

**Township of Mantua
Minutes
Workshop Meeting September 18, 2017
Mantua Township Municipal Building
6:00 P.M.**

On the above date the Township Committee of the Township of Mantua held its Regular Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mayor Scirrotto called on Township Deputy Clerk Pamela LeVine to call roll. Present were Committeeman Layton, Committeewoman Lukens, Committeeman Legge, Deputy Mayor Robert Zimmerman, Mayor Pete Scirrotto, Mrs. Jennica Bileci, Township Administrator, James Pierson, Esq., Steven Alexander, Superintendent of Public Works, Jon Bryson, Engineer, Lieutenant Jeff Ferry

APPROVAL OF MINUTES:

Motion to approve August 21, 2017 - Deputy Mayor Zimmerman, 2nd Committeeman Legge. All in favor

A Proclamation Recognizing September 18, 2017 as International Pitt Hopkins Syndrome Day in the Township of Mantua. Deputy Mayor Zimmerman advised that this proclamation will be given to the Mirigliani family at a fund raiser that is being held at Chick Fil-A this evening.

Safety Presentation by Joe Henry, Hardenberg Insurance – Focus Topic was putting safety on your agenda.

A Presentation by Paul Forlenza of AJ Montgomery - An overview of what the Joint Insurance Fund does for the Township

Engineering Report –

Mr. Bryson advised that the new Public Works Building is anticipated to be advertised for bids by the end of the week. In addition he noted the 2017 local road program is currently out for bids and that this bid opening is scheduled for 9/28/17. Finally, regarding the Tyler's Mill Road phase 2 Mr. Bryson discussed that the specifications as well as the estimates have been forwarded to the NJDOT for their approval in order to go out for bid.

Department of Public Works Report –

Mr. Alexander discussed that the Compost Yard phase I's cleanup had been completed. Mr. Alexander also noted that Gloucester County came out to inspect and were pleased with what they saw. He discussed that this will allow that area to be used properly during the upcoming leaf season. In regards to Buildings & Grounds, the Fire Inspection

checklist has one item remaining and is being completed at this time. For Streets & Roads, Mr. Alexander advised that the new leaf collection trailer has come in. Mayor Scirrotto asked if this piece of machinery is a one man machine or do you need multiple people. Mr. Alexander advised that this unit will be driven by one man and the unit has a camera and remote control unit within. In addition, Mr. Alexander advised that the public works department is waiting on their new dump truck that will help with snow plowing and sanding. In closing, Mr. Alexander advised that in conjunction with the public schools and police department, "No Parking" signs have been erected along Main Street. Committeeman Legge inquired about hazmat assessments for the public works department and if they are being done. Mr. Alexander advised that they have the records in the public works department and are being done as needed.

Police Department Report -

Lieutenant Ferry discussed that there are several speed signs out throughout the town, And that they should have a larger speed display trailer coming in the near future. In addition, he mentioned that they will soon have a new patrol vehicle and five mobile video recorders. Lieutenant Ferry noted that National Coffee with a Cop Day is October 4th and that the department will be at the Dunkin Doughnuts on Woodbury/Glassboro Road from 10a to 12p with police vehicles. In regards to the opening of the school year, the department had officers at the schools during the first few days. Going forward the department will have additional patrols and walk-throughs at all three schools. In addition, the department has been helping JMT with their busses every day which appears to be going well. Lieutenant Ferry advised that the no parking signs on both Main Street and Evergreen Ave. seem to be working and that the department had officers go out to all of the homes on Evergreen to ensure that they are aware that they can park there after 4:30. Regarding Litter patrols, Lt. Ferry advised that they are still moving forward. He also noted that when they don't have anyone show up, the officers that are assigned to that duty have been instructed to patrol the town looking for abandoned vehicles and bulk trash. Lt. Ferry went on to discuss that the department recently installed the Safe Deal Zone for buyers/sellers on Ebay, Craigs list, etc. and in light of that, the department is considering replacing some of their surveillance cameras, especially the ones that face this area. Lt. Ferry mentioned that Ptl. Donovan wanted to start a registry for any resident who wishes to provide information regarding any surveillance cameras they have on their property as this would allow the police department to search where they have a problem, and noted that this could be a valuable resource. Regarding the police department building that had damage last year, after having an issue with one of the contractors, we will now be getting the necessary repairs completed. Lt. Ferry further noted that the "You Drink, You Drive, You Lose" campaign was a success and many summonses were issued. Lastly, Lt. Ferry advised that the many road projects that are taking place around town should all be completed by October 30th.

Public Participation - No one wished to speak

ORDINANCE O-12-2017: AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA VACATING AND EXTINGUISHING ANY AND ALL PUBLIC RIGHTS IN AND TO SUMMIT CIRCLE

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

ORDINANCE O-13-2017: AN ORDINANCE OF THE TOWNSHIP OF MANTUA
RELEASING AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY
LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA AS
BLOCK 61, LOT 1 C1212

Deputy Mayor Zimmerman made a motion to approve; it was seconded by
Committeeman Legge. All were in Favor

ORDINANCE O-14-2017: AN ORDINANCE OF THE TOWNSHIP OF MANTUA
AUTHORIZING GRANT OF UTILITY EASEMENT TO ATLANTIC CITY
ELECTRIC COMPANY

Deputy Mayor Zimmerman made a motion to introduce; it was seconded by
Committeeman Legge. All were in Favor

ORDINANCE O-15-2017: AN ORDINANCE OF THE TOWNSHIP OF MANTUA
CONCERNING THE MUNICIPAL HOTEL, MOTEL OCCUPANCY TAX

Deputy Mayor Zimmerman made a motion to introduce; it was seconded by
Committeeman Legge. All were in Favor

ORDINANCE O-16-2017: AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF MANTUA ESTABLISHING NO PARKING ON EVERGREEN
AVENUE

Deputy Mayor Zimmerman made a motion to introduce; it was seconded by
Committeeman Legge. All were in Favor

RESOLUTION R-126-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

Deputy Mayor Zimmerman made a motion to approve; it was seconded by
Committeeman Legge. All were in Favor

RESOLUTION R-127-2017: RESOLUTION OF THE TOWNSHIP OF MANTUA
AUTHORIZING THE EXECUTION OF LEASE AGREEMENT FOR REAL
PROPERTY WITH THE COUNTY OF GLOUCESTER TO LEASE A PORTION OF
REAL ESTATE OWNED BY THE TOWNSHIP WHICH IS IDENTIFIED AS BLOCK
160, LOT 6 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to approve; it was seconded by
Committeeman Legge. All were in Favor

RESOLUTION R-128-2017: A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA AUTHORIZING THE EXECUTION OF AN
INTERLOCAL SERVICES AGREEMENT WITH THE COUNTY OF GLOUCESTER
FOR PROVISION OF BASIC LIFE SUPPORT EMERGENCY MEDICAL SERVICES
WITHIN THE TOWNSHIP

Deputy Mayor Zimmerman made a motion to approve; it was seconded by
Committeeman Legge. All were in Favor

RESOLUTION R-129-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE DESIGNATING A CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY ATTORNEY CONSULTATIVE SERVICE

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

RESOLUTION R-130-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING A REVISED MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

RESOLUTION R-131-2017: RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING THE PURCHASE OF (6) HD FLASHBACK IN CAR VIDEO SYSTEMS UNDER A STATE PURCHASING CONTRACT NUMBER #A81311 FROM L3 MOBILE-VISION INC. IN THE AMOUNT OF \$23,798.50

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

RESOLUTION R-132-2017: RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF MANTUA AND MANTUA TOWNSHIP POLICE CHIEF DARREN WHITE

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. Committeeman Layton abstained. 4 were in Favor

RESOLUTION R-133-2017: RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE PURCHASE OF ONE (1) 2018 POLICE INTERCEPTOR VEHICLE FOR THE MANTUA TOWNSHIP POLICE DEPARTMENT UNDER STATE CONTRACT NO. 88728 IN THE TOTAL AMOUNT OF \$30,146.00, FROM WINNER FORD

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Legge. All were in Favor

Remarks from the Township Committee:

Committeewoman Lukens advised the Board of Health will be having a Health Fair on October 27, 2017 from 9-12. It will have hearing, eye testing as well as a variety of other areas that can be useful to everyone. Committeeman Legge discussed that the most recent Patriot Day ceremony had a very good turn out even after 16 years. He discussed how nice it was that people still come out to support the families. Deputy Mayor Zimmerman advised everyone that he wanted to clarify that Pitt Hopkins Syndrome is a rare neurodevelopmental disorder caused by a spontaneous mutation on the 18th chromosome. Pitt Hopkins Syndrome only affects about 550 people worldwide, and is characterized by intellectual disability and developmental delay which range from moderate to severe, breathing problems, recurrent seizures, and distinctive facial features. Deputy Mayor Zimmerman also noted that the young gentlemen that lives in town

Anthony Mirigliani is a great young man and has an extremely devoted and supportive family not only to him but to the cause. He noted that this proclamation has been given out for the last 4-5 years and he hoped that everyone would come out and support him.

Mayor Scirrotto made a motion to pay the bills; 2nd by Deputy Mayor Zimmerman. All were in favor.

Mayor Scirrotto made a motion to adjourn; 2nd by Deputy Mayor Zimmerman. All were in favor

Respectfully submitted,

Pamela LeVine, Deputy Clerk