

**Township of Mantua**  
**Minutes**  
**Workshop Meeting July 17, 2017**  
**Mantua Township Municipal Building**  
**6:00 P.M.**

On the above date the Township Committee of the Township of Mantua held its Regular Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mayor Scirrotto called on Township Deputy Clerk Pamela LeVine to call roll. Present were Committeeman Layton, Committeewoman Lukens, Committeeman Legge, Deputy Mayor Robert Zimmerman, Mayor Pete Scirrotto, Mrs. Jennica Bileci, Township Administrator, James Pierson, Esq., Steven Alexander, Superintendent of Public Works, Jon Bryson, Engineer, Captain Mastrogiacommo

**APPROVAL OF MINUTES:**

Motion to approve June 19, 2017 - Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge. All in favor

**Engineering Report**

Mr. Bryson advised that he has met with the Superintendent of Public Works as well as the architect regarding the new public works building. They should have the floor plans, foundation, drawings all next week in time for their meeting about the HVAC and air conditioning. Regarding the 2017 road program, Mr. Bryson advised that the Tyler's Mill Road survey and base plans have all been completed and this project should be ready to go out for bid by the next committee meeting. Mayor Scirrotto inquired about when they do the work on Tyler's Mill Road would they be able to go into the entrance way of Snowy Owl? Mr. Bryson advised that is part of the project and it will get done.

**Department of Public Works Report**

Mr. Alexander advised that the brush crane is back in service after having several repairs completed. In addition, Mr. Alexander advised that has met with the owner of New Image Landscaping, as they are maintaining a variety of areas with landscaping efforts and that he be monitoring the work and acting accordingly. Mr. Alexander discussed that the department has utilized manpower at the end of the day to clear overgrowing vegetation from the fence line as well as removing vegetative growth from the fencing surrounding the Public Works Facility. The used trash truck we purchased was tagged, insured and put into the fleet and he thanked the Mayor, Committee and the Administrator for this purchase. In regards to recycling, the Township is now utilizing a dumpster to place White goods, metal items as well as E-Waste into. He noted that this dumpster is supplied to us at no cost from the vendor.

## **Police Department Report**

Captain Mastrogiacomo discussed that the Police Department and Fire departments, along with Cooper Trauma and the NJDHTS continue to hold their monthly child safety seat installation every 2<sup>nd</sup> Saturday of the month. In addition, he noted that speed signs are currently out on various streets throughout the town. Captain Mastrogiacomo discussed that Lt. Ferry will be meeting with the County to further discuss utility work as well as the paving of Wenonah Avenue. The Captain further noted that the community service liter patrol has been doing a very nice job and feels that they are making a difference throughout the township. Mayor Scirrotto inquired about cleaning up the liter along the State Highway 55 ramps. Captain Mastrogiacomo advised that it should be ok to remove the litter in small areas along these ramps.

## **Public Participation**

Ken Defay – 456 Pimtan Road – Mr. Defay inquired about the Prickett property and why the township would allow a developer to build on that property. Mayor Scirrotto advised that the Township Committee did not approve this and that it would be going before the Land Use Board. In addition, Mr. Defay asked if the Township had considered getting a chipper for the Public Works Department rather than sending the brush out to various places. Supt. Alexander advised that the chipper takes a long time to get through the brush and taking it out is more effective with our current manpower. Mr. Defay asked what the process is to appoint a new Police Chief and why it was taking so long. Deputy Mayor Zimmerman discussed that there are several lengthy steps to take and that the Township is coming close to making a decision after a final portion of the process is completed.

Everett Zane – 983 Main Street – Mr. Zane presented the committee with a check for \$5,000. These are the remaining funds from the old Mantua Fire Company. Mr. Zane has asked that these funds be used for the athletic teams in town. Committee thanked Mr. Zane for all his service and appreciate the funds. Mayor Scirrotto advised that that he will see that the athletic programs receive his generous donation.

