation. Both samples will be submitted to the appropriate lab and tested.
- 3. Employees tested upon "reasonable suspicion" will be taken to a designated testing site by at least one (1) of the supervisors or managers observing the conditions or behavior that constitute "reasonable suspicion".

4. No employee believed to be under the influence of drugs or alcohol will be permitted to drive a vehicle to a designated testing site or home. Transportation will be arranged by a supervisor or manager.
5. For drug testing, a “split-sample” method for collecting and analyzing urine samples shall be used. An individual testing positive for a controlled substance may request, at his or her own expense, that a second test be conducted on the split-sample within 72 hours of being informed of the positive result.
6. For alcohol testing, screening and confirmatory tests will be administered by a Breath Alcohol Technician (“BAT”) using an evidential breath testing device. Test results showing an alcohol concentration at or above the legal limit will require a confirmatory test.

G. Appeal of a Drug Test Result.

1. A candidate or employee whose drug test reported positive by the medical review officer (MRO) will be offered the opportunity of a meeting to offer an explanation. The purpose of the meeting will be to determine if there is any reason that a positive finding could have resulted from some cause other than drug or alcohol use. The following is a list of the MRO’s responsibilities:
 - a. Receive confirmed positive results from laboratory.
 - b. Request, if needed, a quantitative description of test results.
 - c. Receive a certified copy of the original chain of custody.
 - d. Review and interpret positive test results.
 - e. Inform the tested individual and provide test results.
 - f. Conduct a medical interview with the tested individual.
 - g. Review the individual’s medical history, or any other relevant biomedical factors.
 - h. Give the individual an opportunity to discuss the test results but not necessarily face to face.
 - i. Order a reanalysis of the original sample, if necessary.
 - j. Consult with the laboratory officials.
 - k. Review urinalysis results that do not comply with the mandatory guidelines.

- l. Determine whether a result is consistent with legal drug use.
 - m. Forward results of verified positive tests to management officials to recommend or take administrative action.
2. An employee whose drug test is reported positive will be offered the opportunity to:
 - a. test the remaining portion of the urine specimen that yielded the positive result, at the employee's expense.
 - b. obtain the written results from all the tests and submit to an independent MRO, at the employee's expense.
 3. The employee may use the Township's medical benefits, to the extent that coverage may apply, for meeting the costs of an independent test or independent medical review.
 4. During the period of an appeal and any resulting inquiries, the pre-employment selection process for a job candidate will be placed on hold, and the employment status of an employee shall be suspended. An employee will be suspended without pay pending appeal. If the employee prevails at appeal, he/she will be reinstated without loss of benefits and shall receive full pay for the period he/she was suspended.

H. Education.

1. Supervisors and other management personnel are to be trained in the:
 - a. Drug-free Workplace Policy, including reasonable suspicion certification which is a minimum of two (2) hours of training (refresher training every 2 years).
 - b. Prevalence of alcohol and drug abuse and its impact in the workplace.
 - c. Recognition of the link between poor performance and alcohol and/or drug abuse.
 - d. Township's Employee Assistance Program.
2. Employees are to be informed of the:
 - a. Drug-free Workplace Policy (refresher training every 2 years).
 - b. Dangers associated with drug and alcohol and its impact in the workplace.

- c. Township's Employee Assistance Program.

I. Confidentiality.

- 1. All information relating to drug or alcohol testing or the identification of persons as users of drugs or alcohol will be protected by the Township as confidential unless otherwise required by law, overriding public health and safety concerns, or authorized in writing by the person in question.

J. Commercial Driver's License (CDL) Employees.

- 1. In accordance with the Federal Motor Carrier Safety Regulations outlined in 49 C.F.R. Part 382, all employees who are required to possess a CDL for the performance of their job (hereinafter referred to as "Drivers") shall be subject to the following controlled substance and alcohol testing:
 - a. All Driver applicants must pass a controlled substance test as defined in 49 C.F.R. Part 382, Subpart A §382.101 *et seq.*, and 49 C.F.R. Part 40.
 - b. All Drivers shall be subject to periodic reasonable cause, random, and post-accident/incident tests as described in 49 C.F.R. Part 382, Subpart C, §382.301, §382.303, §382.305 and §382.307 or other applicable federal law. This includes testing for semi-synthetic opioids such as Hydrocodone, Oxycodone, Hydromorphone, and Oxymorphone. Some common names for these drugs include OxyContin®, Percodan®, Percocet®, Vicodin®, Lortab®, Norco®, Dilaudid®, Exalgo®.
 - c. A Driver who refuses to be tested in accordance with the provisions of this policy shall not be permitted to operate a commercial motor vehicle for the Township.
 - d. Any supervisor who personally observes a Driver's actions, appearance, conduct or behavior that is indicative of the use of a controlled substance shall immediately relieve the Driver from his/her post and shall refer the Driver to the Department Head.
- 2. The supervisor shall make a written record of his/her observations as soon as practicable after observing the Driver's conduct, and in any event, within 24 hours of the observed behavior or before the test results are released, whichever is earlier.
- 3. The actions, appearance, conduct or behavior of the employee may serve as the basis for relieving the Driver from his/her post or for referral to the Department Head must be consistent with the Township's Drug and Alcohol policy and must be of a type that is specific and objective. Actual observation of the use or consumption of drugs, slurred speech, an odor of drugs or alcohol, unusual or unsteady gait, tremors, an abrupt change in mood or disposition, or unusual or unnatural behavior are examples

of some of the actions or behavior that supervisors may identify to indicate use of a controlled substance.

4. The Department Head shall review the Driver's actions, appearance, conduct, or behavior and the supervisor's written observations of such activity, and will discuss the matter with the supervisor and the Driver to determine whether there is reasonable cause to believe that the Driver has used a controlled substance.
5. If the Department Head determines that there is reasonable cause to believe that a Driver may be under the influence of a controlled substance, the Driver will be transported immediately to a collection site for the collection of a urine sample in accordance with the requirements of 49 C.F.R. Part 40.
6. A Driver required to undergo such testing shall be placed on suspension pending receipt of the results of the urine test. If the results of the test are positive for the use of a controlled substance (in accordance with 49 C.F.R. Part 40), the Driver is medically unqualified to operate a commercial motor vehicle. If the results of the test are negative, the Driver will be reinstated without loss of pay or benefits for the period of suspension. Pay reimbursement will be based on the time period that the Driver would have worked had the Driver not been suspended.
7. A Driver who tests positive for the use of a controlled substance will be considered medically unqualified to operate a commercial vehicle. At the Township's discretion, employees who have tested positive for the use of a controlled substance may or may not be permitted to continue employment with the Township in another capacity other than Driver while the employee undergoes treatment as prescribed by the medical review officer (MRO). Continued employment will be determined by the availability of same or lesser positions available. In the event that employment is not terminated, the employee may make use of any accumulated and unused leave. Such an employee may be permitted to return to work as a Driver only upon presentation of a written statement from the treatment center or program that the employee has successfully completed the program, and a written statement from the employee's physician that, to the best of his/her knowledge, the employee is no longer abusing a controlled substance and is ready to return to work as a Driver without restrictions. The employee's return to work as a Driver may also be conditioned upon an examination by a physician selected by the Township, which examination may include drug, alcohol and controlled substance testing as well as the employee's agreement to submit to subsequent unannounced testing for a period of up to 60 months.
8. An employee who is required to possess a commercial Driver's license and who is disqualified in accordance with 49 C.F.R. Part 383, Subpart D §383.51 may be subject to immediate termination of employment with the Township.

Section 2: Workplace Policies

Communication Media Policy/Social Media Policy

The Township of Mantua's Communication Media are the property of the Township of Mantua and, as such, are to be used for legitimate business purposes only. For purposes of this Communication Media Policy, "Communication Media" includes all electronic media forms provided by the Township of Mantua, such as cell phones, smart phones, computers, electronic tablets, access to the internet, voicemail, email, and fax. Employees are restricted from accessing or using the company's Communication Media for personal purposes during company time on company equipment without prior authorization from the Administration to do so.

All data stored on and/or transmitted through Communication Media is the property of the Township of Mantua. For purposes of this policy, "Data" includes "electronically-stored files, programs, tables, data bases, audio and video objects, spreadsheets, reports and printed or microfiche materials which serve a Township of Mantua business purpose, regardless of who creates, processes or maintains the data, or whether the data is processed manually or through any of the Township of Mantua mainframe, midrange or workstations; servers, routers, gateways, bridges, hubs, switches and other hardware components of the Township of Mantua local or wide-area networks."

The Township of Mantua respects the individual privacy of its employees. However, employee communications transmitted by the Township of Mantua Communication Media are not private to the individual. All Communication Media and all communications and stored information transmitted, received, or contained in or through such media may be monitored by the Township of Mantua. The Township of Mantua reserves the absolute right to access, review, audit and disclose all matters entered into, sent over, placed in storage in the Township of Mantua Communication Media. By using the Township of Mantua's equipment and/or Communication Media, employees consent to have such use monitored at any time, with or without notice, by Township of Mantua personnel. The existence of passwords does not restrict or eliminate the Township of Mantua's ability or right to access electronic communications. However, pursuant to New Jersey law, the Township of Mantua cannot require the employee to provide the password to his/her personal account(s).

All email, voicemail and Internet messages (including any technology-based messaging) are official documents subject to the provisions of the Open Public Records Act (NJSA 47:1A-1). Employees of the Township of Mantua are required to use the assigned municipal email account for ALL Township of Mantua business and correspondence. The use of private email accounts for ANY Township of Mantua business or during business hours is strictly prohibited. Employees are hereby advised that if they conduct work-related business on their personal emails, cell phones, or other personal Communication Media, it is also subject to the provisions of the Open Public Records Act. However, nothing in this policy prevents employees from using his/her own personal Communication Media during the employee's non-working hours to engage or participate in protected concerted activities pursuant to law. Protected concerted activities include when an employee addresses group concerns with the employer; forms, joins or helps a labor organization; initiates, induces or prepares for group action; or speaks on behalf of or represents other employees. Nevertheless, employees are encouraged to resolve workplace grievances internally by discussing issues with their supervisor and/or Administration, and are asked to refrain from posting comments or materials on Communication Media that can be viewed as malicious, obscene, threatening, intimidating, or that could create a hostile work environment on the basis of race, sex, disability,

religion or any other status protected by law if the employee chooses to address their grievances using Communication Media.

Employees can only use the Township of Mantua Communication Media for legitimate business purposes. Employees may not use Township of Mantua Communication Media in any way that is defamatory, obscene, or harassing or in violation of any Township of Mantua rules or policy. Examples of forbidden transmissions or downloads include sexually-explicit messages; unwelcome propositions; ethnic or racial slurs; or any other message that can be construed to be harassment or disparaging to others based on their actual or perceived age, race, religion, sex, sexual orientation, gender identity or expression, genetic information, disability, national origin, ethnicity, citizenship, marital status or any other legally recognized protected basis under federal, state or local laws, regulations or ordinances. Further, discriminatory remarks, harassment, bullying, threats of violence and similar behavior that is not tolerated in the workplace are also not acceptable through Communication Media, whether same is performed on the (local unit type's) equipment or on the employee's own personal Communication Media.

All employees, who have been granted access to electronically-stored data, must use a logon ID assigned by Township of Mantua . Certain data, or applications that process data, may require additional security measures as determined by the Township of Mantua . Employees must not share their passwords; and each employee is responsible for all activity that occurs in connection with their passwords.

Information security is necessary to protect the Township's information (data and software) from accidental or intentional unauthorized disclosure, modification, or loss. Information security is managed under guidelines dealing with identification, authentication, authorization, production environment, and ability to audit. All employees should be familiar with such security measures adopted by the Township.

All employees may access only data for which the Township of Mantua has given permission. All employees must take appropriate actions to ensure that Township of Mantua data is protected from unauthorized access, use or distribution consistent with these policies. Employees may not access or retrieve any information technology resource and store information other than where authorized. All Township data must be stored centrally as required by the Township. This provides greater security, and ensures backup of all Township data is performed.

Employees must not disable anti-virus and other implemented security software for any reason, in order to minimize the risk of introducing computer viruses into the Township of Mantua computing environment.

Employees may not install, modify, or remove ANY hardware device, software application, program code, either active or passive, or a portion thereof, without the express written permission from the Township of Mantua. Employees may not upload, download, or otherwise transmit commercial software or any copyrighted materials belonging to parties outside of the Township of Mantua , or licensed to the Township of Mantua. Employees shall observe the copyright and licensing restrictions of all software applications and shall not copy software from internal or external sources unless legally authorized. Workstation settings and configurations and network settings must not be modified by unauthorized employees. Internet security settings (where applicable) must not be

changed. The foregoing includes but is not limited to the systems Network ID (or Computer Name), IP Address, Gateway and DNS addresses etc.

Social Media and its uses in government and daily life are expanding each year; however, information posted on a website is available to the public; therefore, employees must adhere to the following guidelines for their participation in social media. Only those Employees directly authorized by Township Administrator may engage in social media activity during work time through the use of the Township of Mantua's Communication Media, as it directly relates to their work and it is in compliance with this policy.

Employees must not reveal or publicize confidential Township of Mantua information. Confidential proprietary or sensitive information may be disseminated only to individuals with a need and a right to know, and where there is sufficient assurance that appropriate security of such information will be maintained. Such information includes, but is not limited to the transmittal of personnel information such as medical records or related information. In law enforcement operations, confidential, proprietary or sensitive information also includes criminal history information, confidential informant identification, and intelligence and tactical operations files.

No Township of Mantua employee shall post internal working documents to social media sites. This includes, but is not limited to, screenshots of computer stations, pictures of monitors and/or actual documents themselves without the prior approval of the Township Administrator. In addition employees are prohibited from releasing or disclosing any photographs, pictures, digital images of any crime scenes, traffic crashes, arrestees, detainees, people or job related incident or occurrence taken with the Township of Mantua Communication Media to any person, entity, business or media or Internet outlet whether on or off duty without the express written permission of the Township Administrator. Except in "emergency situations, "Employees are prohibited from taking digital images or photographs with media equipment not owned by the Township of Mantua.

For purposes of this section, an "emergency situation" involves a sudden and unforeseen combination of circumstances or the resulting state that calls for immediate action, assistance or relief, and may include accidents, crimes and flights from accidents or crimes and the employee does not have access to the Township of Mantua Communication Media. If such situation occurs, employee agrees that any images belong to the Township of Mantua and agree to release the image to the Township of Mantua and ensure its permanent deletion from media device upon direction from the Township of Mantua .

o media advertisement, electronic bulletin board posting, or any other communication accessible via the Internet about the Township of Mantua or on behalf of the Township of Mantua, through the use of the Township's Communication Media may be issued unless it has first been approved by Township Administration. Specifically, employees are forbidden from using Township Communication Media to impersonate the employer; to make statements on behalf of the employer without authorization; and/or to make statements that can be construed as establishing what the employer's official position or policy is on any particular issue. In addition, employees are prohibited from placing or posting on the Internet through the employer's Communication Media or the employee's own personal media, either during working or non-working hours, any employer-related confidential, sensitive or other employer information of a proprietary nature, including but

not limited to employer records or documents, trade secrets, internal reports, tips based on inside information that may be considered insider trading, screenshots of computer stations, pictures of monitors and/or actual documents of the employer, any photographs, pictures, digital images of any crime scenes, traffic crashes, arrestees, detainees, people or job-related incidents or occurrences.

Because (authorized) postings placed on the Internet through use of the Township of Mantua Communication Media will display on the Township of Mantua return address, any information posted on the Internet must reflect and adhere to all of the Township of Mantua standards and policies.

All users are personally accountable for messages that they originate or forward using the Township of Mantua's Communication Media. Misrepresenting, obscuring, suppressing, or replacing a user's identity on any Communication Media is prohibited. "Spoofing" (constructing electronic communications so that it appears to be from someone else without a legitimate authorized purpose and authorized by the Township Administrator is prohibited

Employees must respect the laws regarding copyrights, trademarks, rights of public Township of Mantua and other third-party rights. Any use of the Township of Mantua name, logos, service marks or trademarks outside the course of the employee's employment, without the express consent of the Township of Mantua, is strictly prohibited. To minimize the risk of a copyright violation, employees should provide references to the source(s) of information used and cite copyrighted works identified in online communications.

If employees choose to identify themselves as a Township employee on their personal social media accounts and even those that do not should be aware that he or she may be viewed as acting on behalf of the Township, as such no employee shall knowingly represent themselves as a spokesperson of the Township, post any comment, text, photo, audio, video or other multimedia file that negatively reflects upon the Township, expresses views that are detrimental to the Township's mission or undermine the public trust or is insulting or offensive to other individuals or to the public in regard to religion, sex, race or national origin. Township employees are encouraged to exercise extreme caution posting photographs of themselves in uniform or in situations where they can be readily identified as Township employees.

To the extent that employees use social media outside their employment while engaging in protective concerted activities as defined above, employees will not be subject to discipline or retaliation for expressing views, opinions, and/or facts surrounding the Township's employment policies. For all other communications by employees on personal social media sites in which matters related to the Township of Mantua are discussed, employees must add a disclaimer on the front page stating that the posting does not express the views of the Township of Mantua, and that the employees are expressing their own personal views. For example: **"The views expressed on this website/web log are mine alone and do not necessarily reflect the views of my employer."** The disclaimer must be placed in a prominent position and repeated for each posting that is expressing an opinion related to the Township of Mantua or the Township of Mantua business. Employees are advised that if they post information on social media that is in violation of either the terms and conditions of the within social media policy, or in violation of federal, state or local laws, the disclaimer will not shield them from disciplinary action. However, no retaliation or discipline will

result if and when employees are engaging in protected concerted activity, and/or choose to report inappropriate social media activities to the Township Administration.

Nothing in these policies is designed to interfere with, restrain, or prevent social media communications by employees engaging in protected concerted activities regarding wages, hours or other terms and conditions of employment pursuant to law. Township of Mantua employees have the right to engage in or refrain from such activities.

Use of Internet:

The Township of Mantua provides Internet access to its employees in order to make available a vast array of information resources and to allow participation in and access to increasing county and state resources.

Employees must comply with all policies adopted by the Township, including but not limited to policies regarding prohibition of discrimination and harassment and all applicable federal, state and local laws, including laws governing the transmission and dissemination of information while accessing the Internet.

Employees who are using Internet may not:

- Use the network to make unauthorized entry into other computational, informational or communication services or resources;
- Distribute unsolicited advertising;
- Invade the privacy of others;
- Make any attempt to damage computer equipment or software;
- Engage in any activity that is harassing or defamatory;
- Use the Internet for any illegal activity, including violation of copyright or other rights of third parties, or in a manner inconsistent with the Township's tax-exempt status or its proper operation; and/or
- Download unauthorized software, fonts, templates or scripts.

As stated in the Communications Policy above the Township reserves the right to monitor the employee's Internet usage. In addition the Township has the right to restrict access to specific types of prohibited content through the use of a content filtering system.

Sick Leave Policy:

- A. **Purpose.** The purpose of this section is to establish guidelines for the accrual and use of sick leave for personal illness and on-the-job injuries for Township employees or other circumstances as specified herein.
- B. **Statement of policy.** Unless otherwise set forth in a collective bargaining agreement or employment contract, sick leave is hereby defined to mean the absence of an employee from

duty because of (1) personal illness that prevents his/her doing the usual duties of his position; (2) exposure to contagious disease; or (3) any other circumstance described below.

C. Sick Leave Circumstances. An employee may take sick leave with pay for the following reasons:

1. The employee is unable to perform his or her assigned duties because of personal illness, injury or other health condition. This includes time needed for diagnosis, care, or treatment of, or recovery from, an employee's mental or physical illness, injury or other adverse health condition, or for preventive medical care for the employee.
2. To enable an employee to obtain care or treatment of a health condition if such services could not reasonably have been scheduled outside working hours.
3. To aid or care for a family member of the employee during diagnosis, care, or treatment of, or recovery from, the family member's mental or physical illness, injury or other adverse health condition, or during preventive medical care for the family member. "Family member" means a child, grandchild, sibling, spouse, domestic partner, civil union partner, parent, or grandparent of an employee, or a spouse, domestic partner, or civil union partner of a parent or grandparent of the employee, or a sibling of a spouse, domestic partner, or civil union partner of the employee, or any other individual related by blood to the employee or whose close association with the employee is the equivalent of a family relationship.
4. Due to circumstances resulting from the employee, or a family member of the employee, being a victim of domestic or sexual violence, if the leave is to allow the employee to obtain for the employee or the family member: medical attention needed to recover from physical or psychological injury or disability caused by domestic or sexual violence; services from a designated domestic violence agency or other victim services organization; psychological or other counseling; relocation; or legal services, including obtaining a restraining order or preparing for, or participating in, any civil or criminal legal proceeding related to the domestic or sexual violence.
5. Due to the employee not being able to work because of a closure of the employee's workplace, or the school or place of care of a child of the employee, by order of a public official due to an epidemic or other public health emergency, or because of the issuance by a public health authority of a determination that the presence in the community of the employee, or a member of the employee's family in need of care by the employee, would jeopardize the health of others.
6. For time needed by the employee in connection with a child of the employee to attend a school-related conference, meeting, function or other event requested or required by a school administrator, teacher, or other professional staff member responsible for the child's education, or to attend a meeting regarding care provided to the child in connection with the child's health conditions or disability
7. Sick leave claimed by reason of quarantine or exposure to contagious disease may be approved upon certification of the county Department of Health.

8. Benefits are not payable for an illness or accident that is (a) deliberately self-inflicted; (b) the result of injury to another person; (c) the result of committing a crime; or (d) a consequence of working for another employer or any other work for wage or profit and the individual is entitled to Workmen's Compensation benefits from that employer.

D. **Sick Leave Conditions.** The following conditions shall apply regarding the use of sick leave:

1. In the first calendar year of employment, permanent employees shall be entitled to one (1) day of sick leave for each month of fraction thereof calculated from the day of permanent employment.
2. Starting with the second calendar year of employment, regular full-time non-represented employees shall be entitled to a maximum of twelve (12) sick leave days with pay per year which shall be accumulated up to three hundred sixty-five (365) days. Except at time of separation from Township service, no employee shall be entitled to time off or compensation for any accumulated sick leave not previously used unless they are retiring from service with the Township.
3. An employee that has worked at least five (5) years of full-time service with the Township leading up to their date of retirement shall be entitled to receive sick-time payable at seventy-five (75) percent the current hourly rate of all unused sick leave. Such benefit shall be paid to the former employee in four (4) equal installments beginning June 30 after the employee's retirement date. The amount of compensation shall be calculated as follows:
 - a. Seventy-five (75%) percent time the number of unused sick leave hours not to exceed 2,920 hours, multiplied by the employee's applicable hourly rate of pay as of the last day of employment.
 - b. The payments shall be subject to normal deductions required by law.
 - c. In no event shall the Township be required to pay sick leave on retirement in excess of applicable statutory maximums.
4. A part-time employee, after completion of 120 days of employment, shall be entitled to sick leave on the basis of one hour for every 30 hours worked for a maximum of 40 hours per year. Such sick leave shall accumulate from year-to-year to a maximum of 40 hours (5 days) less the amount utilized in the given year. For example, if a part-time employee uses four (4) sick days, the employee may carry over one (1) sick day. Sick leave for part-time employees shall not be compensable upon separation.
5. No sick leave will be given to an employee in excess of the amount earned and available to the employee.
6. When an employee is transferred to another position, any unused sick leave shall transfer with the employee.
7. An employee may utilize vacation time when sick leave has been exhausted.

8. Earned sick leave accruals must be exhausted prior to taking an unpaid medical leave of absence.
9. Sick leave benefits shall not accrue during any leave of absence without pay.
10. Sick leave shall not accrue during any disciplinary action which exceeds 30 days.
11. If an employee is unable to report to work due to illness, this fact shall be reported to the department no later than on-half (1/2) hour after the start of the normal workday. When an employee goes on sick leave they must notify their Department Head or designated supervisor immediately. Notification should be within thirty (30) minutes after the beginning of the scheduled work day. Failure to do so may result in denial of such leave pay. The employee should also let the supervisor know when they expect to return to work.
12. If an employee's need to use earned sick leave is foreseeable, the employee shall provide seven (7) calendar days of notice prior to the date the leave is to begin, of the intention to use the leave and its expected duration, and shall make a reasonable effort to schedule the use of earned sick leave in a manner that does not unduly disrupt the operations of the Township. The Township may prohibit an employee from using foreseeable earned sick leave on certain dates, and require reasonable documentation if sick leave that is not foreseeable is used during those dates.
13. An employee who is on sick leave as above specified for a period of three (3) days or longer or twelve (12) days aggregate in a twelve (12) month period, shall prior to being entitled to any compensation therefore, furnish without delay a report from a qualified doctor which shall contain a diagnosis of the sickness, whenever possible. Qualified doctor shall mean a duly licensed doctor of medicine.
14. The Township may require proof of illness of an employee on sick leave whenever such requirement appears reasonable. Abuse of sick leave shall be cause for disciplinary action. Disciplinary action may be instituted for but not limited to the following:
 - a. Employee is not at home or his place of confinement while on sick leave, when visited by an official representative of the township;
 - b. Employee feigns illness or injury;
 - c. Employee deceives the township in any way as to their true physical conditions;
 - d. Excessive or unauthorized use of sick time;
 - e. Use of sick time around other periods of paid leave (e.g., holidays).
15. An employee who is absent without leave on the day immediately preceding or following a holiday shall lose the holiday as well as the pay for that day unless a report from a qualified doctor is furnished.
16. An employee who is on disability or sick leave shall keep their supervisor advised on a daily basis as to condition and expected date of return to duty. If requested, the employee

shall file a doctor's certificate stating the cause of the absence and the nature of the illness before sick leave payment is authorized.

17. For Sections (C)(1), (2), or (3) above, documentation signed by a health care professional who is treating the employee or the family member of the employee indicating the need for the leave and, if possible, number of days of leave, shall be considered reasonable documentation.
18. For Section (C)(4) above because of domestic or sexual violence, any of the following shall be considered reasonable documentation of the domestic or sexual violence: medical documentation; a law enforcement agency record or report; a court order; documentation that the perpetrator of the domestic or sexual violence has been convicted of a domestic or sexual violence offense; certification from a certified Domestic Violence Specialist or a representative of a designated domestic violence agency or other victim services organization; or other documentation or certification provided by a social worker, counselor, member of the clergy, shelter worker, health care professional, attorney, or other professional who has assisted the employee or family member in dealing with the domestic or sexual violence.
19. For leave under Section (C)(5) above, a copy of the order of the public official or the determination by the health authority shall be considered reasonable documentation.
20. Failure to produce a doctor's certificate when reasonably required may be cause for denial of sick leave but shall not constitute a disciplinary infraction.
21. In the event sick leave is not approved or the employee has exhausted his accumulated sick leave, the absence may be charged to employee's vacation, if any, provided the employee agrees.
22. Abuse of sick leave will be cause for disciplinary action.
23. An employee covered by the Public Employees Retirement System or the Police and Fire Retirement System, upon retirement (service retirement, accidental disability, ordinary disability and early retirement, but not deferred retirement), shall be entitled to payment of unused sick time accumulated, in accordance with the current contract agreement for the employee's respective bargaining unit.
24. Prior to the return to work, the Township may require an employee to be examined by a physician designated by the Township to verify fitness to return to normal duties. An employee will not be permitted to return to work until the verification is received.
25. It is the responsibility of each Department Head to ensure the provisions of this policy are observed. Corrective action should be taken in instances of suspected abuses or misinterpretation of the utilization of sick leave.
26. Department Heads will ensure that any sick leave used will be reflected with the submission of time sheets.

27. It is the responsibility of the Township to ensure that proper accountability of sick leave is kept on all eligible employees. This shall include keeping a record accruals and utilization. However, it does not negate the employee's responsibility to ensure that their time is correct.

Section 4: compensation and Employee Benefits Policies:

Under the Federal Fair Labor Standards Act, certain employees in managerial, supervisory, and administrative, computer or professional positions are exempt from the provisions of the Act. There are also employees who may be exempt because their compensation exceeds \$100,000 per year depending upon their job duties. Exempt employees are not eligible to receive overtime compensation and are required to work the normal workweek and any additional hours needed to fulfill their responsibilities. Time off consideration for large amounts of additional hours may be provided with the Township Administrator's prior approval and at the sole discretion of the Township Administrator.

All other employees are classified as Non-Exempt and are subject to the provisions of the Act. Depending on work needs, Non-Exempt employees may be required to work overtime. Non-Exempt employees are not permitted to work overtime unless the overtime is budgeted and approved by the Department Head and the Township Administrator. Non-Exempt employees working overtime without prior approval will be subject to disciplinary action.

Non-Exempt employees will receive overtime compensation for hours worked in excess of forty in a weekly period at the rate of one and one-half times the regular rate of pay. Non-represented employees may choose will be compensated with compensating time off. The maximum number of hours that an employee may accrue for future compensating time off is forty (40). Accrued and taken overtime compensating hours must be noted on the employee's time sheet.

Non-Exempt employees will receive one and one-half hours of overtime compensation for each hour worked in excess of forty hours in a weekly period. Previously scheduled vacation time and holiday time are considered time worked for purposes of determining overtime compensation, but sick time and personal time are not.

(In addition to the requirements of the Federal Fair Labor Standards Act, Non-Exempt employees will also receive overtime compensation for work in excess of thirty-five hours but not greater than forty hours in a weekly period. This other compensation will be one hour for each hour worked in excess of thirty-five hours.) (If a Non-Exempt employee works on Sunday or a paid holiday, the employee will receive overtime compensation of 1.5 hour(s) for each hour worked less the number of hours of overtime compensation received under any other provision of the policy.)

Employees must make a request to their supervisor at least two (2) days in advance when they want to take compensating time off. The supervisor will approve the request if the absence does not cause undue hardship to the department.

Exempt employees are the following: Administrator, Chief Financial Officer, Tax Collector, Township Clerk, Superintendent of Public Works, Assistant Public Works Superintendent, Chief of Police, Captain of Police, Court Administrator, Deputy Court Administrator, and all other Department Heads.

Employment Procedure:

- **Recruitment:** The Township Administrator will coordinate the employment recruitment process for all vacancies to ensure compliance with contractual, legal, and Equal Employment Opportunity Commission (“EEOC”) requirements. When a vacancy occurs, it is the responsibility of the Department Head to notify the Township Administrator who will distribute notification of the vacancy to all departments. The Township Administrator will undertake to recruit qualified applicants in accordance with applicable Federal and State law. Where positions are advertised, the media or other periodical utilized must have as wide circulation as possible to encourage applications from candidates from diverse backgrounds and must prominently state that the Township of Mantua is an equal opportunity employer.
- **Criminal Background Checks:** Criminal background checks are required of all candidates, 18 years old and older, whether paid or volunteer, that may work directly or indirectly with children/youth/minors in accordance with the procedures outlined in the Section of this ordinance entitled “Background Checks and Procedures for Candidates, Employees and Volunteers”.

Background Checks and Procedures for Candidates, Employees and Volunteers:

- **Background checks required:** Criminal background checks are required of all candidates over the age of 18, whether for paid or volunteer positions, who will be working directly or indirectly with children/youth/minors. Criminal background checks will also be performed every three years for each employee or volunteer that works directly or indirectly with children/youth/minors. The exact titles of employees subject to background checks are (locally defined, but at a minimum should include all recreational positions, crossing guards, library positions, and maintenance and administrative positions pertaining to such programs).
- **Background check procedure:** The Administrator or designee will perform or initiate criminal background checks and be the recipient of reports from outside agencies or contractors. These reports shall include, but are not limited, to court records; police department and corrections agency records; registries or watch lists; state criminal record repositories; and the Interstate Identification Index maintained by the FBI. The Administrator or designee will discuss potentially disqualifying information received with the employee’s or volunteer’s department head, and a determination that the information is disqualifying shall be made based on whether the disqualification is job-related for the position and is consistent with business necessity. Written information received as a result of a “Request for Criminal History Record Information For A Noncriminal Justice Purpose”

will be destroyed immediately after it has served its authorized purpose, as required by the State Police. Such information will be kept confidential and will not be published or disclosed in any manner not consistent with the procedures listed herein. Such information will not be deemed a public record under P.L. 1963, c.73 (C:47:1A-1, et seq.) as amended and supplemented by P.L. 2001, c.404 (C:47:1A-5, et seq.).

When a disqualification decision has been made as a result of the employer's "targeted screening process" described below, the Administrator or designee will inform the candidate, volunteer, or employee, in writing, of any information that would disqualify the person from working with children/youth. If the Township contracts with an outside vendor to process the background checks, that contractor may be authorized to inform the person in writing of any information that would disqualify the person from working with children/youth/minors. In addition, the individual shall be advised that he/she has the opportunity to explain the criminal record and to demonstrate why the exclusion based on the employer's targeted screening process should not apply to him/her under the circumstances. This information may include evidence of an error in the criminal record; facts surrounding the conviction; age at the time of the conviction and/or release from prison; evidence of a clean criminal and employment record since release; rehabilitation efforts; positive references; and evidence that he/she is bondable. Thereafter, the employer shall give the individual further consideration. Existing employees or volunteers will be placed on immediate suspension pending the outcome of a hearing or appeal. Employee suspensions may be with or without pay at the discretion of the Administrator.

- **Conditions Under Which An Employee Will Be Disqualified From Working With Children/Youth:** A candidate, volunteer, or employee may be disqualified from employment in a position that works with children/youth/minors if that person's criminal record history background check reveals a record of conviction of any of the following crimes and disorderly persons offenses as defined by New Jersey law or by analogous laws in other States:
 - Homicide (N.J.S.A. 2C:11)
 - Assault, reckless endangerment, threats, stalking (N.J.S.A. 2C:12)
 - Kidnapping (N.J.S.A. 2C:13)
 - Sexual Offenses (N.J.S.A. 2C:14)
 - Offenses Against the Family, Children and Incompetents (N.J.S.A. 2C:24)
 - Controlled Dangerous Substances (N.J.S.A. 2C:35 except for 2C:35-10(a)4)
 - Robbery (N.J.S.A. 2C:15)
 - Theft (N.J.S.A. 2C:20)

A disqualification from any position will be based only on a conviction for one or more of the above disqualifying crimes and offenses as a result of the employer's targeted screening process, by which the employer has taken into account the following factors: (a) The nature and gravity of the offense or conduct, including the consideration of (i) the harm caused by the crime; (ii) the legal elements required to prove the crime; and (iii) the classification of

the crime (i.e., felony or misdemeanor, etc.); (b) The time that has elapsed since the offense, conduct, and/or completion of the sentence; (c) The nature of the job held or sought, including the consideration of: (i) the job duties (not merely the job title); (ii) the level of supervision to be provided; (iii) the working environment (e.g., private home, outdoors, warehouse); (iv) interaction with others, especially with vulnerable individuals such as children/youth/minors; and (v) the relationship of the criminal history to the job to be performed. An acquittal, a dismissal, successful completion of Pre-Trial Intervention (PTI), or an expungement of a criminal offense, including a disqualifying criminal offense, is not a disqualifying conviction. Further, an arrest record standing alone may not be used to disqualify a candidate, volunteer, or employee from an employment opportunity. However, the employer may make a disqualification decision based on the conduct underlying the arrest if the conduct makes the individual unfit for the position in question, in which case the conduct, not the arrest, is relevant for employment purposes.

- **Appeal Process:** The Appeals Committee will be comprised of a Personnel Officer, Police Chief or other designated superior officer, and Township Administrator.

Once a candidate, employee or volunteer has been notified of a disqualifying conviction, the employee has 14 calendar days to file a Notice of Appeal with the Township of Mantua. Such Notice of Appeal must be sent in writing to the Personnel Officer. The Notice of Appeal shall include a Notice of Rehabilitation and/or a Notice that the information is inaccurate or incorrect, pursuant to NJAC 13:59-1.6.

During the 14-day period listed above, and until the issuance of the decision of the Appeals Committee, an employee will be on a suspension with pay, pending the outcome of the Notice of Appeal.

In making a determination on the appeal, the following information will be considered:

1. The nature and responsibility of the position which the convicted individual would hold, has held, or currently holds, as the case may be.
2. The nature and seriousness of the crime or offense.
3. The circumstances under which the crime or offense occurred.
4. The date of the crime or offense.
5. The age of the individual when the crime or offense was committed.
6. Whether the crime or offense was an isolated or a repeated incident.
7. Any social conditions which may have contributed to the commission of the crime or offense.

8. Any evidence of rehabilitation, including good conduct in prison or in the community, counseling or psychiatric treatment received.
9. Acquisition of additional academic or vocational schooling, successful participation in correctional work-release programs, or the recommendation of those who have had the individual under their supervision.

The Township of Mantua will issue a written determination on the employee's appeal of their disqualifying conviction, setting forth the reasons for the determination.

Open Public Meetings Act Procedure concerning Personnel Matters:

Discussions by the governing body concerning appointment, termination, terms and conditions of employment, performance evaluation, promotion or discipline of any current or prospective officer or employee may be held in closed session. Ultimately, the guidance as to notification of employees and the right to have the discussion in executive or the open session should be discussed with and be based upon the guidance and advice of legal counsel and recent court decisions.

Initial Employment Period Procedure (*Amended 2018*):

Except where State requirements direct otherwise, new employees (or present employees transferring to new positions, except for police promotional changes) will be hired subject to an initial employment period of not less than 3 months or more than 6 months, as determined by the Township Administrator. During this initial employment period, the new employee or transferee will be provided with training and guidance from the supervisor. At the end of the initial employment period, the supervisor will conduct an employee evaluation – see Performance Evaluation Procedure. New employees may be discharged at any time during this period if the Township Administrator concludes that the employee is not progressing or performing satisfactorily. Under appropriate circumstances, the Township Administrator may extend the initial employment period. Newly hired employees are not eligible for payment of paid time off except holidays until the successful completion of their initial employment period.

Nothing in the procedure set forth in this section shall alter Township of Mantua employment at will policy. Employment with Township of Mantua is at will and may be terminated at any time with or without cause or notice by the Township of Mantua or the employee.”

Nothing in this procedure applies to probationary periods for police promotions. Probationary periods for police promotions (except for new hires) will be governed by the Promotional Policy of the Mantua Township Police Department.

Section 6: Payroll Related Policies

Time Clock:

The time clock shall be used in all departments for which one is made available. It is the employee's responsibility to clock in and out on a daily basis. Failure to do so, and/or failure to record late arrivals or early departures, will result in disciplinary action.

If an employee inadvertently neglects to clock in or out, it is their responsibility to notify their supervisor as soon as possible so that the correct time may be recorded on their time sheet by the Payroll Clerk. Failure to do so will result in disciplinary action.

Unless an employee has received express written approval from a supervisor to start working earlier than his/her scheduled shift, the employee should be clocking in when he/she starts working the employee's **scheduled** hours. Any employee who clocks-in and starts working unreasonably early prior to his or her scheduled shift, without express written authorization, will be subject to discipline. This does not include an employee who clocks-in 10 minutes prior to starting his or her shift but actually starts working at his or her scheduled starting time (e.g., employee clocks in at 8:20, gets coffee, etc. but does not actually start working until 8:30).

This Resolution was adopted at a meeting of the Township Committee held on October 1, 2017 and shall take effect immediately.

TOWNSHIP OF MANTUA

By:

PETE SCIRROTTO, MAYOR

ATTEST:

Jennica Bileci, Township Clerk

	Scirrotto	Zimmerman	Layton	Legge	Lukens
YES					
NO					
ABSTAIN					
ABSENT					

RESOLUTION R-129-2018

**TOWNSHIP OF MANTUA
GLOUCESTER COUNTY**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MANTUA AUTHORIZING TAX REFUNDS**

WHEREAS, the Tax Collector of the Township of Mantua has provided a list of tax refunds for various properties and said list is attached hereto and incorporated by reference herein; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mantua, County of Gloucester and State of New Jersey, hereby authorizes the tax refunds as delineated on the attached list.

This Resolution was adopted at a meeting of the Township Committee held on October 1, 2018, and shall take effect immediately.

TOWNSHIP OF MANTUA

By:

PETE SCIRROTTO, MAYOR

ATTEST:

Jennica Bileci, Township Clerk

	Scirrotto	Zimmerman	Legge	Lukens	Layton
YES					
NO					
ABSTAIN					
ABSENT					

LeVine, Pamela

From: Kellmyer, Alice
Sent: Thursday, September 20, 2018 2:56 PM
To: LeVine, Pamela
Subject: Refund Overpayment Meeting 10/1/18
Attachments: 201809201437.pdf

Hi Pam, please see attached regarding refund of overpayment necessary for meeting 10/1/18 in the total amount of \$1585.90 to Prickett Nursery.

W9 is completed as well as requested by Gayle.

Thank you,

Alice M Kellmyer, CTC

Tax Collector

Mantua Township

401 Main Street

Mantua, NJ 08051

(856) 468-1500 ext 116

From: mantuatownshipcopier@gmail.com [mantuatownshipcopier@gmail.com]
Sent: Thursday, September 20, 2018 2:37 PM
To: Kellmyer, Alice
Subject: Message from "RNP0026737F7F7F"

This E-mail was sent from "RNP0026737F7F7F" (MP 5002).

Scan Date: 09.20.2018 14:37:44 (-0400)
Queries to: mantuatownshipcopier@gmail.com

RE: Refund Overpayment

Leslie Hudson [accounting@newsouthprop.com]

Sent: Thursday, September 20, 2018 2:47 PM

To: Kellmyer, Alice

Prickett Nursery
c/o New South Properties
1518 E 3rd St; Suite 200
Charlotte, NC 28204

Leslie Hudson

From: Kellmyer, Alice <AKellmyer@mantuatownship.com>

Sent: Thursday, September 20, 2018 2:26 PM

To: Leslie Hudson <accounting@newsouthprop.com>

Subject: RE: Refund Overpayment

Leslie, blk 203 lot 2 overpayment is \$579.80
blk 205 lot 2 overpayment is \$\$1006.10 for a total refund of \$1585.90.

To whom and where would you like the refund to go?

Thank you,

Alice M Kellmyer, CTC
Tax Collector
Mantua Township
401 Main Street
Mantua, NJ 08051
(856) 468-1500 ext 116

From: Leslie Hudson [accounting@newsouthprop.com]

Sent: Thursday, September 20, 2018 11:50 AM

To: Kellmyer, Alice

Subject: RE: Refund Overpayment

Alice,

I think this happen to another payment for Lot2 B205 Mantua Boulevard \$1,006.10 ck#1096.

Sold on 2/12/18. Taxes were settled on the closing statement for check #1084 \$1006.11.

Leslie Hudson

From: Kellmyer, Alice <AKellmyer@mantuatownship.com>

Sent: Thursday, September 20, 2018 11:18 AM

To: Leslie Hudson <accounting@newsouthprop.com>

Subject: Refund Overpayment

Hi Leslie, just to verify you are requesting a refund of \$579.80 for overpayment on blk 203 lot 2 made 5/3/18?

If so, our next committee meeting is October 1, 2018.

Thank you kindly,

Alice M Kellmyer, CTC
Tax Collector
Mantua Township
401 Main Street
Mantua, NJ 08051
(856) 468-1500 ext 116

From: Leslie Hudson [accounting@newsouthprop.com]
Sent: Thursday, September 20, 2018 11:07 AM
To: Kellmyer, Alice
Cc: Will Whitley
Subject: RE: 203 Grandview Dr

Good Morning Alice,

I have attached the W-9 requested and the two checks in question. After researching, I do believe the closing settlement did include the payment check #1084.

Please let me know if you need anything else.

Leslie Hudson

From: Kellmyer, Alice <AKellmyer@mantuatownship.com>
Sent: Tuesday, September 18, 2018 3:42 PM
To: Leslie Hudson <accounting@newsouthprop.com>
Cc: Will Whitley <wwhitley@newsouthprop.com>
Subject: RE: 203 Grandview Dr

Leslie, please see attached. Please complete W-9 and return.

There was no settlement check received for the 1st qtr 2018 (consisting of Jan, Feb & March.) Were you compensated for your portion at settlement from payment 2/8/18 settling 2/9/18?

Thank you,

Alice M Kellmyer, CTC
Tax Collector
Mantua Township
401 Main Street
Mantua, NJ 08051
(856) 468-1500 ext 116

From: Leslie Hudson [accounting@newsouthprop.com]
Sent: Friday, August 10, 2018 3:42 PM
To: Kellmyer, Alice
Cc: Will Whitley
Subject: 203 Grandview Dr

Prickett Nursery sold 203 Grandview Dr. (tax acct#00003830) on 2/9/2018 and our accounting department has continued to pay the taxes. I am requesting information on how to request a refund for this overpayment. The taxes were settled at closing.

Prickett Nursery	ck#1084	2/1/2018	\$579.81
Prickett Nursery	ck#1096	5/1/2018	\$579.81

Other information: Block 203 Lot 2

Owner: Prickett Grantor Trust
Margo Prickett Whitley

.eslie Hudson | PROPERTY ACCOUNTANT,

for Prickett Nursery and Margo P. Whitley-Prickett Grantor Trust

518 E. Third Street, Suite 200 | Charlotte, NC 28204
P 704 927 2894 F 704 370 6099
IEWSOUTHPROP.COM | [vCard](#)

BLQ: 203, 2.
Owner Name: I & H BUILDERS LLC

Tax Year: 2017 to 2018
Property Location: GRANDVIEW DR

Tax Year: 2017		Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total		
Original Billed:		573.21	573.20	586.41	586.40	2,319.22		
Payments:		573.21	573.20	586.41	586.40	2,319.22		
Balance:		0.00	0.00	0.00	0.00	0.00		

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2017 Prin Balance
								2,319.22		2,319.22
		Original Billed								
01/26/17	1	Payment	001	1034	CK	19987	4 DIW	573.21	0.00	1,746.01
04/18/17	2	Payment	001	1041	CK	20495	20 COUNTER	573.20	0.00	1,172.81
08/14/17	3	Payment	001	1052	CK	21208	39 DIW	586.41	0.00	586.40
11/03/17	4	Payment	001	1073	CK	21706	52 DIW	586.40	0.00	0.00

Tax Year: 2018		Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total		
Original Billed:		579.81	579.80	597.53	597.52	2,354.66		
Payments:		579.81	579.80	0.00	0.00	1,159.61		
Balance:		0.00	0.00	597.53	597.52	1,195.05		

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2018 Prin Balance
								2,354.66		2,354.66
		Original Billed								
02/08/18	1	Payment	001	1084	CK	22184	64 DIW	579.81	0.00	1,774.85
05/03/18	2	Payment	001	1096	CK	22651	80 DIW	579.80	0.00	1,195.05

Total Principal Balance for Tax Years in Range: 1,195.05

refund meeting 10/1/18

000
0 * M *
1,006.1 +
579.8 +
002
Total
1,585.96 +
000
0 * G *

BLQ: 205. 2.
Owner Name: HORNER, ROXINE

Tax Year: 2018 to 2018
Property Location: MANTUA BLVD

Tax Year: 2018	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	1,006.11	1,006.10	1,036.86	1,036.85	4,085.92
Other Bill Adj:	0.00	0.00	1,373.84-	1,373.83-	2,747.67-
Total Billed:	1,006.11	1,006.10	336.98-	336.98-	1,338.25
Payments:	1,006.11	1,006.10	1,010.36	0.00	3,022.57
Balance:	0.00	0.00	1,347.34-	336.98-	1,684.32-

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2018 Prin Balance
								4,085.92		4,085.92
		Original Billed								
02/08/18	1	Payment	001	1084	CK	22184	65 DIW	1,006.11	0.00	3,079.81
02/14/18	2	Payment	001	72379	CK	22211	10 DIW	1,006.10	0.00	2,073.71
02/14/18	3	Payment	001	72379	CK	22211	9 DIW	4.26	0.00	2,069.45
05/03/18	3	Payment	001	1096	CK	22651	81 DIW	1,006.10	0.00	1,063.35
07/26/18	3	Adjustment	070			23140	65 AMK	1,373.84-	0.00	310.49-
		Value: 81,100-								
07/26/18	4	Adjustment	070			23140	66 AMK	1,373.83-	0.00	1,684.32-
		Value: 81,100-								

Total Principal Balance for Tax Years in Range: 1,684.32-

*Refund meeting
10/1/18*

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Prickett Nursery Holdings, LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u> P </u> Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. c/o New South Properties; 1518 E 3rd St; Suite 200	Requester's name and address (optional)
6 City, state, and ZIP code Charlotte, NC 28204	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
8	1		2	1	5	0	7	0	1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶ L. C. Hudson

Date ▶ 3/19/2018

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Check Number: 1096
Trans Date Range: 05/01/18 to 09/30/18 System Date Range: 05/01/18 to 09/30/18
Payment Type Includes: Tax: Y Sp Charges: N Lien: N Sp Assmnt: N Invoice: N Animal: N
Misc: N

Type	Date	Code	Account Id		Name	Amount	User Id	Batch Id	Sys Date
Tax									
P	05/03/18	001	203.	2.	I & H BUILDERS LLC	579.80-	AMK	DIW	05/03/18
P	05/03/18	001	195.	1.02	PRICKETT, ED EST % M PRICKETT-WHITL	4,255.51-	AMK	DIW	05/03/18
P	05/03/18	001	205.	2.	HORNER, ROXINE	1,006.10-	AMK	DIW	05/03/18
P	05/03/18	001	195.	1.	PRICKETT GRANTOR TRUST	4,463.24-	AMK	DIW	05/03/18

(^{total}
\$ 10,304.65)

RESOLUTION R-130-2018

**TOWNSHIP OF MANTUA
GLOUCESTER COUNTY**

**A RESOLUTION OF THE TOWNSHIP OF MANTUA
APPROVING A STATE CONTRACT NO. T0103 FOR PARK AND
PLAYGROUND EQUIPMENT IN THE AMOUNT OF \$11,729.00**

WHEREAS, the New Jersey State Division of Purchase and Property of the Department of the Treasury has approved for local units, which includes municipalities and county governments, to making purchase under a State Purchasing Contract with Playpower LT Farmington, Inc. located at 878 E. Highway 60, Monett, MO 65708; and

WHEREAS, it is the desire of the Park Director (1) Play Builder and (1) Hoop-La to be placed in the playground at Chestnut Branch Park under a New Jersey State Purchasing Contract in the amount of \$11,729.00 from Playpower LT Farmington, Inc; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township, in the County of Gloucester and State of New Jersey, hereby approves the purchase of playground equipment under a New Jersey State Purchasing Contract from in Playpower LT Farmington, Inc in the amount of \$11,729.00.

This Resolution was adopted at a meeting of the Township Committee held on October 1, 2018 and shall take effect immediately.

TOWNSHIP OF MANTUA

PETER SCIRROTTO, MAYOR

ATTEST:

Jennica Bileci, Township Clerk

	Scirrotto	Zimmerman	Layton	Legge	Lukens
YES					
NO					
ABSTAIN					
ABSENT					



Playgrounds Fun & Easy!™

PlayPower LT Farmington, Inc.
878 E. Highway 60
Monett, MO 65708

QUOTATION - Remit to: PlayPower LT Farmington, Inc., P.O. Box 204713, Dallas, TX 75320-4713

TO:

Mantua Township Parks 545 Main St. Mantua NJ 08051
--

Quotation Date:	Sales Person:
9/4/2018	Karol Dougherty
	Project Name:

Estimated Ship Date	Shipped Via:	F.O.B. :	Terms:	
5-7 Weeks A.R.O.	Common Carrier	Monett, MO	Per NJSC #18-Fleet-00285-Little Tikes Commercial/PlayPower LT	
Quantity	Model	Description	Price	Amount
1 each		The following equipment is manufactured by Little Tikes Commercial. PB18-70690 - Sales Flyer structure		\$8,830.00
1 each	200202446	Hoopla		\$2,899.00
<p>The above pricing does not include any taxes, truck unloading, installation, or safety surfacing costs. The prices are based upon above listed quantities and all items shipping together.</p>				
<p>Remit to: PlayPower LT Farmington, Inc., P.O. Box 204713, Dallas, TX 75320-4713 Thank you for the opportunity to offer this quotation. The above pricing is valid for 60 days. We hope to be of service.</p> <p>Document Name: kdmantuatwp4</p>			Subtotal	\$11,729.00
			Freight	Free
			Total	\$11,729.00

LITTLE TYKES COMMERCIAL

MANTUA TOWNSHIP ORDER

QUOTE DATE 9/4/18

COLORS FROM PRIMARY PALETTE

Play Builder*

Posts and railings	yellow
Roof and tube	sky
Transfer and decks	blue
Activity panels and slides	red

*Same colors as the 15 page 2018 sale flyer. Item shown on page 3.

Hoop-La

Posts and pipes	yellow
Plastic panels 2 and 4	sky
Plastic panels 1,3, and 5	red

Any questions please call or e-mail

Thanks

Bill Pine

856-415-9999

bpine@mantuatownship.com

State of New Jersey
Division of Purchase and Property
Master Blanket Purchase Order
 T0103 - Park and Playground Equipment

Blanket Order Number

18-FLEET-00285

 SHOW THIS NUMBER ON ALL
 PACKAGES, INVOICES AND
 SHIPPING PAPERS.

V E N D O R	Vendor Number: V00025893 PLAYPOWER LT FARMINGTON INC
	878 E. US HWY 60 MONETT, MO 65708
	vcallaway@ltcps.com 800-325-8828

INVOICES: Direct invoices in DUPLICATE to the address shown above. TERMS AND CONDITIONS set forth in our Bid or Quotation, on the reverse side hereof or incorporated herein by reference become a part of this order.

Master Blanket/Contract Begin Date: 05/31/2017

Master Blanket/Contract End Date: 05/30/2020

ATTN:

Solicitation (Bid) No.:		Payment Terms: Shipping Terms: Freight Terms: Delivery Calendar Day(s) A.R.O.: 0						
Item # 1 Class-Item 485-80 Category 7 - Ash Urns (Outdoor Ashtrays) Price Line 7 from the Bid Solicitation Price Sheet Brand: Petersen Manufacturing Region Served: Statewide Delivery Days After Receipt of Order: 30 Days Please refer to the attached manufacturer's price list for pricing.								
Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 2
 Class-Item 485-80

Category 7 - Ash Urns (Outdoor Ashtrays)

Price Line 7 from the Bid Solicitation Price Sheet

Brand: Wabash Valley

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 3
 Class-Item 650-06

Category 10 - Benches

Price Line 10 from the Bid Solicitation Price Sheet

Brand: Petersen Manufacturing

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 4
 Class-Item 650-06

Category 10 - Benches

Price Line 10 from the Bid Solicitation Price Sheet

Brand: Little Tikes Commercial

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 5

Class-Item 650-06

Category 10 - Benches

Price Line 10 from the Bid Solicitation Price Sheet

Brand: Wabash Valley

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 6

Class-Item 650-06

Category 10 - Benches

Price Line 10 from the Bid Solicitation Price Sheet

Brand: Iron Mountain Forge

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 7

Class-Item 650-10

Category 11 - Bike Racks

Price Line 11 from the Bid Solicitation Price Sheet

Brand: Wabash Valley

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 8
 Class-Item 650-10

Category 11 - Bike Racks

Price Line 11 from the Bid Solicitation Price Sheet

Brand: Iron Mountain Forge

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 9
 Class-Item 650-38

Category 13 - Bollards (Steel and Removable)

Price Line 13 from the Bid Solicitation Price Sheet

Brand: Petersen Manufacturing

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 10
 Class-Item 650-38

Category 20 - Fire Rings

Price Line 20 from the Bid Solicitation Price Sheet

Brand: Iron Mountain Forge

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 11
Class-Item 650-38

Category 23 - Game and Physical Fitness Courses

Price Line 23 from the Bid Solicitation Price Sheet

Brand: Little Tikes Commercial

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 12
Class-Item 650-38

Category 29 - Park Drinking Fountains

Price Line 29 from the Bid Solicitation Price Sheet

Brand: Petersen Manufacturing

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 13
Class-Item 650-24

Category 30 - Park Grills

Price Line 30 from the Bid Solicitation Price Sheet

Brand: Iron Mountain Forge

Region Served: Statewide

Delivery Days After Receipt of Order: 21 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 14
 Class-Item 155-40

Category 31 - Park Pavilions, Shelters and Gazebos

Price Line 31 from the Bid Solicitation Price Sheet

Brand: Iron Mountain Forge

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 15
 Class-Item 650-36

Category 32 - Park Tables and Seating Furniture

Price Line 32 from the Bid Solicitation Price Sheet

Brand: Petersen Manufacturing

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 16
 Class-Item 650-36

Category 32 - Park Tables and Seating Furniture

Price Line 32 from the Bid Solicitation Price Sheet

Brand: Wabash Valley

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 17
 Class-Item 650-36

Category 32 - Park Tables and Seating Furniture

Price Line 32 from the Bid Solicitation Price Sheet

Brand: Iron Mountain Forge

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 18
 Class-Item 595-40

Category 36 - Planters

Price Line 36 from the Bid Solicitation Price Sheet

Brand: Petersen Manufacturing

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 19
 Class-Item 595-40

Category 36 - Planters

Price Line 36 from the Bid Solicitation Price Sheet

Brand: Wabash Valley

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 20
 Class-Item 650-18

Category 37 - Playground Equipment (Ages 6 - 23 Months)

Price Line 37 from the Bid Solicitation Price Sheet

Brand: Little Tikes Commercial

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 21
 Class-Item 650-24

Category 38 - Playground Equipment (Ages 2 - 5 Years)

Price Line 38 from the Bid Solicitation Price Sheet

Brand: Little Tikes Commercial

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 22
 Class-Item 650-36

Category 39 - Playground Equipment (Ages 6 - 12 Years)

Price Line 39 from the Bid Solicitation Price Sheet

Brand: Little Tikes Commercial

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 23
 Class-Item 650-50

Category 40 - Playground Surfaces (All Types), Rubber Mulch, Engineered Wood Fiber and Containments System

Price Line 40 from the Bid Solicitation Price Sheet

Brand: Little Tikes Commercial
 Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 24
 Class-Item 650-78

Category 44 - Umbrellas

Price Line 44 from the Bid Solicitation Price Sheet

Brand: Wabash Valley

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 25
 Class-Item 485-94

Category 46 - Waste and Recycling Receptacles

Price Line 46 from the Bid Solicitation Price Sheet

Brand: Petersen Manufacturing

Region Served: Statewide

Delivery Days After Receipt of Order: 30 Days

Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 26
 Class-Item 485-94

Category 46 - Waste and Recycling Receptacles
 Price Line 46 from the Bid Solicitation Price Sheet
 Brand: Wabash Valley
 Region Served: Statewide
 Delivery Days After Receipt of Order: 30 Days
 Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 27
 Class-Item 485-94

Category 46 - Waste and Recycling Receptacles
 Price Line 46 from the Bid Solicitation Price Sheet
 Brand: Iron Mountain Forge
 Region Served: Statewide
 Delivery Days After Receipt of Order: 30 Days
 Please refer to the attached manufacturer's price list for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	7.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 28
 Class-Item 650-38

Price Line 49 from the Bid Solicitation Price Sheet
 This price line is for the payment of any freight/delivery charges associated with any of the equipment specified in price line items 1 through 48.
 Please refer to Section 4.4.5.4 of the Bid Solicitation (RFP).

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	Net	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

TAX:	\$ 0.00
FREIGHT:	\$ 0.00
TOTAL:	\$ 0.00

APPROVED

By: Kristi Thomas

Phone#: (609) 984-1327

BUYER

RESOLUTION R-131-2018

**TOWNSHIP OF MANTUA
GLOUCESTER COUNTY**

**RESOLUTION OF THE MAYOR AND TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF MANTUA AUTHORIZING THE TRANSFER
OF SETTLEMENT FUNDS TO COUNTRY GARDENS
HOMEOWNERS' ASSOCIATION FOR MAINTENANCE
OF ON-SITE IMPROVEMENTS**

WHEREAS, the Township of Mantua received settlement funds from a law suit captioned *Mantua Township v. Papparone, et al.* to be used to off-set expenses incurred with the completion of the project at the Country Gardens development, Sections 1, 2 and 3A; and

WHEREAS, on July 20, 2015 Mantua Township passed Resolution R-93-2015 dedicating the full amount of the settlement proceeds as revenue in the budget creating a separate trust account subject to DCA approval for the monies to be used to off-set expenses incurred with the completion of the project at the Country Gardens development; and

WHEREAS, the Township of Mantua entered into an agreement with Redus1, LLC which among other things provided for the completion of the bonded improvements, which were the subject of the afore-described lawsuit; and

WHEREAS, the bonded improvements have been completed and the Township of Mantua has accepted responsibility for certain improvements such as public streets; and

WHEREAS, the Country Gardens Homeowners' Association has accepted responsibility for other on-site improvements covered by the performance bonds for Country Gardens, Sections 1, 2 and 3A; and

WHEREAS, typically following completion of developer improvements for property, a maintenance bond is posted covering workmanship and materials for the bonded improvements; and

WHEREAS, as the developer bonded improvements were completed as a result of obtaining funds from the insolvent developer's performance bonds, a maintenance bond was not available; and

WHEREAS, both the Township of Mantua and the Country Gardens Homeowners' Association will continue to incur expenses for maintenance of the various bonded site improvements; and

WHEREAS, there is currently \$122,740.99 remaining in the Township's trust account for completion of the improvements; and

WHEREAS, the Township has estimated that it's maintenance obligation for the improvements accepted by the Township of Mantua approximate \$18,411.15; and

WHEREAS, it is anticipated that the balance of the \$104,329.84 will be needed to maintain the original developer bonded on-site improvements for which the Township of Mantua has not accepted responsibility, which is the responsibility of the Country Gardens Homeowners' Association; and

WHEREAS, Mayor and Township Committee of the Township of Mantua wish to turn over the sum of \$104,329.84 to the Country Gardens Homeowners' Association in satisfaction of any obligation of the Township of Mantua to maintain those originally developer bonded on-site improvements for Sections 1, 2, and 3A for which the Township has not explicitly accepted responsibility for use by the Country Gardens Homeowners' Association to meet its maintenance obligations regarding the original developer bonded on-site improvements.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Mantua on this 1st day of October 2018 that the sum of \$104,329.84 be transferred to the Country Gardens Homeowners' Association subject to the following conditions:

1. All such funds shall be placed in a separate account to be maintained by the Country Gardens Homeowners' Association; and
2. Such funds may only be utilized for maintenance of those original developer bonded on-site improvements, on-site storm water management, soil erosion, sediment control and landscaping for Country Gardens Sections 1, 2, and 3A; and
3. All funds expended by the Country Gardens Homeowners' Association from the escrow account shall be approved by the Country Gardens Homeowners' Association and certified to the Township of Mantua as being used in accordance with subparagraph 2 above; and
4. The Mayor and/or Township Administrator are hereby authorized to execute an agreement acceptable to the Township Administrator and Solicitor to effectuate the purpose and intent of and consistent with the within resolution.

TOWNSHIP OF MANTUA

By: _____

PETE SCIRROTTO, MAYOR

ATTEST:

Jennica Bileci, Township Clerk

	<u>Scirrotto</u>	<u>Zimmerman</u>	<u>Layton</u>	<u>Legge</u>	<u>Lukens</u>
<u>YES</u>					
<u>NO</u>					
<u>ABSTAIN</u>					
<u>ABSENT</u>					

Adopted by the Township of Mantua at an Open Public Township Meeting this 1st day of October 2018.

Jennica Bileci, Township Clerk

Bileci, Jennica

From: Jon Bryson <jbryson@federiciandakin.com>
Sent: Tuesday, September 18, 2018 12:58 PM
To: Bileci, Jennica
Subject: RE: Country Gardens

Jennica,

I would recommend holding a minimum of 15% for contingencies and for close out of the two contracts (landscaping and subdivision improvements).

Please call me with any questions.

Thanks
Jon

-----Original Message-----

From: Bileci, Jennica [mailto:JBileci@mantuatownship.com]
Sent: Wednesday, September 12, 2018 1:21 PM
To: Jon Bryson <jbryson@federiciandakin.com> (jbryson@federiciandakin.com)
Subject: Country Gardens

Jon,

Please be advised that James Pierson has provided guidance that the Township can legally turn over to the Country Gardens' Homeowners Association some funds for the maintenance of bonded improvements that have not been accepted by the Township. The Township would like to proceed with this so that the funds can be used appropriately, however, it would be in our best interest to hold a certain amount of funding for maintenance of the site work that was completed by the Township and now legally responsible for. Can you provide an estimate as to what you would feel would be sufficient as an appropriate amount to hold by the Township?

Thanks so much,

Jennica Bileci, M.P.A., R.M.C.
Township Administrator
Township of Mantua
401 Main Street
Mantua, New Jersey 08051
(856) 468-1500

Bileci, Jennica

From: Bileci, Jennica
Sent: Wednesday, September 12, 2018 1:20 PM
To: Jon Bryson <jbryson@federiciandakin.com> (jbryson@federiciandakin.com)
Subject: Country Gardens

Jon,

Please be advised that James Pierson has provided guidance that the Township can legally turn over to the Country Gardens' Homeowners Association some funds for the maintenance of bonded improvements that have not been accepted by the Township. The Township would like to proceed with this so that the funds can be used appropriately, however, it would be in our best interest to hold a certain amount of funding for maintenance of the site work that was completed by the Township and now legally responsible for. Can you provide an estimate as to what you would feel would be sufficient as an appropriate amount to hold by the Township?

Thanks so much,

Jennica Bileci, M.P.A., R.M.C.

Township Administrator

Township of Mantua

401 Main Street

Mantua, New Jersey 08051

(856) 468-1500

Bileci, Jennica

From: Bileci, Jennica
Sent: Wednesday, August 29, 2018 12:00 PM
To: PLeVine@mantuatownship.com
Subject: FW: Country Gardens
Attachments: Country Gardens - CES Original Performance Cost Estimates for Phases 1, 2, 3A.pdf;
Country Gardens - CES Litigation Cost Estimates for Phases 1, 2, 3A.pdf

Pam,

Can you print and add to the agenda for 9/17-

Jennica Bileci, M.P.A., R.M.C.
Township Administrator
Township of Mantua
401 Main Street
Mantua, New Jersey 08051
(856) 468-1500

-----Original Message-----

From: Deann Smith [mailto:dsmith@avflawfirm.com]
Sent: Tuesday, August 28, 2018 11:30 AM
To: Bileci, Jennica <JBileci@mantuatownship.com>
Cc: James Pierson <jpierson@avflawfirm.com>
Subject: RE: Country Gardens

Jennica,

I believe there is ample support for the Township to turn over to the Country Gardens' Homeowners Association some funds for the maintenance of bonded improvements that have not been accepted by the Township.

On July 20, 2015, the Township passed R-93-2015. The resolution dedicated the full amount of the settlement proceeds as revenue in the budget and created a separate trust account subject to DCA approval. The resolution provided the monies were to be "used to offset expenses incurred with the completion of the project at the Country Gardens development".

The agreement between the Township and Redus One, LLC required the Township to:

A. "Complete all site improvements associated with Phase 1, 2 and 3A that were in accordance with the terms of the settlement of the lawsuit."

B. "Expend all funds received in the litigation . for the completion of improvements covered by the bonds that were the subject matter of the litigation."

Part of the standard process of a developer completing bonded improvements would be the posting of a maintenance bond which was not available in the Paparone litigation. I believe transferring a portion of the settlement funds to the Homeowners Association on the express condition that they be used to maintain the

From: Bileci, Jennica [mailto:JBileci@mantuatownship.com]
Sent: Monday, August 27, 2018 11:53 AM
To: James Pierson
Subject: Country Gardens

James,

Attached is the MOU with Redus One as well as the Resolution authorizing the monies to be placed in a trust account.

Please let me know if you need any additional documents.

Thanks!

Jennica Bileci, M.P.A., R.M.C.
Township Administrator
Township of Mantua
401 Main Street
Mantua, New Jersey 08051
(856) 468-1500

-----Original Message-----

From: mantuatownshipcopier@gmail.com [mailto:mantuatownshipcopier@gmail.com]
Sent: Monday, August 27, 2018 11:22 AM
To: Bileci, Jennica <JBileci@mantuatownship.com>
Subject: Message from "RNP0026737F7F7F"

This E-mail was sent from "RNP0026737F7F7F" (MP 5002).

Scan Date: 08.27.2018 11:22:20 (-0400)
Queries to: mantuatownshipcopier@gmail.com



consulting engineer services
 Engineers, Planners, and Land Surveyors

TOTAL Reduction For
 Phase - 3A

\$ 3,870,174.14 To \$ 1,629,230.11

(\$ 2,240,944.03)

PERFORMANCE SURETY COST ESTIMATE

Project: Country Gardens - Adult Community (Phase I)
 Mantua Township
Applicant: Paparone Housing Co.
Location: Lambs Road (CR 635)
Block/Lot: 242.01 / 1
 242.01 / 3
 243 / 1 & 2
Date: 20-May-04

12/9/09 Proposed Reduction

\$ 1,288,244.84 to 30% MIN \$ 695,881.26

(\$ 592,363.58)

ITEM DESCRIPTION	UNIT	UNIT COST	TOTAL COST
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ON-SITE IMPROVEMENTS

ITEM	DESCRIPTION	UNIT	UNIT COST	TOTAL COST	% COMPLETE
1.	Roadway Excavation	7,080 CY	\$ 5.00	\$ 35,400.00	100
2.	Site Clearing and Rough Grading	1.51 Acres	\$ 2,500.00	\$ 3,775.00	100
3.	Detention Basin Excavation	43,745 CY	\$ 4.50	\$ 196,852.50	100
4.	2" Hot Mixed Asphalt Top Course, Mix I-5	21,238 SY	\$ 4.75	\$ 100,880.50	0
5.	4" Hot Mixed Asphalt Base Course, Mix I-2	21,238 SY	\$ 10.00	\$ 212,380.00	100
6.	6" DGA Subbase	21,238 SY	\$ 4.25	\$ 90,261.50	100
7.	1-1/2" Hot Mixed Asphalt Surface Course I-5 Drivew	3,731 SY	\$ 3.50	\$ 13,058.50	100
8.	4" DGA Subbase	3,731 SY	\$ 3.50	\$ 13,058.50	100
9.	Concrete Curbing	14,132 LF	\$ 11.00	\$ 155,452.00	100
10.	Concrete Sidewalk	32,328 SF	\$ 3.50	\$ 113,148.00	84
11.	Concrete Driveway Aprons	71 Units	\$ 575.00	\$ 40,825.00	66
12.	Handicap Ramps	16 Units	\$ 300.00	\$ 4,800.00	100
SUBTOTAL				\$ 379,881.50	132,864.46

ON-SITE STORMWATER MANAGEMENT

1.	15" RCP Class III	2,077 LF	\$ 21.00	\$ 43,617.00	100
2.	18" RCP, Class III	1,074 LF	\$ 24.00	\$ 25,776.00	100
3.	24" RCP, Class III	1,132 LF	\$ 30.00	\$ 33,960.00	100
4.	30" RCP, Class III	717 LF	\$ 40.00	\$ 28,680.00	100
5.	36" RCP, Class III	947 LF	\$ 59.00	\$ 55,873.00	100
6.	15" RCP, Class IV	30 LF	\$ 27.00	\$ 810.00	100
7.	18" RCP, Class IV	60 LF	\$ 33.00	\$ 1,980.00	100
8.	24" RCP, Class IV	152 LF	\$ 42.50	\$ 6,450.00	100
9.	30" Concrete Endwall	1 Unit	\$ 750.00	\$ 750.00	100
10.	18" Concrete FES	1 Unit	\$ 475.00	\$ 475.00	100
11.	36" Concrete FES	3 Units	\$ 875.00	\$ 2,625.00	100
12.	Type "B" Concrete Inlet	29 Units	\$ 1,500.00	\$ 43,500.00	100

150 Delsea Drive, Suite 1, Sewell, NJ 08080

856-228-2200 Fax 856-232-2346 design@ces-1.com www.ces-1.com

N.J. Certificate of Authorization #GA278295

2159-34

Page 1

ITEM/DESCRIPTION	UNIT	UNIT COST	TOTAL COST	EXAMPLE
13. Type "E" Concrete Inlet	7 Units	\$ 2,750.00	\$ 19,250.00	100
14. Type "A" Concrete Inlet	8 Units	\$ 1,350.00	\$ 10,800.00	100
15. Concrete Manholes	11 Units	\$ 2,825.00	\$ 31,075.00	100
16. Rip Rap	51 Units	\$ 52.00	\$ 2,652.00	100
17. Remove Existing Pipe	230 LF	\$ 45.00	\$ 10,350.00	100
18. Remove Existing Headwall	1 Unit	\$ 750.00	\$ 750.00	100

SUBTOTAL

\$ 349,383.00 \$ 0.00

SOIL EROSION SEDIMENT CONTROL

1. SESC Per Lot	71 Units	\$ 750.00	\$ 53,250.00	66
2. Temporary Stone Access	1,666 SY	\$ 5.75	\$ 9,579.50	100
3. Inlet Protection	46 Units	\$ 200.00	\$ 9,200.00	100
4. Reinforced Silt Fence	2,164 LF	\$ 2.25	\$ 4,869.00	100
5. Silt Fence	11,852 LF	\$ 1.75	\$ 20,741.00	80
6. Permanent Soil Liner	5,420 SF	\$ 2.50	\$ 13,550.00	100
7. Jute Blanket	96,534 SF	\$ 1.25	\$ 120,667.50	100
8. 1 Ft. Lap Ring	27,212 SF	\$ 1.50	\$ 40,818.00	100
9. Staked Hay Bales	32 Units	\$ 2.75	\$ 88.00	100

SUBTOTAL

\$ -272,763.00 \$ 22,253.20

MISCELLANEOUS

1. Control Monuments	41 Units	\$ 150.00	\$ 6,150.00	0
2. Street Signs	4 Units	\$ 125.00	\$ 500.00	100
3. Stop Control	3 Units	\$ 250.00	\$ 750.00	100
4. Traffic Signs	3 Units	\$ 125.00	\$ 375.00	100
5. Painted Crosswalks	5 Units	\$ 350.00	\$ 1,750.00	0
6. Cross Buck Fence	330 LF	\$ 8.50	\$ 2,805.00	0
7. Basin Aerators	2 Units	\$ 1,500.00	\$ 3,000.00	100
8. Basin Access Road	154 SY	\$ 110.00	\$ 16,940.00	100
9. Basin Liner	10,170 SF	\$ 0.60	\$ 6,102.00	0
10. Stone Plaster	7 Units	\$ 175.00	\$ 1,225.00	0
11. Gate House	1 Units	\$ 7,000.00	\$ 7,000.00	0
12. Entrance Wall (w/sign)	20 LF	\$ 175.00	\$ 3,500.00	100
13. Type III Barricades	4 Units	\$ 250.00	\$ 1,000.00	100
14. As-Built Plans	1 LS	\$ 28,000.00	\$ 28,000.00	0
15. Street Lights	34 Units	\$ 1,500.00	\$ 51,000.00	100

SUBTOTAL

\$ -130,037.00 \$ 46032

LANDSCAPING

1. Basin Seeding	6,008 SY	\$ 3.00	\$ 18,024.00	100
2. American Holly	85 Units	\$ 150.00	\$ 12,750.00	50
3. Blue Holly	20 Units	\$ 55.00	\$ 1,100.00	0
4. Forsythia	101 Units	\$ 25.00	\$ 2,525.00	60
5. Inkberry	24 Units	\$ 25.00	\$ 600.00	100
6. Japanese Holly	27 Units	\$ 30.00	\$ 810.00	100

ITEM/DESCRIPTION	UNIT	UNIT COST	TOTAL COST	
7. Crabapple	9 Units	\$ 200.00	\$ 900	1,800.00 50
8. Douglas Fir (10-12' Ht.)	47 Units	\$ 175.00	\$ 412.50	8,225.00 50
9. Douglas Fir (6-8' Ht.)	51 Units	\$ 125.00	\$ 3187.50	6,375.00 50
10. Burning Bush	11 Units	\$ 75.00	\$ 0	825.00 100
11. Eastern Red Bud	14 Units	\$ 275.00	\$ 1540	3,850.00 60
12. Easter White Pine (6-12' Ht.)	124 Units	\$ 210.00	\$ 14322	26,040.00 45
13. Ginko	5 Units	\$ 375.00	\$	1,875.00 0
14. Sugar Maple	14 Units	\$ 275.00	\$ 1347.50	3,850.00 65
15. Littleleaf Linden	9 Units	\$ 160.00	\$ 806.40	1,440.00 44
16. Chinese Jupiter	31 Units	\$ 35.00	\$ 379.75	4,085.00 65
17. Japanese Andromeda	24 Units	\$ 125.00	\$	3,000.00 0
18. Japanese Yew	50 Units	\$ 190.00	\$ 1330	9,500.00 86
19. Dogwood	15 Units	\$ 110.00	\$ 775.50	1,650.00 53
20. Littleleaf Linden	17 Units	\$ 375.00	\$ 1147.50	6,375.00 82
21. Mountain Laurel	93 Units	\$ 35.00	\$ 2013.10	3,255.00 38
22. Inkberry	16 Units	\$ 75.00	\$	1,200.00 0
23. Norway Spruce (6-12' Ht.)	121 Units	\$ 175.00	\$ 10587.50	24,175.00 50
24. Red Maple	79 Units	\$ 225.00	\$ 6043.50	47,775.00 66
25. Chinese Jupiter	20 Units	\$ 160.00	\$ 1600	3,200.00 50
26. Pin Oak	20 Units	\$ 250.00	\$ 2000	5,000.00 60
27. Rhododendron	94 Units	\$ 125.00	\$ 5170	11,750.00 56
28. Flowering Plum	24 Units	\$ 310.00	\$	7,440.00 0
29. White Pine	27 Units	\$ 175.00	\$ 2268	4,725.00 52
30. Red Oak	29 Units	\$ 200.00	\$ 2088	5,800.00 64
31. Sargent Cherry	16 Units	\$ 275.00	\$ 2728	4,400.00 36
32. Magnolia	11 Units	\$ 225.00	\$ 495	2,475.00 80
33. Scarlet Oak	45 Units	\$ 275.00	\$ 5073.75	42,375.00 59
34. Honey Locust	22 Units	\$ 250.00	\$ 4235	5,500.00 23
35. Magnolia	4 Units	\$ 225.00	\$ 0	900.00 100
36. Sugar Maple	9 Units	\$ 225.00	\$ 94.25	2,025.00 55
37. Sweet Gum	8 Units	\$ 250.00	\$ 740	2,000.00 63
38. Green Zelkova	11 Units	\$ 325.00	\$	3,575.00 0
39. Weeping Japanese Cherry	10 Units	\$ 350.00	\$ 1750	3,500.00 50
40. Chinese Jupiter	20 Units	\$ 55.00	\$	1,100.00 100

SUBTOTAL	\$	230,860.00	91046.75
COST OF CONSTRUCTION	\$	1,933,003.50	292,146.66
+ 20% CONTINGENCIES	\$	386,600.70	58439.33
TOTAL BOND AMOUNT	\$	2,319,604.20	350635.98
Inspection Escrow - 5% of Cost of Construction	\$		96,650.18

20% Min. = .20 (2,319,604.20) = 695,881.26



consulting engineer services
 Engineers, Planners, and Land Surveyors

PERFORMANCE SURETY COST ESTIMATE

Project: Country Gardens - Adult Community (Phase 2)
 Mantua Township
 Applicant: Paparone Housing Co.
 Location: Lambs Road (CR 635)
 Block/Lot: 242.01 / 1
 242.01 / 3
 243 / 1 & 2
 Date: 14-Nov-06

12/9/09 Proposed Reduction
 $\$ 2,017,127.10$ to $\$ 711,160.45$
 $(\$ 1,305,966.65)$

ITEM DESCRIPTION	UNIT	UNIT COST	TOTAL COST
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ON-SITE IMPROVEMENTS

1. Roadway Excavation	7,640 CY	\$ 8.00	\$ 61,120.00 100
2. Site Clearing and Rough Grading	2.11 Acres	\$ 2,500.00	\$ 5,275.00 100
3. Detention Basin Excavation	24,365 CY	\$ 5.50	\$ 134,007.50 100
4. 2" F.A.B.C. Surface Course	10,889 SY	\$ 6.00	\$ 65,334.00 0
5. 4" Hot Mixed Asphalt Base Course, Mix I-2	10,889 SY	\$ 12.50	\$ 136,112.50 68
6. Compacted Subbase	10,889 SY	\$ 2.00	\$ 21,778.00 68
7. 1-1/2" Hot Mixed Asphalt Surface Course I-5 Driveway	2,382 SY	\$ 5.50	\$ 13,101.00 100
8. 4" DGA Subbase, Driveway	2,382 SY	\$ 4.50	\$ 10,719.00 100
9. Concrete Curbing	6,111 LF	\$ 15.00	\$ 91,665.00 16
10. Concrete Sidewalk	22,860 SF	\$ 5.00	\$ 114,300.00 32
11. Asphalt Walk	22,280 SF	\$ 6.00	\$ 133,680.00 50
12. Concrete Driveway Aprons	9,520 SF	\$ 7.00	\$ 66,640.00 47
13. Handicap Ramps	20 Units	\$ 400.00	\$ 8,000.00 40
SUBTOTAL			\$ 861,732.00 \$ 331,718.06

ON-SITE STORMWATER MANAGEMENT

1. 15" RCP Class III	979 LF	\$ 26.00	\$ 25,454.00 75
2. 18" RCP, Class III	996 LF	\$ 30.00	\$ 29,880.00 88
3. 24" RCP, Class III	1,133 LF	\$ 37.00	\$ 41,921.00 70
4. 30" RCP, Class III	1,114 LF	\$ 50.00	\$ 55,700.00 30
5. 15" RCP, Class IV	344 LF	\$ 34.00	\$ 11,696.00 100
6. 24" RCP, Class IV	130 LF	\$ 53.00	\$ 6,890.00 100
7. 18" Concrete FES	1 Unit	\$ 1,000.00	\$ 1,000.00 100
8. 24" Concrete FES	2 Unit	\$ 1,400.00	\$ 2,800.00 100
9. 30" Concrete FES	2 Units	\$ 1,800.00	\$ 3,600.00 100
10. Type "B" Concrete Inlet	30 Units	\$ 1,900.00	\$ 57,000.00 60
11. Type "E" Concrete Inlet	1 Units	\$ 3,500.00	\$ 3,500.00 100

150 Delsea Drive, Suite 1, Sewell, NJ 08080

856-228-2200 Fax 856-232-2346 design@ces-1.com www.ces-1.com
 NJ Certificate of Authorization #GA276725

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ITEM/DESCRIPTION	UNIT	UNIT COST	TOTAL COST
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12. Type "A" Concrete Inlet	6 Units	\$ 1,700.00	\$ 5100 10,200.00 50
13. Concrete Manholes	10 Units	\$ 3,500.00	\$ 10500 35,000.00 70
14. Outlet Control Structures	1 Unit	\$ 4,500.00	\$ 0 4,500.00 100
15. Anti-Seep Collar	11 Units	\$ 500.00	\$ 0 5,500.00 100
16. Rip Rap	89 CY	\$ 60.00	\$ 0 5,340.00 100
SUBTOTAL			\$ 299,984.00 \$ 99915.40

SOIL EROSION SEDIMENT CONTROL

1. SESC Per Lot	45 Units	\$ 950.00	\$ 23512.50 42,750.00 45
2. Temporary Stone Access	9,150 SY	\$ 7.00	\$ 0 64,050.00 100
3. Inlet Protection	43 Units	\$ 250.00	\$ 3762.50 10,750.00 65
4. Silt Fence	3,854 LF	\$ 3.00	\$ 2890.50 41,562.00 75
5. Jute Blanket	47,430 SF	\$ 1.50	\$ 0 71,145.00 100
6. 1 Ft. Lap Ring	9,315 SF	\$ 2.00	\$ 0 18,630.00 100
7. Staked Hay Bales	280 LF	\$ 3.00	\$ 0 840.00 100
8. Removable Pump Station	1 Units	\$ 10,000.00	\$ 0 40,000.00 100
9. Temporary Perforated Riser	1 Units	\$ 1,500.00	\$ 0 4,500.00 100
SUBTOTAL			\$ 234,227.00 \$ 30165.50

MISCELLANEOUS

1. Control Monuments	9 Units	\$ 165.00	\$ 1,485.00 0
2. Street Signs	3 Units	\$ 135.00	\$ 0 405.00 100
3. Stop Control	3 Units	\$ 270.00	\$ 202.50 840.00 75
4. Traffic Signs	3 Units	\$ 135.00	\$ 0 405.00 100
5. Painted Crosswalks	4 Units	\$ 380.00	\$ 1,520.00 0
6. Keystone Retaining Wall	341 LF	\$ 150.00	\$ 0 51,450.00 100
7. Cross Buck Fence	341 LF	\$ 25.00	\$ 4262.50 8,525.00 50
8. Basin Aerators	1 Units	\$ 1,500.00	\$ 1,500.00 0
9. Basin Access Road	2,440 SY	\$ 4.50	\$ 10,980.00 0
11. Gazebo	1 Units	\$ 15,000.00	\$ 15,000.00 0
12. As-Built Plans	1 LS	\$ 28,000.00	\$ 28,000.00 0
13. Street Lights	22 Units	\$ 1,650.00	\$ 0 36,300.00 100
SUBTOTAL			\$ 156,980.00 \$ 62950.00

LANDSCAPING

1. Basin Seeding	8,389 SY	\$ 3.25	\$ 0 27,264.25 100
2. American Holly 6'-8'	23 Units	\$ 150.00	\$ 1932 3,450.00 44
3. Blue Princess Holly 18"-24"	43 Units	\$ 55.00	\$ 1653.50 2,365.00 30
4. Border Forsythia 2'-3'	22 Units	\$ 25.00	\$ 374 550.00 32
5. Compact Inkberry 18"-24"	48 Units	\$ 25.00	\$ 1,200.00 0
6. Compact Japanese Holly 18"-24"	16 Units	\$ 30.00	\$ 480.00 0
7. Donald Wyman Crabapple 6'-8'	9 Units	\$ 200.00	\$ 1,800.00 0
8. Douglas Fir 10'-12'	24 Units	\$ 175.00	\$ 2100 4,200.00 50
9. Douglas Fir 8'-10'	19 Units	\$ 150.00	\$ 2137.50 2,850.00 25
10. Douglas Fir 6'-8'	10 Units	\$ 125.00	\$ 0 1,250.00 100
11. Dwarf Burning Bush 2'-3'	11 Units	\$ 75.00	\$ 0 825.00 100
12. Eastern Redbud 6'-8'	5 Units	\$ 275.00	\$ 825 1,375.00 40

ITEM/DESCRIPTION	UNIT	UNIT COST	TOTAL COST
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13. Eastern White Pine 10'-12'	8 Units	\$ 210.00	\$ 1,680.00 0
14. Eastern White Pine 8'-10'	18 Units	\$ 185.00	\$ 1831.50 \$3,330.00 45
15. Eastern White Pine 6'-8'	20 Units	\$ 160.00	\$ 2400 3,200.00 25
16. Ginko 12'-14'	13 Units	\$ 375.00	\$ 3412.50 4,875.00 30
17. Green Mountain Sugar Maple 12'-14'	11 Units	\$ 275.00	\$ 1208 3,025.00 60
18. Greenspire Littleleaf Linden 12'-14'	5 Units	\$ 160.00	\$ 0 800.00 100
19. Hetzii Chinese Juniper 2'-3'	12 Units	\$ 35.00	\$ 210 420.00 50
20. Japanese Andromeda 2'-3'	13 Units	\$ 125.00	\$ 1218.75 4,825.00 25
21. Kousa Dogwood 6'-8'	7 Units	\$ 110.00	\$ 231 770.00 70
22. Littleleaf Linden 12'-14'	9 Units	\$ 375.00	\$ 2531.25 9,375.00 25
23. Mountain Laurel 18'-24'	21 Units	\$ 35.00	\$ 735.00 0
24. Norway Spruce 10'-12'	23 Units	\$ 250.00	\$ 2875 5,750.00 50
25. Norway Spruce 8'-10'	11 Units	\$ 225.00	\$ 1237.50 2,475.00 50
26. Norway Spruce 6'-8'	35 Units	\$ 200.00	\$ 5250 7,000.00 25
27. October Glory Red Maple 12'-14'	10 Units	\$ 250.00	\$ 750 2,500.00 70
28. Pfitzeriana Chinese Juniper 18"-24"	50 Units	\$ 160.00	\$ 6000 8,000.00 25
29. Pin Oak 12'-14'	11 Units	\$ 250.00	\$ 1375 2,750.00 50
30. PJM Rhododendron 2'-2½'	31 Units	\$ 125.00	\$ 3293.75 2,875.00 15
31. Purpleleaf Flowering Plum 6'-8'	5 Units	\$ 310.00	\$ 1,550.00 0
32. Pyramidal White Pine 6'-8'	20 Units	\$ 175.00	\$ 3150 3,500.00 10
33. Red Maple 12'-14'	11 Units	\$ 250.00	\$ 1150 2,750.00 40
34. Red Oak 12'-14'	14 Units	\$ 200.00	\$ 1960 2,800.00 30
35. Sargent Cherry 6'-8'	5 Units	\$ 275.00	\$ 1,375.00 0
36. Saucer Magnolia 6'-8'	5 Units	\$ 225.00	\$ 225 1,125.00 80
37. Scarlet Oak 12'-14'	14 Units	\$ 275.00	\$ 2310 3,650.00 40
38. Shademaster Thornless Honey Locust 12'-14'	8 Units	\$ 250.00	\$ 1,000 2,000.00 50
39. Star Magnolia 6'-8'	7 Units	\$ 225.00	\$ 472.50 4,575.00 70
40. Sugar Maple 2"-2½" Caliper	6 Units	\$ 225.00	\$ 457. 1,350.00 66
41. Sweet Gum 12'-14'	8 Units	\$ 250.00	\$ 740 2,000.00 63
42. Villiage Green Zelkova 12'-14'	12 Units	\$ 325.00	\$ 3,900.00 0
43. Weeping Japanese Cherry 6'-8'	1 Units	\$ 350.00	\$ 350.00 0

SUBTOTAL \$ ~~431,919.25~~ \$ 67884.75

COST OF CONSTRUCTION + 20% CONTINGENCIES \$ ~~4,680,930.25~~ \$ 592,633.71
 \$ ~~336,187.85~~ \$ 118,526.74

TOTAL BOND AMOUNT \$ ~~2,047,127.40~~ \$ 711160.45

Inspection Escrow - 5% of Cost of Construction \$ 84,046.96

1st installment 25% \$ 21011.74

Maintenance Tax Impediment Escrow 2

30% Min 30% (2,017,127.40) = \$ 605,138.13



consulting engineer services
 Engineers, Planners, and Land Surveyors

PERFORMANCE SURETY COST ESTIMATE

Project: Country Gardens - Adult Community (Phase 3A)
 Mantua Township
Applicant: Paparone Housing Co.
Location: Lambs Road (CR 635)
Block/Lot: 242.01 / 1
 242.01 / 3
 243 / 1 & 2
Date: 14-Nov-06

12/9/09 Proposed Reduction

\$ 564,802.⁰⁰ to \$ 222,188.⁴⁰

(\$ 342,613.⁶⁰)

ITEM DESCRIPTION	UNIT	UNIT COST	TOTAL COST
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ON-SITE IMPROVEMENTS

1. Roadway Excavation	1,735 CY	\$ 8.00	\$ 0 -13,880.00 100
2. Site Clearing and Rough Grading	6.55 Acres	\$ 2,500.00	\$ 0 -46,375.00 100
3. 2" F.A.B.C. Surface Course	2,959 SY	\$ 6.00	\$ 17,754.00 0
4. 4" Hot Mixed Asphalt Base Course, Mix 1-2	2,959 SY	\$ 12.50	\$ 0 -36,987.50 100
5. Compacted Subbase	2,959 SY	\$ 2.00	\$ 0 -5,918.00 100
6. 1-1/2" Hot Mixed Asphalt Surface Course 1-5 Driveway	1,790 SY	\$ 5.50	\$ 880. ⁵⁰ -9,845.00 10
7. 4" DGA Subbase, Driveway	1,790 SY	\$ 4.50	\$ 7247. ⁵⁰ -8,055.00 10
8. Concrete Curbing	1,711 LF	\$ 15.00	\$ 0 25,665.00 100
9. Concrete Sidewalk	6,384 SF	\$ 5.00	\$ 24728 -31,920.00 10
10. Concrete Driveway Aprons	3,780 SF	\$ 7.00	\$ 23814 -26,460.00 10
11. Handicap Ramps	1 Units	\$ 400.00	\$ 0 -400.00 100
SUBTOTAL			\$ -193,259.50 \$ 86406

ON-SITE STORMWATER MANAGEMENT

1. 15" RCP Class III	544 LF	\$ 26.00	\$ 0 44,144.00 100
2. 18" RCP, Class III	180 LF	\$ 30.00	\$ 0 5,400.00 100
3. 24" RCP, Class III	140 LF	\$ 37.00	\$ 0 5,180.00 100
4. Type "B" Concrete Inlet	5 Units	\$ 1,900.00	\$ 0 9,500.00 100
5. Type "A" Concrete Inlet	2 Units	\$ 1,700.00	\$ 0 3,400.00 100
SUBTOTAL			\$ -37,624.00 \$ 0

SOIL EROSION SEDIMENT CONTROL

1. SESC Per Lot	35 Units	\$ 950.00	\$ 29125 -33,250.00 10
2. Inlet Protection	7 Units	\$ 250.00	\$ 0 4,750.00 100
3. Silt Fence	1,471 LF	\$ 3.00	\$ 0 4,413.00 100
4. Reinforced Silt Fence	125 LF	\$ 5.00	\$ 0 625.00 100

150 Delsea Drive, Suite 1, Sewell, NJ 08080

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 NJ Certificate of Authorization #GA276725

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ITEM/DESCRIPTION	UNIT	UNIT COST	TOTAL COST
5. Jute Blanket	1,188 SF	\$ 1.50	\$ 1,782.00 100
SUBTOTAL			\$ 41,820.00 \$ 29925

MISCELLANEOUS

1. Control Monuments	20 Units	\$ 165.00	\$ 3,300.00 0
2. Street Signs	1 Units	\$ 135.00	\$ 0 135.00 100
3. Stop Control	1 Units	\$ 270.00	\$ 0 270.00 100
4. Traffic Signs	1 Units	\$ 135.00	\$ 0 135.00 100
5. Keystone Retaining Wall	775 LF	\$ 150.00	\$ 0 446,250.00 100
6. Cross Buck Fence	775 LF	\$ 25.00	\$ 19,375.00 0
7. As-Built Plans	1 LS	\$ 28,000.00	\$ 28,000.00 0
8. Street Lights	7 Units	\$ 1,650.00	\$ 0 11,550.00 100
SUBTOTAL			\$ 170,015.00 \$ 50674

LANDSCAPING

1. Compact Japanese Holly 18"-24"	5 Units	\$ 30.00	\$ 150.00 0
2. Douglas Fir 8'-10'	6 Units	\$ 150.00	\$ 900.00 0
3. Douglas Fir 6'-8'	9 Units	\$ 125.00	\$ 1,125.00 0
4. Eastern Redbud 6'-8'	2 Units	\$ 275.00	\$ 550.00 0
5. Eastern White Pine 8'-10'	3 Units	\$ 185.00	\$ 555.00 0
6. Eastern White Pine 6'-8'	10 Units	\$ 160.00	\$ 1,600.00 0
7. Green Mountain Sugar Maple 12'-14'	1 Units	\$ 275.00	\$ 275.00 0
8. Kousa Dogwood 6'-8'	1 Units	\$ 110.00	\$ 110.00 0
9. Littleleaf Linden 12'-14'	3 Units	\$ 375.00	\$ 1,125.00 0
10. Norway Spruce 6'-8'	3 Units	\$ 200.00	\$ 600.00 0
11. October Glory Red Maple 12'-14'	4 Units	\$ 250.00	\$ 1,000.00 0
12. Pfitzeriana Chinese Juniper 18"-24"	6 Units	\$ 160.00	\$ 960.00 0
13. Pin Oak 12'-14'	1 Units	\$ 250.00	\$ 250.00 0
14. Pyramidal White Pine 6'-8'	13 Units	\$ 175.00	\$ 2,275.00 0
15. Red Maple 12'-14'	4 Units	\$ 250.00	\$ 1,000.00 0
16. Red Oak 12'-14'	7 Units	\$ 200.00	\$ 602 1,400.00 57
17. Scarlet Oak 12'-14'	4 Units	\$ 275.00	\$ 1,100.00 0
18. Shademaster Thornless Honey Locust 12'-14'	4 Units	\$ 250.00	\$ 1,000.00 0
19. Star Magnolia 6'-8'	2 Units	\$ 225.00	\$ 450.00 0
20. Sweet Gum 12'-14'	1 Units	\$ 250.00	\$ 250.00 0
21. Village Green Zelkova 12'-14'	7 Units	\$ 325.00	\$ 2,275.00 0
SUBTOTAL			\$ 48,950.00 \$ 18,152

COST OF CONSTRUCTION \$ 470,668.50 \$ 185,157
+ 20% CONTINGENCIES \$ 94,133.70 \$ 370,314

TOTAL BOND AMOUNT \$ 564,802.20 \$ 222,166.1
 Inspection Escrow - 5% of Cost of Construction \$ 23,533.43

30% MIN = 30(564,802.20) = \$ 169,440.66 Escrow 1st installment \$ 588,335

Mountain Top Inspection Escrow 3A



Estimated Construction Cost for Punchlist Repairs
Country Gardens - Phase 1
 File 08179
 Mantua Township, Gloucester County, New Jersey
 6/26/2014

Lambs Road Country Gardens Boulevard

Item	Description	Quantity	Unit	Unit Price	Total Price
1	Install correct casting/Clean out Outlet Structure	1	Unit	\$500.00	\$500.00
2	Repair cracked curb	5	LF	\$5.00	\$25.00
2a	Replace cracked concrete sidewalk panel	16	SF	\$5.00	\$80.00
3	Replace cracked concrete handicap ramp	1	Unit	\$750.00	\$750.00
4	Repair cracked curb	5	LF	\$5.00	\$25.00
4a	Align "Do Not Enter" Sign	1	Unit	\$25.00	\$25.00
4b	Repair cracked concrete curb	5	LF	\$5.00	\$25.00
5	Repair chipped concrete curb	5	LF	\$5.00	\$25.00
6	Repair chipped concrete curb	5	LF	\$5.00	\$25.00
6a	Level pavers on handicap ramp	1	Unit	\$150.00	\$150.00
6b	Clean-up parking lot & reset parking blocks	1	LS	\$2,500.00	\$2,500.00
7	Install center median plantings	1	LS	\$10,000.00	\$10,000.00
8	Install Scarlet Oaks and Red Maple trees	1	LS	\$10,000.00	\$10,000.00
9	Repair chipped concrete curb	5	LF	\$5.00	\$25.00
10	Level pavers on handicap ramp	1	Unit	\$150.00	\$150.00
11	Complete sidewalk and handicap ramp	1	Unit	\$950.00	\$950.00
12	Fill in sink hole	1	Unit	\$150.00	\$150.00
13	Remove trailer, temp. elec.; restore entrance	1	Unit	\$2,500.00	\$2,500.00
14	Plumb street light	1	Unit	\$150.00	\$150.00
15	Repair cracked and chipped curb	5	LF	\$5.00	\$25.00
16	Replace missing and cracked sidewalk	96	SF	\$5.00	\$480.00
17	Grout sawcut joint in curb	5	LF	\$4.00	\$20.00
18	Remove mounded material in basin	1	Unit	\$2,500.00	\$2,500.00
19	Repair, tack, and seal crack in access drive	120	LF	\$2.00	\$240.00
20	Tack & seal all cracks in asphalt base course	1	LS	\$500.00	\$500.00
21	Install concrete sidewalk	480	SF	\$5.00	\$2,400.00
Subtotal					\$34,220.00

Lilac Court

22	Grout sawcut joint in curb & fill sink hole	1	Unit	\$150.00	\$150.00
23	Grout sawcut joint in curb	5	LF	\$4.00	\$20.00
24	Replace depressed concrete curb	24	LF	\$25.00	\$600.00
25	Replace cracked concrete curb	20	LF	\$25.00	\$500.00
26	Grout sawcuts in curb	15	LF	\$4.00	\$60.00
27	Replace cracked depressed curb	14	LF	\$25.00	\$350.00



28	Replace cracked depressed curb; grout sawcut	32	LF	\$25.00	\$800.00
29	Replace concrete depressed curb	10	LF	\$25.00	\$250.00
30	Repair/replace sawcuts in curb	5	LF	\$5.00	\$25.00
31	Install concrete sidewalk & driveway apron	80	LF	\$30.00	\$2,400.00
32	Install concrete sidewalk & 2 driveway aprons	400	LF	\$30.00	\$12,000.00
33	Install handicapped ramp	1	Unit	\$750.00	\$750.00
34	Install Crosswalk	2	Unit	\$500.00	\$1,000.00
35	Grout sawcut in curb	5	LF	\$4.00	\$20.00
36	Install sidewalk and handicapped ramp	1	Unit	\$750.00	\$750.00
37	Install Stop Sign	1	Unit	\$250.00	\$250.00
38	Install missing domes on handicapped ramp	1	Unit	\$150.00	\$150.00
39	Grout sawcut in curb	5	LF	\$4.00	\$20.00
40	Grout sawcut in curb	5	LF	\$4.00	\$20.00
41	Remove curb & install handicapped ramps	2	Unit	\$750.00	\$1,500.00
42	Install crosswalk striping & stop bar	1	Unit	\$750.00	\$750.00
43	Install 4' crossbuck fence	20	LF	\$35.00	\$700.00
44	Install street trees	10	Units	\$250.00	\$2,500.00
45	Construct surface course paving				
46	Construct surface course paving				
47	Adjust manhole castings and valve boxes	1	LS	\$1,000.00	\$1,000.00
48	Construct asphalt drive	80	SY	\$25.00	\$2,000.00
49	Install Stop Sign	1	Unit	\$250.00	\$250.00
Subtotal					\$28,815.00

Lavendar Court

50	Replace curb and driveway apron	30	LF	\$30.00	\$900.00
51	Replace curb and driveway apron	13	LF	\$30.00	\$390.00
51a	Replace cracked sidewalk	16	SF	\$5.00	\$80.00
52	Repair cracked and chipped curb	10	LF	\$5.00	\$50.00
53	Replace driveway apron and repair cracked curb	28	SF	\$7.00	\$196.00
54	Replace cracked sidewalk	16	SF	\$5.00	\$80.00
55	Repair cracked curb	5	LF	\$5.00	\$25.00
56	Replace cracked and chipped curb & DW apron	1	Unit	\$908.00	\$908.00
57	Replace cracked and chipped curb & DW apron	1	Unit	\$880.00	\$880.00
58	Repair cracked curb & DW apron	32	SF	\$7.00	\$224.00
59	Replace and repair curb	16	LF	\$25.00	\$400.00
60	Replace cracked and chipped curb & sidewalk	1	Unit	\$330.00	\$330.00
61	Replace cracked and chipped curb	20	LF	\$25.00	\$500.00
62	Replace chipped curb	10	LF	\$25.00	\$250.00
63	Replace chipped curb & DW apron	1	Unit	\$640.00	\$640.00
64	Replace cracked curb & DW apron	1	Unit	\$524.00	\$524.00
65	Replace cracked curb	14	LF	\$25.00	\$350.00
66	Replace cracked curb & DW apron	1	Unit	\$574.00	\$574.00
67	Replace broken curb	4	LF	\$25.00	\$100.00
68	Replace cracked curb & DW apron	1	Unit	\$324.00	\$324.00
69	Replace chipped curb	15	LF	\$25.00	\$375.00
70	Replace chipped curb and sidewalk	1	Unit	\$355.00	\$355.00
71	Construct sidewalk and curb and DW apron	1	Unit	\$1,932.00	\$1,932.00
72	Construct surface course paving				
73	Install stop bar	1	Unit	\$250.00	\$250.00
Subtotal					\$10,637.00



Cottage Gate Circle

74	Construct sidewalk	200	SF	\$5.00	\$1,000.00
74a	Install truncated domes in handicapped ramp	1	Unit	\$150.00	\$150.00
75	Replace sidewalk	16	SF	\$5.00	\$80.00
76	Replace sidewalk and driveway	1	Unit	\$416.00	\$416.00
77	Replace cracked and chipped curb & sidewalk	1	Unit	\$630.00	\$630.00
78	Replace cracked and chipped curb & DW apron	1	Unit	\$346.00	\$346.00
79	Replace cracked and chipped curb	15	LF	\$25.00	\$375.00
80	Replace cracked and chipped curb & DW apron	1	Unit	\$674.00	\$674.00
81	Replace cracked curb	30	LF	\$25.00	\$750.00
82	Install truncated domes in handicapped ramps	2	Units	\$150.00	\$300.00
83	Repair chipped concrete curb	5	LF	\$5.00	\$25.00
84	Replace cracked curb, DW apron, and sidewalk	1	Unit	\$623.00	\$623.00
85	Construct sidewalk, DW apron & replace curb	1	Unit	\$2,192.00	\$2,192.00
86	Replace cracked and chipped curb	20	LF	\$25.00	\$500.00
87	Replace cracked curb	6	LF	\$25.00	\$150.00
88	Replace cracked and chipped curb	24	LF	\$25.00	\$600.00
89	Replace cracked and chipped curb	25	LF	\$25.00	\$625.00
90	Replace curb, DW apron, and sidewalk	1	Unit	\$429.00	\$429.00
91	Repair cracked curb (2 places)	10	LF	\$5.00	\$50.00
92	Replace curb, DW apron, and sidewalk	1	Unit	\$504.00	\$504.00
93	Replace cracked and chipped curb	16	LF	\$25.00	\$400.00
94	Replace curb, DW apron, and sidewalk	1	Unit	\$854.00	\$854.00
94a	Replace curb and sidewalk	1	Unit	\$580.00	\$580.00
94b	Replace curb	24	LF	\$25.00	\$600.00
95	Replace cracked and chipped curb	20	LF	\$25.00	\$500.00
96	Replace cracked curb	20	LF	\$25.00	\$500.00
97	Replace curb and driveway apron	1	Unit	\$1,096.00	\$1,096.00
98	Replace cracked curb	24	LF	\$25.00	\$600.00
98a	Replace curb	20	LF	\$25.00	\$500.00
99	Replace cracked driveway apron	28	SF	\$7.00	\$196.00
99a	Replace curb	10	LF	\$25.00	\$250.00
100	Replace cracked curb	20	LF	\$25.00	\$500.00
100a	Replace curb	15	LF	\$25.00	\$375.00
100b	Replace curb	26	LF	\$25.00	\$650.00
100c	Replace curb	22	LF	\$25.00	\$550.00
101	Replace curb and driveway apron	1	Unit	\$774.00	\$774.00
102	Repair curb, construct DW apron and sidewalk	1	Unit	\$1,656.00	\$1,656.00
103	Repair curb, construct DW apron and sidewalk	1	Unit	\$1,746.00	\$1,746.00
104	Replace DW apron and repair curb	1	Unit	\$206.00	\$206.00
105	Replace curb, DW apron, and sidewalk	1	Unit	\$2,406.00	\$2,406.00
106	Replace/repair curb	29	LF	\$25.00	\$725.00
107	Replace cracked and chipped curb	30	LF	\$25.00	\$750.00
107a	Replace sidewalk and repair curb	1	Unit	\$90.00	\$90.00
108	Replace cracked curb	16	LF	\$25.00	\$400.00
109	Remove silt bags & clean out B inlets	2	Unit	\$100.00	\$200.00
110	Construct handicap ramp and repair curb	1	Unit	\$750.00	\$750.00
110a	Replace chipped and cracked curb	14	LF	\$25.00	\$350.00
111	Repair curb and truncated dome plates	2	Unit	\$750.00	\$1,500.00
112	Plumb and straighten "No Outlet" & "Stop" signs	2	Units	\$50.00	\$100.00
113	Remove silt bags & clean out B inlets	2	Unit	\$100.00	\$200.00
114	Replace curb, DW apron, and sidewalk	1	Unit	\$2,206.00	\$2,206.00



114a	Replace cracked curb	10	LF	\$25.00	\$250.00
115	Remove & replace asphalt base course	20	SY	\$14.00	\$280.00
116	Replace curb, DW apron, and sidewalk	1	Unit	\$1,906.00	\$1,906.00
117	Replace cracked curb	22	LF	\$25.00	\$550.00
118	Replace curb, sidewalk	1	Unit	\$690.00	\$690.00
119	Remove & replace asphalt base course	2	SY	\$14.00	\$28.00
120	Remove & replace curb, repair curb	25	LF	\$25.00	\$625.00
121	Adjust manhole castings and valve boxes	1	LS	\$1,000.00	\$1,000.00
122	Construct final surface course paving				
123	Align and plumb street light pole	1	Unit	\$150.00	\$150.00
Subtotal					\$38,108.00

General Site Work

1	2" HMA Surface Course Paving	21238	SY	\$9.00	\$191,142.00
2	Seal Joints	1	LS	\$500.00	\$500.00
3	Traffic Signs	10	Unit	\$150.00	\$1,500.00
4	Striping	1	LS	\$1,750.00	\$1,750.00
5	Landscaping	1	LS	\$105,407.65	\$105,407.65
6	Topsoil & Seeding	1	LS	\$18,105.00	\$18,105.00
7	Reset Light Standards	1	LS	\$500.00	\$500.00
8	Remove SESC Measures	1	LS	\$500.00	\$500.00
9	Asbuilts	1	LS	\$28,000.00	\$28,000.00
10	Concrete Monuments	41	Unit	\$150.00	\$6,150.00
Subtotal					\$353,554.65

Total Estimated Cost of Punchlist Repairs: \$465,334.65



Estimated Costs for Punchlist Repairs
Country Gardens - Phase 2
 File 08179
 Mantua Township, Gloucester County, New Jersey
 6/27/2014

Monarch Court

Item	Description	Quantity	Unit Price	Total Price
1	Replace curb	24 LF	\$25.00	\$600.00
2	Replace curb	28 LF	\$25.00	\$700.00
	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	176 SF	\$5.00	\$880.00
3	Replace curb	6 LF	\$25.00	\$150.00
	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	200 SF	\$5.00	\$1,000.00
4	Replace curb	20 LF	\$25.00	\$500.00
	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	200 SF	\$5.00	\$1,000.00
5	Replace curb	20 LF	\$25.00	\$500.00
	Construct driveway apron	24 SF	\$7.00	\$168.00
6	Replace curb	12 LF	\$25.00	\$300.00
7	Replace curb	12 LF	\$25.00	\$300.00
	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	200 SF	\$5.00	\$1,000.00
7a	Replace curb	6 LF	\$25.00	\$150.00
8	Replace curb	12 LF	\$25.00	\$300.00
8a	Replace curb	8 LF	\$25.00	\$200.00
9	Install landscaping	1 LS	\$2,500.00	\$2,500.00
10	Replace curb	12 LF	\$25.00	\$300.00
	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	144 SF	\$5.00	\$720.00
11	Replace curb	24 LF	\$25.00	\$600.00
	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	200 SF	\$5.00	\$1,000.00
11a	Replace curb	4 LF	\$25.00	\$100.00
12	Align Light pole	1 Unit	\$150.00	\$150.00
13	Replace curb	5 LF	\$25.00	\$125.00
	Construct driveway apron	20 SF	\$7.00	\$140.00
14	Remove silt bag and clean inlet	1 Unit	\$100.00	\$100.00
15	Replace curb	10 LF	\$25.00	\$250.00
	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	200 SF	\$5.00	\$1,000.00
16	Replace curb	12 LF	\$25.00	\$300.00
16a	Replace curb	14 LF	\$25.00	\$350.00
17	Construct driveway apron	36 SF	\$7.00	\$252.00
18	Replace curb	7 LF	\$25.00	\$175.00
	Construct driveway apron	28 SF	\$7.00	\$196.00
18a	Replace curb	20 LF	\$25.00	\$500.00
19	Remove silt bag and clean inlet	1 Unit	\$100.00	\$100.00
20	Replace curb	12 LF	\$25.00	\$300.00
	Construct driveway apron	88 SF	\$7.00	\$616.00



	Construct sidewalk	200	SF	\$5.00	\$1,000.00
21	Replace curb	10	LF	\$25.00	\$250.00
	Construct driveway apron	36	SF	\$7.00	\$252.00
22	Adjust castings and valve boxes	1	LS	\$1,000.00	\$1,000.00
23	Construct final surface course paving				
24	Landscaping				
Subtotal					\$24,336.00

Cottage Gate Circle

25	Repair curbing	15	LF	\$5.00	\$75.00
	Construct sidewalk	16	SF	\$5.00	\$80.00
26	Replace curb	6	LF	\$25.00	\$150.00
	Install truncated domes in handicapped ramp	1	Unit	\$150.00	\$150.00
	Construct sidewalk	160	SF	\$5.00	\$800.00
27	Replace curb	15	LF	\$25.00	\$375.00
	Install truncated domes in handicapped ramp	2	Unit	\$150.00	\$300.00
	Construct sidewalk	16	SF	\$5.00	\$80.00
28	Remove silt bag and clean inlet	1	Unit	\$100.00	\$100.00
	Roadway Repair	2	SY	\$14.00	\$28.00
29	Replace curb	16	LF	\$25.00	\$400.00
30	Replace curb	4	LF	\$25.00	\$100.00
	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	200	SF	\$5.00	\$1,000.00
30a	Replace curb	20	LF	\$25.00	\$500.00
31	Remove silt bag and clean inlet	1	Unit	\$100.00	\$100.00
	Roadway Repair	3	SY	\$14.00	\$42.00
32	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	216	SF	\$5.00	\$1,080.00
32a	Roadway Repair	3	SY	\$14.00	\$42.00
33	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	192	SF	\$5.00	\$960.00
34	Align Light pole	1	Unit	\$150.00	\$150.00
35	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	192	SF	\$5.00	\$960.00
36	Roadway Repair	1	SY	\$14.00	\$14.00
	Repair curbing	15	LF	\$5.00	\$75.00
36a	Replace curb	8	LF	\$25.00	\$200.00
37	Remove silt bag and clean inlet	1	Unit	\$100.00	\$100.00
38	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	192	SF	\$5.00	\$960.00
39	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	192	SF	\$5.00	\$960.00
40	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	264	SF	\$5.00	\$1,320.00
41	Roadway Repair	1	SY	\$14.00	\$14.00
	Repair curbing	12	LF	\$5.00	\$60.00
42	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	272	SF	\$5.00	\$1,360.00
43	Replace curb	13	LF	\$25.00	\$325.00
44	Remove silt bag and clean inlet	1	Unit	\$100.00	\$100.00
45	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	232	SF	\$5.00	\$1,160.00



46	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	232	SF	\$5.00	\$1,160.00
47	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	200	SF	\$5.00	\$1,000.00
47a	Replace curb	10	LF	\$25.00	\$250.00
48	Repair curbing	12	LF	\$5.00	\$60.00
	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	200	SF	\$5.00	\$1,000.00
49	Repair curbing	2	LF	\$5.00	\$10.00
50	Adjust castings and valve boxes	1	LS	\$1,000.00	\$1,000.00
51	Construct final surface course paving				
52	Landscaping				
				Subtotal	\$25,992.00

Snap Dragon Court

53	Remove silt bag and clean inlet	1	Unit	\$100.00	\$100.00
54	Repair curbing	12	LF	\$5.00	\$60.00
	Construct driveway apron	32	SF	\$7.00	\$224.00
	Replace curb	16	LF	\$25.00	\$400.00
	Remove silt bag and clean inlet	1	Unit	\$100.00	\$100.00
56	Replace curb	7	LF	\$25.00	\$175.00
	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	200	SF	\$5.00	\$1,000.00
57	Align Light pole	1	Unit	\$150.00	\$150.00
58	Replace curb	24	LF	\$25.00	\$600.00
	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	200	SF	\$5.00	\$1,000.00
58a	Replace curb	10	LF	\$25.00	\$250.00
59	Replace curb	10	LF	\$25.00	\$250.00
	Repair curbing	5	LF	\$5.00	\$25.00
59a	Replace curb	18	LF	\$25.00	\$450.00
60	Replace curb	11	LF	\$25.00	\$275.00
	Construct driveway apron	40	SF	\$7.00	\$280.00
61	Replace curb	24	LF	\$25.00	\$600.00
	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	200	SF	\$5.00	\$1,000.00
61a	Replace curb	2	LF	\$25.00	\$50.00
62	Replace curb	25	LF	\$25.00	\$625.00
63	Replace curb	20	LF	\$25.00	\$500.00
64	Replace curb	10	LF	\$25.00	\$250.00
	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	200	SF	\$5.00	\$1,000.00
65	Remove silt bag and clean inlet	1	Unit	\$100.00	\$100.00
66	Replace curb	18	LF	\$25.00	\$450.00
	Construct driveway apron	32	SF	\$7.00	\$224.00
67	Replace curb	10	LF	\$25.00	\$250.00
	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	200	SF	\$5.00	\$1,000.00
68	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	200	SF	\$5.00	\$1,000.00
69	Replace curb	6	LF	\$25.00	\$150.00
70	Replace curb	20	LF	\$25.00	\$500.00



