

**Township of Mantua
Work Session Agenda
May 1, 2017
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2017. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 3, 2017. Notice was also filed with the Township Clerk.

Roll Call: Mr. John Legge, Mr. Michael Silvanio, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Steven Alexander, Superintendent of Public Works, Jon Bryson, Engineer, Mr. James Pierson, Solicitor, Chief Rodney Sawyer

Approval of Minutes: April 17, 2017

Motion _____ **Second** _____

Engineering Report: Jon Bryson, Township Engineer

Department of Public Works Report: Steve Alexander, Superintendent of Public Works

Police Department Report: Chief Rodney Sawyer

Pursuant to Resolution R-31-2017, there is a time limit of five (5) minutes per person

Public Participation: **Motion to Open** _____ **Second** _____

Presentation: **New Jersey State Association of Chief's**

Presentation: **2017 BUDGET PRESENTATION**

ORDINANCE 6-2017: AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA , CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2017

First Reading

Statement:

The Township Committee of the Township of Mantua desires to amend its existing ordinance pertaining to salaries and compensation to employees

of the Township of Mantua in accordance with the proposed 2017 municipal budget.

Motion _____ **Second** _____

ORDINANCE 7-2017:
First Reading

AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA, CHAPTER 56 ENTITLED OFFICERS AND EMPLOYEES, TO DESIGNATE THE POSITION OF PURCHASING AGENT

Statement:

This Ordinance will create the position of a Qualified Purchasing Agent who will be assigned the authority, responsibility and accountability for the purchasing activity pursuant to the New Jersey Local Public Contracts Law. The Township will be able to increase their bid threshold by having a QPA on staff.

Motion _____ **Second** _____

RESOLUTION R-75-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

Statement:

Under New Jersey Budget law, the budget, as advertised, may be read by title only, if at least one week prior to the public hearing, the approved budget as advertised shall be made available where public documents and notices are customarily posted and copies made available to each person requesting same. These requirements were met by the Township of Mantua.

Motion _____ **Second** _____

RESOLUTION R-66-2017:
Public Hearing
(Inside the Budget)

RESOLUTION APPROVING THE 2017 MUNICIPAL BUDGET FOR THE TOWNSHIP OF MANTUA

Motion to Open _____ **Second** _____

Motion to Close _____ **Second** _____

Motion to Adopt _____ **Second** _____

RESOLUTION R-76-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-77-2017:

RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$586,612.00 FILED BY SOUTH STATE, INC. FOR THE PROJECT KNOWN COUNTRY GARDENS SUBDIVISION IMPROVEMENTS

Statement:

This Resolution will release the bond that was in place by South State, Inc. for the project known at Country Gardens Subdivision Improvements. A maintenance bond is required to be in place for a period of two years.

Motion _____ **Second** _____

RESOLUTION R-78-2017:

RESOLUTION AWARDING A CONTRACT TO EUROFINS QC INC. FOR THE 2016 SAMPLING, TESTING AND REPORTING OF THE MANTUA LANDFILL MONITORING WELL AND CHESTNUT BRANCH PARK POTABLE WELL SAMPLING IN THE AMOUNT OF \$8,095.00

Statement:

This Resolution will award a contract to Eurofins QC Inc for the monitoring and sampling of the wells located at the Mantua Landfill and Chestnut Branch Park.

Motion _____ **Second** _____

RESOLUTION R-79-2017:

RESOLUTION OF THE TOWNSHIP OF MANTUA PROHIBITING PARKING ON ELM AVENUE BETWEEN MAIN STREET AND MANTUA BOULEVARD BETWEEN 9:00 A.M.- 11:00 A.M. ON MAY 29, 2017 FOR THE ANNUAL MEMORIAL DAY PARADE AND REMEMBRANCE CEREMONY

Statement:

This Resolution approves no parking on both sides of Elm and McCarthy Avenues for the Memorial Day Parade.

Motion _____ **Second** _____

RESOLUTION R-80-2017:

A RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE NEW JERSEY STATE ASSOCIATION OF CHIEFS OF POLICE

Statement:

This Resolution will approve an agreement for the New Jersey State Chiefs of Police to administering the written and oral examination for the purpose of assisting the Township in making the selection for the position of Chief of Police.

Motion _____ **Second** _____

Statement:

The Resolution will allow the construction permit fee in the amount of \$153.00 to be waived for the VFW Post 7679 pursuant to The Uniform Construction Code.

Motion _____ **Second**_____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second**_____

Adjourn: **Motion** _____ **Second**_____

Announcements:

Senior Dinner – May 16, 2017 at 6:00 p.m.

Bark in the Park – May 21, 2017 at 12:00 noon at Chestnut Branch Park

BILL LIST APPROVAL

May 1, 2017

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Michael Silvanio

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk