

**Township of Mantua
Agenda
Meeting October 3, 2016
Workshop Meeting
Mantua Township Municipal Building
6:00 P.M.**



Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2016. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 5, 2016. Notice was also filed with the Township Clerk.

Roll Call: Mr. John Legge, Mr. Michael Silvanio, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Chief Rodney Sawyer, Jon Bryson Engineer, Steven Alexander, Public Works Superintendent

Approval of Minutes: September 19, 2016
Motion _____ **Second** _____

Proclamation: **Recognizing October as Breast Cancer Awareness Month**

Proclamation: **Recognizing October 3, 2016 as Put the Brakes on Fatalities Day**

Presentation: **Mantua Township Soccer Association – President Brian Briggs**

Engineering Report: **Jon Bryson, Township Engineer**

Department of Public Works Report: **Steve Alexander, Superintendent of Public Works**

Police Department Report: **Chief Rodney Sawyer**

Public Participation: **Motion to Open** _____ **Second** _____

ORDINANCE 0-11-2016:
Adoption

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, RE-ADOPTING THE TOWNSHIP'S POLICIES AND PROCEDURES MANUAL AND ESTABLISHING PROCEDURES TO AMEND SAME AND AUTHORIZING THE ADMINISTRATOR TO IMPLEMENT SAID PRACTICES WITH ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS AND INDEPENDENT CONTRACTORS OF

Statement:

This Ordinance will approve and adopt various amendments to the Township's policy and procedure manual that is required by the TRICO JIF as part of our Employment Practices Risk Control update.

Motion to Open to the Public _____ **Second** _____

All in Favor _____

Motion to Close to the Public _____ **Second** _____

Motion to Adopt _____ **Second** _____

All in Favor _____

ORDINANCE O-12-2016:
Adoption

AN ORDINANCE AMENDING AND RESTATING ORDINANCE 8-2016 OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, APPROPRIATING \$18,200 FOR THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS

Statement:

The new ordinance amends the old ordinance to re-appropriate or transfers funding of the original ordinance from the Capital Improvement Fund to Capital Fund Surplus because there was insufficient funding in the Capital Improvement Fund to cover the cost.

Motion to Open to the Public _____ **Second** _____

All in Favor _____

Motion to Close to the Public _____ **Second** _____

Motion to Adopt _____ **Second** _____

All in Favor _____

ORDINANCE O-13-2016
Adoption

AN ORDINANCE TO AMEND THE "CODE OF THE TOWNSHIP OF MANTUA", CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2016

Statement:

This Ordinance will amend the Salary Ordinance to allow for the new rates that were ratified in the PBA Local 122 contract.

Motion to Open to the Public _____ **Second** _____

All in Favor _____

Motion to Close to the Public _____ **Second** _____

Motion to Adopt _____ **Second** _____

All in Favor _____

RESOLUTION R-107-2016:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-108-2016:

RESOLUTION OF THE MANTUA TOWNSHIP COMMITTEE APPROVING THE 2017 MANTUA TOWNSHIP RECREATION COMMITTEE’S SCHEDULE OF COMMUNITY EVENTS

Statement:

The Resolution will approve the Mantua Township Recreation Commission’s Proposed Schedule of Community Events for the forthcoming 2017 year. The list is attached to the Resolution.

Motion _____ **Second** _____

RESOLUTION R-109-2016:

RESOLUTION OF THE TOWNSHIP OF COMMITTEE APPOINTING STEVE ALEXANDER TO SERVE AS THE AMERICAN WITH DISABILITIES ACT (ADA) COORDINATOR

Statement:

This Resolution will appoint Steve Alexander to serve as the ADA Coordinator for the Township of Mantua.

Motion _____ **Second** _____

RESOLUTION R-110-2016:

RESOLUTION OF THE TOWNSHIP OF COMMITTEE AUTHORIZING THE TOWNSHIP OF MANTUA TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH THE CRANFORD POLICE COOPERATIVE PRICING SYSTEM

Statement:

This Resolution will authorize the Township to participate in the Cranford Police Cooperative Pricing System in effort to obtain benefits in pricing, product quality and contract process efficiencies for our Township.

Motion _____ **Second** _____

RESOLUTION R-111-2016:

RESOLUTION AUTHORIZING THE PURCHASE OF A 2016 POLICE INTERCEPTOR SUV UNDER THE CRANFORD POLICE DEPARTMENT COOPERATIVE PRICING CONTRACT NUMBER #47-CPCPS, ITEM #2 IN THE TOTAL AMOUNT OF \$36,000.00

Statement:

This Resolution will authorize the Township to purchase a 2016 police SUV interceptor under the Cranford Cooperative Pricing agreement.

Motion _____ **Second** _____

RESOLUTION R-112-2016:

RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING AN AGREEMENT FOR PARTICIPATION IN THE NATIONAL JOINT POWERS ALLIANCE

Statement:

This Resolution will authorize the Township to Mantua to purchase with vendors under a cooperative purchasing alliance in order to obtain the best prices from national vendors.

Motion _____ **Second** _____

RESOLUTION R-113-2016:

RESOLUTION OF THE TOWNSHIP OF COMMITTEE AUTHORIZING THE TOWNSHIP OF MANTUA TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

Statement:

This Resolution will authorize the Township to Mantua to purchase with Educational Services Commission under a cooperative purchasing agreement for good and services

Motion _____ **Second** _____

RESOLUTION R-114-2016:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE MANTUA HARRISON MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR JULY 1, 2017 – JUNE 30, 2018

Statement:

The Township Committee seeks to submit a strategic plan for the Mantua Harrison Municipal Alliance Grant for 2017-2018. The amount DEDR amount is \$18,977, the cash match is \$4,744.25 and the In-kind match is \$14,232.75.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn:

Announcements:

- ❖ Senior Dinner – October 26, 2016 6:00 p.m.

BILL LIST APPROVAL

October 3, 2016

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Michael Silvanio

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk