

Township of Mantua
Minutes
Workshop Meeting October 2, 2017
Mantua Township Municipal Building
6:00 P.M.

On the above date the Township Committee of the Township of Mantua held its Regular Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mayor Scirrotto called on Township Deputy Clerk Pamela LeVine to call roll. Present were Committeeman Layton, Committeewoman Lukens, Deputy Mayor Robert Zimmerman, Mayor Pete Scirrotto, Mrs. Jennica Bileci, Township Administrator, James Pierson, Esq., Steven Alexander, Superintendent of Public Works, Jon Bryson, Engineer, Chief White

APPROVAL OF MINUTES:

Motion to approve September 18, 2017 - Deputy Mayor Zimmerman, 2nd Committeewoman Lukens. All in favor

A Proclamation Recognizing October as Breast Cancer Awareness Month was read by Mayor Scirrotto.

Engineering Report

Mr. Bryson discussed that the Public Works Building project is out for bids and that the bid opening will be October 26, 2017. In addition Mr. Bryson discussed that the 2017 Local Road Program went out for bids and that South State came in as the lowest bidder. In addition, the Phase 2 of Tyler's Mill Road has gone out to the NJDOT for approval. Mr. Bryson noted that he had a verbal from NJDOT to go out for bid but would wait for the formal notification. Committeeman Zimmerman inquired about the Parking lot at Chestnut Branch Park in regards to the puddling. Mr. Bryson advised that he would be in touch with South State to make the necessary repairs prior to the striping being done.

Department of Public Works Report

Mr. Alexander discussed that there were 3 trees near the Public Works Complex that were cut down by a tree service because they had huge dead limbs throughout the tree and were dying. He also noted that the Gas and Diesel Pumps were painted and labeled. Regarding Streets and Road, Mr. Alexander advised that the department has started cleaning drains in areas known for problems as this is mandated by the State under the Storm water regulations. Six drains were completed and more will continue to be done as time allows. In addition Mr. Alexander and Mr. deMers met with the school district regarding Warwick Court as the school bus was having accessibility issues. During the walk through, items of concern were pointed out. A wash out alongside the roadway, patching, and trimming of tree limbs. The Public Works Department has completed all

items listed to the best of their abilities and are awaiting the school district to look at the improvements that were made. In addition, on Hickory Ave., there was a drain pipe clogged. The department excavated and repaired it and we are waiting for the next rain to see how it will hold up. Regarding the sanitation area there was a rear loader trash truck that was out for repairs that his now back from getting the trash body welded. Mr., Alexander advised that he is in the process of getting quotes for the painting of the body of the truck and then it will be decaled. Mr., Alexander advised that Gloucester County had its Hazardous Waste day at which time the Township took propane and fire extinguishers to this event, allowing the yard to get cleaned up. In closing Mr., Alexander advised that the Public Works Department had received quotes to fix the gate to the public works yard in excess of \$10,000. Therefore, the repairs will be done in house at a cost of approximately \$1,000. Deputy Mayor Zimmerman commended the Public Works Department as well as Mr. Alexander for always thinking outside of the box as well as continuing to post important items on the Facebook page.

Police Department Report -

Chief White discussed that the department has several speed signs out based on requests and are rotating them around town as needed. In addition he noted that they are in the process of ordering a new sign trailer, which will enable them to display larger messages. Chief White discussed that the department has just received five new mobile video cameras and they will be installed as soon as they can make the arrangements. Chief White also noted that the new ones are high definition and include a camera for the back seat as well, which will be a huge asset. In addition, the Department has ordered a new patrol vehicle. Chief White explained that the department was able to cut costs by not buying a fully outfitted vehicle and refurbishing and refitting the new vehicle with lights and consoles that the department has from older vehicles. Chief White went onto discuss that he along with Ptl. Donovan are continuing to find ways to get information out regarding the camera registry to the residents. Chief White has asked that this information be put into the welcome packets as well as he has put it on all social media avenues. In regards to Community service, Chief White advised that it is progressing, although they are still experiencing an issue with workers not consistently showing up. Chief White noted that the officer's time is not wasted if no one shows up they patrol for junk cars and bulk trash issues. Chief White noted that Coffee with a Cop is scheduled for Oct. 4th from 10a-12p at the Dunkin Donuts on Woodbury-Glassboro Road. Dunkin Donuts has been kind enough to supply the coffee and donuts for everybody. Chief White noted that going forward that a change in time might be beneficial so that more people can come as this time frame most people are working. In closing Chief White advised that the police building will be getting repaired from a flood that was had last year. Deputy Mayor Zimmerman commended the Chief for using social media to get the word out about the various areas of the Department and noticed all the positive feedback. Mayor Scirrotto thanked the Chief for the four litter tickets that were written. He's hoping that these will send a message to people. Committeewoman Lukens inquired about a program for wearing helmets when riding a bike. Chief White advised that the Department does have a program called "Hooray for Helmets" and will see that the officers start promoting it as well as get it out on social media.

Public Participation -

Carol Rhodes – 106 Breakneck Road – Advised that she had received a letter on her mailbox with no stamp. She came to the municipal bldg. and spoke with several departments regarding this letter. As no one knew what the letter was referring too, she was advised to go to the MUA. At which time the MUA advised her that there would be public sewer and water being run in 2018 and that the letter came from their engineer.

Mrs. Rhodes felt that this was very unprofessional and that the residents have a right to know what is going on in town with the water/sewer. Administrator Bileci advised her that she would be in contact with the Director of the MUA requesting for the Township to be advised of any mailings that are sent to the residents.

Vincent Voltaggio – 905 Gray Fox Circle – Mr. Voltaggio advised that there was a meeting with the engineers for the forthcoming light rail. It was his understanding that originally there were to be three stations and appreciates the fact that the Committee agreed to only having two stations. Mr. Voltaggio discussed that it was understood that both these stations would be park and ride locations and this would not be conducive to the residents in town. In addition he noted that this would increase the amount of traffic as well as wear and tear on the streets of the township. He kindly asked Committee to reconsider making one of these station a walk up station. He felt that this this would benefit the residents of the Township in a better manner. He felt that by not having at least one walk up station the only traffic would be coming from other areas and would create additional traffic issues. The Mayor explained that nothing has been finally determined and that there will be future meetings to further discuss. Deputy Mayor Zimmerman noted that the main focus was to limit the number of station in the Township.

Gregory Shast – 39 Silver Creek Dr. – Mr. Shast noted that when he resided in Wenonah he was in opposition of the light rail stations at that time. Mr. Shast discussed that he is aware that there are many meetings that the public has not been aware of. He also noted that studies have been done about walk up stations. He stated that these studies showed that the average person will not walk more than a quarter of a mile to any train station. If they have to walk further, they will drive. Mr. Shast feels that this light rail is progressing without advising the general public. Mayor Scirrotto advised that there will be meetings with the general public prior to the light rail being started. Administrator Bileci stated that the last meeting that the Township attended was strictly to discuss the environmental study phase of the project and that the Township was told that additional public meetings will follow once the project progresses.

ORDINANCE O-14-2017: AN ORDINANCE OF THE TOWNSHIP OF MANTUA AUTHORIZING GRANT OF UTILITY EASEMENT TO ATLANTIC CITY ELECTRIC COMPANY

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeewoman Lukens. All were in Favor

ORDINANCE O-15-2017: AN ORDINANCE OF THE TOWNSHIP OF MANTUA CONCERNING THE MUNICIPAL HOTEL, MOTEL OCCUPANCY TAX

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeewoman Lukens. All were in Favor

ORDINANCE O-16-2017: AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ESTABLISHING NO PARKING ON EVERGREEN AVENUE

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeewoman Lukens. All were in Favor

RESOLUTION R-134-2017: RESOLUTION APPROVING AN AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND SCHAFFER PYROTECHNICS FOR A FIREWORKS DISPLAY TO OCCUR ON DECEMBER 2, 2017 AT THE MANTUA TOWNSHIP CHRISTMAS TREE LIGHTING

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeewoman Lukens. All were in Favor

RESOLUTION R- 135-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE ENFORCING A HALLOWEEN CURFEW IN THE TOWNSHIP OF MANTUA COMMENCING OCTOBER 30, 2017 UNTIL OCTOBER 31, 2017

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeewoman Lukens. All were in Favor

RESOLUTION R-136-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE APPROVING THE FINDINGS OF THE CALENDAR YEAR 2017 BEST PRACTICES INVENTORY PROCEDURE

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeewoman Lukens. All were in Favor

RESOLUTION R-137-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE MANTUA HARRISON MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR JULY 1, 2018 – JUNE 30, 2019

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeewoman Lukens. All were in Favor

RESOLUTION R-138-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR THE RESURFACING OF MCCARTHY AVENUE

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeewoman Lukens. All were in Favor

RESOLUTION R-139-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE NEW JERSEY STATE ASSOCIATION OF CHIEFS OF POLICE

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeewoman Lukens. All were in Favor

RESOLUTION R-140-2017: RESOLUTION OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, AND STATE OF NEW JERSEY, TO CREATE A DEDICATION BY RIDER TRUST FUND FOR RECEIPT AND DISBURSEMENT OF MONIES COLLECTED FOR DONATIONS MADE TO THE MANTUA TOWNSHIP CHILD PASSENGER SAFETY PROGRAM

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeewoman Lukens. All were in Favor

RESOLUTION R-141-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AWARDING A BID IN THE TOTAL AMOUNT OF \$394,450.95 TO SOUTH STATE, INC. FOR THE PROJECT KNOWN AS 2017 LOCAL ROAD PROGRAM RESURFACING & SAFETY IMPROVEMENTS FAIRVIEW DRIVE, WEATHERBY ROAD, GREEN LANE

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeewoman Lukens. All were in Favor

RESOLUTION R-142-2017: RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP OF MANTUA TO DISCUSS LITIGATION INVOLVING SAMUEL V. TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeewoman Lukens, Committeeman Layton Abstained. 3 were in Favor

Remarks from the Township Committee:

Committeewoman Lukens advised that she had attended the Senior Expo at Total Turf and it was very well attended. There were many vendors that were there and the seniors that she met with all had positive things to say.

Deputy Mayor Zimmerman note that the next senior dinner will be on Tuesday, October 24, 2017.

Mayor Scirrotto made a motion to pay the bills; 2nd by Deputy Mayor Zimmerman. All were in favor.

Mayor Scirrotto made a motion to adjourn; 2nd by Deputy Mayor Zimmerman. All were in favor

Respectfully submitted,

Pamela LeVine, Deputy Clerk