70a	Replace curb	4	LF	\$25.00	\$100.00
71	Remove silt bag and clean inlet	1	Unit	\$100.00	\$100.00
72	Replace curb	6	LF	\$25.00	\$150.00
	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	200	SF	\$5.00	\$1,000.00
73	Repair curbing	5	LF	\$5.00	\$25.00
	Construct driveway apron	32	SF	\$7.00	\$224.00
74	Adjust castings and valve boxes	1	LS	\$1,000.00	\$1,000.00
75	Construct final surface course paving				
76	Landscaping				
77	Align Signs	2	Unit	\$25.00	\$50.00
				Subtotal	\$19,999.00

Community Center

78	Construct sidewalk	16	SF	\$5.00	\$80.00
79	Construct sidewalk	48	SF	\$5.00	\$240.00
80	Repair curbing	5	LF	\$5.00	\$25.00
81	Construct parking lot				\$0.00
82	Construct surface paving				\$0.00
83	Lot striping				\$0.00
84	Construct trash enclosure				\$0.00
85	Install landscaping				\$0.00
86	Construct recreational activities				\$0.00
				Subtotal	\$345.00

General Site Work

87	Bike Path	1	LS	\$100,260.00	\$100,260.00
88	2" HMA Surface Course Paving	10889	SY	\$9.00	\$98,001.00
89	4" HMA Base Paving	3500	SY	\$12.50	\$43,750.00
90	Seal joints	1	LS	\$500.00	\$500.00
91	Install Signs	3	Unit	\$270.00	\$810.00
92	Striping	1	LS	\$1,520.00	\$1,520.00
93	Landscaping	1	LS	\$67,886.75	\$67,886.75
94	Topsoil & Seeding	1	LS	\$23,512.50	\$23,512.50
95	Reset Light Standards	1	LS	\$500.00	\$500.00
96	Remove SESC Measures	1	LS	\$500.00	\$500.00
97	Asbuilts	1	LS	\$28,000.00	\$28,000.00
				Subtotal	\$365,240.25

Total Estimated Cost of Punchlist Repairs: \$435,912.25



Estimated Costs for Punchlist Repairs
Country Gardens - Phase 3A
 File 08179
 Mantua Township, Gloucester County, New Jersey
 6/28/2014

Hummingbird Way

Item	Description	Quantity	Unit Price	Total Price
1	Replace curb	22 LF	\$25.00	\$550.00
2	Align Light pole	1 Unit	\$150.00	\$150.00
3	Roadway Repair	4 SY	\$14.00	\$56.00
	Replace curbing	30 LF	\$5.00	\$150.00
4	Replace curb	36 LF	\$25.00	\$900.00
	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	176 SF	\$5.00	\$880.00
5	Repair curbing	5 LF	\$5.00	\$25.00
6	Repair curbing	28 LF	\$5.00	\$140.00
7	Repair curbing	12 LF	\$5.00	\$60.00
8	Repair curbing	12 LF	\$5.00	\$60.00
8a	Construct driveway apron	24 SF	\$7.00	\$168.00
9	Replace curb	6 LF	\$25.00	\$150.00
10	Repair curb	5 LF	\$5.00	\$25.00
	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	176 SF	\$5.00	\$880.00
11	Repair curbing	5 LF	\$5.00	\$25.00
11a	Repair curbing	5 LF	\$5.00	\$25.00
12	Repair curb	5 LF	\$5.00	\$25.00
	Construct sidewalk	200 SF	\$5.00	\$1,000.00
13	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	176 SF	\$5.00	\$880.00
14	Replace curb	12 LF	\$25.00	\$300.00
	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	176 SF	\$5.00	\$880.00
15	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	176 SF	\$5.00	\$880.00
16	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	176 SF	\$5.00	\$880.00
17	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	176 SF	\$5.00	\$880.00
18	Replace curb	9 LF	\$25.00	\$225.00
19	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	176 SF	\$5.00	\$880.00
20	Replace curb	26 LF	\$25.00	\$650.00
	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	176 SF	\$5.00	\$880.00
21	Replace curb	18 LF	\$25.00	\$450.00
22	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	176 SF	\$5.00	\$880.00
23	Replace curb	24 LF	\$25.00	\$600.00
	Construct driveway apron	88 SF	\$7.00	\$616.00
	Construct sidewalk	176 SF	\$5.00	\$880.00



24	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	176	SF	\$5.00	\$880.00
24a	Repair curb	5	LF	\$5.00	\$25.00
25	Roadway Repair	2	SY	\$14.00	\$28.00
	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	176	SF	\$5.00	\$880.00
26	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	176	SF	\$5.00	\$880.00
26a	Repair curb	5	LF	\$5.00	\$25.00
27	Construct driveway apron	88	SF	\$7.00	\$616.00
	Construct sidewalk	176	SF	\$5.00	\$880.00
27a	Repair curb	5	LF	\$5.00	\$25.00
28	Construct driveway apron	96	SF	\$7.00	\$672.00
	Construct sidewalk	176	SF	\$5.00	\$880.00
28a	Repair curb	5	LF	\$5.00	\$25.00
29	Construct driveway apron	96	SF	\$7.00	\$672.00
	Construct sidewalk	176	SF	\$5.00	\$880.00
29a	Repair curb	5	LF	\$5.00	\$25.00
30	Adjust castings and valve boxes	1	LS	\$1,000.00	\$1,000.00
31	Construct final surface course paving				
32	Landscaping				
33	Remove silt bags and clean out inlets				
Subtotal					\$32,431.00

General Site Work

34	2" HMA Surface Course Paving	2959	SY	\$9.00	\$26,631.00
35	Seal joints	1	LS	\$500.00	\$500.00
36	Install Signs	3	Unit	\$270.00	\$810.00
37	Striping	1	LS	\$1,500.00	\$1,500.00
38	Landscaping	1	LS	\$18,152.00	\$18,152.00
39	Topsoil & Seeding	1	LS	\$33,250.00	\$33,250.00
40	Reset Light Standards	1	LS	\$500.00	\$500.00
41	Remove SESC Measures	1	LS	\$500.00	\$500.00
42	Asbuilts	1	LS	\$28,000.00	\$28,000.00
42	Paving documentation				
43	Plumb sign	1	Unit	\$50.00	\$50.00
Subtotal					\$109,893.00

Total Estimated Cost of Punchlist Repairs: \$142,324.00

RESOLUTION R-132-2018

**TOWNSHIP OF MANTUA
GLOUCESTER COUNTY**

**A RESOLUTION OF THE TOWNSHIP OF MANTUA
APPROVING THE CONTRACT WITH B-SAFE FOR UPGRADES TO THE
SECURITY ACCESS SYSTEM AND CAMERA SYSTEM IN THE TOTAL
AMOUNT OF \$ 23,987.00**

WHEREAS, there exists a need for the Township of Mantua Police Department to upgrade their existing access system and replace the camera system to secure access to the building;

WHEREAS, the Police Chief solicited three quotes from companies under N.J.S.A. 40A:11-5 which resulted in the following:

Door Access System and Camera System;

- Sonitrol – They have several locations throughout NJ, DE, and NY – No quotes received
- Whiz Tech – 7 Parker Blvd., Eastampton, NJ 08060- No quotes received
- BSafe, 679 Bridgeton Pike, Mantua NJ 08051- \$11,197.00

Cameras:

- Comp Solutions, 621 N. Delsea Drive, Clayton, NJ 08312- \$15,190.74
- South Jersey Surveillance Systems, 309 Fellowship Road, Suite 200, Mt. Laurel, NJ 08054 – No quotes received
- Be Safe- \$12,790.00

WHEREAS, it is the desire of the Township Committee to approve the contract and purchase items attached in the quote from BSafe for the upgrades to existing access system and camera system from B-Safe Security, 679 Bridgeton Pike, Mantua NJ 08051 in the amount of \$23,987.00; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mantua, in the County of Gloucester and State of New Jersey approves for the contract and purchase items attached in the quote from BSafe for the upgrades to existing access system and camera system in the amount of \$23,987.00.

This Resolution was adopted at a meeting of the Township Committee held on October 1, 2018 and shall take effect immediately.

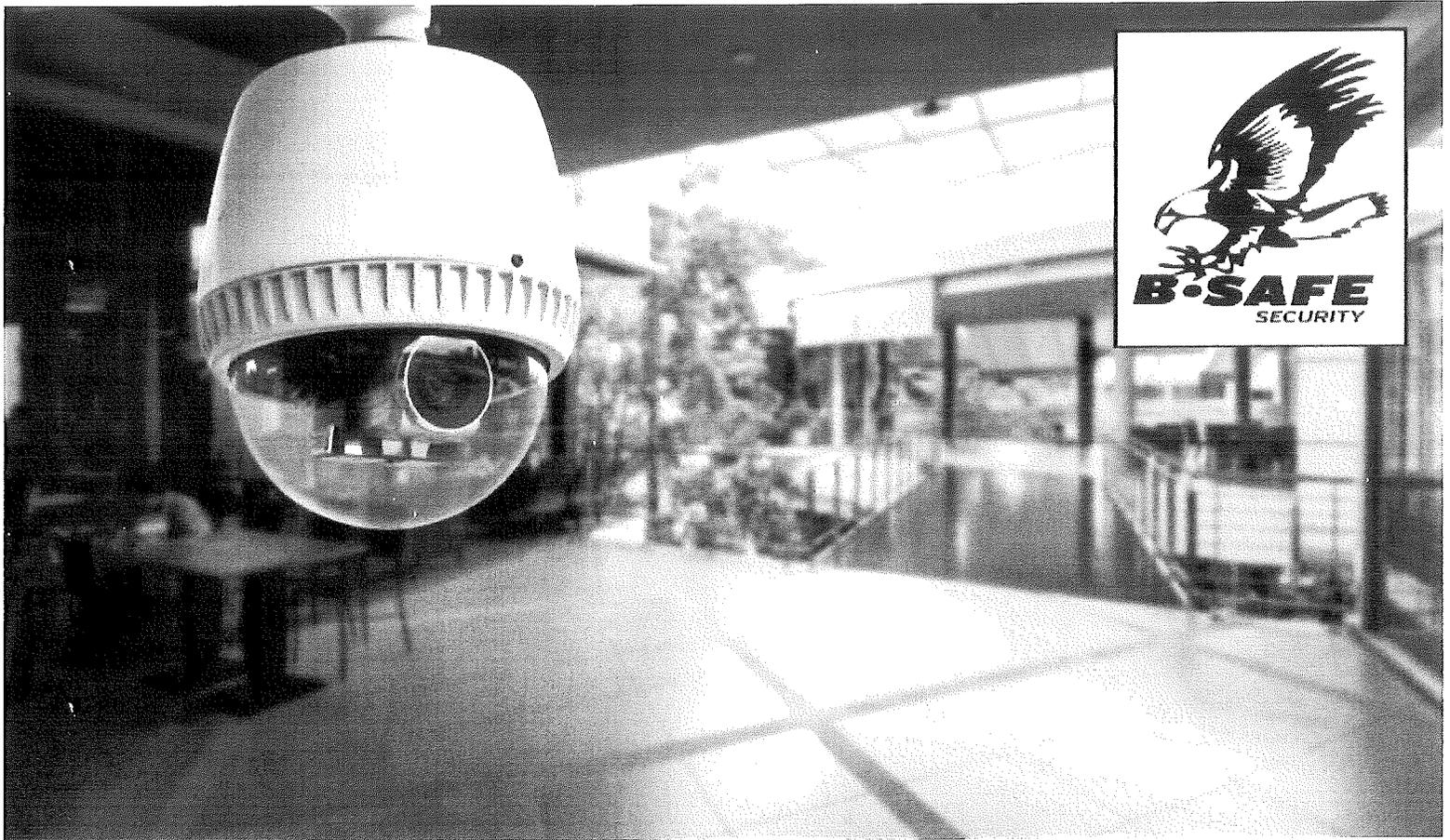
TOWNSHIP OF MANTUA

PETER SCIRROTTO, MAYOR

ATTEST:

Jennica Bileci, Township Clerk

	Scirrotto	Zimmerman	Layton	Legge	Lukens
YES					
NO					
ABSTAIN					
ABSENT					



Mantua Township Police Dept

Proposal: 12874803

Date: August 27, 2018

prepared for
Darren White

Mantua Township Police Dept

prepared by
Joe Gallagher

B-Safe Security

jgallagher@bsafealarms.com

B-SAFE INC.

109 BALTIMORE AVE. | WILMINGTON, DE 19805 | DE BURGLAR ALARM LIC#84-10, FIRE ALARM LIC# FAL-0023

679 BRIDGETON PIKE | MANTUA, NJ 08051 | NJ BURGLAR & FIRE LIC# 000208

1490 EAST LEBANON ROAD, B10 | DOVER, DE 19901 | DE BURGLAR ALARM LIC#84-10, FIRE ALARM LIC# FAL-0023

131 LAUREL AVENUE, #1, ISLAND HEIGHTS, NJ 08732 | DE BURGLAR ALARM LIC#84-10, FIRE ALARM LIC# FAL-0023

WWW.BSAFEALARMS.COM | 800-432-3473

Members with adverse EPL claims experience: Members with adverse loss experience will have a deductible of \$75,000 if they have an updated loss control plan and \$150,000 if they do not – in addition to the co-pay (as outlined above). In a few cases, the insurance carrier will establish higher deductibles for members due to exceptionally poor experience.

Public Official's Training Credit: The MEL is continuing the public officials training throughout the state for elected public officials and authority commissioners. Sessions have already been given at the League Convention and the AEA Convention in Atlantic City. The MEL will reduce each member's 2018 MEL premium by \$250 for each municipal elected official and authority commissioner who completes the course. The credit is also extended to the member's CEO (i.e. municipal manager/administrator or authority executive director). The maximum credit is capped at 5% of the member's MEL assessment. The MEL webpage will post a listing of sessions scheduled throughout the state. In addition, the course can be taken on-line through the MEL Safety Institute (direction attached).

Required Elements for the Incentive

- 1. Employment Attorney/Advisor:** An Employment Attorney or an Employment Advisor usually provides advice concerning personnel matters. However, the member may designate its General Counsel if experienced in employment matters.
- 2. Personnel Policies and Procedures Manual:** To facilitate this process, the MEL has developed a Model Personnel Policies and Procedure Manual that members are free to use at their discretion. Members can adopt the model, take sections from the model and place them in their existing personnel manual, or write their own policies that cover the subjects in the model.
- 3. Conscientious Employee Protection Act Notice:** This notice (in both English and Spanish) must be posted on the bulletin board and distributed to all personnel. The notice required by the NJ Department of Labor is included in the Model Personnel Policies and Procedures Manual. (copy can also be found on the MEL webpage – njmel.org)
- 4. Employee Handbook:** The handbook must be updated and distributed to all personnel. To facilitate this process, the MEL has developed a Model Employee handbook that members are free to use at their discretion. (which can be found on the MEL webpage – njmel.org)
- 5. Model Local Unit Civil Rights Resolution (municipalities only):** Adopt the model resolution. (which can be found on the MEL webpage – njmel.org)
- 6. Managerial and Supervisory Training:** Court decisions made personnel training for managerial and supervisory "mandatory". A signed acknowledgement that the manager or supervisor has completed training within the last 12 months must be placed in the personnel files. Training is also mandatory for the Municipal Judge, the heads of volunteer emergency service organizations such as Volunteer Fire Departments, EMS units, and the heads of organizations such as Library Boards and Planning Boards, etc., that are involved in personnel matters. The MEL has developed a Model that the local JIFs will conduct over the next 6 months. Your JIF will contact you with the details.

LeVine, Pamela

From: Bileci, Jennica
Sent: Wednesday, September 19, 2018 8:51 AM
To: LeVine, Pamela
Subject: FW: Quotes
Attachments: B-Safe Doors.pdf; B-Safe Cameras.pdf

Pam,

Please add to the agenda for 10/1

Jennica Bileci, M.P.A., R.M.C.

Township Administrator

Township of Mantua
401 Main Street
Mantua, New Jersey 08051
(856) 468-1500

From: White, Darren
Sent: Tuesday, September 18, 2018 4:46 PM
To: Bileci, Jennica <JBileci@mantuatownship.com>
Subject: Quotes

Attached are the two quotes from B-Safe, one for the doors and one for the surveillance system. The surveillance system has \$84/month for a service plan and \$25/month in order to remotely watch the video feed.

Darren E. White
Chief of Police
Mantua Township Police Department
405 Main St.
Mantua, NJ 08051
856.468.1920, Extension 1532
dewhite@mantuatownship.com



This e-mail contains information from the Mantua Twp. Police Dept., NJ. It is intended only for the person or entity to which it is addressed and may contain information that is privileged, confidential or otherwise protected from disclosure. Dissemination, distribution or copying of this e-mail or the information contained within it by anyone other than the intended recipient or an employee or agent responsible for delivering the message to the intended recipient is prohibited. If you have received this e-mail in error, please call the police department at 856.468.1920 and destroy the original message and all copies.



Proposal #: 12874803

August 27, 2018
Darren White

Mantua Township Police Dept
405 Main St
Mantua, NJ
08051

Dear Darren,

Thank you for the opportunity to address your security request. Following is an overview of the protection we discussed and the associated costs, including installation. Included, of course, are B Safe's expert technicians' experience, our 5-Diamond rated central monitoring facility, and our dedicated customer service team.

Please review the information and contact me with any questions you may have. I will be calling you to discuss the next step in providing you with the security you have requested and the quality you deserve.

Thank you very much.

Joe Gallagher

B-Safe Security

jgallagher@bsafealarms.com



Proposal #: 12874803

Client: Mantua Township Police Dept Phone: 856-468-1921
 Address: 405 Main St Contact: Darren White
 Mantua, NJ 08051 Email: dewwhite@mantuatownship.com

Replacement Camera System Equipment & Labor

Description	Location	Quantity	
TURBO DVR 32CH 5MB TVI K4 32TB H265	Replacement Network Video Recorder with 32TB hard drives for 6 months storage	1	
3MP/DOM/TVI/WDR/3.6M/IP66/TURRET/2.8MM	Replacement Indoor Dome Cameras 3MP	8	
OUTDOOR BULLET 2.8 - 12MM MOTOR ZOOM 5MP CAMERA	Replacement Outdoor 5MP Bullet cameras	8	
Bracket, Conduit Base, 110mm		8	
Single Zone Microphone Kit		1	
18/4 STRANDED SHIELDED PLENUM 1000FT PULL BOX		1	
0E-55 LED UHD WBOX	55" Wall Mount Monitor in Booking room	1	
43 LCD MONITOR 4K"		2	
WALL MOUNT 42-90 MONITOR"	Wall Mount Bracket for 55" Monitor	1	
100 FT HDMI VIDEO CABLE		1	
15FT HDMI VIDEO CABLE		2	
Total Price (Including Adjustments)			\$12,790.00



Proposal #: 12874803

Services

Part Number	Description	Quantity	Monthly Price
DIAMONDCOMM	Diamond Service Plan - Commercial	1	\$84.00
HVS	Hosted Video Services on B Safe Secure Server with mobile app	1	\$25.00
Total Monthly Services			\$109.00



Proposal #: 12874803

SCOPE OF WORK

Replace Existing 16 Camera DVR with new 32 Channel Hybrid analog/IP NVR.

Replace 16 existing analog cameras with Turbo 3MP and 5MP HD cameras using existing Coax cable

Install new microphone kit to Sally Port camera to record audio on new NVR

Install 55" HD Monitor in Booking Room

Install (2) 43" HD Monitors to replace existing

Reuse existing power supplies



SYSTEM MODIFICATION AUTHORIZATION

109 Baltimore Ave., Wilmington, Delaware 19805

679 Bridgeton Pike, Mantua, NJ 08051

145 S. New Street, Dover, Delaware 19904

800-432-3473 • 866-248-5160 (Fax)

Billing Name Attention: Darren White Mantua Township Police Department		Telco # (468-1920) Area 856 Protected Premises:	Date July 23, 2018
Street 405 Main Street		Customer's Name Mantua Township Police Department	Job #
City Mantua	State NJ Zip 08051	System Address Street 405 Main Street	
Main Agreement #	Date of Existing Agreement 3/16/2016	City Mantua	State NJ Zip 08051

You are hereby authorized to perform the following specifically described system modification:

Provide Installation Lease Sell Services (Indicate plan type) (up-grade existing access system)

Proposed up-grade of existing card access system, DUE TO, no parts available for existing system.

NEW MODIFIED PROPOSAL

- (1) SSVR50-88 3XLogic Server
 - (1) S-TA-ESS-EL Software
 - (18) S-Door-Kit-WH
 - (6) Wiegand Door Readers 26 Bit
 - (2) M32 Maglock Securitron 600 lbs.
 - (50) Key Fobs 26 Bit
 - (1) 24 Port Poe Switch Trendnet
- 3000 ft. Cat 5E Network Cable (Plenium). Install new cable to each door.

Estimated labor, 72 man hours @ prevailing wage rate.

Warranty on new system, 1 year, parts and labor!

Signed contract and P.O. number required.

Original contract dated (3/16/2016) plus additional charge modification equals \$23,987.00.

ADDITIONAL CHARGE FOR ABOVE MODIFICATION: \$ _____ CUSTOMER P.O. # _____

Payment will be made as follows:

(a) \$ 5,000.00 Upon Signing this Agreement

(b) \$ _____ Upon Substantial Completion of Installation

(c) \$ _____ Additional Per Month for (type service): Balance Due Upon Completion

Above modification to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Date _____, _____ Customer's Signature _____

CUSTOMER ACKNOWLEDGES RECEIPT OF A COPY OF THIS AGREEMENT _____ (Customer's Initials)

Sales Representative Lafayette E. Moore 7/24/2018 Date Authorized Signature Lafayette E Moore Date _____

RESOLUTION R-133-2018

**MANTUA TOWNSHIP
GLOUCESTER COUNTY**

**A RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE
AUTHORIZING A SOLAR PERMIT FEE REFUND THE PROPERTY KNOWN
AS 232 EVERGREEN AVE, MANTUA, NJ IN THE AMOUNT OF \$360.00**

WHEREAS, Vivint Solar Developer LLC had filed a solar permit application for 110 N. Clinton Ave., Wenonah, Permit #1700586 with the Construction Office of the Township of Mantua; and

WHEREAS, Vivint Solar Developer LLC is now requesting a refund of this payment as the solar project was cancelled by the homeowner, therefore the fee of \$360.00 is to be refunded and made payable to Vivint Solar Developer LLC, 1800 W. Ashton Blvd., Lehi Utah 84043.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee in the Township of Mantua, in the County of Gloucester and the State of New Jersey, hereby approves the refund of a Solar Permit fee in the amount of \$360.00 to Vivint Solar Developer LLC

This Resolution was adopted at a meeting of the Township Committee held on October 1, 2018, and shall take effect immediately.

TOWNSHIP OF MANTUA

By: _____
PETE SCIRROTTO, MAYOR

ATTEST:

Jennica Bileci, Township Clerk

	Scirrotto	Zimmerman	Legge	Lukens	Layton
YES					
NO					
ABSTAIN					
ABSENT					

LeVine, Pamela

From: Gallagher, Jim
Sent: Wednesday, September 26, 2018 9:57 AM
To: LeVine, Pamela
Cc: Tschopp, Gayle
Subject: Refund request for permit #p1700586

Hi Pam,

I received a refund request for solar work that was cancelled. The address is 232 Evergreen Ave. The homeowner is Robert Killan.

The refund amount minus the plan review fee and DCA fee is \$360. Payable to Vivint Solar Developer LLC . Address 1800 W. Ashton Blvd. Lehi, Utah 84043

I approve the refund request.

Thank you,

Jim Gallagher
Construction Official

RESOLUTION #134-2018

**TOWNSHIP OF MANTUA
GLOUCESTER COUNTY**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF EAST GREENWICH, COUNTY OF GLOUCESTER AND STATE OF
NEW JERSEY OPPOSING NJ ABC SPECIAL RULING FOR
REGULATIONS FOR LIMITED BREWERIES**

WHEREAS, N.J.S.A. 33:1-10 (Class A liquor licenses) was amended in 2013 to expressly allow microbreweries holding a Limited Brewery License to sell beer for consumption on premises in conjunction with a tour of the facility instead of merely limiting visitors to small samples; and

WHEREAS, numerous municipalities in the State of New Jersey, and specifically in Gloucester County, have benefited tremendously from the creation of the "Craft Distillery License", which has led to the establishment of over 100 microbreweries in the State, including 8 in Gloucester County; and

WHEREAS, communities have directly benefited from the customer base microbreweries draw to downtown areas, many of which have witnessed an observably dramatic increase in foot traffic, new business, commerce and overall enthusiasm since they opened; and

WHEREAS, microbreweries fill an important niche within downtowns, creating a synergistic relationship with other small locally owned businesses and local events, and have become a vital component of downtown economic resurgence; and

WHEREAS, it is also recognized that in providing entertainment, and a venue for organized events, downtown microbreweries create a positive social atmosphere that helps establish tourism, where visitors and regular customers alike, remain in any given locality long enough to patronize other businesses, fostering a multiplier effect; and

WHEREAS, one of the Bill Sponsors noted at the time the Bill was under consideration that the main purpose of the 2013 amendment was "to create a more friendly business environment for New Jersey's craft brewing industry, giving it the opportunity to expand and thrive"; and

WHEREAS, the draft Special Ruling will have a chilling effect on the very industry the Legislature and Governor sought to foster and encourage; and

WHEREAS, for these reasons, the Township Committee of the Township of Mantua wishes to communicate its strong opposition to the NJ Division of Alcohol Beverage Control's

proposed Special Rule provisions for Limited Breweries, which appear unnecessary and contrary to the clear Legislative intent of the 2013 amendment; and

WHEREAS, decisions with respect to hours of operation, types of entertainment, private parties, special events, ticketing, use of outdoor space, and the ability to partner with local governments and non-profit entities for charitable or educational functions, should be decided at the local level and need not be restricted by ABC; and

WHEREAS, the Township Committee of the Township of Mantua is concerned that the Special Rules will create serious and unwarranted economic hardship on the regulated entities, particularly smaller microbreweries that are known to operate on small margins and would be placed at real risk of failure; and

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mantua opposes the Special Rule provisions as currently proposed by ABC for Limited Breweries; and

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Mantua requests that ABC consult with and seek the input of all New Jersey's 565 municipalities, and conduct advertised public hearings before any action is taken; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to Governor Phil Murphy, Senate President Steven Sweeney, Assemblyman John Burzichelli, Assemblyman Adam Taliaferro and the New Jersey Alcoholic Beverage Control Board.

EFFECTIVE DATE: This Resolution shall take effect immediately upon adoption.

THIS RESOLUTION BEING DULY ADOPTED, at the Township Meeting of the Township Committee of the Township of Mantua held on October 1, 2018.

TOWNSHIP OF MANTUA

PETER SCIRROTTO, MAYOR

ATTEST: _____
Jennica Bileci, Township Clerk

	Scirrotto	Zimmerman	Layton	Legge	Lukens
YES					
NO					
ABSTAIN					

Smithsonian.com

Are Craft Breweries the Next Coffeehouses?

Taprooms springing up across the country are cultivating communities and helping to revitalize entire neighborhoods



On a summer Friday, people gather at O'Connor Brewing Co. in Norfolk, Virginia. (Jim Morrison)

By Jim Morrison
smithsonian.com
September 7, 2017

It's the end of the work week and that means the self-proclaimed "Friday Friends" are gathered around a table outside O'Connor Brewing Co. in Norfolk, Virginia, slipping into the shadows to avoid the summer rays between trips to the frosty taproom inside.

It's a diverse group, mostly from Old Dominion University about 20 blocks north— managers of the motor pool, parking

services, grounds and facilities, and environmental health and safety, a professor and one of his former students. There's also a pharmacist and a woman they call their gastronomical engineer—she brings food—who joined the group after giving one of the guys a hard time.

Most of them have been stopping by several times a week for years. “I have a hard time staying away from here,” says Rob Grandon, a special events manager for parking at the university. “I live only a mile away.”

They banter about work politics, children, music spots in town, and their best practical jokes. It's a good time, and a testament to how craft breweries have emerged as another informal meeting place—“a third place”—over the past decade.

“Breweries have become third places, outside the home and office, where Americans congregate,” says Mike Stein, a beer researcher and historian for the DC Brau Brewing Co. in Washington, D.C.



“It’s not a bar,” says Kevin O’Connor, the owner of O’Connor Brewing. “It’s not a bar mentality. People are not here to get hammered.” (Jim Morrison)

The idea of a third place apart from home and work was highlighted in *The Great Good Place*, a 1989 book by Ray Oldenburg, then a sociologist at the University of West Florida.

In the book, Oldenburg chronicled the social importance of third places—English pubs, French cafes, American taverns—and lamented the lack of them as Americans moved to suburbia.

“Though a radically different kind of setting for a home, the third place is remarkably similar to a good home in the psychological comfort and support that it extends,” he writes. “They are the heart of a community’s social vitality, the grassroots of democracy, but sadly, they constitute a diminishing aspect of the American social landscape.”



Trivia players fill Smartmouth Brewing Co.'s tasting room. (Jim Morrison)

On Norfolk's southwest edge two nights earlier, it was standing room only inside the tasting room of Smartmouth Brewing Co. Trivia players penciled in answers to questions about the mystical creature that is Scotland's mascot and what celibate monk was considered the founder of genetics. Outside, Capt'n Crabby's food truck served crab cake sandwiches.

You won't find people hypnotized by giant television screens blaring sports or their smartphones at places like this. You'll find them talking at community tables, maybe playing a game like Cards Against Humanity, Scrabble or cribbage, or intensely removing one piece at a time from a giant Jenga set.

Craft breweries across the country have become schmooze central, a modern-day evolution of the British pub and the colonial tavern. In a decade, their number has grown to more than 5,300 from 1,500. They are the evening analog to the third place of the morning, the coffeehouse.

George Homewood, Norfolk's director of planning and community development, has watched the rise of small breweries and their importance to the social fabric of a city. It's why Norfolk and other cities have pursued them as attractions and as economic development generators.

He notes that microbreweries are different from the traditional Irish bar or the tavern of decades ago that never changed from day to day. “That's not what we want today,” he adds. “We want our third places to challenge us a little bit.”

At many craft breweries, there is a different food truck outside nightly. Depending upon the brewery, there may be yoga on Sundays, trivia on Wednesdays, retro video games on Thursdays, and music on Saturdays as well as neighborhood block parties,

a monthly pet adoption day or a free community meal. It's part creating community, part smart marketing.

"They are gathering places that are in many ways replacing things like libraries and recreation centers within a neighborhood," Homewood says. "I read a quote—and I don't remember from where—that you put in a microbrewery and a tasting room and if you're not careful a whole neighborhood will grow up."

In Milwaukee, partners Andy Gehl and Kevin Wright, a recovering attorney and a brewmaster who met as youths at a summer camp, developed their brand concept for Third Space Brewing around the idea of a third place based on Oldenburg's book.

It was news to Oldenburg, who is 85, retired, and lives in Florida. Reached by telephone, he said he planned to look into the rise of craft breweries as third places for the next edition of his book.

"We thought with the rise of craft beer, what better place than a brewery to be your third place," Gehl says. Gehl and Wright have a taproom and a beer garden that is both kid friendly and dog friendly. That's the norm, another way to encourage people to linger and mingle.

In Portland, known as Beervana because it has 70 craft breweries, Colin Rath and his partner, co-owners of Migration Brewing Co., began as home brewers who held block parties sharing their beer with neighbors. They thought it would be awesome, he says, to host events and make beer for a living. So the brewery was born in an old radiator shop more than seven years ago. There, they continue to foster community, hosting a monthly dine out night with proceeds going to charity as well as making their events space available for everything from school groups to nonprofit fundraisers. Over time, Rath has become such good friends with some regulars that he invited them to his wedding.

Rath likens brew pubs to the Public House, an idea going back to Roman times. "The public house is where people can talk, get things done, and see each other as human beings," he says. "That's the point of a third place. It's where people can feel comfortable. They know they're going to be accepted no matter what their views."

In Philadelphia, Mike Wambolt and his partners opened Crime and Punishment Brewing Co. in an old bike shop in the city's Brewerytown neighborhood in 2015. The brewery sponsors Little League, hosts arts events and fundraisers for neighborhood schools. "We're in a gentrifying neighborhood," says Wambolt, who has a master's degree in philosophy and has lived in the neighborhood for nine years. "We're considered the cornerstone business. That's really cool. No matter who you are or where you're from, you can pop in and find a beer you like to drink. We've tried to create a place where you can hang out and have two or three beers."

Opening a craft brewery seems to attract people who give back. In Hendersonville, North Carolina, Lisa McDonald and her partner opened Sanctuary Brewing Co. based on their love of community, their love of beer and their love of animals. Once a week, the brewery hosts free vegan meals, pet adoption days and yoga with cats. It offers live music seven days a week during the summers. The brewery features a Kindness Wall where donations of food and clothing are left. "From day one, we've been, like, that's a wacky idea, let's absolutely do that," McDonald says. "We have so much activity and so much excitement every day."



There's outdoor seating at Smartmouth. On some nights a food truck parks outside the brewery. (Jim Morrison)

At Smartmouth in Norfolk, there's an outdoor picnic area with corn hole and ring toss. Owner Porter Hardy says there have been times when so many parents with toddlers stopped by that staff created a stroller parking area. Laws about minors in drinking establishments, and their caveats and loopholes, vary state by state. While bars may not allow those under legal drinking age to enter, particularly in evening hours, many craft breweries encourage families. At Norfolk's O'Connor Brewing, a chalkboard inside the warehouse's bay doors features a long list of events, from an upcoming folk festival to an evening with a DJ and a dance-off to game nights and vinyl nights. There's plenty for everyone, even nondrinkers.

"It's not a bar," says Kevin O'Connor, the owner of O'Connor Brewing. "It's not a bar mentality. People are not here to get hammered."

O'Connor says there has been an evolution since he started making beer in 2009 a few blocks away. When the brewery moved to its present location in 2014 and opened a sprawling tasting room and events space, he says community members came forward with ideas, everything from arts exhibits, craft fairs, including one that attracted 3,000 people, and weddings. Yes, you, too, can get married in your favorite craft brewery.

All that activity day after day means craft breweries can be engines of neighborhood revitalization, often in industrial areas that have fallen into disuse. Wynkoop Brewing Co., a brewpub founded by former Colorado Gov. John Hickenlooper in 1988, is credited with jump starting the renaissance of what has become Denver's LoDo neighborhood, now a bustling hip place with Coors Field, one restaurant after another and chic boutiques.

In Richmond, Virginia's Scott's Addition neighborhood, developers in recent years have begun aggressively moving into the long-ignored industrial buildings following on the heels of a handful of new breweries. In Norfolk, since O'Connor opened, there's been a slow renaissance in the neighborhood. Two restaurants, a distillery and a bookstore have opened. Developers have plans to create hundreds of apartments in old industrial buildings nearby.

“These things are mini-economic development generators wherever they pop up,” says Chuck Rigney, Norfolk’s director of economic development. What Rigney has observed in Norfolk has happened throughout the country in Cleveland, rural North Carolina, Boston, Portland and elsewhere. He says the city, which has seven craft breweries, is looking for more.

“One of the things we want to be is a place where, in particular, young people want to stay and work and make their lives in our community,” he adds. “Having the kinds of experiences that breweries bring with food trucks or adjacent restaurants and other experiences is the lifeblood and future of the city. It’s not by coincidence that we try to fuel these things.”

At Smartmouth, founder Porter Hardy IV, another recovering attorney, says he didn’t realize how successful they’d been creating a third place until the brewery’s first anniversary party. They expected maybe 500 people. More than 1,500 showed up. “I remember thinking, ‘Wow, this must really mean something to people,’” he says.

“Whenever I have a bad day,” he adds, “the way I get over it is to go into the tasting room and see everybody enjoying themselves. People coming here to relax. People coming here to run into other people. It’s the best reminder to me of why I do what I do.”

About Jim Morrison



Jim Morrison is a freelance writer whose stories, reported from two dozen countries, have appeared in numerous publications including Smithsonian.com, *the New York Times*, and *National Wildlife*.

|

LeVine, Pamela

From: Bileci, Jennica
Sent: Wednesday, September 19, 2018 8:51 AM
To: LeVine, Pamela
Subject: FW: Resolution to NJABC Regarding Special Ruling
Attachments: Pitman Brewer Res.pdf; ATT00001.htm; Are Craft Breweries the Next Coffeehouses Arts & Culture Smithsonian.pdf; ATT00002.htm

Pam,

Please add to the agenda for 10/1

Jennica Bileci, M.P.A., R.M.C.
Township Administrator
Township of Mantua
401 Main Street
Mantua, New Jersey 08051
(856) 468-1500

From: Zimmerman, Robert
Sent: Tuesday, September 18, 2018 1:58 PM
To: Bileci, Jennica <JBileci@mantuatownship.com>; Pete Scirrotto <vette812@hotmail.com>
Subject: Fwd: Resolution to NJABC Regarding Special Ruling

Jennica & Pete:

Megan from Human Village Brewing Company in Pitman asked if we would consider passing a resolution like Pitman, since we'll soon be the home of "Neck of the Woods" in TTE.

Jennica... Would you take a look at the attached Resolution and ask James maybe to review?

I reviewed and don't see any reason why we couldn't consider passing this or something similar. Megan says she's getting other towns in GC (that have Breweries) on-board to do the same such as E. Greenwich, etc.

Thanks,
Bob



Robert T. Zimmerman, MAS
Deputy Mayor

Township of Mantua
401 Main Street
Mantua, New Jersey 08051

(856) 832-5062 (Cell)

rzimmerman@mantuatownship.com



Chief of Police - Retired
FBINA #227

Sent from my iPhone

Begin forwarded message:

From: "HumanVillage BrewingCo" <humanvillagebrewingco@gmail.com>
To: "Zimmerman, Robert" <RZimmerman@mantuatownship.com>
Subject: Resolution to NJABC Regarding Special Ruling

Hi Bob,

Thank you so much for taking the time to talk to me at the township meeting yesterday. I didn't mean to Shanghai you on your way out.

I have attached a copy of the resolution that Pitman passed in support of small breweries. When you consider that Budweiser in Newark is 3.2 million square feet, we're all small breweries. Director Dave Rible of the NJ ABC will issue a special ruling in the coming weeks that severely and disproportionately impacts breweries focused on the taproom experience. The ruling will restrict the ability for breweries to host events, partner with local businesses and charity organizations, and even host private parties in our spaces.

I would be happy to discuss the proposed special ruling and the impact it will have on our business models and ability to draw visitors to our taprooms at your convenience.

Thank you again.

Megan Myers

--

Owner

Human Village Brewing Co.

148 S Broadway

Pitman, NJ 08080

(856) 556-0639

@HumanBrewing

www.humanvillagebrewingco.com