

**Township of Mantua
Workshop Meeting Agenda
March 6, 2017
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2017. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 3, 2017. Notice was also filed with the Township Clerk.

Roll Call: Mr. John Legge, Mr. Michael Silvanio, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Steven Alexander, Superintendent of Public Works, Chief Rodney Sawyer

Approval of Minutes: February 6, 2017

Motion _____ **Second** _____

Engineering Report: Jon Bryson, Township Engineer

Department of Public Works Report: Steve Alexander, Superintendent of Public Works

Police Department Report: Chief Rodney Sawyer

Pursuant to Resolution R-31-2017, there is a time limit of five (5) minutes per person

Public Participation: **Motion to Open** _____ **Second** _____

**ORDINANCE 0-1-2017:
Adoption** BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$700,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$665,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Statement:

This Ordinance was originally adopted on September 21, 2015. The Ordinance was transmitted to the newspaper for proper advertising pursuant to local bond law however; the newspaper could not provide an affidavit of publication for the Ordinance. Therefore, in order for the Ordinance to comply with the bond laws it must be introduced, adopted and re-advertised again for public hearing.

Motion to open to Public:

Motion_____ Second_____

Motion to Adopt:

Motion_____ Second_____

ORDINANCE O-2-2017:
Adoption

ORDINANCE OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA PROHIBITING PARKING ON
MAIN STREET (COUNTY ROUTE NO. 553) IN THE TOWNSHIP OF
MANTUA

Statement:

At the request of the Mantua Township School District, parking will be prohibited at all times on Main Street Northbound from Municipal Drive) to Evergreen Avenue and, Southbound from Lot 147, Block 17 (open space) to Lot 149, Block 4.04.

Motion to open to Public:

Motion_____ Second_____

Motion to Adopt:

Motion_____ Second_____

ORDINANCE O-3-2017:
First Reading

ORDINANCE OF THE TOWNSHIP OF MANTUA, COUNTY
OF GLOUCESTER, STATE OF NEW JERSEY ESTABLISHING A
PROCEDURE FOR THE PROMOTION OF MEMBERS OF THE
POLICE DEPARTMENT

Statement:

This Ordinance will authorize the Mayor and Committee of the Township of Mantua to enact a section of the municipal code setting forth the procedures for promotions within the Mantua Township Police Department.

Motion _____ Second _____

RESOLUTION R-54-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM
REFUNDS

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-55-2017:

A RESOLUTION APPROVING THE RELEASE OF A MAINTENANCE BOND FOR THE PROJECT KNOWN AS RELIANCE LLC IN THE AMOUNT OF \$56,967.90

Statement:

This Resolution will release the letter of credit that was in place by Reliance LLC for the project known as Block 172 Lots 7.01 & 7.03 as a result of the project being completed.

Motion _____ **Second** _____

RESOLUTION R-56-2017

RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$362,401.80 FILED BY WENDY'S RESTAURANT FOR THE PROJECT KNOWN BLOCK 200 LOT 1.01

Statement:

This Resolution will release the bond that was in place by Wendy's Restaurant for the project on Woodbury Glassboro Road. A maintenance bond is required to be in place for a period of two years.

Motion _____ **Second** _____

RESOLUTION R-57-2017:

APPROVING THE 2016 SAFETY CONTRACT BETWEEN THE TOWNSHIP OF MANTUA AND THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND AND AUTHORIZING THE SIGNATURES OF THE MANTUA TOWNSHIP SAFETY COMMITTEE AND DEPARTMENTS PARTICIPATING IN THE SAFETY INCENTIVE PROGRAM

Statement:

This Resolution will approve the 2016 Safety contract with the TRICO JIF. This safety contract establishes the policies and goals of the Safety Committee and their efforts to limit risk and liability in the Township.

Motion _____ **Second** _____

RESOLUTION R-58 -2017

A RESOLUTION TERMINATING THE SHARED SERVICES AGREEMENT WITH STERLING HIGH SCHOOL DISTRICT ALSO KNOWN AS SOUTH JERSEY TECHNOLOGY PARTNERSHIP FOR THE DELIVERY OF TECHNOLOGY AND WEBSITE SUPPORT AND OTHER COMPUTER AND NETWORK RELATED SERVICES

Statement:

This Resolution will terminate a shared service agreement with our IT support as a result of their technology division dissolving.

Motion _____ **Second** _____

Motion _____ **Second** _____

RESOLUTION R-59 -2017

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE ISSUANCE OF A REQUEST FOR QUALIFICATIONS AND PROPOSALS (“RFQ/RFP”) FOR REDEVELOPER/DEVELOPER OF THE BRANCH ROAD/HUNGERFORD PROPERTIES, LOCATED WITHIN THE INVERSAND COMPANY/BRANCH ROAD PARTNERS REDEVELOPMENT AREA PURSUANT TO THE ADOPTED REDEVELOPMENT PLAN

Statement:

This Resolution will authorize the Township to issue a RFQ to conduct a search for a qualified Redeveloper/Developer that will be interested in acquiring the Township Property for the development of a mixed-use commercial project.

Motion _____ **Second** _____

RESOLUTION R-60-2017

RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE TOWNSHIP TO PARTICIPATE IN THE STATE OF NEW JERSEY MOTOR VEHICLE COMMISSION’S “ONLINE PROGRAM”

Statement:

This Resolution will authorize the Township to utilize the State of New Jersey Motor Vehicle Commission’s Online Program to obtain motor vehicle abstracts for Township employees who drive Township vehicles.

Motion _____ **Second** _____

RESOLUTION R-61-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING SHAWN LAYTON TO FILL THE UNEXPIRED TERM OF HEATHER POOL ON THE MUNICIPAL UTILITIES AUTHORITY BOARD

Statement:

This Resolution will appoint Shawn Layton to a regular voting member on the Municipal Utilities Authority Board as a result of a vacancy on the Board.

Motion _____ **Second** _____

RESOLUTION R-62-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA AWARDING A CONTRACT TO
BREAKER GROUP, INC. FOR INFORMATION TECHNOLOGY AND
WEBSITE SERVICES AND SUPPORT

Statement:

This Resolution will award a contract for Break Group, Inc for the delivery of technology and website support and other computer and network related services, supplies and materials.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn: **Motion** _____ **Second** _____

Announcements:

BILL LIST APPROVAL

March 6, 2017

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Michael Silvanio

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk