

**Township of Mantua  
Workshop Meeting Agenda  
February 6, 2017  
Mantua Township Municipal Building  
6:00 P.M.**

**Call to order:**

**Pledge to the flag:**

**Observance of a Moment of Silence:**

**Sunshine Law:** As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2017. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 3, 2017. Notice was also filed with the Township Clerk.

**Roll Call:** Mr. John Legge, Mr. Michael Silvanio, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Steven Alexander, Superintendent of Public Works, Chief Rodney Sawyer

**Approval of Minutes:** December 19, 2016

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Approval of Minutes:** January 3, 2017

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Engineering Report:** Jon Bryson, Township Engineer

**Department of Public Works Report:** Steve Alexander, Superintendent of Public Works

**Police Department Report:** Chief Rodney Sawyer

**Proclamations:** Proclamation Designating January as Radon Awareness Month in the Township of Mantua

Proclamation Designating February 2017 as American Heart Month in the Township of Mantua

**Pursuant to Resolution R-31-2017, there is a time limit of five (5) minutes per person**

**Public Participation:** **Motion to Open** \_\_\_\_\_ **Second** \_\_\_\_\_

ORDINANCE 0-1-2017:  
**Introduction**

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$700,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$665,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

**Statement:**

This Ordinance was originally adopted on September 21, 2015. The Ordinance was transmitted to the newspaper for proper advertising pursuant to local bond law however; the newspaper could not provide an affidavit of publication for the Ordinance. Therefore, in order for the Ordinance to comply with the bond laws it must be introduced, adopted and re-advertised again for public hearing.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

ORDINANCE O-2-2017:  
**Introduction**

ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA PROHIBITING PARKING ON MAIN STREET (COUNTY ROUTE NO. 553) IN THE TOWNSHIP OF MANTUA

**Statement:**

At the request of the Mantua Township School District, parking will be prohibited at all times on Main Street Northbound from Municipal Drive) to Evergreen Avenue and, Southbound from Lot 147, Block 17 (open space) to Lot 149, Block 4.04.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-33-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

**Statement:**

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-34-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING AN AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND ELECTRONIC RECYCLERS INTERNATIONAL, INC (ERI) FOR ELECTRONIC WASTE DISPOSAL

**Statement:**

The Township of Mantua will enter into an agreement with ERI for 1 year at a cost of \$475.00 per pickup for Non- Covered Electronic Devices.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-35 -2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING OFFICIAL TOWING COMPANIES FOR THE YEAR 2017 IN ACCORDANCE WITH CHAPTER 375, SECTION 8 OF THE CODE OF THE TOWNSHIP OF MANTUA

**Statement:**

The Police Chief has recommended that TMT, Marshall's and L.J. Wurst & Sons be added to the official towers list for 2017.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-36-2017:

A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY FOR A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, GRANT IDENTIFIER NO. P-6985-17 IN THE AMOUNT OF \$60,000

**Statement:**

The Township Committee wishes to apply for a grant in the amount of \$60,000.00 under the Safe and Secure Communities Program.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-37-2017:

A RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$40,485.00 FILED BY VAN METER AUTO REPAIR SITE PLAN FOR THE PROJECT KNOWN BLOCK 93 LOT 4 AND ACCEPTING A MAINTENANCE BOND IN THE AMOUNT OF \$5,060.62 TO BE HELD BY THE TOWNSHIP OF MANTUA FOR A PERIOD OF TWO YEARS

**Statement:**

This Resolution will release the bond that was in place by Van Meter Auto Repair Site Plan for the project on Wenonah Ave. A maintenance bond is required to be in place for a period of two years.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-38-2017:

A RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$380,135.25 FILED BY TOTAL TURF EXPERIENCE PHASE I FOR THE PROJECT KNOWN BLOCK 254.04 LOT 32.01 AND WAIVING THE MAINTENANCE BOND

**Statement:**

This Resolution will release the bond that was in place by Total Turf Experience for the project known as Block 254.01 Lot 32.01 as a result of the project being completed. A maintenance bond has been waived due to the age of the project.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-39 -2017:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING CHANGE ORDER NO. 1 FOR THE PROJECT KNOWN AS COUNTRY GARDENS SUBDIVISION IMPROVEMENTS IN THE INCREASED AMOUNT OF \$11,295.50

**Statement:**

This Resolution will authorize the Township to increase the contract amount for Country Gardens Subdivision Improvements from \$589,612.00 to \$598,537.50

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-40-2017:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING HENRY STANLEY AS A PART TIME ELECTRICAL INSPECTOR IN THE CONSTRUCTION OFFICE

**Statement:**

This Resolution will authorize the Township to appoint a part time electrical inspector as a result of the increased demand of inspections for the Construction Office.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-41-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR THE CHESTNUT BRANCH PARK ALL INCLUSIVE PLAYGROUND ENHANCEMENT PROJECT PURSUANT TO N.J.S. A 40A:50-29

**Statement:**

This Resolution will authorize the Township to establish a trust account for monies to be utilized solely for the purpose of the Chestnut Branch Park All Inclusive Playground Enhancement Project.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-42-2017:

RESOLUTION OF THE TOWNSHIP OF COMMITTEE OF THE TOWNSHIP OF MANTUA PROMOTING ENRICO CIARROCCHI TO A CLASS IV IN THE PUBLIC WORKS DEPARTMENT

**Statement:**

This Resolution will Enrico Ciarrocchi to a Class IV in the Department of Public Works.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-43-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE HIRING OF EDWARD MATTIA AS A LABORER IN THE MANTUA TOWNSHIP DEPARTMENT OF PUBLIC WORKS

**Statement:**

This Resolution will hire Edward Mattia as a full time Laborer for the Public Works Department.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-44-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP AND BOROUGH OF WENONAH FOR THE PURPOSES OF VEHICLE MAINTENANCE AND REPAIRS

**Statement:**

This Resolution will renew a Shared Services Agreement with the Borough of Wenonah that been in place for the past seven years for vehicle maintenance. The term of the agreement is for five years.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-45-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING AN AMENDMENT TO THE 2015-2018 CONTRACT BETWEEN THE TOWNSHIP OF MANTUA AND TEAMSTERS LOCAL UNION 676

**Statement:**

This Resolution will amend the current contract, Article 11 – “Hours of Work and Overtime”.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-46-2017:

A RESOLUTION OF THE TOWNSHIP COMMITTEE MAKING VARIOUS APPOINTMENTS TO THE MANTUA TOWNSHIP LAND USE BOARD AS A RESULT OF CURRENT VACANCIES

**Statement:**

This Resolution will appoint members to the Land Use Board as a result of existent vacancies.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-47-2017

A RESOLUTION OF THE TOWNSHIP OF MANTUA  
ENDORING THE SUBMISSION OF THE PRIOR FISCAL YEAR  
OF 2016 RECYCLING TONNAGE GRANT APPLICATION TO  
THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL  
PROTECTION

**Statement:**

This Resolution will authorize Mantua Township to file with the State of New Jersey a grant application for the fiscal year 2016 for a Recycling Tonnage Grant.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-48-2017

RESOLUTION APPROVING ACQUISITION OF FARMLAND  
PRESERVATION DEVELOPMENT EASEMENTS ON LANDS  
OWNED BY JAMES AND MAUREEN MCDERMOTT, LCC.  
LOCATED AT BLOCK 265, LOTS 9.05, LOCATED IN THE  
TOWNSHIP OF MANTUA AND SUPPORTING THE APPROVAL OF  
ACQUISITION OF FARMLAND PRESERVATION DEVELOPMENT  
EASEMENTS

**Statement:**

This Resolution will authorize Mantua Township to acknowledge the preservation of the above property located on Helig Road as required by N.J.A.C. 2:76-17.13 (a).

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-49-2017:

RESOLUTION APPROVING ACQUISITION OF FARMLAND  
PRESERVATION DEVELOPMENT EASEMENTS ON LANDS  
OWNED BY LINDA SNYDER LOCATED AT BLOCK 4, LOT 21,  
LOCATED IN THE TOWNSHIP OF MANTUA AND SUPPORTING  
THE APPROVAL OF ACQUISITION OF FARMLAND  
PRESERVATION DEVELOPMENT EASEMENTS

**Statement:**

This Resolution will authorize Mantua Township to acknowledge the preservation of the above property located on Helig Road as required by N.J.A.C. 2:76-17.13 (a).

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-50-2017:

RESOLUTION APPROVING ACQUISITION OF FARMLAND PRESERVATION DEVELOPMENT EASEMENTS ON LANDS OWNED BY JOSEPH LEONE LOCATED AT BLOCKS 5, LOTS 12, 13, 14, BLOCK 6, LOT 13 LOCATED IN THE TOWNSHIP OF MANTUA AND SUPPORTING THE APPROVAL OF ACQUISITION OF FARMLAND PRESERVATION DEVELOPMENT EASEMENTS

**Statement:**

This Resolution will authorize Mantua Township to acknowledge the preservation of the above property located on Booty Mill Road as required by N.J.A.C. 2:76-17.13 (a).

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-51-2017:

RESOLUTION ENDORSING THE APPLICATION & SUBMISSION OF GRANT APPLICATION AND EXECUTION OF AGREEMENT FOR MUNICIPAL AID FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR LOCAL AID FOR THE RESURFACING OF TYLERS MILL ROAD-PHASE 2 #00555

**Statement:**

This Resolution will authorize Mantua Township to apply for a DOT grant for Tyler’s Mill Road Phase 2.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-52-2017:

RESOLUTION APPOINTING MICHAEL NAHAS AS SPECIAL LAW ENFORCEMENT CLASS I OFFICER WITH THE MANTUA TOWNSHIP POLICE DEPARTMENT

**Statement:**

This Resolution will authorize Mantua Township Police Department to appoint a SLEO I Officer to the Township of Mantua.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-53-2017:

A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY FOR 2016 BODY WORN CAMERA (BWC) ASSISTANCE PROGRAM JAG BWC11-16

**Statement:**

This resolution will authorize the Mantua Township Police Department to obtain a grant for the purchase of Body Worn Cameras.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Remarks from the Township Committee:**

**Remarks from the Township Solicitor:**

**Remarks from the Township Administrator:**

**Approval of the Bill List:    Motion \_\_\_\_\_    Second \_\_\_\_\_**

**Adjourn:                            Motion \_\_\_\_\_    Second \_\_\_\_\_**

**Announcements:**

**BILL LIST APPROVAL**

**December 19, 2016**

**(Three signatures are required)**

\_\_\_\_\_  
**Mayor Pete Scirrotto**

\_\_\_\_\_  
**Deputy Mayor Robert Zimmerman**

\_\_\_\_\_  
**Committeeman Michael Silvanio**

\_\_\_\_\_  
**Committeeman John Legge**

\_\_\_\_\_  
**Committeewoman Lukens**

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

\_\_\_\_\_  
**Jennica Bileci, Township Clerk**