

**Township of Mantua
Agenda
Meeting March 7, 2016
Workshop Meeting
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2016. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 5, 2016. Notice was also filed with the Township Clerk.

Roll Call: Mr. John Legge, Mr. Michael Silvanio, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Chief Rodney Sawyer, Jon Bryson Engineer, Michael Datz, Public Works Superintendent

Proclamation: **Proclamation Honoring Sharon Lawrence for her Years of Service as a Member of the Township Committee and her Dedication to the Township of Mantua and Its Residents**

Approval of Minutes: January 4, 2016
Motion _____ **Second** _____

Approval of Minutes: February 1, 2016
Motion _____ **Second** _____

Engineering Report: **Jon Bryson, Township Engineer**

Department of Public Works Report: **Mike Datz, Superintendent of Public Works**

Police Department Report: **Chief Rodney Sawyer**

Public Participation: **Motion to Open** _____ **Second** _____
Motion to Close _____ **Second** _____

RESOLUTION R-42-2016:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING AN EMERGENCY TEMPORARY BUDGET IN ACCORDANCE WITH N.J.S.A.40A:4-20

Statement:

This Resolution will appropriate temporary funding to various department budget in order for the Township to operate until the 2016 budget is adopted.

Motion _____ **Second** _____

RESOLUTION R-43-2016:

RESOLUTION APPROVING THE 2016 SAFETY CONTRACT BETWEEN THE TOWNSHIP OF MANTUA AND THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND AND AUTHORIZING THE SIGNATURES OF THE MANTUA TOWNSHIP SAFETY COMMITTEE AND DEPARTMENTS PARTICIPATING IN THE SAFETY INCENTIVE PROGRAM

Statement:

This Resolution will approve the 2016 Safety contract with the TRICO JIF. This safety contract establishes the policies and goals of the Safety Committee and their efforts to limit risk and liability in the Township.

Motion _____ **Second** _____

RESOLUTION R-44-2016:

RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE TOWNSHIP TO PARTICIPATE IN THE STATE OF NEW JERSEY MOTOR VEHICLE COMMISSION’S “ONLINE PROGRAM

Statement:

This Resolution will authorize the Township to utilize the State of New Jersey Motor Vehicle Commission’s Online Program to obtain motor vehicle abstracts for Township employees who drive Township vehicles.

Motion _____ **Second** _____

RESOLUTION R-45-2016:

A RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN MANTUA TOWNSHIP, AND REDUS ONE, LLC ALSO KNOWN AS VILLAGE OF COUNTRY GARDENS

Statement:

This Resolution will establish the responsibilities for the Township of Mantua and Redus One, LLC for the completion of the Country Gardens development.

Motion _____ **Second** _____

RESOLUTION R-46-2016:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM
REFUNDS

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-47-2016:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA AUTHORIZING A VACANT PROPERTY
REFUND

Statement:

The Township of Mantua will refund a vacant property registration fee as a result of an over payment.

Motion _____ **Second** _____

RESOLUTION R-48-2015:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF
NEW JERSEY AUTHORIZING VALIC AS THE PLAN PROVIDER OF
THE 457b DEFERRED COMPENSATION PLAN FOR THE YEAR
2016

Statement:

This Resolution will authorize the Township of Mantua to utilize Valic as a Plan Provider for retirement benefits for employees.

Motion _____ **Second** _____

RESOLUTION R-49-2016:

RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE
BOND IN THE AMOUNT OF \$180,292.80 FILED BY SAL GIAMBRI
HOME IMPROVEMENTS INC., FOR THE PROJECT KNOWN
BLOCK 250 LOT 4.01 AND ACCEPTING A MAINTENANCE BOND
IN THE AMOUNT OF \$22,536.60 TO BE HELD BY THE TOWNSHIP
OF MANTUA FOR A PERIOD OF TWO YEARS

Statement:

This Resolution will release the bond that was in place by Sal Giambri Home Improvements Inc. for the project known as Block 250 Lot 4.01 as a result of the project being completed. A maintenance bond has been received and will be in place for a period of two years.

Motion _____ **Second** _____

RESOLUTION R-50-2016:

A RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$65,395.20 FILED BY COPERION K-TRON PITMAN INC. FOR THE PROJECT KNOWN BLOCK 249 LOT 3.01 AND ACCEPTING A MAINTENANCE BOND IN THE AMOUNT OF \$8,174.20 TO BE HELD BY THE TOWNSHIP OF MANTUA FOR A PERIOD OF TWO YEARS

Statement:

This Resolution will release the bond that was in place by Coperion K-Tron for the project known as Block 249 Lot 3.01 as a result of the project being completed. A maintenance bond has been received and will be in place for a period of two years.

Motion _____ **Second** _____

RESOLUTION R-51-2016:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AWARDING A BID IN THE TOTAL AMOUNT OF \$209,995.00 TO COLONIAL LAND DESIGN FOR THE PROJECT KNOWN AS COUNTRY GARDENS SUBDIVISION IMPROVEMENTS- LANDSCAPING

Statement:

This Resolution will authorize the Township to award a contract to Colonial Land Design for the landscaping improvements in the County Gardens Development.

Motion _____ **Second** _____

RESOLUTION R-52-2016:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE EXECUTION OF A RETIREMENT AGREEMENT FOR MICHAEL DATZ

Statement:

This Resolution will authorize the Township execute a retirement agreement with the Superintendent of Public Works.

Motion _____ **Second** _____

RESOLUTION R-53-2016:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE MANTUA TOWNSHIP POLICE DEPARTMENT TO PURCHASE THREE DESKTOP COMPUTERS TO BE PAID FOR WITH FORFEITED FUNDS FROM THE MANTUA TOWNSHIP POLICE DEPARTMENT IN THE TOTAL AMOUNT OF \$3,125.00

Statement:

This Resolution will authorize the Police Department to purchase desktop computers in the amount of \$3,125.00 from their forfeiture funds account which has been approved by the Gloucester County Prosecutor.

Motion _____ **Second** _____

RESOLUTION R-54-2016:

RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA AWARDING A
CONTRACT TO EUROFINS QC INC FOR THE 2016 SAMPLING,
TESTING AND REPORTING OF THE MANTUA LANDFILL
MONITORING WELL AND CHESTNUT BRANCH PARK POTABLE
WELL SAMPLING IN THE AMOUNT OF \$6,625.00

Statement:

This Resolution will award a contract to Eurofins QC Inc for the monitoring and sampling of the wells located at the Mantua Landfill and Chestnut Branch Park.

Motion _____ **Second** _____

Correspondence:

Discussion:

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn:

Announcements:

BILL LIST APPROVAL

March 7, 2016

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Michael Silvanio

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk