

**Township of Mantua**  
**Agenda**  
**Meeting February 1, 2016**  
**Workshop Meeting**  
**Mantua Township Municipal Building**  
**6:00 P.M.**

On the above date the Township Committee of the Township of Mantua held its Regular Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 7:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mayor Scirrotto called on Township Deputy Clerk Pamela LeVine to call roll. Present were Deputy Mayor Robert Zimmerman, Mr. Michael Silvano, Mr. John Legge, Mayor Pete Scirrotto, Mrs. Jennica Bileci, Township Administrator, James Pierson, Esq., Mr. Jon Bryson Engineer, Mr. Michael Datz, Public Works Superintendent, Chief Sawyer

**APPROVAL OF MINUTES:**

Motion to approve December 21, 2016 - Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge. All in favor

**ENGINEERING REPORT:**

Mr. Bryson advised the Committee that the Bank of America requested a performance bond release in lieu of putting up a maintenance bond. In regards to the Municipal aid projects for Golf Club Road ,Heritage Road, and Country Gardens, all contractors have been advised that there are still punch list items that must be completed. Mayor Scirrotto inquired about Tyler Mill Road being funded so that the next phase can be continued. Mr. Bryson advised that he thought the chances of receiving the additional monies from the state were very good as this would be the continuation of an already completed process.

**DEPARTMENT OF PUBLIC WORKS REPORT:**

Mr. Datz advised the Township Committee that the recent snow storm of January 22, 2016 cost the Township approximately \$22,000 and that would be a rough estimate. The public works department worked from 2am Saturday – 2 pm on Sunday. In addition, Mr., Datz advised that the two new trash trucks are out on the road. Committeeman Legge asked if the Township would be putting their best drivers in those trucks to avoid any unnecessary incidents that might occur with an unseasoned driver. Mr. Datz advised that they have put the best 2 drivers in these trucks. Mr. Datz also advised everyone that the State has advised that they will not be signing any resolutions with regard to disposing of E-Waste. He advised that other municipalities in the County will no longer be picking up E-Waste due to the cost of disposal. Deputy Mayor Zimmerman advised that he was pleased with the way the Public Works Department handled the recent snow

event and that the roads looked good. In regards to the Park, he asked that the park be left closed when the weather is inclement, until the public works department has had a chance to clear the parking lot in order to avoid the mishap that occurred during this last storm with the closing of the park. He also advised that he felt that there should be better communication with the Park supervisor and that they should be asking for help should they need it. The reason for this is that by not closing the park until the cleanup is completed, leaves the township open for a safety and liability issue.

**POLICE DEPARTMENT REPORT:**

Chief Sawyer advised the Committee that the Police Department in conjunction with the Fire Departments along with Cooper Trauma and the NJDHTS continue to hold their monthly child safety seat installation the 2<sup>nd</sup> Saturday of each month at the Sewell Fire house. In addition the Chief also advised the Police Department has been approved for a grant to purchase body worn cameras. He hasn't received the official documentation as that should be forthcoming. The Police Department has hired this evening 3 SLEO I's which begin the academy this evening. These SLEO I's will be used for park patrol, community events, parades as well as the park during the winter months and the court on court days. Chief Sawyer advised that K-9 Bane and Ptl Kyle Riepen graduated from the Policy K-9 academy in January and they will be returning in March to complete the program at which time the department will retire K-9 Kade.

**PROCLAMATION:**

Mayor Scirrotto handed out a proclamation to Matt Taylor for his Eagle Scout badge. Mayor Scirrotto advised that this was a special proclamation as Matt is a neighbor of his. The actual ceremony was held last week, however Mayor wanted to let everyone know what a great thing an Eagle Scout is. There are many prestigious people out there who have earned an Eagle Scout badge. Astronauts, Presidents to name a few. Matt's project was to build a shed for one of the local churches so that they would be able to store their equipment in it. Matt wasn't always going to be an Eagle Scout but at the suggestion of his parents stuck it out and here he is today.

**PUBLIC PARTICIPATION:**

Motion to Open: Deputy Mayor Lawrence, 2<sup>nd</sup> Committeeman Zimmerman.  
All were in favor.

No one wished to speak

Motion to Close: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge  
All were in favor.

**ORDINANCE O-1-2016: AN ORDINANCE AUTHORIZING ACQUISITION OF PROPERTY PURSUANT TO REDEVELOPMENT PLAN**

Motion to open to the public: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge  
All were in favor

There was no public participation.

Motion to close: Committeeman Legge, 2<sup>nd</sup> Deputy Mayor Zimmerman  
Motion to move: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge

All were in favor.

RESOLUTION R-32-2016: RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

Motion to move: Deputy Mayor Zimmerman, 2nd Committeeman Legge  
All were in favor.

RESOLUTION R-33-2016:A RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE COUNTY OF GLOUCESTER FOR THE PROVISION OF A TRANSPORTATION BUS

Motion to move: Deputy Mayor Zimmerman, 2nd Committeeman Legge  
All were in favor.

RESOLUTION R-34-2016: A RESOLUTION OF THE TOWNSHIP OF MANTUA ENDORSING THE SUBMISSION OF THE PRIOR FISCAL YEAR OF 2015 RECYCLING TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

Motion to move: Deputy Mayor Zimmerman, 2nd Committeeman Legge  
All were in favor.

RESOLUTION R-35-2016:RESOLUTION APPOINTING ACACIA FINANCIAL GROUP AS THE FINANCIAL ADVISOR FOR THE TOWNSHIP OF MANTUA FOR THE YEAR 2016

Motion to move: Deputy Mayor Zimmerman, 2nd Committeeman Legge  
All were in favor.

RESOLUTION R-36-2016: RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$49,344.00 FILED SPIRK BROTHERS, INC. FOR THE PROJECT KNOWN AS BANK OF AMERICA ATM KIOSK AND ACCEPTING A MAINTENANCE BOND IN THE AMOUNT OF \$6,168.00 TO BE HELD BY THE TOWNSHIP OF MANTUA FOR A PERIOD OF TWO YEARS

Motion to move: Deputy Mayor Zimmerman, 2nd Committeeman Legge  
All were in favor.

RESOLUTION R-37-2016: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING A SHARED SERVICES AGREEMENT WITH ROWAN UNIVERSITY

Motion to move: Deputy Mayor Zimmerman, 2nd Committeeman Legge  
All were in favor.

RESOLUTION R-38-2016: RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING OFFICIAL TOWING COMPANIES FOR THE YEAR 2016 IN ACCORDANCE WITH CHAPTER 375, SECTION 8 OF THE CODE OF THE TOWNSHIP OF MANTUA

Motion to move: Deputy Mayor Zimmerman, 2<sup>nd</sup> Committeeman Legge  
All were in favor.

RESOLUTION R-39-2016: A RESOLUTION APPOINTING ZACHARY AMISS,  
KEVIN GILL, AMARA BENSON AS SPECIAL LAW ENFORCEMENT CLASS I  
OFFICERS WITH THE MANTUA TOWNSHIP POLICE DEPARTMENT

Motion to move: Deputy Mayor Zimmerman, 2nd Committeeman Legge  
All were in favor.

RESOLUTION R-40-2016: RESOLUTION OF THE TOWNSHIP COMMITTEE  
APPOINTING EILEEN LUKENS TO AN UNEXPIRED TERM AS A MEMBER OF  
THE MANTUA TOWNSHIP COMMITTEE IN ACCORDANCE WITH N.J.S.A  
40A:16.5

Motion to move: Deputy Mayor Zimmerman, 2nd Committeeman Legge  
All were in favor.

Deputy Mayor Zimmerman swore in the new Committeewoman. Deputy Mayor advised that Committeewoman Lukens is a 30 year resident of Mantua Township. Eileen and her husband Rob have three children, Kelly, Robin and William. The Committeewoman was recently appointed to Mantua Township Committee on February 1, 2016. Prior to serving on the Township Committee, she served as an elected Mantua Township School board member from 2009 through 2016, holding the office of Vice President. Eileen is the liaison to the Department of Health and the Rent Leveling Board. Eileen graduated Rutgers University and received a Bachelor's degree in Political Science. Eileen is a Property Manager for Long and Foster Property Management. She is a former Mantua Township soccer coach and current Vice President of the Wenonah Swim Team Parent Organization.

RESOLUTION R-41-2016: RESOLUTION OF THE TOWNSHIP COMMITTEE  
AMENDING RESOLUTION R-27-2016 "CONFIRMING MAYORAL  
APPOINTMENTS FOR THE YEAR 2016"

Motion to move: Deputy Mayor Zimmerman, 2nd Committeeman Legge,  
Committeewoman Lukens abstained.

All were in favor.

**Approval of the Bill List:**

Deputy Mayor Zimmerman made a motion to approve the bills; it was seconded by Committeeman Legge. All were in Favor

**Township Committee Remarks:**

Committeeman Silvanio advised that the Historical Commission would be holding a spirit knight on February 11, 2016 at the Chick Fil A from 5-87 pm and a portion of the proceeds will go to the Historical Commission. Just let them know that your there for the spirit night. In regards to the storage box, the commission will be going through the items that are in there carefully to ensure that what is worth keeping is in good condition and the rest be thrown out.

Administrator Bileci advised that it is bittersweet to be back and that she is settling in. We will be working on the calendar to get it out hopefully by the end of February and we will be starting the budget preparation for the 2016 Budget.

Committeewoman Lukens thanked everyone for the warm welcome and that she looks forward to working with the rest of the committee as this is a great town that she lives in and want to see it grow.

Deputy Mayor Zimmerman made a motion to adjourn; it was seconded by Committeeman Legge. All were in Favor

Respectfully submitted,

Pamela LeVine, Deputy Clerk