**ORDINANCE O-10-2017: BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$815,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$608,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeeman Legge. Committeeman Layton abstained. All were in Favor

**ORDINANCE O-11-2017: AN ORDINANCE AUTHORIZING AN EMERGENCY APPROPRIATION PER N.J.S.A 40A:4-53 FOR REVISIONS TO THE MASTER PLAN IN THE AMOUNT OF \$50,000.00**

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeeman Legge. Committeeman Layton abstained. All were in Favor

ORDINANCE O-12-2017: AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA VACATING AND EXTINGUISHING ANY AND ALL PUBLIC RIGHTS IN AND TO SUMMIT CIRCLE

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

RESOLUTION R-101-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

RESOLUTION R-102-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE REDUCTION OF A PERFORMANCE BOND TO A NEW AMOUNT OF \$64,154.70 FOR THE PROJECT KNOWN AS TOTAL TURF EXPERIENCE PHASE IIA PARKING LOT IMPROVEMENTS REFUNDS

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

RESOLUTION R-103-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE AWARD OF A CONTRACT FOR TRUCK MAINTENANCE AND REPAIR SERVICES THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM #65MCESCCPS

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

RESOLUTION R-104-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING A CONTRACT WITH HIRE EDGE CONSULTING, INC. FOR TEMPORARY STAFFING OF CDL DRIVERS IN THE DEPARTMENT OF PUBLIC WORKS

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

RESOLUTION R-105-2017: RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

RESOLUTION R-106-2017: RESOLUTION OF THE TOWNSHIP OF MANTUA APPOINTING TIM SHEEHAN TO FILL THE UNEXPIRED TERM OF SHAWN LAYTON AS A REGULAR MEMBER ON THE MUNICIPAL UTILITIES AUTHORITY BOARD.

RESOLUTION R-107-2017: RESOLUTION OF THE TOWNSHIP OF MANTUA APPOINTING HOWARD BRUNER TO FILL THE UNEXPIRED TERM OF ALTERNATE #1 ON THE MUNICIPAL UTILITIES AUTHORITY BOARD

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

RESOLUTION R-108-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP MANTUA APPROVING THE REJECTION OF BIDS FOR THE LAND CLEARING PROJECT LOCATED AT THE PUBLIC WORKS FACILITY

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

RESOLUTION R-109-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING CATHY SCHANNE TO THE MANTUA TOWNSHIP RECREATION COMMITTEE

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

RESOLUTION R-110-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING A CONTRACT WITH MILES TECHNOLOGIES FOR THE REDESIGN OF THE MANTUA TOWNSHIP WEBSITE

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

RESOLUTION R-111-2017: RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP OF MANTUA TO DISCUSS POTENTIAL LITIGATION INVOLVING THE BROOKSIDE FARMS BOND CALL

### **CLOSED SESSION**

RESOLUTION R-112-2017: RESOLUTION OF THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING SETTLEMENT OF BOND CALL AGAINST GREENWICH INSURANCE COMPANY AND/OR ITS SUCCESSORS REGARDING BROOKSIDE FARMS

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

**Remarks from the Township Committee:**

Committeeman Layton made note that he took a tour of the Mantua Township Historical Society and found it to be very informative. It's a great little museum and that everyone should take a tour.

Committeewoman noted that she enjoyed seeing the new wording on the park sign about litter. This clearly ties in with the keeping Mantua Clean campaign that we are all on.

Deputy Mayor Zimmerman reminded everyone about the Senior Dinner at 6:00 p.m. on July 18, 2017 at the Community Center. In addition, Deputy Mayor made mention of the upcoming Town Takeover at Total Turf with the indoor football team Philadelphia Soul. He advised that you'll be able to get a chance to meet the Philadelphia Soul players and coaches. In addition there will be a kid's carnival, learn drills and even hang out with the Soul Man and dancers.

Administrator Bileci advised everyone that with this evening's resolution Miles Technology will be working on our new website. This process will take approximately three months to complete and we are looking to make the website more user friendly to the residents

Mayor Scirrotto made a motion to pay the bills; 2<sup>nd</sup> by Deputy Mayor Zimmerman made Committeeman Layton abstained. 4 were in favor

Mayor Scirrotto made a motion to adjourn; 2<sup>nd</sup> by Deputy Mayor Zimmerman. All were in favor

Respectfully submitted,

Pamela LeVine, Deputy Clerk